

Council Chambers
374 Main Road
Glenorchy TAS 7010

Postal Address
PO Box 103
Glenorchy TAS 7010

Customer Service
(03) 6216 6800
gccmail@gcc.tas.gov.au

ABN 19 753 252 493
www.gcc.tas.gov.au

- Use this form if:**
- You have changed your name (for example, by marriage, divorce or deed poll)
 - You wish to have your changed name recorded in our customer records, and
 - Your request does not relate to a property that is held in your name

PLEASE NOTE:

Council is unable to change your name on our property records until the title records for the property held by the Tasmanian Land Titles Office have been updated. Please contact the Land Titles Office for information on how to change your name on property title records:

Land Titles Office
Level 1, 134 Macquarie Street
Hobart TAS 7000
Phone: 03 6165 4444
Email: lto@nre.tas.gov.au

Details of Name Change

Name (former)	
Surname:	Given Names:
Address:	DOB:
Phone:	Email:

Supporting Documentation:

In order for us to process your application, we require ONE document from EACH of the following categories:

1. Evidence of your changed name (original, or certified copy)	Marriage Certificate (issued by the Registry of Births, Deaths and Marriages) Divorce Paper (issued by a Court) Certificate of change of name (issued by the Registry of Births, Deaths and Marriages) Deed Poll (issued by the Registry of Births, Deaths and Marriages)
2. Evidence of your new identity	Drivers' License Proof of Age / Pensioners' Card Credit or Debit Card Medicare Card

Change of Name Form



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Declaration

Full Name:

Signature

Date:

By signing I authorise Glenorchy City Council to update my details listed within this form.

GCC Office Use Only:

Evidence of Name Change (document type):		
Original: ☐	Certified Copy: ☐	Reference Number:
Identification (type):	Reference Number:	Expiry Date:
Processed by:	Date:	
Registered in ECM:		

Personal Information Protection Statement

Glenorchy City Council (Council) collects personal information to process requests and carry out its everyday functions, but may choose to use it for other lawful purposes under the Personal Information Protection Act 2004.

Your personal information may be shared with Council staff, contractors, law enforcement agencies, courts and other organisations where authorised or required by law.

You do not have to provide your personal information, but if you choose not to, Council may be unable to action your application or request.

You can find out more about how Council manages personal information and how to request access or corrections to it in Council's Privacy Policy available on Council's website or by contacting gccmail@gcc.tas.gov.au.

Enquiries concerning personal information can be addressed to:

Glenorchy City Council PO Box 103 Glenorchy, 7010

Phone: 03 6216 6800

Email: gccmail@gcc.tas.gov.au