

Food Business Application

**Council Chambers**

374 Main Road
Glenorchy TAS 7010

Postal Address

PO Box 103
Glenorchy TAS 7010

Customer Service

(03) 6216 6800
 gccmail@gcc.tas.gov.au

ABN 19 753 252 493

www.gcc.tas.gov.au

Food Business Type

Food Act 2003 Section 84, 87 & 88

Please mark (x) all options that apply.

- ☐ Notification to sell low-risk foods only (does not require registration under food business risk-classification system)
- ☐ Apply to register a food business ☐ Fixed premises ☐ State-wide mobile food business (food van or stall)

Applicant Details

Business or Organisation Name (if applicable):

ABN/ACN (if applicable):

Surname:

Given Names:

DOB:

Mobile Number:

Postal Address:

Email:

Business Details

Trading name:

Business address:

Food safety supervisor:

On site contact:

Mobile Number:

Proposed hours of operation:

- ☐ I have contacted Council's Planning Department to discuss if these hours are allowed or whether a planning permit is required.

For Mobile Businesses:

Type of Structure:

Address where the vehicle is garaged or equipment stored:

Food vehicle registration number:

Food and Food Handling Activities

Food Act 2003 Section 84, 87 & 88

Types of food handling activities or processes to be used. Please mark (x) all options that apply.

☐ No processing	☐ Cook-chill / sous vide
☐ Cooking	☐ Vitamising
☐ Cooling	☐ Packaging / repackaging / labelling
☐ Reheating	☐ Vacuum packing
☐ Hot-holding / cold-holding	☐ Preparation >4 hours in advance
☐ Provide allergen friendly options (specify)	☐ Other (specify)

List the types of foods to be sold (please attach details if insufficient space, a menu or product list may suffice):

Mobile food business layout, preparation and storage:

☐ I have attached an A4 plan or photographs clearly showing the layout of my vehicle, cart, tent, booth, or other mobile structure. Refer to the Guidelines for Mobile Food Businesses for more information.

If any food at the premises sold from a mobile food business is to be prepared and/or stored at another location not mentioned above, please provide details, including the address of any premises where food is to be stored or prepared. Attach details if insufficient space.

Applicant Declaration

- I declare that the information provided on this form is accurate, complete and correct.
- I acknowledge that this application is not valid, and the assessment of the application will not commence until the application fee is paid in full.
- I acknowledge and agree that if an email address is provided on this application, I consent pursuant to Section 6 of the *Electronic Transaction Act 2000* to the Council using that email address as a method of contact and for the provision of information by the Council.
- I understand that this is an application, and approval of this application is not guaranteed.

Applicant name:

Applicant Signature

Date:

Payment Options

Food Act 2003 Section 84, 87 & 88

Payment by Phone:	Payment in person:
Payments can be made by phone on 03 6216 6800 during office hours.	Payment can be made in person at our Customer Service Centre located at 374 Main Road, Glenorchy. Business hours are: 8:30 am - 5:00 pm, Monday to Friday.

A full list of fees and charges can be found on Council’s website www.gcc.tas.gov.au/council/fees-and-charges/

Personal Information Protection Statement

Glenorchy City Council (Council) collects personal information to process requests and carry out its everyday functions, but may choose to use it for other lawful purposes under the Personal Information Protection Act 2004.

Your personal information may be shared with Council staff, contractors, law enforcement agencies, courts and other organisations where authorised or required by law.

You do not have to provide your personal information, but if you choose not to, Council may be unable to action your application or request.

You can find out more about how Council manages personal information and how to request access or corrections to it in Council’s Privacy Policy available on Council’s website or by contacting gccmail@gcc.tas.gov.au.

Enquiries concerning personal information can be addressed to:
Glenorchy City Council PO Box 103 Glenorchy, 7010

Phone: 03 6216 6800
Email: gccmail@gcc.tas.gov.au