

Council Chambers 374 Main Road Glenorchy TAS 7010	Postal Address PO Box 103 Glenorchy TAS 7010	Customer Service  (03) 6216 6800  gccmail@gcc.tas.gov.au	ABN 19 753 252 493 www.gcc.tas.gov.au
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Disclaimer Notice: The non-refundable fee is required to be paid upfront before assessment will be undertaken by Council staff. Any additional fee/s will be invoiced after the event.

Public Health Act 1997
Sections 76 & 81

Part 1: Applicant Details

Surname:	Given Names:
Company name (linked to ABN / ACN):	
ABN/ACN:	DOB:
Postal Address:	
Business Phone Number:	Mobile Phone:
Email Address:	

Part 2: Event Details

Event Name:		
Event Location:		
Start Date and Time:	End Date and Time	
Total Patron Attendance Expected:	Patron numbers at Any Given Time:	Venue Capacity:
Male Toilets:	Male Urinals:	Male Wash Hand Basins:
Female Toilets:	Female Wash Hand Basins:	
Accessible Toilets	Accessible Hand Wash Basins	

Describe Any Activities That Could Generate Noise, Odour or Other Pollutants (amplified music, fireworks etc.)

Part 3: Supporting Documentation

Public Health Act 1997
Sections 76 & 81

(Please cross (x) box of those that are included with this application)

- ☐ Event Site Plan
- ☐ Smoke free management plan (as approved by the Department of Health)
- ☐ Event Management Plan
- ☐ Event Program (if applicable)
- ☐ Noise management plan (if applicable)
- ☐ Traffic management plan (if applicable)
- ☐ Temporary food registration/s or list of food stallholders (if applicable)
- ☐ Temporary occupancy permit (if applicable)

Part 4: Applicant Declaration

- I declare that the information provided on this form is accurate, complete and correct.
- I acknowledge that this application is not valid, and the assessment of the application will not commence until the application fee is paid in full.
- I acknowledge and agree that if an email address is provided on this application, I consent pursuant to Section 6 of the *Electronic Transaction Act 2000* to the Council using that email address as a method of contact and for the provision of information by the Council.
- I understand that this is an application, and approval of this application is not guaranteed.

Applicant name:

Applicant Signature

Date:

By signing I authorise Glenorchy City Council to update my details listed within this form.

Part 5: Payment

Payment by Phone:	Payment in person:
Payments can be made by debit or credit card on 03 6216 6800 during office hours.	Payment can be made in person at our Customer Service Centre located at 374 Main Road, Glenorchy. Business hours are: 8:30 am - 5:00 pm, Monday to Friday.

Personal Information Protection Statement

Glenorchy City Council (Council) collects personal information to process requests and carry out its everyday functions, but may choose to use it for other lawful purposes under the Personal Information Protection Act 2004.

Your personal information may be shared with Council staff, contractors, law enforcement agencies, courts and other organisations where authorised or required by law.

You do not have to provide your personal information, but if you choose not to, Council may be unable to action your application or request.

You can find out more about how Council manages personal information and how to request access or corrections to it in Council's Privacy Policy available on Council's website or by contacting gccmail@gcc.tas.gov.au.

Enquiries concerning personal information can be addressed to:

Glenorchy City Council PO Box 103 Glenorchy, 7010

Phone: 03 6216 6800

Email: gccmail@gcc.tas.gov.au