

GLENORCHY CITY COUNCIL
ATTACHMENTS
MONDAY, 1 AUGUST 2016



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GOVERNANCE

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NOTICE OF MOTIONS

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Operational Grants and Donations							Attachment 1
- Grant funds and donations/contributions that had been received for a specific project, which at 30 June 2016 were yet to be fully utilised							
Program	Account Number	Description	Carry Forward Request	Budget/Revenue	Expenditure	Variance	Recommended Carry Forward Amount
Berriedale CCC	2420.00	Berriedale CCC - Fundraising	2,190	2,322	132	2,190	2,190
	3500.various	Long Day Care Professional Development Program	13,419	22,126	8,708	13,419	13,419
Benjafield CCC	2425.00	Benjafield CCC - Fundraising	1,541	1,872	331	1,541	1,541
	3379.02	Nappy Change Bench Benjafield CCC - Bupa Contribution	1,273	1,273	-	1,273	1,273
	3501.various	Long Day Care Professional Development Program	8,371	16,977	8,606	8,371	8,371
Community Development	3421.02	Heart Foundation Glenorchy on the Go	1,172	19,497	18,325	1,172	1,172
	3489.02	Dads Day Out	3,069	7,500	4,431	3,069	3,069
	3577.01/.02	Hear Our Voices Forum	10,928	12,337	1,409	10,928	10,928
	3715.01/.02	Glenorchy Suicide Prevention Network (GSPN)	2,768	2,768	-	2,768	2,768
Community Inclusion	2331.02	Eating with Friends	985	4,135	3,150	985	985
	2349.02	Claremont Library	256	1,799	1,543	256	256
	3426.02	Moonah Food Festival	3,926	51,245	47,320	3,926	3,926
	3423.01/.02	Community Volunteer Program	6,859	7,519	659	6,859	6,859
CEDB Administration	3516.02	Community & Multicultural Centre Master Plan Grant	44,774	100,000	55,226	44,774	44,774
Youth & Community Safety Dev	3417.01/.02	Glenorchy Mobile Activity Centre	8,258	24,866	16,608	8,258	8,258
Total Operational Grants and Donations							\$ 109,788
Operating Expenditure							
- Contractual obligation existed at 30 June 2016 and unspent funds were available							
Program	Account Number	Description	Carry Forward Request	Budget/Revenue	Expenditure	Variance	Recommended Carry Forward Amount
Water Services	3649.02	Derwent Park Reuse Sales	110,541	674,578	536,517	138,061	110,541
Total Operating Expenditure							\$ 110,541
Capital Expenditure							
- Contractual obligation existed at 30 June 2016 and unspent budget or grant funds were available							
Program	Account Number	Description	Carry Forward Request	Budget/Revenue	Expenditure	Variance	Recommended Carry Forward Amount
ICT Capital	3296.00	External Web Site Redevelopment	29,800	51,050	21,250	29,800	29,800
	3433.02	Technology One - Re-Implementation	891,428	1,596,423	704,995	891,428	891,428
	3558.00	DEC Venue/Facilities Booking System	20,000	70,000	31,448	38,552	20,000
Total Community Economic Development & Business							941,228
Property Capital	3031.00	KGV Sports & Community Precinct project - Grant	510,896	6,066,374	5,555,478	510,896	510,896
	3141.00	Redevelopment of Moonah Arts Centre	23,959	85,977	67,044	18,933	18,933
	3961.00	Glenorchy Skate Park Relocation - Grant	245,075	248,200	3,125	245,075	245,075
	11616	DEC Box Office Replacement & Foyer Lighting	45,970	206,570	50,252	156,318	45,970
	11797	KGV Sports Precinct Toilet Facilities	152,250	215,000	62,752	152,248	152,248
	11854	Terry St Carpark Extension	191,140	192,000	863	191,137	191,137
	11865	Elwick Bay Seawall Assessment	201,500	202,240	246	201,994	201,500
	11974	KGV Rail Corridor - Planting & Fencing	12,600	12,600	-	12,600	12,600
	11984	Claremont Recreation Ground - Public Toilets	34,505	90,000	55,492	34,508	34,505
	11985	DEC - Concrete Polishing	88,800	100,000	11,192	88,808	88,800
	11994	GCC Offices - Office Accommodation Strategy	66,800	80,000	13,200	66,800	66,800
	12005	State Government Grant - Public Space Revitalisation	511,353	511,353	-	511,353	511,353
	12009	Goodwood Community Centre Extension - Grant	22,966	292,676	269,710	22,966	22,966
	12170	Sport & Recreation - Eady St - Grant	80,000	80,000	-	80,000	80,000
	12189	Rothsay Circle Playground	8,473	14,500	6,027	8,473	8,473
	12199	Goodwood CC Kitchen Upgrade	42,208	54,600	12,648	41,952	41,952
Total Corporate Governance							2,233,207
Vehicle Purchases Capital	3545.00	Cat 1 Vehicle Custom Build	25,185	24,309	-	24,309	24,309
	3546.00	Cat 8 Vehicle Custom Build	39,004	33,680	-	33,680	33,680
	3547.00	Cat 8 Vehicle Custom Build	44,809	42,925	-	42,925	42,925
	3549.00	Cat 7 Vehicle Custom Build	44,609	42,925	47	42,878	42,878
	3551.00	Cat 2 Vehicle	32,196	28,824	-	28,824	28,824
	3554.00	Cat 1 Vehicle Custom Build	25,635	21,962	-	21,962	21,962
Roads Capital	11694	Street Sign Replacement	30,560	53,464	23,768	29,696	29,696
	11748	Pekurm St - Maroni to Teering	71,611	500,000	267,835	232,165	71,611
	11830	Main Rd Glenorchy - Detailed Urban Design	20,000	73,540	51,981	21,559	20,000
	11849	Tolosa St Stage 2 (Bowden St to Balmain St)	518,107	900,000	196,893	703,107	518,107
	11850	Sinclair Ave (Florence St to #18)	123,825	474,700	180,540	294,160	123,825
	11851	Sinclair Ave Cul-de-sac	15,850	119,000	78,449	40,551	15,850
	11852	Tenth Ave (Sherwood Rd to Second Ave)	29,614	194,000	161,747	32,253	29,614
	11916	Gepp Prde - Fenwick to Graham	279,755	792,000	478,233	313,767	279,755
	11918	Maroni Rd - Moorina to Myella	164,425	544,000	357,137	186,863	164,425
	11922	Wattle Ave	128,976	700,000	506,024	193,976	128,976
	11930	Main Rd Montrose (Chapel - Riverway)	39,455	212,600	122,674	89,926	39,455
	11932	KGV Ave (Peltro to Wrights)	17,909	136,600	116,923	19,677	17,909
	11952	Shoobridge Park Bridge Replacement	118,834	400,000	169,708	230,292	118,834
	12001	Cycle Lanes - Claremont to Austins Ferry - Grant	9,205	156,035	146,830	9,205	9,205
Stormwater Capital	11494	Installation of Underground Leachate Overflow Trench	30,000	30,000	-	30,000	30,000
	11956	Tolosa St (Balmain to Bowden) - S/W	63,695	135,000	71,305	63,695	63,695
	11960	Terry St Car Park Extension - S/W	51,000	51,000	-	51,000	51,000
	11961	Wattle Ave (Ashbolt to Michael) - S/W	5,368	119,000	92,340	26,660	5,368
	12012	Windsor Street - Near Mavis Crt - S/W	11,056	11,944	1,973	9,971	9,971
Water Capital	Various	Derwent Park Reuse	336,588	2,618,085	2,281,497	336,588	336,588
Total City Services and Infrastructure							2,258,461
Total Capital Expenditure							\$ 5,432,896



Title	Corporate Gifts
Council Resolution	Item XX (DD MMM YYYY) as per Council Minutes
Responsible Directorate	Corporate Governance
Due for Review	Four (4) years from Council Resolution Date
Strategic Plan Reference	4.1 Govern in an open and responsible manner in the best interests of the community.
ECM	Council Policies

PURPOSE

This policy provides direction as to how, when and to whom Council will distribute gifts, including promotional or informational material bearing Council's logo.

SCOPE

This policy applies to the presentation of corporate gifts presented by Council to Aldermen, VIP guests, citizens of Glenorchy, and external organisations.

It does not apply to the presentation of corporate gifts to Council employees for service milestones or on other occasions.

STATUTORY REQUIREMENTS

Not applicable

DEFINITIONS

Corporate gifts	Means items given by or on behalf of Council as a gesture of gratitude, goodwill or recognition, and includes: • promotional material (such as t-shirts, umbrellas, drink bottles etc.) bearing Council's logo; and • any other items purchased by Council as gifts to be given in accordance with this policy.
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POLICY STATEMENT

Corporate Gift Supply

- Council will maintain a supply of a range of corporate gifts in the form of promotional material bearing Council's logo, or other corporate gifts as deemed appropriate by the General Manager.
- The supply of corporate gifts may be replenished as considered necessary to comply with the requirements of this policy
- In addition to the supply maintained by Council, Council may purchase other corporate gifts for distribution to persons in the circumstances outlined in this policy
- The purchase of any corporate gifts for distribution under this policy is to be within the annual budget allocated by Council.

Eligibility for Corporate Gifts

Corporate gifts may be provided in the following circumstances:

- to retiring Aldermen or Aldermen who are not re-elected
- to VIP guests of the Mayor or the General Manager or their delegates
- for distribution by Aldermen or Council employees representing Council and the City while on officially approved Council business interstate or overseas
- to sponsors of official Council activities or events



Corporate Gifts Policy

- to attendees at Council sponsored community events
- to members of schools or community groups during visits of Council facilities organised by Council staff
- to community volunteers who have played a significant role in assisting with a Council controlled or sponsored community event or have played a significant role as a volunteer in Glenorchy
- to citizens of Glenorchy to recognise special events or milestones (e.g. major birthdays, anniversaries, deaths).

Value of Corporate Gifts

The following table outlines the value (excluding GST) of corporate gifts that is considered appropriate for each of the categories described above.

Category/Recipient	Type of Gift	Maximum value/Cost
Retiring Aldermen or Aldermen who are not re-elected	A corporate plaque and any item from the range of available corporate gifts maintained by Council or another gift purchased specifically for this occasion as considered appropriate by the Mayor in consultation with the General Manager.	A corporate plaque and: a) Mayor or former Mayor – up to \$1000 b) Alderman who has served more than one full term – up to \$500 c) Alderman who has served one term or less – up to \$250
VIP guests of the Mayor or the General Manager or their delegates	Any item from the range of available corporate gifts maintained by Council or another gift purchased specifically for the occasion as considered appropriate by the Mayor in consultation with the General Manager. A corporate plaque may also be presented.	Up to \$50 each recipient and/or a corporate plaque.
For distribution by Aldermen or staff representing Council and the City while on official business interstate or overseas	Any item(s) from the range of available corporate gifts maintained by Council.	Up to total value of \$100 each trip
Sponsors of Council activities	Any item(s) from the range of available corporate gifts maintained by Council. A corporate plaque may also be presented.	Up to \$20 each recipient and/or a corporate plaque.
Council sponsored community events	Any item(s) from the range of available corporate gifts maintained by Council.	Up to total value of \$100 per event
Members of schools or community groups during visits of Council facilities organised by Council staff	Any item(s) from the range of available corporate gifts maintained by Council.	Package of items to a value not exceeding \$5 for each visitor



Category/Recipient	Type of Gift	Maximum value/Cost
Community volunteers who have played a significant role in assisting with a Council run community event or have played a significant role as a volunteer in Glenorchy	Any item(s) from the range of available corporate gifts maintained by Council as considered appropriate by the General Manager.	Up to \$50 each recipient
Citizens of Glenorchy to recognise special events or milestones (e.g. major birthdays, anniversaries, deaths).	A bouquet/wreath of flowers or other acknowledgement as considered appropriate by the Mayor in consultation with the General Manager	Up to \$100

BACKGROUND

In its role as the leader and governing body of the Glenorchy municipality, Council regularly engages with a range of stakeholders, including business and community leaders, prominent public figures, community organisations, schools and other citizens of the community.

As part of Council's role, there are numerous occasions on which it is appropriate for Council to provide gifts to persons or organisations as a gesture of goodwill, gratitude or recognition of achievement.

As a responsible and accountable local government, Council must ensure that it provides corporate gifts in a consistent and equitable manner, and that gifts given are appropriate having regard to the reason for their provision, their value for money and their promotional value to Council.

CORPORATE GIFTS

Policy Manual Number 32-1

Council Minutes Ref: .Item 12 Council Meeting 30th April 2007
File Ref: 04838
Author: MANAGER, GOVERNANCE AND PERFORMANCE
Department: GOVERNANCE AND PERFORMANCE

Background

On 5th February 2007 Council resolved:

That a report be prepared identifying “promotional/informational” material that is able to include the Glenorchy City Council emblem/logo and be used by Aldermen to distribute to different audiences, including guests visiting the City.

This policy has been developed in response to Council’s decision and it aims to:

- Maintain a supply of corporate gifts for distribution
- Outline the appropriate circumstances for Council Aldermen and staff to distribute corporate gifts
- Ensure that corporate gifts are distributed in a consistent and equitable manner
- Ensure that the costs and promotional value are considered when distributing corporate gifts

The policy does not address the presentation of corporate gifts to staff for service milestones or on other occasions.

Policy Statement

Corporate Gift Supply

1. A variety of corporate gifts will be maintained within the annual budget allocated by Council.
2. Corporate gifts will bear Council's logo or crest where appropriate and at the discretion of the General Manager.

Eligibility for Corporate Gifts

Corporate gifts and/or promotional materials may be provided:

1. To retiring Aldermen or Aldermen who are not re-elected
2. To VIP guests of the Mayor or the General Manager or their delegates
3. For distribution by Aldermen or staff representing Council and the City while on officially approved Council business interstate or overseas
4. To sponsors of official Council activities or events
5. For attendees at Council sponsored community events
6. To members of schools or community groups during visits of Council facilities organised by Council staff
7. To community volunteers who have played a significant role in assisting with a Council run community event or have played a significant role as a volunteer in Glenorchy.
8. To recognise special events (eg major birthdays, anniversaries, deaths) of Glenorchy citizens.

Value of Corporate Gifts

The following table outlines the value (excluding GST) of corporate gifts that is considered appropriate for each of the categories described above.

Category/Recipient	Type of Gift	Maximum value/Cost
Retiring Aldermen or Aldermen who are not re-elected	A corporate plaque and any item from the range of available corporate products or another gift purchased specifically for this occasion as considered appropriate by the Mayor in consultation with the General Manager.	A corporate plaque and - a) Mayor or former Mayor – up to \$1000 b) Alderman who has served more than one full term – up to \$500 c) Alderman who has served one term or less – up to \$250
VIP guests of the Mayor or the General Manager or their delegates	Any item from the range of available corporate products or another gift purchased specifically for the occasion as considered appropriate by the Mayor in consultation with the General Manager. A corporate plaque may also be presented.	Up to \$50 each recipient and/or a corporate plaque.

For distribution by Aldermen or staff representing Council and the City while on official business interstate or overseas	Any item(s) from the range of available corporate products.	Up to total value of \$100 each trip
Sponsors of Council activities	Any item(s) from the range of available corporate products. A corporate plaque may also be presented.	Up to \$20 each recipient and/or a corporate plaque.
Council sponsored community events	Any item(s) from the range of available corporate products.	Up to total value of \$100 per event
Members of schools or community groups during visits of Council facilities organised by Council staff	Any item(s) from the range of available corporate products.	Package of items to a value not exceeding \$5 for each visitor
Community volunteers who have played a significant role in assisting with a Council run community event or have played a significant role as a volunteer in Glenorchy	Any item(s) from the range of available corporate products as considered appropriate by the General Manager.	Up to \$50 each recipient
To recognise special events (eg major birthdays, anniversaries, deaths) of Glenorchy citizens.	A bouquet/wreath of flowers or other acknowledgement as considered appropriate by the Mayor in consultation with the General Manager	Up to \$100

This policy rescinds

New Policy

Review (3 years)**30th April 2010*****Status:******Current***

POLICY DOCUMENT CONTROL SHEET**Policy Name:** Corporate Gifts**Policy No:** 32-1**Department:** Governance and Performance**Date Policy Approved by Council – 30th April 2007**

Reviewed by (Name and Job Title of officer)	Nature of Amendment (List changes made to Policy)	Date Council Endorsed Amendment
Manager, Governance and Performance (Trevor Jones)	New Policy	30 th April 2007

QUARTERLY ANNUAL PLAN PROGRESS REPORT.

AS AT 31 MARCH
2016



Introduction

This report provides information on Glenorchy City Council's Annual Plan performance for the quarter ending 31st March 2016.

Annual Plan Performance

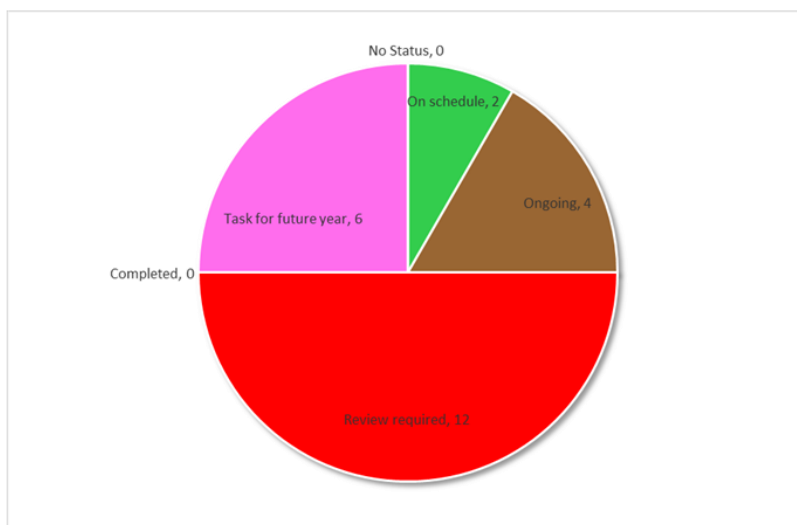
Council has an Annual Plan that sets out the actions that it intends to take each financial year to give effect to the community outcomes from the Glenorchy Community Plan 2015-2040 and the objectives and strategies from the Council's Strategic Plan. Council's current annual plan is the Glenorchy City Council Annual Plan 2015/16 to 2018/19.

This report shows:

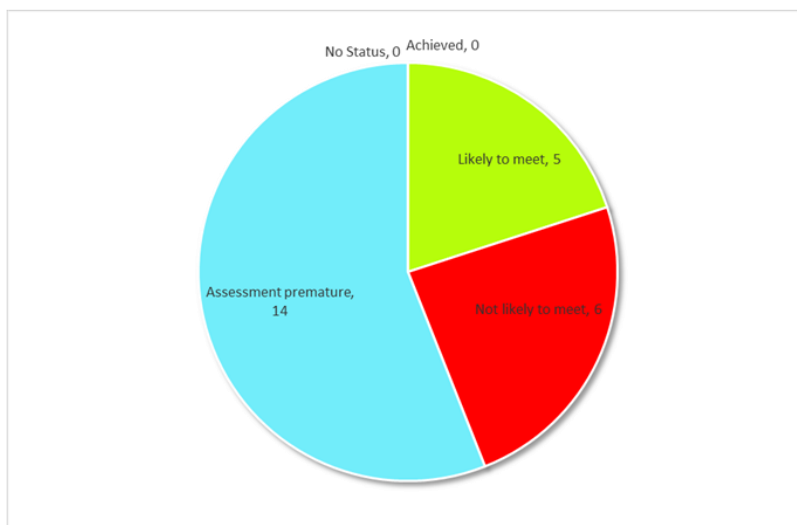
- Performance for each of the "high priority" actions in the Annual Plan at the end of the quarter with "traffic lights" and comments.
- Performance overall for all actions in the Annual Plan at the end of the quarter with traffic lights and comments for "review required" status actions.

Status Report for High Priority Annual Plan Actions

Status Chart of High Priority Actions



Measure Chart of High Priority Actions



Glenorchy City Council

Quarterly Performance Report as at 31st March 2016

Dashboard for High Priority Actions

Code	Description	Lead	Target Date	Status
1.1.3.01	Utilise the community engagement process implemented for the new Community Plan to review Council's community engagement process including the operation of Precinct Committees and new methods such as social media. Review Council's community engagement strategy and develop a community engagement manual.	CEDB	30-Jun-2016	 Review required
1.3.1.04	Review current infrastructure service levels.	CSI	30-Jun-2016	 Review required
1.3.1.05	Undertake an Operational Service Level Review.	ELT	30-Jun-2016	 Review required
4.1.2.01	Develop a brand strategy for the City.	CEDB	30-Jun-2016	 Review required
4.1.2.03	Develop a communications strategy including internal, external, community consultation and social media.	CEDB	30-Jun-2016	 Review required
4.1.2.04	Implement the communications strategy including internal, external, community consultation and social media.	CEDB,CG	31-Dec-2016	 Review required
4.1.3.01	Coordinate development and production of Council's Annual Plan.	CEDB	30-Jun-2016	 On schedule
4.1.3.02	Implement the performance reporting system for corporate strategic planning.	CEDB	30-Jun-2016	 Review required
4.1.3.03	Develop a 10 year Strategic Plan.	CEDB	30-Nov-2015	 Review required
4.1.3.04	Develop and implement a performance management framework (KPI's) for each department and individual employee(s) linked to achievement of Council Annual Plans and Strategic action plans.	CEDB	30-Jun-2016	 Review required
4.2.1.02	Implement the information and communications technology (ICT) strategy.	CEDB	30-Jun-2017	 Review required
4.2.1.13	Develop an Accommodation Strategy.	CG	31-Dec-2015	 Review required

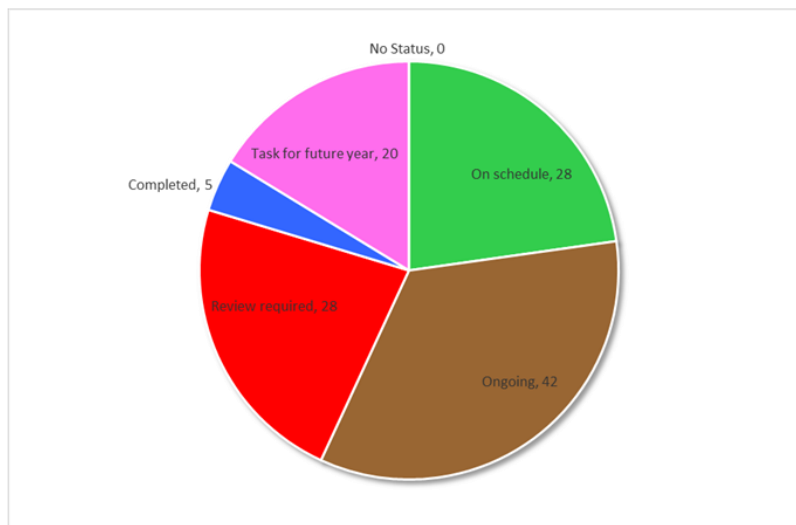
Glenorchy City Council

Quarterly Performance Report as at 31st March 2016

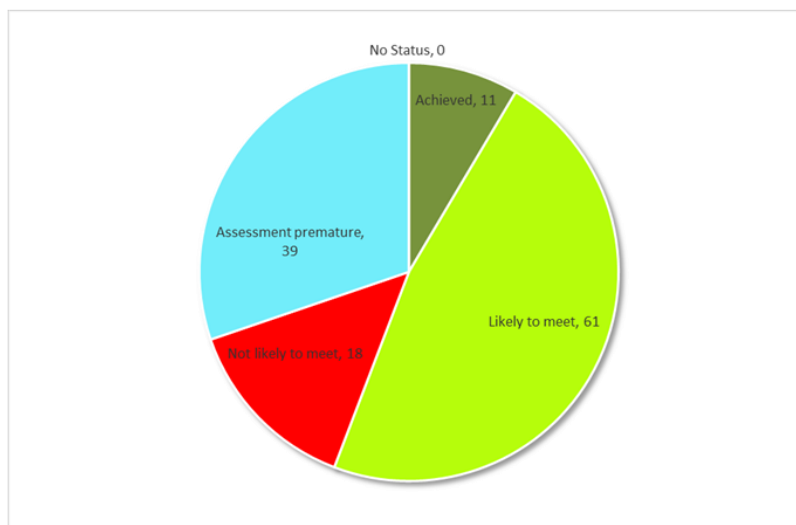
Code	Description	Lead	Target Date	Status
4.2.1.18	Develop a Procurement Strategy, including contract management review.	CG	31-Dec-2015	 Review required
4.2.1.14	Implement the Accommodation Strategy.	CG	30-Jun-2016	 Task for future year
4.2.1.19	Implement the Procurement Strategy.	CG	30-Jun-2016	 Task for future year
4.2.3.01	Develop a Human Resources Strategy.	CG	30-Jun-2016	 Ongoing
4.2.3.06	Develop a Work Health and Safety Plan & Strategy.	CG	30-Jun-2016	 Ongoing
4.2.3.02	Implement the Human Resources Strategy.	CG	30-Jun-2017	 Task for future year
4.2.3.03	Develop a Well Workforce Plan.	CG	30-Jun-2016	 Task for future year
4.2.3.04	Implement the Well Workforce Plan.	CG	30-Jun-2017	 Task for future year
4.2.3.07	Implement the Work Health and Safety Plan & Strategy.	CG	30-Jun-2017	 Task for future year
4.2.4.02	Develop a Governance Strategy.	CG	30-Jun-2016	 Ongoing
4.3.1.03	Continue to contribute to the local government reform process in accordance with Council's guiding principles.	Whole of Council	30-Jun-2016	 Ongoing

Status Report for All Annual Plan Actions

Status Chart of All Annual Plan Actions



Measure Chart of All Annual Plan Actions



Glenorchy City Council

Quarterly Performance Report as at 31st March 2016**Dashboard for All Annual Plan Actions*****Community Intent: Making Lives Better***

Code	Description	Lead	Priority	Target Date	Status
1.1.1.01	Continue implementation of Council's Positive Ageing Strategy	CEDB	M	30-Jun-2016	 On schedule
1.1.3.01	Utilise the community engagement process implemented for the new Community Plan to review Council's community engagement process including the operation of Precinct Committees and new methods such as social media. Review Council's community engagement strategy and develop a community engagement manual.	CEDB	H	30-Jun-2016	 Review required
1.1.3.02	Utilise the Glenorchy Matters Community Panel as a mechanism for representative community input to inform Council decisions.	CEDB	M	30-Jun-2016	 On schedule
1.2.1.01	Redevelop Council's website.	CEDB	H	30-Jun-2016	 On schedule
1.2.2.01	Develop and implement a whole of community response to building a learning community in Glenorchy.	CEDB	M	30-Jun-2016	 On schedule
1.2.2.02	Continue to support the operation of the Glenorchy Arts and Culture Advisory Committee.	CEDB	M	30-Jun-2016	 On schedule
1.2.2.03	Plan, promote and present an annual program of exhibitions, workshops, concerts and events at the Moonah Arts Centre in accordance with the MAC Business Plan.	CEDB	M	30-Jun-2016	 On schedule
1.2.2.04	Implement the Children and Families Strategy.	CEDB	M	30-Jul-2017	 Review required
1.2.2.05	Continue to consult and engage with young people and other specific population groups through mechanisms including the Young Women's Multicultural Group, the Glenorchy Youth Task Force, Cultural Diversity Advisory Committee and the Access Advisory Committee.	CEDB	M	30-Jun-2016	 On schedule
1.2.2.06	Promote volunteerism through mechanisms such as the Annual Volunteer Awards.	CEDB	M	30-Jun-2016	 On schedule

Glenorchy City Council

Quarterly Performance Report as at 31st March 2016

Code	Description	Lead	Priority	Target Date	Status
1.2.2.07	Implement the Healthy Communities Plan.	CEDB	M	30-Jun-2016	 On schedule
1.2.2.08	Implement the Lawn Bowls Facilities Plan.	CG	M	30-Jun-2016	 On schedule
1.2.2.09	Operate Council's Child Care Centres in accordance with the Education and Care Services National Law and Regulations.	CEDB	M	30-Jun-2016	 Ongoing
1.2.3.01	In consultation with the Glenorchy Arts and Culture Advisory Committee and the community, plan, develop and implement a range of arts and cultural events, activities and projects including the Symphony under the Stars and Carols by Candlelight.	CEDB	M	30-Jun-2016	 On schedule
1.2.3.02	Foster and support community cultural events and projects which celebrate Glenorchy's cultural diversity and build identity, inclusion and City pride, including the Moonah Taste of the World Festival.	CEDB	M	30-Jun-2016	 On schedule
1.2.3.03	Deliver the externally funded KGV Sports and Community Precinct Project.	CG	M	31-Mar-2016	 On schedule
1.2.3.04	Deliver the externally-funded Goodwood Community Centre upgrade.	CG	M	30-Jun-2016	 Review required
1.2.3.05	Implement Council's Youth Strategy.	CEDB	M	30-Jun-2016	 On schedule
1.2.3.06	Partner with other stakeholders to support initiatives which address social disadvantage such as problem gambling, mental health and alcohol and other drugs.	CEDB	M	30-Jun-2016	 Completed
1.2.3.07	Continue to convene inter-agency groups to address gaps in services including Youth Action Network Glenorchy (YANG), Glenorchy Action Interagency Network (GAIN) and Linkages.	CEDB	M	30-Jun-2016	 Ongoing
1.2.3.08	Implement the Council's Community Safety Framework and Action Plan.	CEDB	M	30-Jun-2016	 On schedule
1.3.1.01	Maintain, renew and replace Council's infrastructure in accordance with Council's asset management framework.	CSI	M	30-Jun-2016	 Ongoing
1.3.1.02	Develop a whole of Council Customer Experience.	CEDB	M	30-Jun-2016	 On schedule

Glenorchy City Council

Quarterly Performance Report as at 31st March 2016

Code	Description	Lead	Priority	Target Date	Status
1.3.1.03	Implement the Customer Experience Strategy.	CEDB	L	30-Jun-2017	 Task for future year
1.3.1.04	Review current infrastructure service levels.	CSI	H	30-Jun-2016	 Review required
1.3.1.05	Undertake an Operational Service Level Review.	ELT	H	30-Jun-2016	 Review required
1.3.2.01	Identify opportunities for outsourcing services that will create value for money and meet the expectations of the community.	ELT	M	30-Jun-2016	 Ongoing
1.3.3.01	Provide an effective animal management service.	CG	M	30-Jun-2016	 Ongoing
1.3.3.02	Administer kerbside waste collection services; promote waste minimisation, recycling and environmentally responsible disposal options.	CSI	M	30-Jun-2016	 Ongoing

Glenorchy City Council

Quarterly Performance Report as at 31st March 2016**Community Intent: Open for Business**

Code	Description	Lead	Priority	Target Date	Status
2.1.1.01	Develop an economic development strategy for Glenorchy.	CEDB	M	30-Jun-2016	 On schedule
2.1.2.01	Progress the Interim Planning Scheme to a Single State-wide Planning Scheme.	CSI	M	30-Jun-2016	 Review required
2.1.2.02	Advocate, lobby or represent the interests of business with state or federal agencies, organisations and groups.	CEDB	M	30-Jun-2016	 Ongoing
2.1.2.03	Implement the Wilkinsons Point and Elwick Bay Precinct Master Plan.	CEDB	M	30-Jun-2016	 Ongoing
2.1.3.01	Develop & implement the business & marketing strategy for the Derwent Entertainment Centre.	CEDB	M	30-Jun-2016	 Completed
2.1.3.02	Actively promote events held at the Derwent Entertainment Centre and other city facilities.	CEDB	M	30-Jun-2016	 Ongoing
2.2.1.01	Partner with Destination Southern Tasmania to increase local tourism visitation.	CEDB	M	30-Jun-2016	 Ongoing
2.2.2.01	Develop a Property Strategy.	CG	M	30-Jun-2016	 On schedule
2.2.2.02	Implement the Property Strategy.	CG	M	31-Dec-2016	 Task for future year

Glenorchy City Council

Quarterly Performance Report as at 31st March 2016**Community Intent: Valuing Our Environment**

Code	Description	Lead	Priority	Target Date	Status
3.1.1.01	Develop a nature strip management plan	CSI	M	31-Dec-2015	 Review required
3.1.1.02	Implement the nature strip management plan.	CSI	L	30-Jun-2017	 Review required
3.1.1.03	Develop a street tree urban master plan.	CSI	M	31-Dec-2015	 Review required
3.1.1.04	Implement the street tree urban master plan.	CSI	L	30-Jun-2017	 Review required
3.1.1.05	Implement the Environment Strategy (2013-2023).	CSI	M	31-Dec-2015	 Completed
3.1.1.06	Implement the Open Space Strategy.	CSI	M	30-Jun-2016	 Ongoing
3.1.1.07	Review the creek management plan.	CSI	M	30-Jun-2016	 Review required
3.1.2.01	Protect the City's natural values through planning processes, enforcement, on-ground activities and community NRM support.	CSI	M	30-Jun-2016	 Ongoing
3.1.2.02	Participate in the Derwent Estuary Program.	CSI	M	30-Jun-2016	 Ongoing
3.1.2.03	Monitor recreational water quality.	CSI	M	30-Sep-2015	 Completed
3.1.3.01	Manage essential building maintenance compliance for Council properties.	CG	M	30-Jun-2016	 Ongoing
3.1.3.02	Review Council's Disability Discrimination Act Action Plan.	CEDB	M	30-Jun-2016	 On schedule
3.1.3.03	Implement Council's Disability Discrimination Act Action Plan.	CEDB	M	30-Jun-2016	 On schedule
3.1.3.04	Identify business and funding opportunities for the further development of the Glenorchy Arts and Sculpture Park (GASPI) including art development.	CEDB	M	30-Jun-2017	 Ongoing

Glenorchy City Council

Quarterly Performance Report as at 31st March 2016

Code	Description	Lead	Priority	Target Date	Status
3.1.3.05	Ensure the construction and maintenance of safe and healthy buildings through compliance with building and plumbing codes.	CSI	M	30-Jun-2016	 Ongoing
3.1.3.06	Plan for the sustainable development of the City, ensuring compliance with the planning scheme and community involvement in the planning process.	CSI	M	30-Jun-2016	 Ongoing
3.1.3.07	Implement actions from the Greater Hobart Regional Bicycling plan.	CG	M	30-Jun-2016	 Ongoing
3.1.3.08	Manage the City's transport network to promote sustainability, accessibility, choice, safety and amenity.	CSI	M	30-Jun-2016	 Ongoing
3.1.3.09	Protect the City's heritage through planning scheme listing and assessment processes.	CSI	M	30-Jun-2016	 Ongoing
3.1.3.10	Implement the revised management plan for the Rosetta and Casuarina Crescent Landslip A Zones.	CSI	M	30-Jun-2016	 Ongoing
3.1.3.11	Promote, implement and monitor public health standards.	CSI	M	30-Jun-2015	 Completed
3.1.3.12	Develop a Master Plan for Tolosa Park.	CG	M	30-Jun-2016	 On schedule
3.1.3.13	Implement the Tolosa Park Master Plan.	CG	L	30-Jun-2017	 Task for future year
3.1.3.14	Continue to implement the Council's Graffiti Action Plan.	CSI	M	30-Jun-2016	 Ongoing
3.1.3.15	Deliver the capital works program for roads, stormwater and Council property, parks and reserves.	CSI, CG	M	30-Jun-2016	 Ongoing
3.1.3.16	Develop a Master Plan for the Berriedale Peninsula.	CG	M	30-Jun-2016	 On schedule
3.1.3.17	Implement the Berriedale Peninsula Master Plan.	CG	L	30-Jun-2017	 Task for future year
3.1.3.18	Update the KGV Master Plan.	CG	L	30-Jun-2017	 Task for future year
3.1.3.19	Create a cycling hub within Tolosa Park.	CG	L	30-Jun-2017	 Task for future year
3.1.3.20	Upgrade parks and reserve signage across the City.	CG	M	30-Jun-2016	 Ongoing

Glenorchy City Council

Quarterly Performance Report as at 31st March 2016

Code	Description	Lead	Priority	Target Date	Status
3.1.3.21	Develop the Glenorchy CBD Strategic Framework.	CEDB	M	30-Jun-2016	 Review required
3.1.3.22	Implement the Glenorchy CBD Strategic Framework.	CSI	M	30-Jun-2017	 On schedule
3.1.3.24	Implement the externally-funded Streetscape Improvement Project.	CG	M	30-Jun-2016	 Task for future year
3.1.3.25	Implement the Waste Management Strategy	CSI	M	30-Jun-2018	 Ongoing
3.1.3.26	Implement the Heritage Information Update project.	CSI	M	31-Dec-2015	 Task for future year

Glenorchy City Council

Quarterly Performance Report as at 31st March 2016**Community Intent: Leading Our Community**

Code	Description	Lead	Priority	Target Date	Status
4.1.1.01	Ensure preparedness for disaster by maintaining and continually reviewing the City's Emergency Management Strategies.	ELT	M	30-Jun-2016	 Ongoing
4.1.1.02	Establish a professional development program for Mayor and Aldermen.	CG	M	30-Jun-2016	 Ongoing
4.1.2.01	Develop a brand strategy for the City.	CEDB	H	30-Jun-2016	 Review required
4.1.2.02	Implement the brand strategy for the City.	CEDB	L	30-Jun-2017	 Review required
4.1.2.03	Develop a communications strategy including internal, external, community consultation and social media.	CEDB	H	30-Jun-2016	 Review required
4.1.2.04	Implement the communications strategy including internal, external, community consultation and social media.	CEDB,CG	H	31-Dec-2016	 Review required
4.1.3.01	Coordinate development and production of Council's Annual Plan.	CEDB	H	30-Jun-2016	 On schedule
4.1.3.02	Implement the performance reporting system for corporate strategic planning.	CEDB	H	30-Jun-2016	 Review required
4.1.3.03	Develop a 10 year Strategic Plan.	CEDB	H	30-Nov-2015	 Review required
4.1.3.04	Develop and implement a performance management framework (KPI's) for each department and individual employee(s) linked to achievement of Council Annual Plans and Strategic action plans.	CEDB	H	30-Jun-2016	 Review required
4.1.3.05	Develop an Innovation Strategy.	Whole of Council	M	30-Jun-2016	 Task for future year
4.2.1.01	Implement the 10 year maintenance and capital plan for the DEC.	CEDB	M	30-Jun-2016	 On schedule

Glenorchy City Council

Quarterly Performance Report as at 31st March 2016

Code	Description	Lead	Priority	Target Date	Status
4.2.1.02	Implement the information and communications technology (ICT) strategy.	CEDB	H	30-Jun-2017	 Review required
4.2.1.03	Implement the public toilet facilities plan.	CG	M	30-Jun-2016	 Ongoing
4.2.1.04	Implement the Improvement Plan including efficiency, savings program, resource utilisation improvements and end of year performance review of key service streams.	Whole of Council	M	30-Jun-2016	 Review required
4.2.1.05	Review & update the corporate risk management plan.	CG	M	30-Jun-2016	 Ongoing
4.2.1.06	Review and update the corporate risk register, policies & procedures.	CG	L	31-Dec-2016	 Ongoing
4.2.1.07	Undertake a Community Facility Utilisation Review of maintenance, user & lease requirements.	CG	M	30-Jun-2016	 Task for future year
4.2.1.08	Implement Asset Management Strategy.	CSI	M	30-Jun-2016	 On schedule
4.2.1.09	Identify commercial revenue raising opportunities from Council facilities and property portfolio.	CG	M	30-Jun-2016	 Task for future year
4.2.1.10	Deliver the maintenance program for Council in accordance with agreed service levels.	CSI	M	30-Jun-2016	 Ongoing
4.2.1.11	Review grant management processes.	CEDB	M	30-Jun-2016	 On schedule
4.2.1.12	Manage the operation, maintenance, and further development of the Derwent Park Stormwater Re-use scheme.	CG	L	30-Jun-2017	 Ongoing
4.2.1.13	Develop an Accommodation Strategy.	CG	H	31-Dec-2015	 Review required
4.2.1.14	Implement the Accommodation Strategy.	CG	H	30-Jun-2016	 Task for future year
4.2.1.15	Prepare Management Team Protocols, Roles & Responsibilities.	ELT	M	31-Dec-2015	 Review required

Glenorchy City Council

Quarterly Performance Report as at 31st March 2016

Code	Description	Lead	Priority	Target Date	Status
4.2.1.16	Develop a GCC Project Management Methodology.	CG	M	30-Jun-2016	 Review required
4.2.1.17	Review and improve the processes and systems for the preparation of documents and agendas for Council meetings and Workshops and develop templates.	CG	M	30-Jun-2016	 Ongoing
4.2.1.18	Develop a Procurement Strategy, including contract management review.	CG	H	31-Dec-2015	 Review required
4.2.1.19	Implement the Procurement Strategy.	CG	H	30-Jun-2016	 Task for future year
4.2.1.20	Undertake a Plant and Fleet Review.	CSI	M	31-Dec-2015	 Review required
4.2.1.21	Implement the Plant and Fleet Review.	CSI	M	30-Jun-2016	 Review required
4.2.2.01	Prepare a Financial Processes Improvement Plan.	CEDB	M	30-Jun-2016	 Task for future year
4.2.3.01	Develop a Human Resources Strategy.	CG	H	30-Jun-2016	 Ongoing
4.2.3.02	Implement the Human Resources Strategy.	CG	H	30-Jun-2017	 Task for future year
4.2.3.03	Develop a Well Workforce Plan.	CG	H	30-Jun-2016	 Task for future year
4.2.3.04	Implement the Well Workforce Plan.	CG	H	30-Jun-2017	 Task for future year
4.2.3.05	Negotiate a new enterprise agreement and implement the Modern Award.	CG	M	30-Jun-2016	 Ongoing
4.2.3.06	Develop a Work Health and Safety Plan & Strategy.	CG	H	30-Jun-2016	 Ongoing
4.2.3.07	Implement the Work Health and Safety Plan & Strategy.	CG	H	30-Jun-2017	 Task for future year

Glenorchy City Council

Quarterly Performance Report as at 31st March 2016

Code	Description	Lead	Priority	Target Date	Status
4.2.3.08	Complete Business Continuity Plans.	CG		30-Jun-2016	 Task for future year
4.2.3.09	Deliver a Management Training & Development Program.	ELT	M	30-Jun-2016	 Review required
4.2.4.01	Ensure community compliance with State legislative requirements on matters of material importance.	CG, CSI	M	30-Jun-2016	 Ongoing
4.2.4.02	Develop a Governance Strategy.	CG	H	30-Jun-2016	 Ongoing
4.2.4.03	Implement the Governance Strategy.	CG	M	30-Jun-2017	 Task for future year
4.3.1.01	Liaise with the State Government as appropriate on matters of strategic priority.	CEDB	M	30-Jun-2016	 Ongoing
4.3.1.02	Participate in the review of the role and functions of local government.	Whole of Council	M	30-Jun-2016	 On schedule
4.3.1.03	Continue to contribute to the local government reform process in accordance with Council's guiding principles.	Whole of Council	H	30-Jun-2016	 Ongoing
4.3.3.01	Identify and formalise external council relationships to partner and, where feasible, share resources.	Whole of Council	M	30-Jun-2016	 Ongoing
4.3.3.02	Actively participate in peak local government bodies (LGAT & the STCA) to advance community priorities.	Whole of Council	M	30-Jun-2016	 Ongoing

Comments on all Actions with Review Required Status

Code	Description	Comments
1.1.3.01	Utilise the community engagement process implemented for the new Community Plan to review Council's community engagement process including the operation of Precinct Committees and new methods such as social media. Review Council's community engagement strategy and develop a community engagement manual.	A project plan is being developed for implementation in the second half of 2015/16. N.B. Coordinator Communications and Marketing (Acting Co-ordinator Community Inclusion) has resigned and position likely to be relocated to Corporate Governance Directorate. The number of Precincts has been reduced through amalgamation to 3, with AGMs held in November and December 2015. Draft Community Engagement Framework being developed - awaiting replacement of Coordinator Community Inclusion before proceeding with the process. Three new community precinct committees functioning and have developed annual meeting schedules. A combined meeting of the executive members of all three precincts held in March.
1.2.2.04	Implement the Children and Families Strategy.	Strategy implementation continues including successful delivery of the annual Dads Day Out event. However, there are resource constraints due to the Co-ordinator Community Development's substantive responsibilities. Strong networking with the Glenorchy Inter Agency Network continues to be supported. Planning for GAIN / YANG forum has been underway to deliver annual forum on 24th May 2016. Family Violence work group has commenced Feb 2016 comprising Hobart Women's Shelter, Red Cross, MRC, Child and Family Centre Chigwell, Goodstart Early Learning Centres, Save the Children / Good Beginnings, Impact Communities and community representatives. This work group

Code	Description	Comments
		facilitated by Council aims directly to promote awareness of family violence supports and introduce bystander training across the community. Council has facilitated Playgroup Tasmania to partner with YMCA to deliver program from the YMCA headquarters. Council's Mobile Activity Centre in conjunction with the PCYC continues to deliver programs into local primary schools and in community settings.
1.2.3.04	Deliver the externally-funded Goodwood Community Centre upgrade.	Project documentation completed, building permits obtained and project tendered. Construction work commenced and expected to be completed by 30 June 2016.
1.3.1.04	Review current infrastructure service levels.	Infrastructure Service Level Manuals have been reviewed and updated. Testing will be required for a 12 month period through the Assetic/MyData Maintenance Management System to ensure intervention levels are appropriate then a report to council will be presented to set the final Service Levels.
1.3.1.05	Undertake an Operational Service Level Review.	Some work and reviews have been completed in relation to internal service levels and these have preceded restructuring the department. Data has been gathered in relation to works centre operations and the current service level manuals have been updated to reflect current operations Proposal received from CT Management to conduct high level service level planning review across all the Council departments - Currently prioritising which require areas are highest priority. # Departments - Finance & Business, Governance & Risk and Works Centre nearing completion of report from CT Management.

Code	Description	Comments
		Rest of the organisation will go through a strategic service level review in 2016-17 and 2017-18
2.1.2.01	Progress the Interim Planning Scheme to a Single State-wide Planning Scheme.	Response to state-wide provisions endorsed by Council at OCM 9th May 2016. ** Previous target was estimated on available information at the time. It is clear from the current state government timelines and statutory approval requirements, that Jan 2017 is not feasible. This task is scheduled for the 16/17 and 17/18 annual plans.
3.1.1.01	Develop a nature strip management plan	A draft Nature Strip Management Plan has been completed and requires review. This will be presented to Council for endorsement after the procurement strategy is completed before implementation and the target date has been altered to reflect this. This task is regarded as a strategic issue and has been transferred to the urban design section of the Legal and Property Department
3.1.1.02	Implement the nature strip management plan.	A draft Nature Strip Management Plan has been completed and is undergoing review. This will be presented to Council February/March for endorsement before implementation.
3.1.1.03	Develop a street tree urban master plan.	A draft Street Tree Urban Master Plan has been completed and requires review. This will be presented to Council for endorsement after the procurement strategy is completed before implementation and the target date has been

Code	Description	Comments
		altered to reflect this.
		This task is regarded as a strategic issue and has been transferred to the urban design section of the Legal and Property Department
3.1.1.04	Implement the street tree urban master plan.	A draft Street Tree Urban Master Plan has been completed and is undergoing review. This will be presented to Council February/March for endorsement before implementation.
3.1.1.07	Review the creek management plan.	Needs to be reallocated to MW and will be subject of the availability of resources.
3.1.3.21	Develop the Glenorchy CBD Strategic Framework.	The draft CBD Strategic Framework has been prepared and is yet to be considered by Council prior to public consultation. The necessity to proceed at this stage has been overtaken by more detailed consultancy investigation on urban design associated with the CBD revitalisation project and incorporation of a Specific Area Plan focussed on urban design in the Glenorchy CBD into the Planning Scheme.
4.1.2.01	Develop a brand strategy for the City.	The Co-ordinator Communications & Marketing left Council in September 2015. The position is undergoing a review and has been relocated to Corporate Governance Directorate.
4.1.2.02	Implement the brand strategy for the City.	The Co-ordinator Communications & Marketing left Council in September 2015. The position is undergoing a review and has been relocated to Corporate Governance Directorate.
4.1.2.03	Develop a communications strategy including internal, external, community consultation and social media.	The Co-ordinator Communications & Marketing left Council in September 2015. The position is undergoing a review and has been relocated to Corporate Governance Directorate.

Glenorchy City Council

Quarterly Performance Report as at 31st March 2016

Code	Description	Comments
4.1.2.04	Implement the communications strategy including internal, external, community consultation and social media.	The Co-ordinator Communications & Marketing left Council in September 2015. The position is undergoing a review and has been relocated to Corporate Governance Directorate.
4.1.3.02	Implement the performance reporting system for corporate strategic planning.	A community survey was recently undertaken by EMRS to provide subjective input into performance reporting. Report received 26/8/2015. A new Corporate Performance Indicators report will be brought to a Council workshop at Council in January 2016 and a Survey Monkey survey of Aldermen was undertaken. This action will be the subject of further work with Aldermen to define precise requirements.
4.1.3.03	Develop a 10 year Strategic Plan.	Council endorsed the Strategic Planning Framework on 28/9/2015. A first draft Strategy set was developed at a Management Team workshop on 13/10/2015 & development of strategic performance measures was progressed at a Management Team workshop on 21/3/2016. A Council workshop on the draft strategic plan is programmed for 26/4/2016.
4.1.3.04	Develop and implement a performance management framework (KPI's) for each department and individual employee(s) linked to achievement of Council Annual Plans and Strategic action plans.	Dependent on progress of HR Strategy.
4.2.1.02	Implement the information and communications technology (ICT) strategy.	Project Jerry (Cloud Desktop) is planned to be re-launched in June 2016 following a range of major defects being identified and addressed. Project TOM (One Council Implementation) has continued on schedule with Finance business process verification workshops completed, however due to a number of resource issues the steering committee is proposing to delay of go live for actual transaction until 1 July 2017 with the 17/18 budget to be developed within the

Code	Description	Comments
		modal from Sep 2016. There have been significant issues identified with the Property and Rating product as the base configuration (based on Victorian State legislation) has been found to be incompatible for Tasmania. This will require significant work on behalf of the vendor to re-design the product and we have been advised that this would take at least 13-14 weeks. While a significant amount of work has been done in verification workshops these will need to be repeated to some extent to ensure that the rebuild is compliant. It has been the recommendation of the steering committee to delay go live in line with the decision for the finance module.
4.2.1.04	Implement the Improvement Plan including efficiency, savings program, resource utilisation improvements and end of year performance review of key service streams.	All Improvement Plan Projects transferred to the 4 year Annual Plans as adopted by Council in June 2015 Currently reviewing priorities - some of the of the projects may be rolled over into 2016/2017 year
4.2.1.13	Develop an Accommodation Strategy.	Consultant chosen December 2015, work commenced on Accommodation Strategy in January 2016. Expected timeframe for completion of Stage 1 (review and reporting with recommendations) is 6 to 9 months.
4.2.1.15	Prepare Management Team Protocols, Roles & Responsibilities.	New Management Team in place Protocols, Roles & Responsibilities stated in the new position descriptions and employment contracts Non-statutory delegations to be defined in forthcoming management team workshops. Professional development will occur in 2nd half of 2016/17 financial year BeWell4Work engaged to conduct interviews to develop program with Management Team.

Code	Description	Comments
		Directors have provided their assessment of their managers professional development needs
4.2.1.16	Develop a GCC Project Management Methodology.	Project Management Office project to be resourced and developed commencing April 2016.
4.2.1.18	Develop a Procurement Strategy, including contract management review.	Position of Procurement Coordinator commenced on 1 February 2016. Revised Code for Tenders and Contracts adopted in April 2016. Review process currently being finalised for adoption.
4.2.1.20	Undertake a Plant and Fleet Review.	Part of overall review completed. Completion of the next stage will be completed when restructure of Works Department is completed.
4.2.1.21	Implement the Plant and Fleet Review.	Implementation of the results of the Plant and Fleet review will be completed when the restructure of Works Department is completed. Implementation of review likely to be completed in October 2016
4.2.3.09	Deliver a Management Training & Development Program.	Will be started in 2016 calendar year Proposals already received and decision will occur in 2016. BeWell4Work appointed to carry out 1st stage of program Implementation will start in 2015-16 and will be ongoing into 2016-17

Outstanding Actions List - Open Council Meeting

Council Meeting Date	Clause Number	Subject/Issue	Council Adopted Action	Department Responsible	Comments/Update	Estimated Completion Date
10/06/2014	22.3	Notice of Motion - Alderman C. Lucas - 2 Car Parking Strategy	Council provide a report on current Car parking strategy in the City commercial precincts including: 1. The present parking strategy for the future of the city, and any proposed changes. 2. Details Cash-In-Lieu payments in Commercial areas, Glenorchy precinct, Moonah and Clarendon – including total fees collected and numbers of spaces-in-lieu by year since the year 2000. 3. Any feedback received from developers. 4. How application of this policy and fee level relate to the Regional Planning scheme. 5. A schedule of fee rates for all Southern councils	City Services & Infrastructure	Parking Strategy Working Group has been re-established. The Terms of Reference have been endorsed by Council. Meetings of the working group are now underway. A project plan has been agreed by the Group for completion of the review mid-2017.	31-Oct-16
1/09/2014	13.4	Question on Notice - Alderman K. Johnston (Relates to Notice of Motion - Alderman K. Johnston - CCTV Evaluation (12 February 2013))	That a report be prepared by the Director Community, Economic Development & Business following consultation with Tasmania Police with respect to the Closed Circuit TV system. That the CCTV system be evaluated every six months and a report produced with a range of identified KPIs. That Council as a priority develop and adopt CCTV system operating procedures and protocols (refer to Question On Notice for specific details)	Community, Economic Development & Business	This matter will be discussed and progressed by Council's Safer Communities Special Committee.	On-going
13/10/2014	7.1	Notice of Motion 7 - Alderman M. Stevenson Develop an 'expression of interest' process	That Council develop an 'expression of interest' process that could be implemented to help find a naming rights sponsor for the Derwent Entertainment Centre and other Council facilities.	Community, Economic Development & Business	EOI process to be developed in conjunction with Manager Legal & Property. To be implemented, in respect of the DEC, as an action item in the DEC Business Plan. Initially to be pursued as foyer naming rights until the DEC brand consolidates. Presentation to be presented to Aldermen once EOI process developed.	Dec 2016
9/06/2015	13.3	Notice of Motion Alderman M. Stevenson	That a brief projects and major operational items summary be provided at each Council meeting.	Corporate Governance	Council workshop for reporting options discussions now scheduled for 22 August 2016.	end Aug 2016
3/08/2015	8	Community Garden - Kenbrae Avenue and Pitcairn Street	That Council acknowledges that the Legal and Property Department will negotiate a lease under section 179 of the Local Government Act with the Glenorchy Precinct Group for the portion of land between Kenbrae Avenue and Pitcairn Street on either side of the footpath to develop a community garden for the benefit of our community.	Corporate Governance	Meeting held 9th June - working group has agreed to the section of land to be used for stage 1 of the proposed garden. Guidelines for the gardens operation are being drafted by the working group. A revised design for the garden will be presented to the precinct to progress.	No estimate available at this time.
3/08/2015	15.1	Notice of Motion - Alderman D. Pearce	That Council re-examines its consultation processes and methods	Community, Economic Development & Business	Action 1.1.1.01 in the Glenorchy City Council Annual Plan 2016/17 to 2019/20 states: Utilise the community engagement process implemented for the new Community Plan to review Council's community engagement process including the operation of Precinct Committees and new methods such as social media. Review Council's community engagement strategy and develop a community engagement manual. Interviews for the Co-ordinator Community Planning and Inclusion position have been conducted and an appointment is imminent.	30-Jun-17
3/08/2015	15.2	Notice of Motion - Alderman J. Branch-Allen	1. Glenorchy City Council plan to facilitate a community forum in 2016 to talk about community food security. 2. We invite Professor David Adams (leader in this area) to talk at the forum.	Community, Economic Development & Business	Resources to be allocated as part of 2016/17 to 2019/20 Annual Plan development. Subject to budgetary consideration. (N.B. There is no line item for this currently in the draft budget.)	31-Dec-16

Council Meeting Date	Clause Number	Subject/Issue	Council Adopted Action	Department Responsible	Comments/Update	Estimated Completion Date
31/08/2015	10	Community and Multi-Cultural Feasibility Study - Election Commitment Grant Deed	a) Council call for expressions of interest in developing a feasibility plan to meet the needs of the community for a Multi-Cultural Centre/ Community Spaces Plan. b) Confirm with the Department of Premier and Cabinet that the proposed grant timelines are acceptable - expenditure within the 2015/16 financial year.	Community, Economic Development & Business	Consultancy delayed because of injury to consultant. Council workshop conducted on 25/7/2016.	30-Sep-16
23/11/2015	9	Notice of Motion - Proposing the replacement of all speed limit signs and 'No Stopping' signs with pavement marking and the change of road markings from white to yellow.	(c) That Council ENDORSES a database associated with all traffic signs and road markings within Glenorchy municipality be developed. (d) That Council ENDORSES a review of existing speed limit signs within the Glenorchy municipality so that the number of speed limit signs is minimised following the development of the proposed street sign database. (e) That Council ENDORSES a procedure for the 'No Stopping' restrictions be developed to determine where to use signage and/or line marking in terms of full-time 'No Stopping' parking restrictions with the consideration of minimising installation and maintenance costs. (f) That Council ENDORSES that the existing 'No Stopping' signs also be reviewed subsequent to the development of the proposed database. (g) That Council ENDORSES a long term plan for line marking maintenance to be developed subsequent to the development of the proposed database.	City Services & Infrastructure	Transport Engineer has commenced work on the development of the traffic signs and linemarking database. Additional resources are needed to collect and process the data. A 'trial' of a suburb or similar area is needed to clarify the time needed to complete the database.	Estimated time to be advised following completion of a 'trial' area to assess resource needs.
23/11/2015	10	Bushfire Management	2. That Council APPROVES the implementation of an improved, on-going bushfire management program (stages 1-3) to meet statutory responsibilities that is expected to cost, on average, \$343,000 per year over the first 10 years and thereafter have an on-going cost of \$273,000. 3. That Council APPROVES a budget variation of \$45,000 for the 15/16 financial year to commence stage 1 of the bushfire management program for policy and strategy development.	City Services & Infrastructure	2. Council Policy, Strategy and Bushfire Management Plan to be developed by new position holder. 3. Interviewshave been held for this New Position.	2. 30 Dec 2016 3. Recruitment complete. Start date Mon 03 Oct 2016
21/12/2015	9	Main Road Transit (Public Transport) Corridor, Bus Priority and Bus Stop Optimisation Measures	3. Requires a further report be provided to Council on completion of detailed design and prior to the implementation of bus priority measures at the intersection of Main Road and Derwent Park Road/Springfield Avenue	City Services & Infrastructure	Officers from the Department of State Growth have been made aware of the resolution and will provide Council with detailed design drawings for further review before final approval is agreed.	Subject to progressing by State Growth.
25/01/2016	9	Development Opportunities along the Potential Public Transit Corridor	That Council (b) subject to the matched support of Hobart City Council: (i) INITIATE a Public Transit Corridor Urban Utilisation and Economic Benefit project for the current rail corridor, based on that Project Proposal, in partnership with Hobart City Council; (ii) EXCHANGE Memoranda of Agreement to proceed with the project on terms and conditions agreed by the General Managers of the respective Councils; (iii) PREPARE a brief requesting expressions of interest from suitably qualified and experienced public transport and urban development consultants demonstrating their capacity to fully develop a report and recommendations satisfying the combined requirements of the two Councils. (iv) AGREE to requesting submissions from consultants that have demonstrated through their expressions of interest submissions that they have the capacity to provide a report capable of satisfying the requirements of the brief. (v) ALLOCATE up to \$75,000 as Glenorchy City Council's contribution to the cost of engaging a consultant, subject to Hobart City Council agreeing to allocate \$75,000 with the total fee for the consultancy not exceeding \$150,000.	Community, Economic Development & Business	A further meeting of the Joint Working Group was held on 17 June 2016 at HCC at which GHD presented an early stage progress report. GHD have identified nodes along the corridor and will explore densification and value capture opportunities around the se. Most opportunities are identified in Glenorchy - with 'primary focus' on New Town, Albert Road, Derwent Park & Glenorchy and 'new focus' on the Brooker Highway (opposite Montrose Bay High School) & Austins Ferry. There is likely to be targeted one on one consultation with the development community as part of the project.	31-Jul-16
25/01/2016	11	Actions List - Update Report	Corporate Performance Reporting • Management to provide a framework at February workshop. • Clarification as to reporting requirements of the Council.	Community, Economic Development & Business/Corporate Governance	Council workshop for reporting options discussions now scheduled for 22 August 2016.	31-Aug-16

Council Meeting Date	Clause Number	Subject/Issue	Council Adopted Action	Department Responsible	Comments/Update	Estimated Completion Date
15/02/2016	10	KGV Skate Park	That Council: RECEIVES and notes the update on the relocation and construction of the Skate Park and that there be extended community consultation about the location of the Skate Park and further report come back to Council, giving consideration to Council's strategic plan and projects, before the final location is determined by Council.	Corporate Governance	Presentation made to Council Workshop on 26 April 2016. Presentations have been made to precinct and other groups as the opportunity arises. Targeted information session for stakeholders held on 15 June 2016 and interested residents met with in the weeks following. Display placed in foyer for further feedback. Feedback to be collected and considered and further consultation undertaken before council report tabled.	30-Aug-16
15/03/2016	9	Inter-city Cycleway Proposed Chicane Gate Changes at Road Intersections	That Council remove one of the existing "paired" chicane gates, to replicate what the Hobart City Council has completed, at all road crossings along the inter-city cycleway.	City Services & Infrastructure	Project planning has commenced.	Dec 2016
13/04/2016	10	Smoking Ban Along the Inter-city Shared Pathway	That this item lay on the table for further information and consideration of this item at a future Council Workshop.	City Services & Infrastructure	Council workshop completed 20 June 2016. Further investigation to take place to request support from HCC and other bodies such as Quit Tasmania, Heart Foundation, Cancer Council, AMA, then to lobby the State Government to have the Shared Pathway a declared smoke free site.	Dec 2016
9/05/2016	11	Proposed Environmental Amenity By-law	That Council: DECLARES its intention to make the Environmental Amenity By-law No. 1 2016 pursuant to s156 of the Local Government Act 1993; and APPROVES the initiation of the statutory process required under Part 11 of the Local Government Act 1993 for making the proposed Environmental Amenity By-law No. 1 of 2016.	City Services & Infrastructure	Draft RIS developed and sent to DPAC for approval on 8th May 2016. Still waiting for DPAC approval before advertising for public consultation can commence.	Dec 2016
6/06/2016	17	Question without Notice - Alderman Lucas	What is the time cost of the harassment of senior staff or senior management to answer the questions put to them before every Council Meeting?	General Manager	This is being considered by Management and will be dealt with in due course.	On-going
4/07/2016	9	Request to Join Coalition of Community Organisations Concerned About Gambling	That Council: AGREE to join the Coalition of Community Organisations Concerned About Gambling; and AUTHORISE the General Manager to provide a submission on Council's behalf to the State Government expressing its concern over the high number of EGMs in Glenorchy's Clubs and Hotels and the consequent impact on the Glenorchy Community. The submission also strongly urge, that if the State Government choose to make change to the industry, transitional arrangements be put in place to manage any potential impact on the industry and employment	General Manager	Awaiting the State government's release of the terms of reference for the Inquiry into Gambling before providing a submission in response.	TBC
4/07/2016	11	Acquisition and Disposal of Land - Bosco Drive AND Dalmacia Place	That Council: APPROVE Council Officers negotiations and settlement of the purchase of private land at 2/1 Dalmacia Place for the purpose of allowing Council to formalise and maintain a public walkway through Dalmacia Place to Bosco Drive APPROVE Council Officers to continue negotiations to dispose of part of the public land at 23 Bosco Drive for the purpose of extending the private rear yard of 19 Bosco Drive, subject to the compliance of the requirements of section 178 of the Local Government Act 1993 (noting the investigation of the possibility of a similar sale to the owners of 21 Bosco Drive, to establish a safe, easily maintained and monitored piece of land which will comprise part of the public walk way). APPROVES the advertising of Council's intention to dispose of any part of the public land at 23 Bosco Drive under section 178 of the Local Government Act 1993.	Corporate Governance	19 Bosco and 2/1 Dalmacia notified of council's decision. Discussions commenced with 21 Bosco Drive.	30-Jun-17

Council Meeting Date	Clause Number	Subject/Issue	Council Adopted Action	Department Responsible	Comments/Update	Estimated Completion Date
4/07/2016	14	Greater Hobart Traffic Congestion Summit Meeting 2	That Council: ... ENDORSE in-principle support for a budget contribution for a Greater Hobart transport model for an estimated amount of \$37,500, which is to be confirmed and approved as a budget variation when the exact amount is established, contingent on: (a) budget assessment (b) that all Councils contribute as expected.	City Services & Infrastructure	The Minister and Department of State Growth to be advised of Council's decision and traffic modelling to be progressed, subject to final costs and commitment from other Councils involved.	Subject to final traffic modelling costs and commitment from all Councils involved
4/07/2016	15	Aldermanic Code of Conduct	That Council: ... AUTHORISE the General Manager to provide a copy of the adopted Model Code of Conduct to the Director of Local Government within 14 days of the Council's approval. AUTHORISE the General Manager to write to Mr. Doug Lowe, Chair of Glenorchy City Council's previous Code of Conduct Panel informing him of Council's decision of terminating the Code of Conduct Panel.	Corporate Governance	The Director of Local Government was provided with a copy of the adopted Model Code of Conduct by way of email and the General Manager wrote to Mr Doug Lowe advising him of Council's decision of terminating the Code of Conduct Panel and thanking him for making him self available over the period as its Chair.	Completed
4/07/2016	19.1	Notice of Motion - Alderman M. Stevenson	That Council: REFER the budget development process to the Audit Panel for their review and request that a report on their findings be presented to Council for consideration	Corporate Governance	Audit Panel considered the request at its 19 July 2016 meeting and noted that this will be reviewed through the Internal Audit Plan for FY 2016/17	23-Dec-16

**NOTICE OF MOTION – PRECINCT CONSULTATION SYSTEM CHANGE –
ALDERMAN DAVID PEARCE**

Motion in Brief

That Council ends its formal relationship with the Community Precinct Consultation System.

Rationale

As Council would be aware, for almost the last 20 years Glenorchy has had in place a community precinct consultation system, as part of our commitment to a broad-based community communication strategy.

As a member of the public and soon thereafter as an Alderman, I was appointed to the steering committee established to set up the precinct system, as Council's commitment to becoming fully consultative and gain a better understanding of our community's needs.

Over the years the precinct system has served this municipality well and I would like to publicly thank those volunteers who have willingly given up thousands of hours of their own time and effort in a genuine commitment to support this city. It has now changed in structure to being three groups that meet regularly with similar numbers attending meetings.

We acknowledge that community expectations and consultation systems have evolved. This was evidenced in our recent Community Plan process. I believe that the precincts have become narrow in their focus and represent a similar demographic in our community. It is one form of communication, but we need many more to give us a broader perspective of what our community expectations are.

It is for that reason that I propose that Council gives serious consideration to ending its formal relationship with the community precinct system, with the view to strengthening its other forms of municipality wide consultation/communication systems. I further suggest that having the precinct system at arm's length will, I believe provide them with a stronger capacity to engage with Council.

It will also provide Council with the resources to offer one off small grants to help start initiatives in the community.

Recommendation

1. That Council ends its formal relationship with the Community Precinct Consultation System.
2. That Council re-direct the money used to support the precincts to provide small one-off grants to facilitate community-based initiatives on merit.

Alderman David Pearce OAM
Glenorchy City Council