

**Minutes of the Meeting
of the Glenorchy City Council
held at the Council Chambers
on Monday, 7 August 2017 at 3.00 p.m.**



Present: Commissioner Sue Smith (Chair)

In attendance: Mr. T. McMullen (Acting General Manager), Mr. S. Scott (Acting Director, Corporate Governance), Mr. P. Garnsey (Acting Director, City Services and Infrastructure), Mr. D. Ronaldson (Acting Director, Community, Economic Development and Business), Mr. R. Grierson (Manager Infrastructure, Engineering and Design), Mr. C. French (Manager Business and Finance), Mr. M. Patmore (Systems-Management Accountant), Mr. A. Falaki (Acting Manager, Community and Customer Service), Mr. A. Woodward (Acting Manager, Environment and Development), Mr. A. Wise (Finance Reporting Officer), Ms. J. Sleiters (Community Development Coordinator), Ms. K. Whitbread (Child Care Delivery Coordinator), Ms. E. McGoldrick (Acting Manager City Strategy and Economic Development), Ms. J. Gauden (Executive Assistant).

The Chair began the meeting by giving an Acknowledgement of Country, paying respect to the Tasmanian Aboriginal Community.

The Chair read then the following two (2) statements:

Statement 1

In relation to the Audio Recording of the Council Meeting under Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's 'Audio Recording Council Meetings' Policy.

Statement 2

In relation to Work Health and Safety at the Council Meeting.

1. APOLOGIES

None.

2. CONFIRMATION OF MINUTES

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That the minutes of the Council Meeting held on Monday, 10 July 2017 be confirmed.

3. ANNOUNCEMENTS BY THE CHAIR

None.

4. PECUNIARY INTEREST NOTIFICATION

There were no declarations of pecuniary interest.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

None.

6. PUBLIC QUESTION TIME (15 MINUTES)

Mrs. Kaye Smith – Constance Avenue, Glenorchy

Q: In respect to graffiti on visible private properties (e.g. old Chicken Feed store and near Glenorchy monolith on Brooker Highway), what is Council doing about its removal and how strong are the laws going to be under the proposed Environmental Amenity By-Law to rectify it?

Commissioner Smith took the question on notice with the view of responding to Mrs. Smith in writing, in the appropriate time.

Mr. Barry Smith – Constance Avenue, Glenorchy

Q: At the recent Local Government Association of Tasmania (LGAT) meeting, the Lord Mayor of the City of Hobart, Sue Hickey moved a motion to change the date of Australia Day – did the Commissioner vote on it and what did you vote?

Commissioner Smith responded that the original motion was amended at the LGAT meeting to the effect that LGAT request that the Federal Government whose bailiwick and its responsibility is within, to engage with the community around Australia (as it is their role) to get an opinion on the Australia Day issue. On that amended motion, Commissioner Smith supported it as it puts it into the right arena and (LGAT) were merely asking the Commonwealth to engage with the community as appropriate.

Mr. Martin Watkins – Dunedin Close, Claremont

Q: With respect to the old primary school in Claremont, it was understood that Council were progressing a heritage listing for the football oval next to the school. If this went ahead, this would severely restrict the developer to do what they wanted to do on the site. Does the football oval need to be heritage listed, and if it does not can the developer put in their application for development?

Commissioner Smith took the question on notice with the view of responding to Mr. Watkins in writing, in the appropriate time. The Commissioner also noted that she was with Council's Planning Officers going to inspect the site on Wednesday, 9 August 2017. The Commissioner also noted that it would be inappropriate for her to respond without having all of the facts in front of her position as Planning Authority.

7. PETITIONS/DEPUTATIONS

None.

COMMUNITY

8. GLENORCHY CITY COUNCIL AUSTRALIA DAY CELEBRATIONS

File Reference: Australia Day, Citizens of the Year

Reporting Brief:

This report provides Council with recommendations in relation to Council's organisation of Australia Day celebrations in the City of Glenorchy.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

1. APPROVE the 2018 Australia Day program organised by Council being held in the same format as it has in previous years (with the inclusion of the Citizenship Ceremony, Citizen and Young Citizen of the Year awards and the Australia Day Ambassador Program)
2. APPROVE the continuation of the Glenorchy Citizen and Young Citizen of the Year award process in its current form, and
3. RESOLVE that the current Australia Day program is to be reviewed after strategic review at the State and national levels have taken place.

9. MOONAH TASTE OF THE WORLD FESTIVAL

File Reference: Moonah Taste of the World Festival

Reporting Brief:

The purpose of this report is to provide an overview of the 2017 Moonah Taste of the World Festival.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council

- (a) RECEIVE the Moonah Taste of the World Festival 2017 report, as presented
- (b) APPROVE the 2018 Moonah Taste of the World Festival to be held on Sunday 25 March 2018
- (c) APPROVE the establishment of a Community Working Group to support the organising of the festival and give the community the opportunity for more participation in the planning of the festival, and
- (d) To congratulate those involved to date for their significant contribution and I look forward to it continuing.

10. CLAREMONT COMMUNITY LIBRARY - ANNUAL REPORT

File Reference: Claremont Community Library 2016/17

Reporting Brief:

The purpose of this report is to provide an annual update of the Claremont Community Library for October 2016 – June 2017.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

RECEIVE the Claremont Community Library annual report, as presented.

ENVIRONMENT

11. ENVIRONMENTAL AMENITY BY-LAW 2017 (AMENDMENTS TO DRAFT BY-LAW)

File Reference: Environmental Amenity By-Law

Reporting Brief:

This report recommends that Council:

- 1) Approves a number of further amendments to the draft *Glenorchy City Council Environmental Amenity By-law 2017* to correct minor errors and omissions, and
- 2) Endorses and adopts the draft By-law to be made in accordance with the process under the *Local Government Act 1993*.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

1. RESCIND the paragraph '(b)' of its resolution made at Item 10 of Council's meeting of 10 July 2017, being the resolution to:
"ADOPT the *Glenorchy City Council Environmental Amenity By-law No. 1 of 2017* in the form of Attachment 1..."
2. APPROVE the further proposed amendments *Glenorchy City Council Environmental Amenity By-law 2017* which are identified in Attachment 2; and
3. ENDORSE and ADOPT the *Glenorchy City Council Environmental Amenity By-law 2017* in the form of Attachment 1, to be formally made by Council in accordance with the process prescribed under the *Local Government Act 1993*.

GOVERNANCE

12. ADOPTION OF 2016/17 CARRY FORWARDS AND VARIATION IN 2017/18 BUDGET

File Reference: Budget Update 2017/18

Reporting Brief:

To enable Council to approve alterations to the 2017/18 budget. These alterations relate to:

- Unspent monies from operating expenditure and capital project accounts, outlined in the 2016/17 budget, which were not fully expended at 30 June 2017
- Unspent Grant monies and donations/contributions for a specific purpose received prior to 30 June 2017, and
- Allocate funding to various projects not in the 2017/18 Budget.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

APPROVE the alteration of the 2017/18 Operating and Capital Budget to include the 2016/17 Carry Forward and 2017/18 Budget Variation amounts detailed in Attachment 1, in order to meet existing grant, donation, construction and contractual obligations.

13. ADOPTION AND RESCISSION OF COUNCIL POLICIES

File Reference: Council Policy

Reporting Brief:

The purpose of this report is to recommend that Council adopted one (1) new policy and rescinds four (4) policies, as part of Council's ongoing policy review process.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

1. ADOPT the 'Information Management' policy in the form of Attachment 1
2. RESCIND the 'Non-Current Assets Accounting' policy in the form of Attachment 2
3. RESCIND the 'Furniture Plant and Equipment' in the form of Attachment 3
4. RESCIND the 'Credit Management' policy in the form of Attachment 4 and note that the policy will be replaced with an Information Management Directive with a reporting process to report to Council annually, and
5. RESCIND the 'Writing Off Bad Debts' policy in the form of Attachment 5 and note that the policy will be replaced with an Writing Off Bad Debts Directive with a reporting process to report to Council annually.

14. DELEGATION OF POWERS TO THE GENERAL MANAGER (S. 207, LOCAL GOVERNMENT ACT)

File Reference: Delegations

Reporting Brief:

The purpose of this report is to recommend that Council delegates its powers under section 207 of the *Local Government Act 1993* to the General Manager under section 22 of the *Local Government Act 1993*.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

1. DELEGATE Council's powers under section 207 of the *Local Government Act 1993 (the Act)* to the General Manager
2. AUTHORISE the position of General Manager to further delegate the functions and powers of Council under section 207 of the Act, and
3. AUTHORISE the Commissioner to execute an Instrument of Delegation confirming the delegation to the General Manager under section 207 of the Act.

15. ANNUAL PLAN PROGRESS REPORT AS AT 30 JUNE 2017

File Reference: Quarterly Report - Annual Plan Progress

Reporting Brief:

To provide Council with the Quarterly Annual Plan Progress Report for the quarter ending 30 June 2017.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

RECEIVE and NOTE the Quarterly Annual Plan Progress Report for the quarter ending 30 June 2017.

16. CORPORATE PERFORMANCE INDICATORS - JUNE 2017

File Reference: Traffic Lights

Reporting Brief:

The purpose of this report is to present Council's Corporate Performance Indicators as at the end of June 2017.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

ACCEPT the information provided by the Corporate Performance Indicators for June 2017.

17. ACTIONS LIST (OPEN COUNCIL MEETING): UPDATE REPORT

File Reference: Actions List - Council Meetings

Reporting Brief:

To provide Council with the Actions List (Open Council Meeting), updated following the Council meeting on 10 July 2017.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

NOTE the progress of the items on the Actions List (Open Council Meeting), as updated following the 10 July 2017 Council meeting.

18. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

None.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That the meeting be closed to the public to allow discussion of matters that are described in Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015.

CLOSED TO MEMBERS OF THE PUBLIC

19. APPLICATIONS FOR LEAVE OF ABSENCE

GOVERNANCE

18. REFUND OF WASTE AND RECYCLING SERVICE CHARGES: 196 MARY'S HOPE ROAD, ROSETTA

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

21. ACTIONS LIST (CLOSED COUNCIL MEETING): UPDATE REPORT

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

22. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)

The meeting closed at 4.45 p.m.

Confirmed,

CHAIRMAN