

**Minutes of the Meeting
of the Glenorchy City Council
held at the Council Chambers
on Wednesday, 19 April 2017 at 3.00 p.m.**



Present: Commissioner Sue Smith

In attendance: Mr. T. McMullen (Acting General Manager), Ms. S. Iskandarli (Director, Corporate Governance and General Counsel), Mr. P. Garnsey (Acting Director, City Services and Infrastructure), Mr. S. Scott (Manager, Governance and Risk), Mr. D. Ronaldson (Manager, Community and Customer Service), Mr. A. Woodward (Acting Manager, Environment and Development), Mr. R. Grierson (Manager Infrastructure, Engineering and Design), Mr. S. Mohamed (Manager, Waste Services), Mr. B. Hannan (Senior Internal Compliance Advisor), Mr. K. Pierson (Project Manager), Ms. K. Williams (Coordinator Planning Services), Ms. L. Byrne (Strategic Planner), Mr. G. Blackwell (Engineering Projects Officer) and Mrs. J. King (Mayoral and Executive Support Officer).

Mr. J. Kimberley – Director, GASP

Mrs. C. Edwards – Chair, GASP Board

1. APOLOGIES

None.

2. CONFIRMATION OF MINUTES

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That the minutes of the Council Meeting held on Monday, 20 March 2017 be confirmed.

3. ANNOUNCEMENTS BY THE CHAIR

None.

4. PECUNIARY INTEREST NOTIFICATION

There were declarations of pecuniary interest.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Mrs Kaye Smith, Glenorchy

Ms Smith asked a number of questions relating to the location of the proposed community park and the extent of consultation that has been undertaken. In addition to the verbal response provided by Commissioner Smith at the 20 March 2017 Council meeting the following information was provided in writing to Ms Smith (summary below).

What alternative locations were looked at for the location of the proposed Community Park, and what was the outcome of those investigations?

Council officers undertook a thorough investigation into the potential locations of the proposed site for the community park. Investigations commenced in 2016, with officers taking a number of factors into consideration including:

- the visibility of site
- passive surveillance (whether there was a clear line of sight into the area)

- access to public transport,
- proximity to nearby housing, and
- whether the proposed use would complement the existing use of the site.

The process identified the following five potential locations:

- the KGV Sports and Community Precinct (the current proposed site)
- Montrose Bay on the Brooker Highway
- the Claremont Recreation Ground on Box Hill Road
- the Windemere Bay Reserve, and
- Abbotsfield Park in the Claremont Football Precinct.

As per the following table which summarises the outcomes of the investigations that were undertaken, the current proposed location within the KGV Community Precinct was chosen because it was the location that best matched all of the aforementioned criteria.

Criterion	KGV Community Precinct	Montrose Bay	Claremont/ Windemere Bay	Abbotsfield Park
Visibility	• Located on high usage pedestrian and vehicle routes	• Visible along vehicle routes • Separated from the CBD and public transport	• Visible along vehicle routes • Separated from the CBD	• Poor visibility/hidden from the wider community
Passive Surveillance	• Located adjacent to KGV Avenue • Connection to the Inner city cycleway • Between two carpark areas	• Located adjacent to roadways	• Located adjacent to roadways	• Backing on to residential homes
Access to public transport	• Close to bus stops • Close to bus interchange • Located along pedestrian access	• No access to public transport • Separation from public transport by Brooker Highway	• Walking distance to bus stop	• Walking distance to bus stop
Proximity to housing	• Not close to any residential area	• Not close to any residential area	• Close proximity to houses	• Close proximity to houses
Complements existing use	• Consistent with KGV Masterplan for the area • Located within existing sport and community zone, with the ability to complement the site	• Located within existing parkland area and adjacent to water-based sports • Adjacent to GASP walkway	• Located within existing parkland areas, however no complementing recreational activities	• Located within existing skate park facility, adjacent to neighbouring multisport facility

What was the response from the Hobart Northern Suburbs Rail Action Group?

Council has held consultations with the Hobart Northern Suburbs Rail Action Group, which included meeting with Mr Ben Johnston (Action Group's president) at the proposed site in September 2016.

It is Council's understanding that the Action Group's main concern was that any proposed design for the facility would not adversely affect any future plans for the construction of light rail in the area. Mr Johnston provided Council with an indicative plan showing the location of potential future light rail facilities in the area. Council officers were able to confirm that the proposed location of the Community Park would not encroach into the area proposed for light rail, and provided an indicative plan to Mr Johnston showing this. Council officers also advised that the location of fencing and other facilities could be adjusted in the future if this was necessary to accommodate light rail facilities.

It was Council officers' understanding that the Action Group was satisfied that the location of the proposed park would not adversely any future light rail plans.

Was the Hobart Indoor Skate Park group approached? I understand that this group is looking at possible sites, including the Hobart Showgrounds.

Council officers met with representatives from the Hobart Skate Park Pty Ltd during the consultation process for the current proposal.

However, the facility proposed by this organisation would be a commercial operation, and the proposed concept is unable to meet the strict guidelines that are associated with the grant provided by the State Government for a community skate facility.

Accordingly, it was not possible to accommodate the proposed facility in any Council owned building, and Council was unable to assist with their proposed plans.

Commissioner Smith reiterated that Council officers undertook extensive consultation with the skating fraternity, through discussions with the Southern Tasmania Skateboarding Association when developing the current proposed concept. The proposed concept, if implemented, would be a free community facility installed as one element of a community park at the proposed location.

Mr Barry Smith, Glenorchy

Mr Smith asked a number of questions relating to a potential traffic hazard and other unsightly or dangerous items at the vicinity of the junction of Grove and Elwick Roads. In addition to the verbal response provided by Commissioner Smith at the 20 March 2017 Council meeting the following information was provided in writing to Mr Smith (summary below).

Is it the responsibility of Council officers or the public to report such matters to Council?

Whilst Council Officers regularly report issues they observe within the community, naturally there will be occasions where Officers will not be aware of a compliance issue until it is brought to our attention by a member of the community.

Council relies on the community and general public to inform us of these matters such as this, so that as many compliance issues as possible can be identified and addressed by Council. In certain circumstances, Council must prove that the issue is having an adverse impact on a person in order for any breach to be proved. In these cases, it is vital that a member of the public reports the issue to Council and explains the nature of the impact of the issue on them or their property.

Does a member of the public have to take the 'risk' of complaining to Council, or should Council officers identify matters such as this themselves and address them in the absence of a complaint?

Council confirms that when a member of the public lodges a request Council does not ordinarily provide any personal details of who provided the information to the alleged offender. I am advised that Council did not disclose the identity of the person making the complaint in this particular case.

In some circumstances, such as where there are legal proceedings related to the issue, it may not be possible to keep names confidential. For example, if a legal proceedings were subsequently commenced and the person making the complaint were required as a witness. In these situations the person making the complaint will be advised of this potential outcome before any information is released.

Mr Burrows, Granton

Mr Burrows asked a number of questions relating the Glenorchy CBD Revitalisation Project. In addition to the verbal response provided by Commissioner Smith at the 20 March 2017 Council meeting the following information was provided in writing to Mr Burrows (summary below).

Bearing in mind Tasmania's cool climate (especially in winter) what, if any, consideration was given to making a section of the CBD completely enclosed from the weather?

Consideration was given to enclosing some areas of the CBD, however this was ultimately deemed to be impractical in terms of excessive construction and maintenance costs.

It was also deemed unnecessary, as sufficient undercover shopping and dining is already available in the CBD in the Northgate Shopping Centre and also in adjoining businesses, and under awnings and trees.

Has any consideration been given to the concept of 'timed automatic parking'?

No specific consideration was given to the concept of timed automatic parking, nor to altering the existing parking facilities in the CBD as part of this project. However, Council is currently preparing a draft Parking Strategy for the Glenorchy municipality.

The draft Parking Strategy is in an advance stage is expected to be released for community consultation in May or June of this year, following approval by Council. Council invites and encourages you to raise the issue of timed automatic parking, as well as any other comments that you have about CBD parking as part of that consultation process. Council is also investigating the feasibility of installing conduits along Main Road in the Glenorchy CBD, so initiatives such as this can be considered or facilitated in the future.

In relation to the parking of bicycles what data was the decision to include bicycle facilities in the project based on?

Whilst no specific data was relied upon, the provision of safe and secure bicycle parking infrastructure is seen as an important step in promoting an active and healthy community, and aligns closely with Council's Healthy Communities Plan which was adopted in 2016.

The proximity to the InterCity Cycleway also provides an excellent opportunity to encourage riders into the Glenorchy CBD. The exact types, numbers and locations of any bicycle facilities installed as part of the project is yet to be finalised.

6. PUBLIC QUESTION TIME (15 MINUTES)

Mrs. Kaye Smith – 10 Constance Avenue, Glenorchy

Mrs Smith asked 2 questions:

Question

What was the \$5,100 Qantas credit card expense recently reported in *The Mercury*?

Answer

Commissioner Smith noted that the request from *The Mercury* was made under 'freedom of information' legislation and a response was lawfully provided. She also noted that there are a number of legitimate reasons for incurring the type of expenses reported in *The Mercury*, and that payment by credit card is often the most typically used payment medium.

Commissioner Smith advised that she would provide a written answer to the question within seven (7) days.

Question

Has Council Paid any legal expenses related to the Board of Inquiry?

Answer

Council has paid some legal expenses on behalf of Aldermen and Officers. Those accounts have been passed on to Council's Insurance Company and Council is expecting those amounts to be paid before the end of the year.

Commissioner Smith also noted that it is not unusual for Councils to have Directors liability insurance, and that she doubted that there would be a single Council in Australia that did not have such a policy.

Mr. Phil Butler – 504 Main Road, Glenorchy

Mr Butler asked three (3) questions:

Question

The Corporate Performance Indicators (Item 15) indicate that Admin and Office costs are \$42,000 over budget. The notes indicate that one of the contributing factors is 'Aldermanic Expenses'. Given that Aldermen were suspended in February, what are these expenses?

Answer

Commissioner Smith noted that if expenses were not reported until after 8 February 2017 (the date of the suspension) they may have still been incurred in February. She also believed that some of her salary may have contributed to that figure.

Commissioner Smith advised that she would provide a written answer to the question within seven (7) days.

Question

Item 12 on the Agenda is a revised Meeting Procedures Policy. Mr Butler asked why there had not been any public consultation about the new policy? Mr Butler also noted that the report stated that there were no public relations implications, and queried this, given that the policy affected public participation in meetings (Note: This question was asked on behalf of the Glenorchy Ratepayers Association).

Answer

Commissioner Smith noted that the amendments made to the policy were in response to her request that the rules for public question time be changed to allow questions about any matter on the agenda. She also noted that it was not possible to consult with the community about everything that she is asked to consider because this would take too long and nothing would get accomplished.

Question

Why does the policy provide that the Chair has the power to determine the order of questions etc. during Public Question Time?

Answer

Commissioner Smith noted that it was standard procedure that the Chair of a meeting be given the authority to control the meeting and determine who speaks and when, in accordance with the rules. To allow otherwise would be inefficient and would not contribute to an orderly meeting. She noted that she had gone to some lengths to attempt to facilitate the most open and transparent procedure possible.

Mr. Darrell Vincent – Berriedale

Mr. Vincent asked a question in relation to Item 10 on the Agenda (Dog Registration, Schedule of Fees). Mr. Vincent noted that whilst undertaking volunteer work, a number of elderly people had expressed concerns to him about the rates for dog registration fees.

Mr. Vincent asked two (2) questions in relation to this:

Question

- 1. In respect of a de-sexed dog, why is the concession rate \$3 higher than the non-concession rate?**
- 2. In the report for Item 10 on the Agenda, Council is presented with 2 different options: Option A and Option B. Which of those options is going to be adopted? Mr. Vincent noted the comparison in the dog registration rates between Glenorchy, Clarence, Hobart and Kingborough Councils and that the rates were higher in Glenorchy. He noted that Option B would bring Glenorchy's fees into line with the fees of other Councils.**

Answer:

Commissioner Smith advised that Mr. Vincent's questions would be addressed as part of Item 10 on the Agenda. A written answer will otherwise be provided within seven (7) days.

Mr. George Burrows - Black Snake Lane, Granton

Mr. Burrows asked three (3) questions:

Question:

Has Council ever made any attempt to investigate provide for automatic credit card deductions for rate payments? And when will this provision be made available to ratepayers?

Answer:

Commissioner Smith advised that she was not aware whether automatic credit card payments had been considered by Council, and that she would investigate and provide a written answer within 7 days.

Question:

Some time ago, Council investigated the cost of notifying citizens by SMS that rates notices were overdue. The cost of this service was estimated at 0.5c per SMS. When will Council introduce this service in order to save people getting fined for their overdue rates?

Answer

Commissioner Smith advised that she was not aware of any investigations in respect of SMS notifications, but that this is something that could be considered. She did, however, advise that the due date for payment of rates is clearly listed on the rates notices, and that it is the responsibility of the ratepayer to make sure that rates are paid on time.

An answer will be provided in writing within 7 days.

Question:

At Council's Annual General Meeting in 2016, Mr. Burrows had asked about the implementation of Citizens Juries, and particularly whether this could be trialed in some form in relation to the question of 2017 rates. In respect of this, Mr. Burrows asked:

1. Has the investigation about the implementation of citizens juries taken place?
2. Will some form of public consultation (preferably a trial version of citizens juries) take place this year in prior to the determination of 2017 rates?

Answer:

Commissioner Smith advised that she had not heard of the concept of citizens juries, but noted that the purpose of having elected members is that they make decisions on behalf of ratepayers.

Commissioner Smith invited Mr. Burrows to meet with her to discuss the issue and his proposal. An answer will also be provided in writing within seven (7) days.

Mr. Geoff Corrigan - 10 Fleming Street, Glenorchy

Question:

There are currently two 5 minute car parking places outside Tasmanian Eye Clinic on Main Road, Glenorchy. Could one or both of these be converted to a disabled car parking space, given the number of elderly residents who visit the eye clinic?

Answer

Commissioner Smith advised that a written answer will be provided within seven (7) days.

7. PETITIONS/ADDRESSES TO COUNCIL MEETING

None

COMMUNITY

8. COMMUNITY INFRASTRUCTURE FUND - GRANT APPLICATION FOR NEW FOOTPATH AT GRANTON

File Reference: Granton Main Road Footpath – Community
Infrastructure Grant

Reporting Brief:

The purpose of this report is to inform Council of the grant application submitted to the State Government's Community Infrastructure Fund for the construction of a new footpath at Granton, and to seek Council's approval to accept the grant and progress the project, if the application is successful.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

1. NOTE the contents of this report and Council's submission of an application for grant funding for the Granton Footpath, under the Tasmanian Government's Community Infrastructure Fund grant program
2. AUTHORISE Council officers to enter into negotiations with Department of State Growth to finalise terms and conditions and (if negotiations are successful) execute a grant agreement in the event that Council's application is successful, and
3. RESOLVE to implement the project, including providing funding of up to \$550,000 (as required) to match any grant amount provided by the State, should the grant application be successful.

GOVERNANCE

9. IMPLEMENTATION OF THE LOCAL PROVISIONS SCHEDULE TO THE TASMANIAN PLANNING SCHEME

File Reference: Planning Scheme Review

Reporting Brief:

To advise Council of the approval of the State Planning Provisions by the Minister for Planning and Local Government, and outline the work required to prepare the Local Provisions Schedule and implement the single state-wide planning scheme, in accordance with legislative requirements.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

1. NOTE the Minister's decision to 'make' the State Planning Provisions and the work required by Council to implement the Local Provisions Schedule, and
2. NOTE that the Commissioner has written to the Minister for Planning and Local Government advising him of the timeframe and resourcing costs of preparing statements of local historic heritage significance and values, and requesting that the Minister amends the local historic heritage code to remove this onerous requirement.

10. PROPOSED SCHEDULE OF FEES 2017/2018 (DOG REGISTRATION)

File Reference: Fees and Charges

Reporting Brief:

This Report seeks Council's approval for dog registration fees for 2017-18 Financial Year.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

ADOPT the Dog Registration fees for the 2017/18 financial year as set in accordance with the following categories:

Dog Category	Standard Fees (GST Exempt)	Overdue Fees (GST Exempt)
Non-Desexed	\$85.00	\$120.00
Non-Desexed (Concession)	\$60.00	\$84.00
Desexed	\$40.00	\$90.00
Desexed (Concession)	\$28.00	\$63.00
Working	\$80.00	\$117.00
Special Assistance	No Fee	No Fee

11. PROPOSED SCHEDULE OF FEES 2017/2018 (FOOD BUSINESSES)

File Reference: Fees and Charges

Reporting Brief:

This report seeks Council's adoption of the recommended fees and charges for 2017/18 for food business registrations in the Environment Health Services Section.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

APPROVE the Food Business Registration fees for 2017/18, to be set in accordance with the following categories:

CATEGORY	FEE
Cat A	\$1,446.00
Cat B	\$582.00
Cat C+ (multiple premises)	\$1,446.00
Cat C	\$388.00
Cat D	\$194.00
Cat E (school canteens / community organisations)	\$86.00

12. MEETING PROCEDURES POLICY

File Reference: Council Policy

Reporting Brief:

This report presents a new 'Meeting Procedures' policy for adoption by Council which will replace Council's current 'Council Meeting Policy'.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

1. RESCIND the current 'Council Meeting Policy' ([Attachment 1](#))
2. ADOPT the 'Meeting Procedures' policy in the form of [Attachment 2](#)
3. ADOPT the information sheet titled 'Addressing Council Meetings' in the form of [Attachment 3](#)
4. ADOPT the information sheet titled 'Questions on Notice at Council Meetings' in the form of [Attachment 4](#)
5. ADOPT the information sheet titled 'Public Question Time' in the form of [Attachment 5](#), and
6. ADOPT the information sheet titled 'Tabling a Petition at a Council Meeting' in the form of [Attachment 6](#).

13. REVIEW OF COUNCIL'S COMMITTEES

File Reference: Council Committees

Reporting Brief:

The purpose of this Report is to inform Council about the action taken in response to Commissioner Smith's announcement at the 20 March 2017 Council Meeting regarding Council's continued representation on internal and external committees during the suspension of Glenorchy City Council Aldermen.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

1. NOTE the action taken in response to Commissioner Smith's announcement at the 20 March 2017 Council Meeting regarding Council's continued representation on internal and external committees during the suspension of Glenorchy City Council Aldermen
2. NOMINATE the General Manager as Council's member of the Wellington Park Management Trust
3. NOMINATE Director, City Services and Infrastructure as Council's deputy member of the Wellington Park Management Trust, and
4. AUTHORISE Management to provide advice to the Minister for Environment and Parks about Council's nominations to the Wellington Park Management Trust.

14. CODE OF CONDUCT FOR EMPLOYEES

File Reference: Code of Conduct

Reporting Brief:

The purpose of this report is to inform Council about the development and approval of *Glenorchy City Council Code of Conduct for Employees* and the extensive consultation with Council staff that has been undertaken as part of the development of the Code.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

NOTE the Glenorchy City Council Code of Conduct for Employees, which was developed under Council's Human Resources Policy following extensive consultation with Council staff members.

15. CORPORATE PERFORMANCE INDICATORS - FEBRUARY 2017

File Reference: Traffic Lights

Reporting Brief:

The purpose of this report is to present Council's Corporate Performance Indicators as at the end of February 2017.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

1. ACCEPT the information provided by the Corporate Performance Indicators for February 2017, and
2. NOTE the permanent staff turnover rate that has been provided.

16. ACTIONS LIST (OPEN COUNCIL MEETING): UPDATE REPORT

File Reference: Actions List - Council Meetings

Reporting Brief:

To provide Council with the Actions List (Open Council Meeting), updated following the Council meeting on 20 March 2017.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council:

NOTE the progress of the items on the Actions List (Open Council Meeting), as updated following the 20 March 2017 Council meeting.

17. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

None.

Moved: COMMISSIONER SMITH

That the meeting be closed to the public to allow discussion of matters that are described in Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

CLOSED TO MEMBERS OF THE PUBLIC

18. APPLICATIONS FOR LEAVE OF ABSENCE

COMMUNITY

Mr. Jonathan Kimberley (Director, GASP) and Mrs. Christine Edwards (Chair, GASP Board) were invited to address the meeting in respect of Item 19.

17. GLENORCHY ARTS AND SCULPTURE PARK (GASP)

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Section 15(2)(c) (Commercial information of a confidential nature that, if disclosed, is likely to: prejudice the commercial position of the person who supplied it; confer a commercial advantage on a competitor of the Council; or reveal a trade secret) and (g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

ENVIRONMENT

20. LANDFILL LINER OPTION COSTING REPORT

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential) and 2(i) (Matters relating to actual or possible litigation taken, or to be taken, by or involving the Council or an employee of the Council.)

GOVERNANCE

21. PROPOSED FEES AND CHARGES 2017/2018 (WASTE MANAGEMENT)

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Section 15(2)(c) (Commercial information of a confidential nature that, if disclosed, is likely to: prejudice the commercial position of the person who supplied it; confer a commercial advantage on a competitor of the Council; or reveal a trade secret).

22. MINUTES AND CHAIR'S REPORTS OF AUDIT PANEL MEETINGS: 6 DECEMBER 2016 AND 5 APRIL 2017

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

23. AUDIT PANEL: PERFORMANCE SELF-ASSESSMENT AND PROPOSED ACTIONS

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

24. INTERNAL AUDIT - BUDGET MANAGEMENT

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

25. KGV PROJECT UPDATE - FINANCE

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(b) (Information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the Council is conducting, or proposes to conduct, business.), (2)(c) (Commercial information of a confidential nature that, if disclosed, is likely to: prejudice the commercial position of the person who supplied it; confer a commercial advantage on a competitor of the Council; or reveal a trade secret), (2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential) and (2)(i) (Matters relating to actual or possible litigation taken, or to be taken, by or involving the Council or an employee of the Council.)

26. ACTIONS LIST (CLOSED COUNCIL MEETING): UPDATE REPORT

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

27. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)

The meeting closed at 4.53 p.m.

Confirmed,

CHAIRMAN