

**Minutes of the Meeting
of the Glenorchy City Council
held at the Council Chambers
on Monday, 19 December 2016 at 3.00 p.m.**



Present: Aldermen K. Johnston (Mayor), H. Quick (Deputy Mayor), J. Branch-Allen, J. Dunsby, S. King, C. Lucas, H. Nielsen, D. Pearce, S.E. Slade and M. Stevenson.

In attendance: Mr. T. McMullen (Acting General Manager) Ms. D. Berry (Acting Director, Corporate Governance), Mrs. C. Higgins (Manager, Legal and Property), Mr. S. Scott (Manager, Governance and Risk), Mr. C. French (Manager, Business and Finance), Mr. D. Ronaldson (Manager, Community and Customer Service), Mr. P. Garnsey (Manager, Environment and Development), Mr. R. Grierson (Manager, Infrastructure, Engineering and Design), Mr. S. Mohamed (Manager, Waste Services), Mr. R. Frankcombe (Manager, Works), Mr. B. Hannan (Senior Internal Compliance Advisor), Ms. J. Sleiters (Community Development Coordinator), Mr. G. Blackwell (Engineering Projects Officer), Ms. E. McGoldrick (Coordinator, City Strategy and Economic Development), Mr. A. Askey (Coordinator, Building/Plumbing Services), Mr. C. Grace (Asset Management Coordinator), Mr. E. Brown (Waste Management Coordinator) and Mrs. J. King (Mayoral and Executive Support Officer).

Ms. Lynn Mason, member of Glenorchy City Council's Board of Inquiry

Mr. R. Hogan, Independent Member of Glenorchy City Council's Audit Panel

Workshops held since last Council Meeting

Date: Monday, 28 November 2016

Purpose: To discuss:

- Update on Council's Sport and Recreation Advisory Committee actions and achievements

Date: Monday, 5 December 2016

Purpose: To discuss:

- Governance Framework for GCC
- Strategic Plan 2016-2026
- CBD Revitalisation Presentation

Date: Monday, 12 December 2016

Purpose: To discuss:

- GASP Update Presentation

The meeting was opened with a prayer by Pastor Peter Clark.

The Chair read two statements at the beginning of Council Meeting:

Statement 1 – In relation to the Audio Recording of the Council Meeting under Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's 'Audio Recording Council Meetings' Policy.

Statement 2 – In relation to Work Health and Safety at the Council Meeting.

1. APOLOGIES

None.

KING/PEARCE

That Council deal with Item 15 after Item 6 of the Agenda.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas, King and Stevenson.

AGAINST:

The motion was CARRIED.

2. CONFIRMATION OF MINUTES

Resolution:

PEARCE/NIELSEN

That the minutes of the Council Meeting held on Monday, 21 November 2016 be confirmed.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Slade, Nielsen, Lucas and King.

AGAINST: Aldermen Dunsby, Quick, Johnston and Stevenson.

The motion was CARRIED.

3. ANNOUNCEMENTS BY THE CHAIR

The Mayor advised that Mr. Tony McMullen was Acting General Manager whilst Mr. Peter Brooks was on annual leave. The Mayor also noted that the Director, Corporate Governance and General Counsel (Mrs. Seva Iskandarli) was also on annual leave.

4. PECUNIARY INTEREST NOTIFICATION

The Chairperson asked if any Aldermen had or were likely to have a pecuniary interest in any items on the Agenda.

No declarations of pecuniary interest were declared.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

None.

6. PUBLIC QUESTION TIME (15 MINUTES)

Mr. George Burrows (Granton)

Mr. Burrows noted that he had moved a motion at Council's Annual General Meeting (AGM) on 12 December 2016 in relation to the concept of citizen's juries, and asked why that motion was not on the Agenda for the present meeting.

Mayor Johnston advised that items from the AGM were contained in both Item 14 (2016 Annual General Meeting) and Item 21 (Notices of Motions - Questions on Notice/Without Notice) on the Agenda.

Under s. 72 of the *Local Government Act 1993*, Council is required to consider any motion passed at the AGM at its next ordinary meeting. Those motions are considered in Item 14, however Mr Burrows' motion and a number of motions passed at the AGM have been omitted from that item. Mayor Johnston noted that there is a reference to Mr Burrows' motion in Item 21, but that item is not for noting or consideration. After discussion with the Acting General Manager and the Acting Director, Corporate Governance prior to the Council meeting, it was decided that a note will be made of those motions when Council is dealing with Item 14 on the Agenda.

15. LUCILLE BUTTERWORTH MEMORIAL SIGN

File Reference: Lucille Butterworth

Reporting Brief:

The purpose of this report is to seek Council's endorsement for a memorial sign for Lucille Butterworth on the corner of Box Hill Road and Main Road, Claremont, opposite the bus stop where Ms Butterworth was reportedly last seen in 1969.

Resolution:

PEARCE/BRANCH-ALLEN

That Council:

ENDORSE the installation of a memorial sign for Lucille Butterworth to be erected on the corner of Box Hill Road and Main Road in the Claremont Reserve, subject to regulatory approvals (if required).

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas, King and Stevenson.

AGAINST:

The motion was CARRIED.

Following the vote, Mr. Jim Butterworth thanked Council on behalf of Ms. Butterworth's family.

7. PETITIONS/DEPUTATIONS

Council received the following deputations:

Mr. John W. Avery (Dyfnnyrne) and Mr. M. Galpin (Derwent Park)

Mr. Avery addressed the meeting regarding a proposed Prince of Wales Bay Plan of Action ('Clean up the Bay') which himself and Mr. Galpin have been developing and have discussed with a number of State and Federal politicians. Mr. Avery asked Council to give its support the proposed plan.

The Acting General Manager advised that he would instruct officers to carry out investigations and then bring a report back to Council outlining if and how Council can support the proposed plan.

Mr. Phil Butler (Glenorchy)

Mr. Butler addressed the meeting, and provided a history of the formation and work done by the various Community Precincts and the Citizens for Glenorchy Inc. and a summary of the work done by the Community Precincts since their formal relationship with Council was ended earlier in 2016.

Mr. Butler outlined a number of concerns that he had about the actions of the Aldermen and General Manager, and he voiced his displeasure about recent comments made in the media about the Citizens for Glenorchy Inc.

COMMUNITY

8. ANNOUNCEMENTS BY THE MAYOR

File Reference: Mayoral Announcements

Reporting Brief:

To receive the announcement of events by the Mayor.

Alderman Branch-Allen noted that on Monday, 5 December 2016, the Mayor attended a meeting with the Director of Local Government. Alderman Branch-Allen asked for a briefing on that meeting and this was dealt with under Item 25 (Questions Without Notice) in Closed Council.

Resolution:

LUCAS/PEARCE

That Council:

RECEIVE the announcements about the activities of the Mayor's office for the period 16 November to 13 December 2016.

The Mayor advised that she did not attend two functions as indicated on her list of events as follows (the events having been scheduled after the Agenda was published):

- Jian Shen School of Tai Chi Christmas function, and
- Glenorchy Youth Taskforce Christmas Dinner.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas, King and Stevenson.

AGAINST:

The motion was CARRIED.

9. ACCESS POLICY

File Reference: Council Policy

Reporting Brief:

The report presents the revised Access Policy to Council for adoption. The revised Access Policy has been prepared following the recent adoption of Council's Access Action Plan.

Resolution:

QUICK/PEARCE

That Council:

ADOPT the Glenorchy City Council Access Policy in the form of Attachment 1.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas, King and Stevenson.

AGAINST:

The motion was CARRIED.

10. GLENORCHY CITY COUNCIL STRATEGIC PLAN 2016 - 2025

File Reference: GCC Strategic Plan 2016-2025

Reporting Brief:

The purpose of this report is to:

- inform Council about comments received on the proposed Strategic Plan during the public comment period that ended on 25 November 2016,
- recommend changes to the proposed Strategic Plan as a result of those comments, and
- recommend that Council adopt the *Glenorchy City Council Strategic Plan 2016-2025*, with those changes.

Resolution:

PEARCE/BRANCH-ALLEN

That Council:

- (a) NOTE the comments received during the comment period on the proposed Glenorchy City Council Strategic Plan 2016-2025 which ran from 29 October until 25 November 2016
- (b) ENDORSE the changes to the proposed Strategic Plan recommended in the body of this report in response to comments received, and
- (c) ADOPT the Glenorchy City Council Strategic Plan 2016-2025, as amended.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas, King and Stevenson.

AGAINST:

The motion was CARRIED.

ENVIRONMENT

11. CBD REVITALISATION PROJECT (MAIN ROAD GLENORCHY) CONCEPT URBAN DESIGN

File Reference: CBD Steering Committee

Reporting Brief:

To seek Council's approval to undertake the various tasks required to implement the Glenorchy CBD Revitalisation Project in accordance with the Concept Urban Design for Main Road Glenorchy report.

Resolution:

LUCAS/NIELSEN

That Council:

- (a) ENDORSE the Concept Urban Design for Main Road Glenorchy and recommendations contained therein
- (b) RECOGNISE forward asset planning expenditure will extend across the 2017/18 and 2018/19 financial years, and 2019/20 if required, in accordance with the 10 Year Transport Asset Management Plan, and

(c) AUTHORISE Council officers to:

- i) Commence detailed engineering design work
- ii) Submit a Planning Permit Application
- iii) Seek formal approval from The Department of State Growth for the speed limits within the Glenorchy CBD that are currently 50 km/h be reduced to 40 km/h
- iv) Investigate temporary community lead pop-up activities in the Glenorchy CBD area, and
- v) Investigate processes for the development of public art as per Council's current Public Art Policy.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas, King and Stevenson.

AGAINST:

The motion was CARRIED.

12. UPDATED BUILDING AND PLUMBING FEES AND CHARGES

File Reference: Building and Plumbing

Reporting Brief:

To seek Council's approval to introduce new charges and amend the current 2016/2017 Building and Plumbing fees and charges to accommodate the new *Building Act 2016*.

Resolution:

QUICK/KING

That Council:

ADOPT, pursuant to section 205 of the *Local Government Act 1993*, the new fees for building and plumbing services as set in Attachment 1 to this report, effective from 1 January 2017.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas, King and Stevenson.

AGAINST:

The motion was CARRIED.

13. WASTE MANAGEMENT CENTRE FREE LANDFILL PASSES/ENTRY

File Reference: Waste Management and Landfill - Fees and Charges

Reporting Brief:

This report briefs Council on the feasibility of providing free Landfill passes/entry to Glenorchy's Waste Management Centre and Landfill, in response to the Notice of Motion passed at the 29 August 2016 Council meeting, and recommend that the proposal does not proceed.

Resolution:

BRANCH-ALLEN/PEARCE

That Council:

- (a) RECEIVE and NOTE the report on Free Landfill passes/entry.
- (b) RESOLVE not to approve a free Landfill pass/entry scheme due to the additional cost that will be imposed on ratepayers and the impact on the life of the Landfill site.

The motion was put.

FOR: Aldermen Pearce, Quick, Nielsen, Lucas and King.

AGAINST: Aldermen Branch-Allen, Dunsby, Slade, Johnston and Stevenson.

The motion was LOST.

GOVERNANCE

14. 2016 ANNUAL GENERAL MEETING

File Reference: AGM

Reporting Brief:

To report on the 2016 Annual General Meeting as required by Section 72B(6) of the *Local Government Act 1993* and consider motions that were passed at that meeting.

Resolution:

DUNSBY/QUICK

That Council:

- (a) NOTE the summary of Council's 2016 Annual General Meeting provided in this report, and note the following resolutions:
 - 1. Given that the Tasmanian Fire Services *Nearby Safer Places* program is regional based, rather than local, I propose that the Glenorchy City Council assess local areas as possible *Nearby Safer Places* for local use – for example the Shoobridge Park sports ground for Austins Ferry residents
 - 2. As a consequence of several recent heavy rainfall periods, the sewerage cover/manhole on the eastern footpath on Main Road, Claremont at the Hilton Road junction has been lifted. The result is that the contents has been spewed out over the footpath and related area of Beedhams Reserve. I propose THAT the Glenorchy City Council and TasWater [Sewerage] investigate what appears to be stormwater entering the sewerage pipes and rectify the situation
 - 3. Mr George Burrows of Black Snake Inn, Granton moved a motion (seconded by Alderman Branch-Allen) for Council at an ordinary Council meeting in 2017 to consider the implementation of citizens' juries, and
 - 4. Resolution of the AGM to require the General Manager to answer questions on notice.
- (b) CONFIRM the amended minutes of the 2015 Glenorchy City Council Annual General Meeting in the form of Attachment 1.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas, King and Stevenson.

AGAINST:

The motion was CARRIED.

16. CORPORATE PERFORMANCE INDICATORS - OCTOBER 2016

File Reference: Traffic Lights

Reporting Brief:

To present the Corporate Performance Indicators as at the end of October 2016 for Aldermen's information.

Resolution:

SLADE/STEVENSON

That Council:

ACCEPT the information provided by the Corporate Performance Indicators for October 2016.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas, King and Stevenson.

AGAINST:

The motion was CARRIED.

17. COUNCIL POLICIES: ADOPTION AND RESCISSION

File Reference: Council Policy

Reporting Brief:

This report recommends that Council adopts nine (9) updated Council policies and rescinds seven (7) Council policies, in accordance with the ongoing Council Policy Review process.

Resolution:

BRANCH-ALLEN/QUICK

That Council:

1. ADOPT the *Cultural Development Policy* in the form of Attachment 1
2. ADOPT the *Public Art Policy* the in the form of Attachment 3

3. ADOPT the *Child Care Connections – Water Safety Policy and Procedure* in the form of Attachment 5
4. ADOPT the *Child Care Connections – Responsible Person Policy* in the form of Attachment 6
5. ADOPT the *Short Term Parking Permits for Persons With a Disability* policy in the form of Attachment 7
6. ADOPT the *Use of Animals for Entertainment on Council Property* policy in the form of Attachment 8
7. ADOPT the *Building over or in close proximity to Council Stormwater systems or within service easements* policy in the form of Attachment 10
8. ADOPT the *Public Open Space Reserve and Expenditure Policy* in the form of Attachment 12
9. ADOPT the *Waste Services Policy* in the form of Attachment 13
10. RESCIND the *Sponsorship of Grant Applications by Unincorporated Bodies Policy* (15-1)
11. RESCIND the *Alderman Income Sacrifice Policy* (33-1)
12. RESCIND the *The Council and the Policies and Actions of Other Governments* policy (18-1)
13. RESCIND the *Policing of Parking Spaces for Disabled Persons* policy (13-5)
14. RESCIND the *Visiting Dignitaries* policy (35-1)
15. RESCIND the *Public Open Space Reserve* policy
16. RESCIND the *Public Open Space - Cash in Lieu Reserve Expenditure* policy (18-5)

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas, King and Stevenson.

AGAINST:

The motion was CARRIED.

18. ANNUAL PLAN PROGRESS REPORT AS AT 30 SEPTEMBER 2016

File Reference: Quarterly Report - Annual Plan Progress

Reporting Brief:

To provide Council with the Quarterly Annual Plan Progress Report for the quarter ending 30 September 2016.

Alderman Slade left the meeting at 5.14 p.m.

Resolution:

PEARCE/BRANCH-ALLEN

That Council:

RECEIVE and NOTE the Quarterly Annual Plan Progress Report for the quarter ending 30 September 2016.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Quick, Johnston, Nielsen, Lucas, King and Stevenson.

AGAINST:

The motion was CARRIED.

19. APPOINTMENT OF INDEPENDENT MEMBERS OF THE AUDIT PANEL

File Reference: Audit Panel

Reporting Brief:

This Report is to brief Council on the response to the advertisements in 'The Mercury' dated 19 November and 3 December 2016 for independent members for the Glenorchy City Council Audit Panel and recommends the appointment of a Selection Panel from Aldermen to interview the three (3) independent members and the Chairperson of the Audit Panel.

Resolution:

BRANCH-ALLEN/LUCAS

That Council:

1. APPOINT a Selection Panel of two (2) Aldermen via a secret ballot and the General Manager, and authorises that Selection Panel to interview the applicants for recommending to Council the appointment of the three (3) independent members of the Audit Panel as well as the Chairperson from those three (3) independent members,
2. CALL for additional nominations from the floor, and
3. NOTE that the Selection Panel will prepare a report with the outcomes of that process and submit its recommendations to a future Council Meeting for consideration.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Nielsen, Lucas and King.

AGAINST: Aldermen Dunsby, Quick, Johnston and Stevenson.

The motion was CARRIED.

Nominations were received from Aldermen Stevenson and Dunsby. Additional nominations were called from the floor. Nominations were received from Aldermen King and Branch-Allen.

A vote was taken by secret ballot.

Alderman Nielsen left the meeting at 5.37 p.m.

LUCAS/QUICK

That:

- (a) Alderman King and Alderman Branch-Allen be appointed to the selection panel, and
- (b) The ballot papers be destroyed.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Quick, Johnston, Lucas and King.

AGAINST: Alderman Stevenson.

The motion was CARRIED.

20. ACTIONS LIST - UPDATE REPORT

File Reference: Actions List - Council Meetings

Reporting Brief:

To provide Council with the latest Actions List (Open Council Meeting), updated following the 21 November 2016 Council meeting.

Resolution:

STEVENSON/QUICK

That Council:

NOTE the progress of the items on the Actions List (Open Council Meeting), as updated following the 21 November 2016 Council meeting.

Alderman Quick left the meeting at 5.43 p.m.

Alderman Quick returned to the meeting at 5.45 p.m.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Quick, Johnston, Lucas, King and Stevenson.

AGAINST:

The motion was CARRIED.

21. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

Annual General Meeting – 12 December 2016

Under section 72B(6) of the *Local Government Act 1993*, a motion passed at an Annual General Meeting is to be considered at the next meeting of the Council.

Two (2) notices of motion were received by Council on 5 December 2016 by Mr Bob Holderness-Roddam (Main Road, Austins Ferry):

1. Given that the Tasmanian Fire Services *Nearby Safer Places* program is regional based, rather than local, I propose that the Glenorchy City Council assess local areas as possible *Nearby Safer Places* for local use – for example the Shoobridge Park sports ground for Austins Ferry residents.

2. As a consequence of several recent heavy rainfall periods, the sewerage cover/manhole on the eastern footpath on Main Road, Claremont at the Hilton Road junction has been lifted. The result is that the contents has been spewed out over the footpath and related area of Beedhams Reserve. I propose THAT the Glenorchy City Council and TasWater [Sewerage] investigate what appears to be stormwater entering the sewerage pipes and rectify the situation.

The General Manager has stated at the Annual General Meeting that Management will provide responses by in writing to Mr Holderness-Roddam as soon as practicable.

At the Annual General Meeting, Alderman Pearce moved a motion (seconded by Alderman King) to accept Council's 2015-16 Annual Report (Annual Report).

Following further debate, a vote on the motion was taken.

The motion was defeated by majority.

It should be noted in that Council prepared the Annual Report in accordance with section 72 of the *Local Government Act 1993* (the Act), and it was adopted by Council (majority) at its Special Meeting held on 7 November 2016. In addition, under section 72(2)(a) and (b) of the Act, the General Manager has submitted the requisite copies of the Annual Report to the Directors of Local Government and of Public Health respectively, and made available copies for public inspection.

Section 72(2)(d) of the Act requires that the Annual Report is tabled 'for discussion' at the AGM. There was extensive discussion of the Annual Report at the 2016 AGM.

Accordingly, the defeat of the motion to accept the Annual Report does not affect Council's compliance with the requirements of section 72 of the Act.

Mr George Burrows of Black Snake Inn, Granton moved a motion (seconded by Alderman Branch-Allen) for Council at an ordinary Council meeting in 2017 to consider the implementation of citizens' juries.

Resolution of the AGM to require the General Manager to answer questions on notice.

The motion was accepted by majority.

DUNSBY/PEARCE

That the recording of the Annual General Meeting held on 12 December 2016 be put on the Internet.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Quick, Johnston, Lucas, King and Stevenson.

AGAINST:

The motion was CARRIED.

21.1. QUESTION ON NOTICE - ALDERMAN M. STEVENSON - 2

File Reference: Question on Notice

Question on Notice:

To consider a Question on Notice by Alderman Matt Stevenson submitted in accordance with the requirements of Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015*.

Question on Notice:

May the general manager confirm under his term as General Manager when a review on service levels first began?

Answer:

The review of the operational service levels commenced in April 2016 and the final report will be presented to a future Aldermanic Workshop for discussion.

21.2. QUESTION ON NOTICE - ALDERMAN M. STEVENSON - 3

File Reference: Question on Notice

Question on Notice:

To consider a Question on Notice by Alderman Matt Stevenson submitted in accordance with the requirements of Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015*.

Question on Notice:

May the General Manager please provide an update on progress towards achieving the efficiency dividend within the budget?

Answer:

The Business and Finance Department has analysed the progress of achievement of the efficiency dividend against the areas that were targeted for savings during the financial year. The analysis is shown in the **Attached** table 'Efficiency Dividend Analysis (Year to Date to October 2016)' (**Analysis**).

The Analysis shows that Council at the end of October 2016, Council had achieved **109%** of the projected efficiency dividend.

It should be noted that where the YTD Actual Expenditure for a line item is equal to (or less than) the YTD Budget Expenditure, the YTD Efficiency Dividend for that line item has been achieved. This can be seen within most of the non-salary related expenditure where the YTD Variance (including Dividend) is shown as a negative. Even if the YTD Actual Expenditure exceeds YTD Budget Expenditure (e.g. 'Council Leased Equip'), a proportion of the total Budget Efficiency Dividend, will still have been achieved where the YTD Variance is less than the YTD Budget Efficiency Dividend.

The efficiency dividend applied within the 2016/17 Operating Budget consists of the following two parts:

1. Vacancy Dividend

Firstly a total 'Vacancy Dividend' amount of \$712,000 in savings. That amount has been consistent in the past three annual budgets. It is generally achieved through the following:

- salary savings achieved in the timing gap between a resignation and the commencement of a replacement position, and
- the step (within grading) of new appointment being lower than that of the resignation incumbent

2. Anticipated Savings

All other amounts (other than the Vacancy Dividend) are savings that are yet to be identified at the time the budget was finalised. That amount is comprised of:

- anticipated savings for Salaries of \$1,049,000, and
 - anticipated savings for other expenditure line items of \$551,000,
- totalling \$1,600,000.

Efficiency Dividend Analysis (Year to Date to October 2016)

Expenditure	Total Dividend 2016/17 (Budget)	YTD Dividend (Budget)	Remaining Dividend (Budget)	YTD Expenditure (Actual)	YTD Expenditure (Budget)	YTD Variance (Ind Dividend)	YTD Variance to YTD Budget (%)	YTD Dividend (Actual) Achieved / (Not Achieved)	YTD Dividend (Budget)	YTD Dividend Achieved to Budget (%)
		A				B		C	A	D
								(A - B)		(C / A)
Vacancy Div	712,000									
Salaries	1,049,000									
Total Salaries	1,761,000	609,481	1,151,519	5,930,288	5,724,968	205,320	3.59%	404,161	609,481	66%
Overtime	50,000	16,664	33,336	165,288	179,004	(13,716)	(7.66)%	30,380	16,664	182%
Electricity	100,000	33,335	66,665	141,608	202,692	(61,084)	(30.14)%	94,419	33,335	283%
Materials	100,000	33,335	66,665	213,620	253,365	(39,745)	(15.69)%	73,080	33,335	219%
Land Tax	20,000	6,664	13,336	162,211	157,498	4,713	2.99%	1,952	6,664	29%
Consultancy	35,000	0	35,000	233,268	231,762	1,506	0.65%	(1,506)	0	
Rental Outings	41,000	13,664	27,336	(2,865)	20,464	(23,329)	(114.00)%	36,993	13,664	271%
Water Sewerage	55,000	13,750	41,250	91,216	93,959	(2,742)	(2.92)%	16,492	13,750	120%
Operating Lease	50,000	16,664	33,336	389,270	535,614	(146,344)	(27.32)%	163,008	16,664	978%
Council Leased Equip	100,000	33,335	66,665	343,343	336,804	6,539	1.94%	26,796	33,335	80%
Total Other Expenditure	551,000	167,411	383,589	1,736,958	2,011,162	(274,204)		441,615	167,411	
TOTAL	2,312,000	776,892	1,535,108	7,667,247	7,736,130	(68,883)	(0.89)%	845,775	776,892	109%

Alderman King left the meeting at 6.06 p.m.

Alderman Quick left the meeting at 6.07 p.m.

Alderman King returned to the meeting at 6.08 p.m.

Alderman King left the meeting at 6.11 p.m.

21.3. QUESTION ON NOTICE - ALDERMAN M. STEVENSON - 6

File Reference: Question on Notice

Question on Notice:

To consider a Question on Notice by Alderman Matt Stevenson submitted in accordance with the requirements of Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015*.

Question on Notice:

May the General Manager provide an update on the shared services agreement, Glenorchy's contribution, and details of savings achieved due to its use?

Answer:

On 8 December 2016 the signatories to the Local Government Shared Services Meeting met to discuss a number of strategic planning matters for LGSS and its future. The meeting also considered a revised the LGSS Agreement and agreed that each Council finalise the execution of the revised Agreement subject to the internal procedures.

Glenorchy City Council is awaiting the final LGSS Agreement from Brighton Council as well as the minutes of the 8 December 2016 LGSS meeting. It is anticipated that an officer's report with the revised Agreement will be presented to Council for its consideration at its future meeting once the minutes of 8 December 2016 meeting and the revised Agreement are received.

21.4. QUESTION ON NOTICE - ALDERMAN K. JOHNSTON - 2

File Reference: Question on Notice

Question on Notice:

To consider a Question on Notice by Alderman Kristie Johnston submitted in accordance with the requirements of Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015*.

Question on Notice:

During discussion of the 16/17 budget prior to its adoption, I specifically asked the GM if there were any cuts to the maintenance budget as I was concerned that by comparison to the 15/16 budget expenditure on maintenance had been reduced. He advised that there had not been any cuts but that salaries/wages had been accounted for elsewhere.

However I remain concerned that, despite the mine and the community's clear desire to see improvements in the tidiness of our streets, the situation appears to have worsened. The attached photos of streets within a kilometre radius of Council Chambers demonstrate that basic vegetation maintenance in high visible areas has not been done. The further one travels from the Council Chambers the worse it gets. It is also of note that cleaning of public toilets, pothole repairs, and other basic maintenance appears to be significantly behind schedule. May the General Manager please:

- a. Provide the details of actual expenditure on all maintenance areas for the last three years and the YTD expenditure against 16/17 budget?
- b. Provide information which shows the number of work order requests outstanding at the time of publishing and how long they have been waiting to be actioned?
- c. Confirm if there have been any cuts, in real terms, to the maintenance budget, and if not an explanation of why works have not been done?

Answer:

Council's Works Department works to defined service levels. Copies of the Service Level Manuals that the Works Department follows will be tabled at the Council meeting (they are quite voluminous and it would be impractical to attach them to the Agenda).

The service levels specify the response times and intervention levels for a number of maintenance tasks. The Works Department consistently works to maintain these service levels. It is common for there to be a spike in maintenance works during the spring growing season and the number of complaints received does escalate during this time. It should be evident soon that weeds are dying due to a programmed round of weed spraying that will be completed before the end of calendar year (weather permitting).

In real terms, there have been some reductions to maintenance budgets, however fluctuations do occur on an annual basis for various reasons. For example, the Facilities Maintenance budget has reduced this year due to the completion of a number of one-off operational bids for painting that was undertaken last year. The Stormwater Maintenance budget is set to increase by \$90,000 next year for one-off maintenance works to the Rosetta rail bridge on Main Road.

As capital renewal projects are completed, this reduces the need for intense maintenance of assets that are in poor condition such as Tolosa St and various others.

The details of actual expenditure on all maintenance areas for the last three years and the YTD expenditure against 16/17 budget are attached below as requested.

(Enquiry)					
	30/6/2016		30/6/2015		30/6/2014
Program	Total Prds		Total Prds		Total Prds
500 - Parks and Recreation	2,910,769		2,929,173		3,075,968
510 - Roads Maintenance	1,865,054		1,947,311		2,480,115
550 - Stormwater Maintenance	899,152		809,179		873,000
570 - Facilities Maintenance	1,198,119		1,216,285		1,152,562
	6,873,095		6,901,948		7,581,645
(Enquiry) - YTD to 30 October 2016					
	Month October 2016			YTD to 30 October 2016	
Program	Period Actual	Period Budget		Accum Actual	Accum Budget
500 - Parks and Recreation	240,321	247,198		850,390	970,540
510 - Roads Maintenance	148,604	142,278		569,619	561,957
550 - Stormwater Maintenance	63,892	73,866		260,928	316,007
570 - Facilities Maintenance	72,797	93,341		311,561	376,445
	525,615	556,682		1,992,498	2,224,950

A comparison of **budget** changes from last year is summarised below, which includes the changes of how supervision costs are now allocated.

Parks and Recreation Maintenance \$124,418 reduction in budget

Stormwater Maintenance \$15,150 reduction in budget

Facilities Maintenance \$118,094 Reduction in budget

Roads Maintenance no change to budget

Budgets are made up of a number of components that include Labour, Plant, Materials, Contractors, etc. Depending on the sort of work undertaken, these components can vary for every job so it is difficult to provide a detailed analysis on each program.

Please find attached below Work Order Summary (all work tickets 2016-2017.xlsx) as requested for your information, however it should be noted that 80 work tickets are programmed for the end of December and next Calendar Year for Road Maintenance.

Section	Completed	In Progress	2016/2017 Work Tickets issued
Stormwater Maintenance	80	14	94
Building / Facilities Maintenance	302	24	326
Roads Maintenance (80 programmed into the future)	516	212	728
Parks & Reserves Maintenance	138	8	146
Urban Services	218	5	223
2016/2017 Total Work Tickets	July - Dec	6 Months	1517
2015/2016 Total Number of Work Tickets	July - Jun	12 Months	3109

21.5. QUESTION ON NOTICE - ALDERMAN K. JOHNSTON - 3

File Reference: Question on Notice

Question on Notice:

To consider a Question on Notice by Alderman Kristie Johnston submitted in accordance with the requirements of Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015*.

Question on Notice:

Significant concerns have been raised at Council workshops and Council meetings about the progress of the KGV Redevelopment project. May the GM please provide Council with the actuals against budget as they apply for each of the three tenancies functions/floors and also the hydrotherapy pool?

Answer:

During the recent Aldermanic Workshop on 14 November 2016 (which incorporated a site visit to the KGV facility), Management advised that is in the process of preparing a Project Close-Out Report to Council. The final budget figures, other matters relevant to the project and a consequent answer to this question, will be provided as part of that report.

Management is targeting the Council meeting on 23 January 2017 as the date for presenting the Close Out Report: however if that is not achievable, the report will be presented at the next meeting after that on 20 February 2017. It is proposed that the KGV facility will be officially opened in early February 2017.

STEVENSON/PEARCE

That Council continue the Audio Recording during the closed session of the meeting.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Johnston, Lucas and Stevenson.

AGAINST:

The motion was CARRIED.

BRANCH-ALLEN/STEVENSON

That the meeting be closed to the public to allow discussion of matters that are described in Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Johnston, Lucas and Stevenson.

AGAINST:

The motion was CARRIED.

CLOSED TO MEMBERS OF THE PUBLIC

22. APPLICATIONS FOR LEAVE OF ABSENCE

Mr. Robert Hogan, Independent Member of the Audit Panel, arrived at meeting at 6.30 p.m.

GOVERNANCE

21. MINUTES AND CHAIR'S REPORTS OF AUDIT PANEL MEETINGS - 21 SEPTEMBER AND 23 NOVEMBER 2016

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

Mr. Hogan left the meeting at 6.51 p.m.

24. ACTIONS LIST - UPDATE REPORT

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

25. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)

The Mayor adjourned the meeting under Regulation 13 at 7.06 p.m. for 5 minutes to give a break for Council staff who were present at the Council Meeting and the Aldermen and noted that she was doing so in good faith and for proper purpose.

The meeting resumed at 7.13 p.m.

25.1. QUESTION ON NOTICE - ALDERMAN K. JOHNSTON - 1

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

25.2. QUESTION ON NOTICE - ALDERMAN M. STEVENSON - 1

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

25.3. QUESTION ON NOTICE - ALDERMAN K. JOHNSTON - 4

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

25.4. QUESTION ON NOTICE - ALDERMAN M. STEVENSON

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

The meeting closed at 7.27 p.m.

Confirmed,

CHAIR