

**Minutes of the Meeting
of the Glenorchy City Council
held at the Council Chambers
on Monday, 21 November 2016 at 3.01 p.m.**



Present: Aldermen K. Johnston (Mayor), H. Quick (Deputy Mayor), J. Branch-Allen, J. Dunsby, C. Lucas, H. Nielsen, D. Pearce, S.E. Slade and M. Stevenson.

In attendance: Mr. P. Brooks (General Manager), Ms. S. Iskandarli (Director, Corporate Governance and General Counsel), Mr. E. Reale (Director, City Services and Infrastructure), Mr. T. McMullen (Acting Director, Community, Economic Development and Business), Ms. C. Higgins (Manager, Legal and Property), Mr. S. Scott (Manager, Governance and Risk), Mr. C. French (Manager, Business and Finance), Mr. D. Ronaldson (Manager, Community and Customer Service), Mr. R. Grierson (Manager, Infrastructure, Engineering and Design), Mr. S. Mohamed (Manager, Waste Services), Mr. R. Frankcombe (Manager, Works), Mr. B. Hannan (Senior Internal Compliance Advisor), Mr. R. Blackwell (Property Coordinator), Ms. E. McGoldrick (Coordinator, City Strategy and Economic Development) and Mrs. J. King (Mayoral and Executive Support Officer).

Mr. D. Tilley – The authorised representative of the Board of Inquiry

**Workshops held since
last Council Meeting**

Date: Monday, 7 November 2016

Purpose: To discuss:

- Review of Council's Committee Manual
- Development of Council's Risk Management Plan
- Budget and Annual Plan Process
- Proposed Meeting Dates for 2017

Date: Monday, 14 November 2016

Purpose: To discuss:

- KGV Sports and Community Facility Project – Site Visit and Presentation

The Chair read two statements at the beginning of Council Meeting:

Statement 1 – In relation to the Audio Recording of the Council Meeting under Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's 'Audio Recording Council Meetings' Policy.

Statement 2 – In relation to Work Health and Safety at the Council Meeting.

1. APOLOGIES

Alderman S. King

Aldermen J. Branch-Allen and C. Lucas advised that they would need to leave the meeting at 4.30 pm to catch flights to attend meetings interstate.

2. CONFIRMATION OF MINUTES

Resolution:

PEARCE/LUCAS

That the minutes of the Council Meeting held on Monday, 24 October 2016 be confirmed.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Nielsen, Lucas and Stevenson.

AGAINST: Alderman Johnston.

The motion was CARRIED.

PEARCE/SLADE

That the minutes of the Special Council Meeting held on Monday, 7 November 2016 be confirmed.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas and Stevenson.

AGAINST:

The motion was CARRIED.

3. ANNOUNCEMENTS BY THE CHAIR

Mayor Johnston (the Chair) announced that she had recently attended the Keep Australia Beautiful National Awards in Frankston, Victoria at which Glenorchy City Council was successful in taking out the 'Young Legends' category.

The award was given in recognition of the achievements of Council's Youth Task Force and also the work of the Rosetta Primary School for their Sustainability and Eco Schools program. Mayor Johnston congratulated all concerned for their efforts.

4. PECUNIARY INTEREST NOTIFICATION

The Chair asked if any Aldermen had or were likely to have a pecuniary interest in any items on the Agenda.

No declarations of pecuniary interests were made.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

None.

6. PUBLIC QUESTION TIME (15 MINUTES)

None.

7. PETITIONS/DEPUTATIONS

None.

COMMUNITY

8. ANNOUNCEMENTS BY THE MAYOR

File Reference: Mayoral Announcements

Reporting Brief:

To receive the announcement of events by the Mayor.

Resolution:

QUICK/DUNSBY

That Council:

RECEIVE the announcements about the activities of the Mayor's office for the period 19 October to 15 November 2016.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas and Stevenson

AGAINST:

The motion was CARRIED.

9. CHILD CARE CONNECTIONS POLICY AND PROCEDURES REVIEW

File Reference: Child Care Connections Policy

Reporting Brief:

The purpose of this report is to seek Council's adoption of six revised Child Care Connections Policies and Procedures.

Resolution:

PEARCE/BRANCH-ALLEN

That Council:

ADOPT the following revised Child Care Connections Policies and Procedures, as outlined below:

1. Delivery and Collection of Children Policy in the form of Attachment 2
2. Immunisation Policy in the form of Attachment 3
3. Death of a Child – Serious Incident Policy in the form of Attachment 4
4. Payment of Fees – Debtors Policy in the form of Attachment 5
5. Fundraising Policy in the form of Attachment 6, and
6. Sun Protection Policy in the form of Attachment 7

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas and Stevenson.

AGAINST:

The motion was CARRIED.

10. COUNCIL DECISION TO JOIN THE COALITION OF COMMUNITY ORGANISATIONS CONCERNED ABOUT GAMBLING

File Reference: Gambling

Reporting Brief:

The purpose of this report is to provide:

- (a) a report to Council detailing Council's commitments and responsibilities on joining the Coalition of Community Organisations Concerned About Gambling, in accordance with the request made at Council's meeting on 24 October 2016, and
- (b) information about the recently introduced *Gaming Control Amendment (Community Interest) Bill 2016* which is currently before State Parliament.

Resolution:

QUICK/PEARCE

That Council:

RECEIVE and NOTE the contents of this report, to inform Council as to:

- (i) Council's commitments and responsibilities as a result joining the Coalition of Community Organisations Concerned About Gambling and the work being undertaken by officers, and
- (ii) the introduction of the *Gaming Control Amendment (Community Interest) Bill 2016* to State Parliament.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas and Stevenson.

AGAINST:

The motion was CARRIED.

11. COMMUNITY PLAN REVIEW PROJECT COMPLETION REPORT

File Reference: Community Plan Review

Reporting Brief:

To provide Council with a project completion report on the Community Plan Review project and to seek Council's decision on the oversight, review and performance measures for the Community Plan and the winding up of the Community Plan Review Steering Committee.

Resolution:

PEARCE/SLADE

That Council:

- (a) NOTE this Project Completion Report on the Community Plan Review project
- (b) CONFIRM that it is the oversight body for the City of Glenorchy Community Plan 2015-2040
- (c) SET a review cycle for the Community Plan of 5 years, as recommended by the Community Plan Review Steering Committee
- (d) ACKNOWLEDGE the strategic performances measures in the proposed Strategic Plan 2016-17 as a suitable basis to monitor the ongoing status of the Glenorchy community, and
- (e) WIND UP the Community Plan Review Steering Committee.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas and Stevenson.

AGAINST:

The motion was CARRIED.

GOVERNANCE

12. CORPORATE PERFORMANCE INDICATORS - SEPTEMBER 2016

File Reference: Traffic Lights

Reporting Brief:

To present the Corporate Performance Indicators as at the end of September 2016 for Aldermen's information.

Resolution:

NIELSEN/BRANCH-ALLEN

That Council:

ACCEPT the information provided by the Corporate Performance Indicators for September 2016.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas and Stevenson.

AGAINST:

The motion was CARRIED.

13. REVIEW OF COUNCIL COMMITTEES

File Reference: Council Policies

Reporting Brief:

The purpose of this report is to begin the process of reviewing and updating Council's committees program by recommending that Council adopts a new Committees Policy and Committees Procedure to:

- (a) define the various types of committees established by Council
- (b) establish standard requirements for each type of committee
- (c) provide an effective reporting system for committees, and
- (d) centralise the administration of committees within Council by providing for a Committees Register and a single point of contact within Council.

Resolution:

LUCAS/SLADE

That Council:

- (a) ADOPT the 'Committees Policy', in the form of Attachment 1

AMENDMENT

BRANCH-ALLEN/PEARCE

- (b) ADOPT the 'Committees Procedure' in the form of Attachment 2 with the amendment "unless otherwise specified in the terms of reference" at the end of 2.2 and 3.2.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas and Stevenson.

AGAINST:

The motion was CARRIED.

The motion was put with the amendment.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas and Stevenson.

AGAINST:

The motion was CARRIED.

14. ADOPTION OF NEW COUNCIL POLICIES

File Reference: Council Policy

Reporting Brief:

The purpose of this report is to recommend that Council adopts the following Council policies:

- (a) Notification to purchasers: Contaminated land in Lutana, and
(b) Footpaths,

and rescinds the existing Council policies which the above policies will supersede.

Resolution:

QUICK/SLADE

That Council:

- (a) ADOPT the 'Notification to purchasers: Contaminated land in Lutana' policy in the form of Attachment 1
- (b) RESCIND policy no. 10-4 (Potential Land Purchases Lutana Area)
- (c) ADOPT the 'Footpaths Policy' in the form of Attachment 5, and
- (d) RESCIND policies no. 11-5 (Footpath Policy) and 20-4 (Footpath Construction in New Subdivisions).

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas and Stevenson.

AGAINST:

The motion was CARRIED.

15. AUDIT PANEL - INDEPENDENT MEMBERS' REMUNERATION AND ELECTION OF NEW ALDERMANIC REPRESENTATIVES

File Reference: Audit Panel

Reporting Brief:

The purpose of this Report is to brief Council about the current and proposed annual fees to be paid to the independent members of the Audit Panel and the appointment requirement of Aldermen and their proxies to the Audit Panel.

Discussion:

In accordance with the recommendations in the officer's report, a secret ballot was held to elect two Aldermen as standing members of the Audit Panel and one Alderman as a proxy member.

Resolution:

PEARCE/SLADE

That Council:

- (a) ADOPT that each of the three independent members of the Audit Panel shall be paid an annual fee of \$4,520 (exclusive of GST) paid quarterly by invoice submitted by the member

- (b) ADOPT that the Chairperson of the Audit Panel shall be paid an additional annual fee of \$5,140 (exclusive of GST) paid quarterly by invoice submitted by the Chairperson
- (c) APPOINT two (2) Aldermen, Aldermen Branch-Allen and Lucas, as standing members of the Audit Panel by conducting a secret ballot process of the expressions of interest which were received by the General Manager on close of business Friday, 18 November 2016, and
- (d) APPOINT Alderman Stevenson as proxy member of the Audit Panel by conducting a secret ballot process of the expressions of interest which were received by the General Manager on close of business Friday, 18 November 2016.
- (e) The ballot papers be destroyed.

AMENDMENT

STEVENSON/QUICK

- (f) Notes these appointments have been inadvertently made outside Council's 'Nominations and appointments to committees and other bodies' policy and emphasises the importance of Council adhering to the policy on all future occasions of nominations.

The motion was put.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas and Stevenson.

AGAINST:

The motion was CARRIED.

The motion was put with the amendment.

FOR: Aldermen Pearce, Branch-Allen, Dunsby, Slade, Quick, Johnston, Nielsen, Lucas and Stevenson.

AGAINST:

The motion was CARRIED.

16. PROPOSED AMENDMENT TO MEETING POLICY

File Reference: Meeting Policy

Reporting Brief:

The purpose of this Report is to recommend that Council makes amendments to Council's Meeting Policy under Regulation 37(1) of the *Local Government (Meeting Procedures) Regulations 2015 (Regulations)* to specify a clear process to be applied to procedures relating to questions without notice and questions on notice received from Aldermen under Regulation 29 and Regulation 30 of the Regulations.

Recommendation:

That Council:

APPROVE the amendment to Council's Meeting Policy under Regulation 37(1) and from the good governance point of view, and include in the Meeting Policy the following procedures in relation to Regulations 29 and 30:

Questions on Notice

- (a) *An Alderman, at least 11 days before an ordinary council meeting or a council committee meeting, may give a written notice to the General Manager of a question in respect of which the Alderman seeks an answer at that meeting.*
- (b) *A period referred to in sub- clause (a) includes Saturdays, Sundays and statutory holidays, but does not include the day on which the agenda and any associated reports and documents are provided to the Aldermen and public, and the day of the ordinary meeting.*
- (c) *The Chairperson of a meeting must not permit any debate on a question with notice and must not permit any debate on an answer to that question.*
- (d) *The Chairperson of a meeting shall permit discussion of a question on notice and the answer to that question for clarification only, and such discussion shall take no more than 3 minutes.*

Questions without Notice

- (a) *The Chairperson of a meeting shall permit discussion of a question without notice and the answer to that question for clarification only, and such discussion shall take no more than 3 minutes.*

Discussion:

Mayor Johnston advised that she had taken time to consider the advice provided at the 24 October 2016 Council Meeting from David Morris of Simmons Wolfhagen and had referred it to her own legal advisors for further advice. The further advice she received from her legal advisors remains that to accept a motion seeking the proposed amendment to the Meetings Policy in its current form would be unlawful.

On that basis, Mayor Johnston advised that Council would not be dealing with the matter unless someone moved a motion to accept an alternative recommendation.

The General Manager raised a point of order and noted that the item had been left lying on the table from the 24 October 2016 Council meeting so that further legal advice could be obtained. He had now received that further advice from Mr. Morris, and that advice was unchanged from his previous advice given at the 24 October 2016 meeting (to the effect that the proposed motion was lawful).

The General Manager therefore advised that the item should be lifted from the table and dealt with by Council.

Alderman Pearce asked Mayor Johnston whether, given that she had received her own legal advice on this issue, she should declare an interest in the matter? Mayor Johnston declined to declare an interest. The Mayor advised that she had sought the advice in her capacity as Chair of Council and as Mayor, and that whilst the cost of that advice was not able to be covered by Council, she was happy to personally bear the cost in order to ensure that she conducted her duties as she was required to under the Act.

Alderman Stevenson raised a point of order, and noted that it was a matter for Council to decide whether the item is to be lifted from the table, not the General Manager. Mayor Johnston accepted Alderman Stevenson's point of order and closed discussion on the matter.

It must be noted that Council had requested the General Manager seek legal advice on both occasions, namely for the 24 October 2016 Council Meeting and for the 21 November 2016 Council Meeting, under section 65 of the *Local Government Act 1993* (Tas), not the Mayor.

Alderman Branch-Allen interjected and advised that she wanted the item lifted from the table. Mayor Johnston did not accept the request.

Mayor Johnston did not allow any Alderman to consider the General Manager's legal advice even though at the 24 October 2016 Council Meeting Council had requested the General Manager to seek further legal advice to address the matter and laid the item on the table.

Accordingly, the motion was not moved and no vote was allowed.

17. ADOPTION OF COUNCIL AND COMMITTEE MEETING DATES AND TIMES FOR 2017

File Reference: Council and Committee Meeting Dates and Times

Reporting Brief:

The purpose of this report is to recommend that Council adopts Council and Committee meeting dates and times for 2017.

Resolution:

QUICK/DUNSBY

That Council:

ADOPT the Council and Committee Meeting Dates and Times Schedule for 2017 in the form of Attachment 1.

Alderman Branch-Allen left the meeting at 4.34 p.m.

Alderman Lucas left the meeting at 4.34 p.m.

The motion was put.

FOR: Aldermen Pearce, Dunsby, Slade, Quick, Johnston and Nielsen.

AGAINST: Alderman Stevenson.

The motion was CARRIED.

18. ACTIONS LIST - UPDATE REPORT

File Reference: Actions List - Council Meetings

Reporting Brief:

To provide Council with the latest Actions List (Open Council Meeting), updated following the 24 October 2016 Council meeting.

Resolution:

SLADE/QUICK

That Council:

NOTE the progress of the items on the Actions List (Open Council Meeting), as updated following the 24 October 2016 Council meeting.

The motion was put.

FOR: Aldermen Pearce, Dunsby, Slade, Quick, Johnston, Nielsen and Stevenson.

AGAINST:

The motion was CARRIED.

19. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

Alderman Stevenson:

In relation to Item 16 (Proposed Amendment to Meetings Policy), Alderman Stevenson noted that item had been discussed at the previous three (3) Council meetings. Alderman Stevenson asked the General Manager to advise what (if any) consultations he had held with the Mayor in relation to the matter in between those meetings.

Answer:

The General Manager advised that he has held meetings with the Mayor every Monday, as well as some in addition to that.

In relation to Item 16, he advised that his role is to prepare the Agenda and to seek qualified advice about matters related to the Agenda. He has obtained qualified advice and is under no further obligation to discuss the matter with Mayor Johnston.

19.1. QUESTION ON NOTICE - ALDERMAN K. JOHNSTON

File Reference: Question on Notice

Question on Notice:

To consider a Question on Notice by Alderman Kristie Johnston submitted in accordance with the requirements of Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015*.

Question on Notice:

Re Hazard Reduction Notices:

Council has recently received a report detailing the high risk of bushfire in the municipality. Furthermore the report highlighted the high level of risk to human life, loss of property, and loss of critical infrastructure should a fire take hold in the bush land within Glenorchy.

In the Sunday Tasmanian (13 November) a special "Fire Awareness Guide" was included. The guide included notices from Clarence City Council, Hobart City Council, Central Highlands Council, Kingborough Council, Tasman Council, Brighton Council and Glamorgan Spring Bay Council advising their residents of the need to reduce fuel around properties and that in the coming weeks inspections and abatement notices will be issued. May the General Manager please explain why Glenorchy City Council was not included in this publication and what steps Council is actively taking to advise and educate residents of the need to reduce fuel and prepare for the coming bushfire season?

Answer:**NON-INCLUSION IN SUNDAY TASMANIAN 'FIRE AWARENESS GUIDE'**

The Fire Awareness Guide in published in The Sunday Tasmanian on 13 November 2016 was a paid advertising feature.

Council was not advised by The Sunday Tasmanian that the feature was to be published and consequently was not given the opportunity to place an advertisement.

The Sunday Tasmanian has advised that Council was not approached to be part of the feature because in previous years Council has been offered the opportunity to advertise in similar features but has declined (on the basis that Council undertakes its own notification and education program). The Sunday Tasmanian has further advised that a similar feature will be published on 8 January 2017, and has provided Council with the information to determine whether it wishes to place an advertisement in that feature.

A decision as to whether to participate will be made by the relevant deadline.

BUSHFIRE MANAGEMENT AND EDUCATION

Bushfire management and education is critical to the Glenorchy municipality, given that a third of the Glenorchy municipality is bushland located in the Wellington Park Ranges. Fire is the most significant issue for this area of bushland, both in the form of the threat of wildfire, and planned burns.

On average, major fires occur in this area every 17 years. It has now been 48 years since the last major fire in 1967. Bushfire is not only a threat to community safety, infrastructure and loss of ecological values, but may also have financial and reputational implications for Council. Bushfire has been identified as major risk in Council's risk register.

Council also has statutory bushfire responsibilities in relation to fire management under the *Local Government Act 1993*; the *Fire Service Act 1979*; and the *Threatened Species Protection Act 1995*.

Council's activities with respect to bushfire management and education can be broadly categorised into:

- The Fire Hazard Reduction Program; and
- Council's Bushfire Management Program, which a dedicated officer has recently been employed to oversee and manage.

Further information about both is provided below.

Fire Hazard Reduction Program

Council's fire hazard reduction program is managed by Council's compliance section and undertaken in accordance with Council's 'Fire Hazard Abatement Notices' policy (the latest version of which was adopted by Council on 26 September 2016).

At the date of publication of the feature, Council had already taken steps under the program to advise residents of the need to reduce fuel ahead of the upcoming fire season.

On 14 October 2016, Council issued 288 'Fire Hazard General Notices' to owners of properties determined to be at risk of threat from fire. The text of each notice advises residents:

"A check of Council records indicates that during a previous summer period, a fire hazard existed on your property listed above.

Council officers will soon commence inspections of properties in relation to potential fire hazards. Initial inspections will concentrate on those properties of which a fire hazard nuisance existed in previous seasons.

You are requested to take steps now to reduce any potential hazard in order to avoid receipt of a formal abatement notice. If you are unable to carry out the work personally it is recommended that you engage a private contractor to assist you in doing so."

Formal Fire Hazard Abatement Notices will be issued under section 200 of the Local Government Act 1993 following inspections of the properties to which general notices were issued.

It should be noted that the advertisements of other councils that appeared in feature in The Sunday Tasmanian on 13 November 2016 provided similar information to that contained in the notices issued by Council on 14 October 2016. Accordingly, Council had already taken active steps to notify specific property owners about the need to take steps to reduce hazards a month prior to the feature being published.

Council also displays the latest fire safety brochures issued by the Tasmanian Fire Service containing information about fire safety in a prominent position in the lobby of Council's Customer Service Centre.

Bushfire Management Program: Recent Events and Future Plans

In October 2016, Council employed a new Coordinator, Bushfire Management.

This full-time role is dedicated exclusively to the coordination of Council's bushfire management program.

The key deliverables for the position are the development and implementation of the following:

- a Bushfire Mitigation Strategy for Council owned and managed land. This document will identify Council's responsibilities as a land-owner and how we will mitigate (not prevent) impact from bushfire
- Individual Bushfire Mitigation Plans for targeted areas. These documents will provide all the mitigation treatments that Council will deliver (for example, fire trail maintenance, fuel break development and establishment, planned burning programs, pre and post burning monitoring, and mitigation treatments for assets at risk [whilst maintaining/promoting ecological values])
- a 5 year on-ground works program, which will summarise the recommended actions within Bushfire Mitigation Plans, and assist in budgeting
- a 5 year planned burning program, and

- a Policy framework for the outsourcing of planned burning on Council owned and managed land (Council will be conducting some planned burns internally in the future in addition to utilising the TFS Fuel Reduction Unit).

The future direction that Council will heading in is towards targeted communication with residents regarding what operations Council has scheduled on Council owned and managed bushland for each future bushfire season.

Once developed, activities to be undertaken under Council's 5 year on-ground works program, and 5 year planned burning program will be advertised at the start of Spring each year.

Advertisements will outline the planned operations under these plans so that residents and the community are properly informed. Activities about which the public will be to be notified will include scheduled planned burns and a general overview of works (such as the maintenance and upgrading of particular fire trail networks). Advertisements will be placed in various media, including The Mercury and Glenorchy Gazette, on Council's website, and in the Hobart Fire Protection Plan (HFPP).

The HFPP is a public document that is available on the State Fire Management Council's website. The HFPP is updated annually and outlines Council's scheduled bushfire mitigation treatments.

Council is also in the process of developing a Fire Management Geographic Information System context. This will be the backbone for all of Council's operational bushfire planning.

In addition to the above, Council is involved in the development of the Greater Wellington Range Bushfire Mitigation Strategy (the new Coordinator is on the Strategy's Steering Committee). This document will take a 'tenure blind' approach to bushfire mitigation, and will incorporate sections of Council owned and managed land.

9.2. QUESTION ON NOTICE - ALDERMAN M. STEVENSON - 4

File Reference: Question on Notice

Question on Notice:

To consider a Question on Notice by Alderman Matthew Stevenson submitted in accordance with the requirements of Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015*.

Question on Notice:

Derwent Park Reuse Project

May the General Manager please provide details of the intended and current supply of the Derwent Park Reuse project for commercial partners?

Answer:

The Derwent Park Stormwater Harvesting and Industrial Re-use Project has now been completed and signed-off by the Federal Government to overwhelmingly positive feedback. Management is currently making arrangements for an official opening ceremony and presentation of the project to Aldermen.

A workshop will also be held briefing Aldermen on the project and its outcomes. Dates for the workshop and the official opening will be provided to Aldermen in the near-future.

19.3. QUESTION ON NOTICE - ALDERMAN M. STEVENSON - 5

File Reference: Question on Notice

Question on Notice:

To consider a Question on Notice by Alderman Matt Stevenson submitted in accordance with the requirements of Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015*.

Question on Notice:**Nominations Process**

May the General Manager confirm that his call for nominations for the Audit Panel, within his email dated 13 November 2016, is compliant with recently endorsed 'Nominations and appointments to committees and other bodies policy'?

Answer:

An answer to this question was provided in the Agenda. However, following debate in relation to Item 15 on the Agenda, it became evident the answer required amendment to reflect further advice received at the meeting, and that this needed to be reflected in these minutes.

The revised answer to the question is that the nominations were inadvertently made outside council 'Nominations and appointments to committees and other bodies' policy, in that nominations were called by circulating an email five (5) days before nominations closed rather than one week (seven (7) days) as required under clause 7(3) of the Policy, which was only a minor matter.

Council has complied with the requirements of the "Nominations and appointments to committees and other bodies" Policy before and during the Council Meeting.

It is also noted that appointment of the members to the Audit Panel is mainly governed by the Audit Panel Charter which (relevantly) states the following:

- Clause 7.4 of the Charter provides that Council is to seek expressions of interest for the appointment of Aldermanic members of the Audit Panel through a secret ballot process
- Clause 7.5 provides that Council is to seek expressions of interest for appointment of members of the Audit Panel including through publically advertising
- Clause 7.6 provides that Council is to appoint the independent persons of its Audit Panel after a selection process conducted by Council, and
- Clause 7.7 sets out the selection criteria that Council is to take into account when appointing an independent person as a member of the Audit Panel.

19.4. QUESTION ON NOTICE - ALDERMAN M. STEVENSON - 6

File Reference: Question on Notice

Question on Notice:

To consider a Question on Notice by Alderman Matthew Stevenson submitted in accordance with the requirements of Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015*.

Question on Notice:

May the general manager provide an update on the shared services agreement, Glenorchy's contribution, and details of savings achieved due to its use?

Answer:

Council is currently working with other local governments which are signatories to the Shared Services Agreement to determine the strategies and future objectives that will flow from that agreement. A planning meeting of the Local Government Shared Services Committee is scheduled for 8 December 2016 to further develop those strategies and objectives.

Management will be in a better position to provide answer to this question once that meeting has taken place. Accordingly, a more detailed answer will be provided at the Council meeting on 19 December 2016.

Alderman Quick left the meeting at 4.51 p.m.

Under Regulation 16(1) Alderman Dunsby moved a motion

DUNSBY/STEVENSON

That Council continue to record the closed session of Council.

The motion was put.

FOR: Aldermen Pearce, Dunsby, Slade, Johnston, Nielsen and Stevenson.

AGAINST:

The motion was CARRIED.

Alderman Quick returned to the meeting at 4.54 p.m.

Resolution:

SLADE/DUNSBY

That the meeting be closed to the public to allow discussion of matters that are described in Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

The motion was put.

FOR: Aldermen Pearce, Dunsby, Slade, Quick, Johnston, Nielsen and Stevenson.

AGAINST:

The motion was CARRIED.

CLOSED TO MEMBERS OF THE PUBLIC

20. APPLICATIONS FOR LEAVE OF ABSENCE

GOVERNANCE

19. UPDATE ON SOUTHERN TASMANIAN COUNCILS AUTHORITY (STCA) REVIEW

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

24. ACTIONS LIST - UPDATE REPORT

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

25. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)

DELEGATION OF POWERS UNDER STRATA TITLES ACT (SECTION 31)

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential) and (i) (matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council).

25.1. QUESTION ON NOTICE - ALDERMAN M. STEVENSON

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

25.2. QUESTION ON NOTICE - ALDERMAN M. STEVENSON - 1

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

25.3. QUESTION ON NOTICE - ALDERMAN M. STEVENSON - 2

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

25.4. QUESTION ON NOTICE - ALDERMAN M. STEVENSON - 3

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

The meeting closed at 6.13 p.m.

Confirmed,

CHAIR