

COUNCIL AGENDA

MONDAY, 24 JUNE 2019



GLENORCHY CITY COUNCIL

QUALIFIED PERSON CERTIFICATION

The General Manager certifies that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

A handwritten signature in blue ink, likely of Tony McMullen.

Tony McMullen
General Manager

19 June 2019

Hour: 6.00 p.m.

Present:

In attendance:

Leave of Absence:

**Workshops held since
last Council Meeting**

Date: Monday, 3 June 2019

Purpose: To discuss:

- Glenorchy liveability Program
- Wilkissons Point Presentation

Date: Monday, 17 June 2019

Purpose: To discuss:

- Social Media Training

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1. APOLOGIES

2. CONFIRMATION OF MINUTES (OPEN MEETING)

That the minutes of the Council Meeting held on 27 May 2019 be confirmed.

That the minutes of the Special Council Meeting held on 17 June 2019 be confirmed.

3. ANNOUNCEMENTS BY THE CHAIR

4. PECUNIARY INTEREST NOTIFICATION

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Geoff Lucas, 111 Blacksnake Lane, Granton (from 27 May 2019)

Q. Why was the Jackson Street tip closed today?

A. Works were being done on construction of the new weighbridge which required the closure of both the entry road and toll booth. Works included lifting steel panels into place with cranes and for the safety of the member of the public the tip was closed.

Council notified the community in advance of the closure through signage at the toll booth, communication from operators, posts on Council's Facebook page and on the front-page banner of Council's website.

Jenny Pritchard, Hopkins St, Moonah (from 27 May 2019)

Q. In relation to Council's new FOGO service, are all residents getting it or is it limited to those who want it?

A. The rollout will be to all residents except in the rural areas in Collinsvale and Glenlusk. These residents will be able to opt-in to the service.

Council is currently developing an implementation plan which will include criteria for limited exemptions from the FOGO service post-rollout.

Q. What if I don't want it?

A. There will not be a general ability to opt out of the FOGO service, however some limited criteria to apply for an exemption may be provided.

Q. If you deliver it to my house what do I do, just leave it sitting outside on the street?

A. If residents do not want to use their FOGO bin it will be removed, but the service fee (which will be levied with annual rates notices) will still be applied.

Shane Alderton, Main Road, Austins Ferry (from 27 May 2019)

In the answer to my question about FOGO from the last Council meeting, there was information provided about the amount of waste that's being diverted from Council's landfill or sent elsewhere:

Q. There's a figure listed in the answer for 'Recovery' and another figure for 'Recovered Material'. Are these both the same or are they two separate recovered items? Can I surmise that the total recovered items to come out of the tip would be those 2 figures added together?

A. Council records material diverted from landfill, which includes a range of materials including clean fill, green waste, concrete rubble, glass, plastics, tyres, metal etc.

Some of this material is used on site. For example, concrete rubble is used for road base and green waste is chipped and used for cover material and rehabilitation. This material is defined as being 'recovered'.

Clean fill is also used for cover material and is separated in the information provided in the last meeting.

Other materials such as glass, plastics, tyres, metal etc. are collected and then transported off site to recycling facilities. This material is defined as being 'recovered material'.

- Q. In relation to the FOGO service that Council plans to implement, why is the proposed \$35 fee being charged to everybody? Why is it not being discounted to pensioners in-line with Council's other fees like dog licences and other items?**

Council applies universal fees for all waste services including kerbside general waste, recycling and FOGO. It does not provide concession discounts for these services.

Council has adopted a Financial Hardship Policy that will allow ratepayers suffering from genuine financial hardship to apply for an exemption of all or part of their rates and charges.

Kaye Smith, 21 Constance Avenue, Glenorchy (from 27 May 2019)

- Q. In tonight's agenda at item 12 (Proposed Waste Management Fees and Charges) Council proposes to hold a free tip weekend for ratepayers. As this is going to be a very busy weekend, why can't this be spread over several weekends and including weekdays or, for that matter, over the whole 12-month period?**

- A. Council officers have reviewed the free tip weekend and this will now apply across two weekends and include a week day. One weekend will be for both general waste and green waste, a second weekend will apply to green waste only. Further details will be provided in coming weeks.

- Q. Many years ago, a former manager promised that it would be possible to provide direct debit payments by entering credit or debit card details. Will Council allow ratepayers that do internet banking to pay their rates via their credit card on nominated dates set by Council the same as you would with direct debit?**

- A. Ratepayers are able to set up direct payments via their internet banking to pay their rates, or alternatively are able to telephone Council and pay via credit card over the phone.

Ratepayers are also able to use their credit cards utilising the BPoint payment option via Council's website.

Council is unable to offer the option of recurring direct debits from credit cards, as the computer system we use does not encrypt credit card numbers, which is a mandatory requirement of the PCI DSS standards (Payment Card Industry Data Security Standards), which Council must comply with. Our software providers have confirmed this week that they cannot offer this option and have no immediate plans to update their software to enable it.

- Q. If a request is sent to an Alderman and no response is received, how do you get a response?**

- A. The contact details of all of Council's Aldermen are available on Council's website. You can try sending the Aldermen another email or contacting them by phone to ask for a response.

Q. In relation to the proposed FOGO service, has anyone worked on the definition of what will constitute 'hardship' and allow people to opt out of the service?

A. At the April Council meeting, it was resolved that Council would draft a Hardship Policy for consideration at the June Council Meeting.

The Financial Hardship Policy was adopted at the special budget Council meeting on

17 June 2019. This policy is different to the FOGO implementation plan, which will consider an option for people to apply for an exemption from the FOGO in limited circumstances. The exemption will be based on a person's ability to manage all of their organic waste without disposal to general waste.

Martin Watkins, 4 Dunedin Place, Claremont (from 27 May 2019)

Q. Why don't the residents and the people that live in Glenorchy have a choice about whether they have a FOGO bin or not?

A. FOGO will be applied as a universal service to all residents. As part of the implementation plan, Council will develop a process to allow residents to apply for limited exemptions from the service after it is rolled out.

James Bryan, 14 England Avenue, Montrose (from 27 May 2019)

Q. On page 30 of the attachment with an updated FOGO Business Case there is information regarding the financial impact of FOGO, and in particular the capacity to fund start up and ongoing costs. It is stated that the initial investment and operation costs combine to place the greatest single year costs in year one. The total FOGO cost for year 1 is \$3.3 m and the total average annual cost of service provision is \$1.8 m, this equals \$96 average each year per tenement. There is a \$1.5 m difference between the total cost of FOGO in year 1 and the average annual cost of service provision. Will this \$1.5 m be passed to those with FOGO bins in the first full year of operation (2020 – 2021) or budgeted for over a period of years?

A. The fees will be passed on over a period of years.

The future fees for FOGO are budgeted and are based on the estimates within the budget business case. The actual fees charged will be a decision of Council and will be based on meeting the costs for the upcoming financial year.

For the 2019/20 financial year, Council has proposed a fee of \$35 per property. This will pay for the part-year operation of the service and assist with funding the roll out.

The fee for future financial years will depend on the tendered rates for the pickup and disposal of waste. A portion of the fee will also include the depreciation of the FOGO bins and will provide for the future replacement of these bins.

- Q. In response to my question regarding the accuracy of the advertisement to dispose of Council Land at the corner of Barry and Regina Streets on the 20th of March, 2019, due to the inaccuracy in the advertisement in that Certificate of Title Volume 29803, Folio 5, is 745m² not 418 m², should it not be re-advertised to give potential developers a true picture of what is offered?**
- A. The 745 m² referred to is the area within the titled boundary. The request from the prospective developer was to exchange a portion of this title. Our assessment is that the section 178 process for the disposal of this land was followed and does not require re-advertising.
- Q. The proposal to exchange a portion of land at the rear of 2 Regina Street for a portion of the car park on the corner of Barry and Regina Streets will require the subdivision of both blocks of land. What are the rules for subdividing blocks of this land area? Is this compliant with the Glenorchy Planning Scheme?**
- A. The requirement for an exchange of land will not require a subdivision, however the proposal will require a boundary adjustment under the *Glenorchy Interim Planning Scheme 2015*, which is permitted if no additional lots are created. This will be subject to assessment in accordance with the planning scheme's requirements.
- Q. In response to a question regarding the proposed disposal of Wilkinsons Point, it is stated that Council's resolution provides that public access to the entire foreshore and Loyd Road must be maintained. It has also been stated that the Council has no intention of selling any part of the GASP infrastructure. If Council sells the entire Wilkinsons Point area, how can such a guarantee be made?**
- A. Council is not required to sell the entirety of Wilkinsons Point. It can dispose of all or part of the land as it deems appropriate, depending on any proposal that is received.
- Q. What legal mechanisms will be used to ensure this?**
- A. There are a variety of legal mechanisms that could be used to retain foreshore access. These include Council retaining part of the foreshore land or registering easements to permit ongoing public access. The precise legal mechanism that is ultimately employed will be a matter to be negotiated with a potential purchaser.
- Q. Who will be responsible for ensuring the maintenance and safety of infrastructure, such as boardwalks, pathways, pavilion, toilets, etc. that will be on land not owned by the Council?**
- A. This is a matter that would be determined in any negotiation with a potential purchaser. However, given that Council will retain the use of the foreshore area for public use it is likely that Council would be committed to at least part of the responsibility for maintaining of the assets located on that land.

- Q. At the last meeting it was stated that there are best practice guidelines for petitions on Council's website. Could directions to this site be provided?**
- A. An information sheet on Tabling a Petition has been uploaded to Council's website. It can be found at [Home > Your Council > Council Meetings > Council Meetings](#).
- Q. Does it also provide instructions regarding the calling of public meetings and elector polls in Glenorchy?**
- A. Information about how to call an Elector Poll can be found in sections 60B to 60E of the *Local Government Act 1993*.

Janine Foley, 5 Bethune Street, Chigwell (from 29 April 2019)

Internal audit and emergent risk management – GCC assumptions around underwriting of unacceptable and high-level risk practice

- Q. Can GCC assure stakeholder community that it is confident that it can rigorously and robustly defend current practice regime, conduct, and risk management and organisational infrastructure against likely claims which may be constructed in relation to unacceptable/problematic risk in relation to herbicide usage across GCC LGA?**
- Q. Is GCC confident of robust organisational hygiene practice which will allow an ability to defend against potential claim from agricultural sector about use including incompetent, non— compliant usage, monitoring and audit of herbicide driving herbicide resistance that may threaten agricultural practice and result in loss or damage?**
- Q. Is GCC confident/ secure in assumptions around stakeholder ability and willingness to underwrite risk around emergent and historical areas of concern relating to herbicide usage across the GCC LGA?**
- Q. Is GCC confident that it is managing emergent / historical risk in relation to workplace applicators? This includes practice relating to container disposal — reinstate — provision of laundry facility— regular health monitoring, recording and audit of work based practice to limit exposure (ingestion, inhalation and absorption) to applicators?**
- Q. Is GCC confident that it is managing emergent/historical risk in relation contract applicators? This includes practice relating to container disposal — reinstate — provision of laundry facility - regular health monitoring, recording and audit of work based practice to limit exposure (ingestion, inhalation and absorption) to contract applicators ?**
- Q. Is GCC confident that it is managing emergent and historical risk in relation members of the public? This includes practice relating to educating, informing, managing exposure (ingestion, inhalation and absorption) related health risk? This involves pathways of mitigation offered to and data management around preventing exposure to vulnerable and at risk population i.e. children, pregnant women, elderly, chronic illness, cancer diagnose, cancer remission, cancer treatment, environment and so on. This includes information**

management and audit process around mitigation (e.g. Do Not Spray, Adverse Effects and so on) to prevent exposure of self-selecting population who have conducted personal risk assessment around GCC use of herbicide across GCC LGA.

Q. Has GCC sought input consultation in relation to use of herbicide and emergent and historic risk e.g. The Cancer Council - RCGP - and so on?

A. Council is satisfied with how we use of herbicides. Council operates in accordance with safe work systems in line with the recommendation of manufacturers and provides the appropriate training and protective equipment to our staff.

6. PUBLIC QUESTION TIME (15 MINUTES)

Please note:

- the Council Meeting is a formal meeting of the Aldermen elected by the Glenorchy community. It is chaired by the Mayor
- public question time is an opportunity in the formal meeting for the public to ask questions of their elected Council representatives about the matters that affect ratepayers and citizens
- question time is for asking questions and not making statements (brief explanations of the background to questions may be given for context but comments or statements about Council's activities are otherwise not permitted)
- the Chair may permit follow-up questions at the Chair's discretion, however answers to questions are not to be debated with Council
- the Chair may refuse to answer a question, or may direct a person to stop speaking if the Chair decides that the question is not appropriate or not in accordance with the above rules
- the Chair has the discretion to extend public question time if necessary.

7. PETITIONS/DEPUTATIONS

COMMUNITY

Community goal: “Making lives Better”

8. ANNOUNCEMENTS BY THE MAYOR

Author: Mayor (Ald. Kristie Johnston)
Qualified Person: General Manager (Tony McMullen)
ECM File Reference: Mayoral Announcements

Community Plan Reference:

Under the City of *Glenorchy Community Plan 2015 – 2040*, the Community has prioritised ‘transparent and accountable government’.

Strategic or Annual Plan Reference:

Objective 4.1 Govern in the best interests of the community
Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency.

Reporting Brief:

To receive the announcement of activities and events attended by the Mayor for the period between Tuesday, 21 May 2019 and Monday, 17 June 2019.

Proposal in Detail:

The following is a list of events and external meetings the Mayor has attended during the period between Tuesday, 21 May 2019 and Monday, 17 June 2019.

Tuesday 21 May 2019

- Attended a meeting with Mayor of Kingborough
- Attended a Greater Hobart Mayors’ Forum meeting
- Attended the Public Information Session on Waste Management

Wednesday 22 May 2019

- Read “Alpacas with Maracas” at the Berriedale and Benjafield Childcare Centres as part of National Simultaneous Storytime Day
- Hosted the 2019 Volunteers Awards evening

Thursday 23 May 2019

- Attended the Jeanette Linnell Memorial lunch at Goodwood Community House

Friday 24 May 2019

- Attended a meeting with a resident

Monday 27 May 2019

- Chaired the Council meeting

Tuesday 28 May 2019

- Attended the Give Me Five for Kids Breakfast
- Attended the launch of Crime Stoppers Week

Wednesday 29 May 2019

- Welcomed the University College to the Council
- Attended a briefing before the Legislative Council regarding the Greater Hobart Bill
- Hosted the Budget Information Program Session 1

Thursday 30 May 2019

- Attended the Mayors' Professional Development Day in Launceston

Friday 31 May 2019

- Attended a meeting with a business representative
- Attended a meeting with a representative of the Glenorchy Community Fund
- Attended the Tasmanian Young Achievers Awards

Saturday 1 June 2019

- Attended the Glenorchy District Football Club Centenary Dinner

Monday 3 June 2019

- Attended a meeting with the Principal of Cosgrove High School
- Chaired an extra Council workshop
- Chaired a Council briefing

Tuesday 4 June 2019

- Attended a meeting with a resident
- Attended a meeting with St Virgils College and Andrew Wilkie MP

Wednesday 5 June 2019

- Hosted the Budget Information Program Session 2

Thursday 4 June 2019

- Attended the LGAT Charitable Rates Exemption Steering Committee
- Attended as guest speaker the Moonah and Glenorchy Business Association dinner
- Attended as guest speaker the Glenorchy Garden Club meeting

Friday 5 June 2019

- Attended the Drill Performance event

- Attended Shoobridge Park for meeting with Glenorchy Cricket Club and Cricket Tasmania
- Attended a meeting with representatives of the Lions Club of Glenorchy City

Saturday 6 June 2019

- Attended as guest speaker the Multicultural Eid Festival at the Derwent Entertainment Centre

Tuesday 11 June 2019

- Attended a meeting with the Chair of Metro Tasmania
- Chaired the Glenorchy Planning Authority meeting

Wednesday 12 June 2019

- Attended a meeting with Colony 47
- Attended the Council Staff Achievements Awards
- Hosted the Budget Information Program Session 3

Thursday 13 June 2019

- Attended a meeting with the Multicultural Council of Tasmania

Friday 14 June 2019

- Attended ABC's 'Friday Forum' segment

Monday 17 June 2019

- Chaired a Council Workshop
- Chaired the Special Council meeting

A significant number of other internal Council meetings and administrative duties were also undertaken.

Consultations:

Nil.

Human Resource / Financial and Risk Management Implications:

Nil.

Community Consultation and Public Relations Implications:

Nil.

Recommendation:

That Council:

RECEIVE the announcements about the activities of the Mayor's office during the period from Tuesday, 21 May 2019 to Monday, 17 June 2019.

Attachments/Annexures

9. GLENORCHY ACCESS ADVISORY COMMITTEE

Author: Community Development Coordinator (Jill Sleiters)

Qualified Person: Director Community and Customer Services (David Ronaldson)

ECM File Reference: Glenorchy Access Advisory Committee

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Communities' Vision a reality

Strategic or Annual Plan Reference:

Leading Our Community

Objective 4.3 Build Strong relationships to deliver our communities goals

Strategy 4.3.1 Foster productive relationships with other levels of government, other councils and peak bodies to achieve community outcomes

Reporting Brief:

To advise Council on the recent recruitment process to fill vacant committee positions and to update Council on the recent actions of the Glenorchy Access Advisory Committee.

Proposal in Detail:

Introduction

Council's Access Advisory Committee (**the Committee**) is a special committee of Council, established under section 24 of the *Local Government Act 1993*. Aldermen Carlton and Dunsby are the appointed Aldermanic representatives on the Committee.

On 7 February 2019, the Committee met with the appointed Aldermen, other committee members and Council officers to review its Terms of Reference (**TORs**) in accordance with Council's Committee's Directive and Policy to ensure that they adequately reflected the Committee's role as envisaged in Council's *Access Action Plan 2016-2021*.

The updated TORs for the Committee were approved by Council at its meeting on 25 March 2019. A copy of the updated TORs is Attachment 1.

The TORs provide for the Committee's membership to include eight (8) persons with a disability, one (1) person who is either a parent or carer to a person with a disability and up to five (5) organisations that work in a specific area of disability.

The Committee has followed the selection process for new committee members required under its TORs and presents this report on the selection process and outcome to Council.

Application and Selection Process

The TORs set out the following process for the appointment of community representatives:

“Community members will be appointed by Aldermen and the nominated Officer following advertisement for nominations in the local newspaper on Council’s website and via relevant networks.

Formal nominations are to be made with the option to apply in writing, via an interview, video presentation or other communication method suitable to the individual. The committee will not be involved in the evaluation or selection process of committee members.”

In accordance with those requirements, the following process was followed:

- an expression of interest process (EOI) was developed to fill the positions. The EOI was publicised through the April 2019 edition of the Glenorchy Gazette, Council’s Facebook page and emails to the Linkages, GAIN and YANG networks and disability services
- a total of sixteen (16) expressions of interest were received, which included expressions from the six (6) members of the previous Committee
- following the closure of the EOI, a summary of the applications received (and copies of the applications) was forwarded to Aldermen Carlton and Dunsby for consideration
- Aldermen Carlton and Dunsby, along with Council’s Access and Inclusion Officer, reviewed the applications and determined their preferred applicants
- the nominees were presented to the General Manager for approval. The General Manager approved the appointment of eight (8) community members and five (5) organisational members to the Committee for a period of two (2) years. There were no expressions of interest for the carer position.

Under Council’s Committee Nominations and Appointments Policy, the appointment of the new committee members does not require the approval of Council, however is being reported to Council for Council’s information.

New Committee Members

The new committee members that have been appointed are as follows:

Committee Member	Qualifications / area of expertise
Patrick Eadington	Community representative
Simon Modrijan	Community representative
David Smith	Community representative
Luke Mayes	Community representative

Committee Member	Qualifications / area of expertise
Joe Chivers	Community representative
Tony Fulton	Community representative
Christopher Tunks	Community representative
Pamela Sutton	Community representative
Darren Frost	Organisational representative – National Disability Insurance Scheme (NDIS)
Melinda Harris	Organisational representative – Baptcare
Steven Triffitt	Organisational representative – APM Disability Employment Services
Tim Marks	Organisational representative – Tas. Amputee Society
Tania Wilton	Organisational representative - Maxima
VACANT	Carer Representative

The new committee will be inducted at its first meeting which is to be held on 20 June 2019.

Human Resource / Financial and Risk Management Implications:

Financial

There are no material financial implications.

Human resources

Thirteen (13) members of the community appointed to the committee.

Council officers have contacted the three (3) unsuccessful applicants to thank them for their interest and remind them of other opportunities to be involved in Council's work (e.g. through sub-committees or other special committees of Council).

Council's Access and Inclusion Officer provides secretariat duties for the Committee as part of the duties of her position.

Risk management

The report is for noting only. There are no material risks in adopting its recommendations.

The six (6) new appointees have been through a selection process and are qualified to fulfil their duties as committee members.

Community Consultation and Public Relations Implications:

Community consultation

As noted above, an EOI process was undertaken to fill community representation on the Committee. The EOI was conducted in accordance with the requirements in the Committee's TORs and was circulated through the appropriate channels.

Public relations

This is a good news story for the community demonstrating that Council is proactively engaging with members of the community to improve outcomes for people with disability.

Recommendation:

That Council:

1. NOTE the appointment of the new committee members recruited to the Glenorchy Access Advisory Committee and congratulate the new members on their appointment, and
2. NOTE that all applicants who submitted expressions of interest to join the committee have been thanked and advised of the outcome.

Attachments/Annexures

- 1 Terms of Reference - Glenorchy Access Advisory Committee



ENVIRONMENT

Community goal: “Valuing our Environment”

10. INSTALLATION OF TELECOMMUNICATIONS EQUIPMENT AT KGV SPORTS GROUND, 1B ANFIELD ST, GLENORCHY

Author: Acting Manager Property, Environment and Waste (Alex Woodward)

Qualified Person: Director Infrastructure and Works (Ted Ross)

ECM File Reference: Telecommunications/KGV

Community Plan Reference:

Valuing our Environment

We will value and enhance our natural environment

Open for Business

We will be a place where business can establish, continue and flourish

Leading our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community

Strategic or Annual Plan Reference:

Valuing our Environment

Objective 3.1 Create a liveable and desirable City

Strategy 3.1.4 Deliver new and existing services to improve the City's liveability

Open for Business

Objective 2.1 Stimulate a prosperous economy

Leading our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.2 Manage the City's assets soundly for the long-term benefit of the Community.

Reporting Brief:

To recommend that Council leases public land, namely part of the KGV sports complex at 1B Anfield Street, Glenorchy, to Telstra Telecommunications for a period of 20 years following consideration of the requirements of its Telecommunications Infrastructure on Council Property Policy.

Proposal in Detail:

A mobile phone 'black spot' has been identified by Telstra in Glenorchy in the vicinity of the King George V Oval (**KGV**). Service Stream Mobile Communications

(**Service Stream**), which acts on behalf of Telstra, has lodged a formal request to install telecommunications equipment on Council property at KGV.

The proposed equipment would consist of a telecommunications base station and equipment on a light pole. Telstra's proposal involves replacing the existing light pole with a slightly different monopole which is 41.7 metres in height and structurally stronger than the existing poles. The existing poles are currently 35 metres in height. The base station would also require a leased area of 24m².

Because the proposed lease to Telstra would constitute a disposal of public land, Council commenced a process under section 178 of the *Local Government Act 1993*. The proposal has also undergone a planning assessment process with the Glenorchy Planning Authority issuing a planning permit for the telecommunications infrastructure on 11 June 2019.

At the Council meeting on 25 January 2019, following the conclusion of the s. 178 process, Council made the following resolution:

That Council:

1. *RESOLVE under section 178 of the Local Government Act 1993 to lease public land, being part of 1B Anfield Street, Glenorchy (Certificate of Title Volume 134668 Folio 1) to Telstra Telecommunications for 20 years, and*
2. *AUTHORISE the Acting Manager Property and Assets to negotiate and finalise the terms of the lease.*

While the above resolution gives Council officers approval to negotiate a lease, the resolution was not made in consideration of Council's Telecommunications Infrastructure on Council Property Policy (**the Policy**).

The purpose of this report is to draw the matters to be considered under the Policy to Council's attention and seek Council's further approval to negotiate and finalise the terms of a lease with Telstra.

Consideration of policy requirements

The Policy (Attachment 1) sets out the matters to be considered by Council when providing its consent to the installation of telecommunications infrastructure on property owned or administered by Council.

The specific requirements of the Policy are addressed below:

- a) *whether the proposed telecommunications infrastructure represents the highest and best use of the relevant Council Property, based on commercial, social and environmental considerations***

Telstra has identified that the Glenorchy CBD area requires additional telecommunications coverage for residents and businesses. The KGV location has been specifically selected to ensure not only suitable coverage, but also to limit the impacts of the facility on local amenity (the towers at the site are pre-existing and would not be used for anything else).

Based on the assessment conducted by Telstra, it is considered that this location would have little impact on the amenity of the area and would provide phone and data coverage that is needed within the CBD area. It is therefore considered that this represents the highest and best use of Council's property.

One of the other light towers at KGV is already being utilised for the same purpose by a Vodafone.

b) whether the telecommunications infrastructure will assist in the provision of comprehensive and reliable telecommunication coverage throughout Glenorchy, and will provide services to both business and residential users.

As outlined above, the location has been specifically selected to ensure suitable coverage for the Glenorchy CBD area. It is essential that the Glenorchy CBD area has appropriate mobile telecommunications coverage to meet the expectations of users and the community.

c) whether the proposed telecommunication infrastructure is designed and positioned such that it will not result in harm to human health or safety, adverse environmental impacts or a loss of amenity.

The potential health impacts of the telecommunications towers was addressed as part of the planning application process which was approved by the Glenorchy Planning Authority on 11 June 2019.

As part of the application, an assessment was conducted to ensure that the proposal would comply with the safety standards set by the Australian Radiation Protection and Nuclear Safety Agency (**ARPANSA**). This report demonstrates that this proposal is well within the standards.

Concern has been raised by some members of the community about the safety of 5G networks and a new tower being built next to their homes. While this proposal is initially for the 4G network, it may in future transition to 5G. If this is the case, this will require Telstra to again ensure they comply with the safety standards set by the ARPANSA.

To address the concerns raised by residents, Council held a free public information session on the impact of telecommunications infrastructure on public health. Council engaged an independent consultant, Michael Bangay, to conduct the session which took place on Thursday, 23 May 2019 at Council's Chambers. The session was attended by approximately 30 people, with over half of those being from outside of the Glenorchy municipality.

The advice provided by Mr Bangay at the information session was to the effect the operation of the telecommunications infrastructure was safe for the community, and that while electromagnetic radiation is harmful to humans at certain levels the electromagnetic radiation emitted from a telecommunications pole 44 metres high would not come into contact with any person at a high enough strength to cause a health effect.

The safe level of exposure in Australia is set by the ARPANSA. The highest expected exposure from the proposed Telstra Pole is 0.76 of 1% of the safety standard limit, so less than 1% of the acceptable level.

d) the extent and effectiveness of public consultation which has been or will be undertaken

The proposal has been through several forms of consultation. The first was the section 178 process under the Act, which required a 21-day consultation period. While no formal submissions were received during this period, some members of the community contacted Council with concerns about the health effects of electromagnetic radiation.

Council also held the free public information session referred to above. At the conclusion of the information session, attendees were invited to contact Council to raise any further issues or concerns. At the time of writing this report, no further concerns have been received.

In addition to the Section 178 process, Telstra was required to gain formal planning approval under for the proposal under the *Land Use Planning and Approvals Act 1995*. The application was for a discretionary permit, which required that it was advertised in accordance with the legislation and invited representations. Two representations were received during the advertisement period. The application was approved by the Glenorchy Planning Authority at its meeting on 11 June 2019. The decision is still subject to an appeal period under the *Land Use Planning and Appeals Act 1993*.

e) commercial considerations, including whether the proposed development will provide an adequate financial return to Council, and

Council is currently in negotiation with the applicant in respect to the terms of a proposed lease. The annual rent is expected to be in the range of \$15,000 to \$18,000 per annum (between \$300k and \$360k over a 20 year lease). This is considered adequate for the leased area.

f) whether there is any other reason to approve or refuse the application, having regard to commercial, social and environmental considerations.

There are no further reasons to approve or refuse the application.

Consultations:

Manager City Strategy and Economic Development
Coordinator Planning Services

Human Resource / Financial and Risk Management Implications:

Human Resources

Council staff will negotiate, draft and finalise the lease as part of their normal duties.

Financial

There will be no additional cost to Council in entering into this lease, as the lessee is required to bear all associated costs. The lease is expected to generate income of around \$15,000 to \$18,000 per annum for Council.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Moderate (C3)	Possible (L4)	Moderate	Work with Telstra to address potential ongoing concerns, and potentially hold further public information sessions for the benefit of concerned residents.
Public reaction due to concerns about electromagnetic radiation from telecommunications equipment.				
Do not adopt the recommendation	Minor (C2)	Almost Certain (L5)	Notable	Request Telstra to find an alternate location in the CBD and give appropriate consideration to any new proposal.
Telecommunications coverage in the Glenorchy CBD continues to be suboptimal, leading to frustration from the Community.				
Telstra chooses another site for the infrastructure, leading to poorer outcomes in terms of amenity, and foregone revenue of between \$300k and \$360k over a 20 year lease.	Moderate (C3)	Almost Certain (L5)	Notable	Alternative Council properties are identified, to minimise impact on community and ensure revenue from lease fees for Council.

Community Consultation and Public Relations Implications:Community consultation

Three forms of public consultation have taken place:

- the 21-day consultation period under section 178 of the *Local Government Act 1993*
- the statutory advertising process required under the *Land Use Planning and Approvals Act 1993*, and
- a public information session on the impacts of electromagnetic radiation.

Public relations

If the recommendations in this report are adopted, the key messages are:

- Council has approved, in principle, the entry into a lease with Telstra for the installation of a mobile telecommunications tower and base station at the KGV Oval

- Council has conducted two forms of statutory public consultation about the proposal and has also held a free public information session for concerned residents
- Council is satisfied that granting the lease achieves the best outcomes for the community both in-terms of the preservation of amenity and safely improving telecommunications coverage in our CBD, and
- Council will receive annual rent from the lease of the part of the premises.

Recommendation:

That Council:

1. Having considered the matters set out in the Telecommunications Infrastructure on Council Property Policy, APPROVE the installation of telecommunication equipment on Council property at the KGV Oval, 1A Anfield Street, Glenorchy subject to successful negotiation of lease terms with the proponent, and
2. AUTHORISE the General Manager to negotiate and finalise the terms of the lease.

Attachments/Annexures

- 1 Telecommunications Infrastructure on Council Property Policy



GOVERNANCE

Community goal: “Leading our community”

11. ASSET MANAGEMENT STRATEGY FOR INFRASTRUCTURE ASSETS 2019-2023

Author: Manager Infrastructure, Engineering and Design (Frank Chen)

Qualified Person: Director Infrastructure and Works (Ted Ross)

ECM File Reference: Asset Strategy

Community Plan Reference:

Making Lives Better

Our city is easy to get around, with a range of transport choices available to visit family or friends or to access services. The city is well-connected by extensive and well-maintained walking and bike paths, public transport and road networks.

Leading our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Making Lives Better

Objective 1.3 Facilitate and/or deliver services to our communities

Strategy 1.3.2 Directly deliver defined service levels to our communities

Valuing our Environment

Objective 3.1 Create a liveable and desirable City

Strategy 3.1.3 Manage the City's transport network and the associated infrastructure to promote sustainability, accessibility, choice, safety and amenity for all modes of transport

Strategy 3.1.4 Deliver new and existing services to improve the City's liveability

Leading our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.2 Manage the City's assets soundly for the long-term benefit of the Community

Reporting Brief:

To present the *Asset Management Strategy for Infrastructure Assets 2019-2023* to Council for approval and adoption.

Proposal in Detail:

Council is responsible for the acquisition, operation, maintenance, renewal and disposal of an extensive range of infrastructure assets, such as road, footpath,

drainage networks, bridges, public buildings, parks and recreation facilities. Council's assets had an estimated replacement value of approximately \$843 million as of 30 June 2018 and provide essential services to the Glenorchy community.

Council, and its management team, recognise the significance and challenges of the proper and effective management of its infrastructure assets. The improvement of asset management practices has been driven within Council across several departments and portfolios since 2012, with projects implemented to improve those practices.

Council has developed a draft Asset Management Strategy for Infrastructure Assets 2019-2023 (**the Strategy**), which is recommended to Council for adoption. A copy of the draft Strategy is [Attachment 1](#).

Asset management documents

Before considering this report's recommendations, it is useful for Council to be provided with the recent history of Council's asset management framework documents.

In 2013, an advanced asset management system, Assetic MyData, was implemented to replace and upgrade from the previous system. MyData enables Council to deliver improved financial and inventory record keeping for its asset management systems.

In August 2014, Council's first four-year Asset Management Strategy, the *Asset Management Strategy for Infrastructure Assets 2014-2018*, was developed and endorsed by Council to meet the requirements of Section 70D of the *Local Government Act 1993*.

In June 2017, Council (through the Commissioner) endorsed Council's *Asset Management Policy* ([Attachment 2](#)) which sets out the guidelines for implementing consistent asset management processes throughout the organisation.

In July 2018, the Policy was reviewed and re-endorsed by the current Council to ensure the asset management at Council was being managed appropriately.

In May 2019, the draft Strategy was finalised. Officers undertook extensive internal consultation with all the key stakeholders in the development of the Strategy.

Features of the Strategy

The Strategy sets out Council's asset management objectives and goals in-line with Council's Asset Management Policy. It was developed following a review of Council's service delivery practices, financial sustainability indicators and asset management maturity.

The Strategy has also been developed to be consistent with Council's vision for the future as outlined in the *City of Glenorchy Community Plan 2015-2040* and the *Glenorchy City Council Strategic Plan 2016-25*.

The Strategy aims to guide continuous improvement in asset management practice within the organisation and enable the Council to:

- demonstrate how its asset portfolio will meet the service delivery needs of its community into the future
- enable Council's asset management policies to be achieved, and
- ensure the integration of Council's asset management with its long-term strategic plans.

The Strategy was derived from the most widely used asset management template in Australia and aligns with the International Infrastructure Management Manual (IIMM) 2015 and International Asset Management Standard ISO 550011. Based on those templates and Council's specific requirements, seven (7) guiding principles were formed to balance the needs of maintaining existing assets and acquiring new assets and their priority. Under these guiding principles, eleven (11) specific asset management strategies were identified, along with twenty-seven (27) improvement actions.

A four-year specific capital works program has also been included in the Strategy to ensure the funding commitment for the next four financial years against the benchmark defined under Council's current level of service.

Parabolic depreciation for drainage assets

Another key feature of the Strategy is its adoption of 'parabolic depreciation' for drainage assets.

The parabolic depreciation approach recognises that there is not a direct linear relationship between the age of drainage assets and their remaining service potential. For assets with long-life spans, such as pipes and pits, the reduction in their service potentials (the amount of water they can convey) is actually disproportionate to their age. A very old drainage pipe with minor fractures, for example, is capable of carrying the same amount of stormwater as a brand new one, assuming there two pipes have the same dimensions and are made of the same material.

Under parabolic depreciation, a drainage asset's service potential is reduced at different deterioration rates at various stages of its lifespan. Ultimately, this will result in a more accurate depreciation figure in Council's annual financial statements by more closely matching the depreciation to the actual decline in the service potential of the asset.

The adoption of parabolic depreciation for drainage assets was considered and noted by Council's Audit Panel at its meeting on 10 May 2019.

Ministerial Directions

The adoption of the draft Strategy will satisfy directions 1(i)(iv) and 1(i)(vi) of the Ministerial Directions issued to Council in January 2018.

Summary

The draft Strategy will meet Council's statutory obligations, will be compliant with national sustainability frameworks and will ensure that Council can continue to provide the services needed by the community in a financially sustainable manner.

Consultations:

ELT

All Managers

Asset Management Coordinator

Asset Management Section

Management Accountant

Human Resource / Financial and Risk Management Implications:

The purpose of the Asset Management Strategy is to guide the allocation of resources and long-term financial planning to deliver sustainable funding of asset renewals at a defined level of service. While there is no immediate direct financial impact, its implementation will help Council achieve financial sustainability into the long-term.

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Major (C4)	Unlikely (L2)	Moderate	Implementation of the Strategy is continuously monitored against performance outcomes to ensure it is meeting its objectives. The strategy is revised if it fails to meet objectives. The strategy adopts recognised industry standard approaches.
The Strategy sets incorrect objectives, goals and guiding principles, which leads to weak or inconsistent asset management practices within the organisation.				
Failure to implement the Improvement Action Plan included in the Strategy, leading to poor outcomes.	Moderate (C3)	Unlikely (L2)	Moderate	Implementation of the strategy is continuously monitored against performance outcomes to ensure it is meeting its objectives.
Do not adopt the recommendation	Major (C4)	Almost Certain (L5)	High	A revised draft Strategy addressing any issues raised by Council is presented for adoption at a future meeting.
Council's existing Asset Management Strategy will become out of date and ineffective, leading to a breach of Section 70D and ongoing financial and service ineffectiveness with poor outcomes for the Community. Council will also be in breach of the Ministerial Directions.				

Community Consultation and Public Relations Implications:Community consultation

Community consultation on specific subjects (such as Level of Service) will be undertaken during the implementation of the Strategy to gain a better understanding of the service needs from our community and to guide ongoing review and (if necessary) revision of the Strategy.

Public relations

A comprehensive and adequately implemented Asset Management Strategy can be expected to achieve better community outcomes in deploying our resources to maximise value for money and to provide our community with affordable services.

Recommendation:

That Council:

ENDORSE the draft Asset Management Strategy for Infrastructure Assets 2019-2023 in the form of Attachment 1.

Attachments/Annexures

- 1** Draft Asset Management Strategy for Infrastructure Assets 2019-
[⇒](#) 2023
- 2** Asset Management Policy
[⇒](#)

12. FINANCIAL MANAGEMENT STRATEGY

Author: Manager Finance and ICT (Tina House)

Qualified Person: Director Corporate Services (Jenny Self)

ECM File Reference: Financial Management Strategy

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality

The communities of Glenorchy will be confident that the Council manages the community's assets soundly for the long-term benefit of the community

Strategic or Annual Plan Reference:

Leading Our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency

Reporting Brief:

To recommend that Council adopts an updated Financial Management Strategy for the period 2019 to 2028

Proposal in Detail:

The need for sound financial management both short-term and long-term is crucial to ensuring that Council can sustainably fund the ongoing delivery of services while implementing the objectives identified in Council's Strategic Plan.

Council's Financial Management Strategy (**FMS**) provides Council with a strategic framework to guide the development of annual budgets and preparation of long-term financial planning. The FMS was adopted by Council on 15 May 2017 in accordance with the requirement in section 70A of the *Local Government Act 1993 (the Act)*.

The ministerial directions issued to Council in January 2018 required Council to review its FMS during the 2018/19 budget year.

Council has reviewed the FMS and presents a proposed revised FMS for Council's consideration as Attachment 1 to this report.

The updated FMS does not contain any material changes to the existing FMS. Council's review of the existing FMS identified that it remained sound and consistent with Council's Long-Term Financial Management Plan (**LTFMP**). The only changes of note have been to include historical graphs and tables at the end of the document and to

include information about where the FMS fits within Council's strategic planning framework.

The FMS has been prepared in accordance with section 70A of the *Local Government Act 1993* which states that a financial management strategy is to:

- be consistent with the strategic plan
- refer to the long-term strategic asset management plan, and
- contain at least the matters required by the Ministerial Order made under section 70F.

In committing to a financially sustainable future, no policy or other decisions will be made without considering the long-term financial impact of those decisions. The FMS provides the framework from which Council will achieve the aims set out in the LTFMP and the two documents will collectively help guide Council's decision making into the future.

The key objective of the LTFMP is the achievement of financial sustainability in the medium to long term while achieving Council's strategic objectives and meeting community expectations.

The FMS is based on four guiding principles:

1. the community's finances will be managed responsibly to enhance the wellbeing of residents
2. Council will maintain a vision of ongoing sustainability so that the wealth enjoyed today can also be enjoyed by future generations
3. Council's financial position will be robust enough to recover from unanticipated events and absorb the volatility inherent in revenues and expenses, and
4. resources will be allocated in a transparent and equitable manner.

The achievement of the outcomes in the FMS will ensure Council's financial sustainability, which will in-turn provide Council with the ability to deliver services at current levels into the future while sharing the cost between current and future generations of ratepayers.

Consultations:

General Manager
Director Corporate Services
Director Infrastructure and Works
Director Community and Customer Services
Director Strategy and Development

Human Resource / Financial and Risk Management Implications:

Financial

Financial implications have been included in the consideration of the FMS.

Human resources

There are no material human resources implications.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation The FMS does not provide for optimal financial management and requires revision to ensure that Council's financial and service goals are met.	Moderate (C3)	Unlikely (L2)	Moderate	The FMS is subject to annual review and ongoing monitoring against financial and service objectives as part of ordinary Council operations.
Do not adopt the recommendation Failure to comply with the Ministerial Direction to review the FMS leading to a regulatory breach.	Moderate (C3)	Almost certain (L5)	Significant	Prepare an alternative Strategy for adoption at a future Council meeting and notify the minister of the reasons for the delay in complying with the Ministerial Direction.

Community Consultation and Public Relations Implications:Community consultation

Community consultation was not required or undertaken. However, the Financial Management Strategy will be a public document, available on the Council's website.

Public relations

Key messages are:

- Council has adopted an updated Financial Management Strategy in compliance with the Ministerial Directions, and
- the Financial Management Strategy will ensure Council's financial sustainability and provide Council with the ability to deliver services at current levels into the future while equitably sharing the cost between current and future generations of ratepayers.

Recommendation:

That Council:

APPROVE the 2019-2028 Financial Management Strategy in the form of Attachment 1

Attachments/Annexures

- 1 Financial Management Strategy 2019-2028



13. FINANCIAL PERFORMANCE REPORT TO 31 MAY 2019

Author: Manager Finance and ICT (Tina House)

Qualified Person: Director Corporate Services (Jenny Self)

ECM File Reference: Corporate and Financial Reporting

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Leading Our Community

Objective 4.1	Govern in the best interests of our community
Strategy 4.1.1	Manage Council for maximum efficiency, accountability and transparency
Action 4.1.1.04	Implement the performance reporting system for corporate strategic planning
Objective 4.2	Prioritise resources to achieve our communities' goals
Strategy 4.2.1	Deploy the Council's resources effectively to deliver value
Action 4.2.1.07	Develop the annual budget estimates in line with the Financial Management Strategy and provide regular reporting of actuals to budget

Reporting Brief:

To provide the monthly Financial Performance Report to Council for the period ending 31 May 2019.

Proposal in Detail:

The Financial Performance Report (**Report**) for the period 1 July 2018 to 31 May 2019 is Attachment 1.

The Report highlights that at 31 May 2019 the operating result is \$574k ahead of the budgeted position. A summary of the key indicators is as follows:

Revenue

- revenue is \$550k above budget representing a favourable variance of 0.98%

Expenditure

- expenditure is \$24k below budget representing a favourable variance of 0.05%

Capital Works

- capital works expenditure is \$9.911m against an overall annual budget of \$13.765m (which has been adjusted down to \$12.232m in the latest forecast).

End of Year

Council is reminded there will be significant audit and accounting adjustments performed at 30 June 2019. These are not reflected in this report as the quantum is yet to be calculated. The adjustment may include items such as:

- provision for doubtful debts
- revenue paid in advance
- expenses accrued back
- contributions – non-monetary assets (found or gifted)
- net gain/(loss) on revaluation of property, plant and equipment
- fair value adjustment on available for sale assets, and
- assets written off

As the above are unbudgeted items, the financial information detailed in this Report is considered to fairly reflect Council 's budgeted operating position at 31 May 2019.

Consultations:

General Manager
Executive Leadership Team
Capital and Operational Budget Responsibility Officers

Human Resource / Financial and Risk Management Implications:

There are no material risk management or human resources implications.

Community Consultation and Public Relations Implications:

No public relations implications have been identified, and no community consultation has been undertaken.

Recommendation:

That Council:

RECEIVE and NOTE the Financial Performance Report for the year-to-date ending 31 May 2019 in the form of Attachment 1.

Attachments/Annexures

- 1 Attachment 1 - Financial Performance Report to 31 May 2019



14. PROCUREMENT AND CONTRACTS - MONTHLY REPORT

Author: Manager Corporate Governance (Tracey Ehrlich)

Qualified Person: Director, Corporate Services (Jenny Self)

ECM File Reference: Procurement

pCommunity Plan Reference:

Leading our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading our Community

- | | |
|----------------|---|
| Objective 4.1 | Govern in the best interests of our community |
| Strategy 4.1.1 | Manage Council for maximum efficiency, accountability and transparency |
| Strategy 4.1.2 | Manage the City's assets soundly for the long-term benefit of the community |
| Strategy 4.1.3 | Maximise regulatory compliance in Council and the community through our systems and processes |

Reporting Brief:

To inform Council of exemptions that have been applied to the procurement requirements under Council's Code for Tenders and Contracts for the period 16 May to 19 June 2019 and provide updates on other relevant procurement matters.

Proposal in Detail:

Exemption Report

Council's Code for Tenders and Contracts (the **Code**) has been made and adopted by Council as required under section 333B of the *Local Government Act 1993*.

Under clause 10.2 of the Code, the General Manager is required to provide a regular report to Council on exemptions that have been authorised to the procurement requirements under the Code. Clause 10.2 relevantly provides:

*In accordance with Regulation 28(j), the General Manager will establish and maintain procedures for reporting to Council **at the first ordinary meeting of Council after the event** in relation to the procurement of goods and/or services*

in circumstances where a public tender or quotation process is not used. Such report will include the following details of each procurement:

- a) a brief description of the reason for not inviting public tenders or quotations (as applicable);*
- b) a brief description of the goods or services acquired;*
- c) the approximate value of the goods or services acquired; and*
- d) the name of the supplier.*

A copy of an extract from Council's Purchasing Exemption Register (**Exemption Report**), which is delivered to Council as required under clause 10.2 is Attachment 1 to this report.

The Exemption Report covers the period from 16 May to 19 June 2019. There have been four (4) exemptions approved for the period, accounting for \$93,402.50 in budgeted operational expenditure.

This expenditure related to:

- the purchase of three streetlight poles as part of the CBD revitalisation project costing \$23,315.00. The three poles are required to match the existing poles along Main Road and this meant a single supplier arrangement with VicPole's local agent, Electrical Agencies Ltd
- the purchase of LED streetlights to match existing streetlights as part of the CDB revitalisation project. The lights were purchased from Southern Lighting at a cost of \$19,477.50
- repairing damage to pool screens and umbrellas by Tas Trim who have historic knowledge of the assets. The cost of repair was \$18,060.00, and
- joinery works to the Glenorchy Football Club premises within the KGV building totalling \$32,550.00. The works were carried out by B&H Industries who have completed other joinery work on the premises.

The above amount was accounted for in Council's 2018/19 budget.

Expenditure on external Legal Services

For the month of May 2019 there was no expenditure on external legal services for all of Council.

Expenditure update - Sugden & Gee (KGV consultancy services)

At its meeting on 29 October 2018, Council approved additional expenditure of \$100,000 with Sugden & Gee Pty Ltd for ongoing services in relation to the KGV project, bringing the total expenditure on Sugden & Gee to \$500,000 (incl. GST).

Council also approved the non-application of the tender process for the contract with Sugden & Gee on the basis that extenuating circumstances meant that a satisfactory result would not be achieved by inviting tenders. The reasons for that decision are outlined in the report to Council's October 2018 meeting.

Council has requested that it be kept informed of the running total of expenditure on Sugden & Gee for its services in relation to KGV.

At the date of this report, the total expenditure on Sugden & Gee is \$409,893.92. This is an increase of \$11,484.00 expended in May 2019 for KGV project management expenses.

Consultations:

Executive Leadership Team
Accounts Payable Supervisor

Human Resource / Financial and Risk Management Implications:

Human resources

There are no material human resources implications.

Financial

The report identifies the following budgeted operational expenditure that has been approved during the reporting period:

- in operational expenditure subject to exemptions
- \$ nil on external legal services, and
- \$11,484.00 on Sugden and Gee project management expenses.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Minor (C2)	Unlikely (L2)	Low (4)	Council notes the reasons identified for the exemptions and satisfies itself that each is sound and in accordance with approved procedures.
Criticism of Council's acceptance of procurement process exemptions and associated expenditure.				
Do not adopt the recommendation	Moderate (C3)	Possible (L3)	Moderate (9)	Council communicates reasons for refusal and identifies preferred practices and information required for future exemptions.
Council officers less likely to seek exemptions in accordance with approved processes, leading to business inefficiency and excessive administrative burden on staff and suppliers.				

Community Consultation and Public Relations Implications:

Community consultation was not required or undertaken.

There is unlikely to be any material public relations impact.

Recommendation:

That Council:

RECEIVE and NOTE the Procurement and Contracts Monthly Report for the period from 16 May to 19 June 2019.

Attachments/Annexures

- 1 Procurement Exemption Register 19 June 2019



15. MINISTERIAL DIRECTIONS - MONTHLY REPORT

Author: Manager Corporate Governance (Tracey Ehrlich)

Qualified Person: Director Corporate Services (Jenny Self)

ECM File Reference: Ministerial Directions

Community Plan Reference:

Under the *City of Glenorchy Community Plan 2015 – 2040*, the Community has prioritised ‘transparent and accountable government’

Strategic or Annual Plan Reference:

Leading our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency

Strategy 4.1.3 Maximise regulatory compliance in Council and the community through our systems and processes

Reporting Brief:

To update Council on the progress of implementing the Ministerial Directions for the period ending 11 June 2019.

Proposal in Detail:

In January 2018, following the release of the report of the State Government’s Board of Inquiry into Council, the Minister for Planning and Local Government, the Hon. Peter Gutwein, issued a set of 58 Ministerial Directions to Council.

At the date of this report, Council had complied with 53 of the 58 directions, with the remaining 5 actions being actively progressed within the time frame set by the Minister. A summary is as follows:

Actions completed	53
Actions being actively progressed	5
Actions not yet started but within time	0
Actions being actively progressed and outside due date	0
Actions not yet started and outside due date	0
TOTAL	58

Attachment 1 is the monthly progress report showing the status of all the actions under the directions. The actions remaining to be completed are as follows:

No.	Direction	Comment on progress
Direction 1 - Governance:		
1(i)(iii)	Reviewing, and amending if appropriate, within the 2018-19 budget period: the financial management strategy	- Will be considered at the 24 June Council meeting and is on target for adoption by 30 June 2019. - Council's Financial Management Strategy was previously adopted by Council on 15 May 2017 (as per section 70A of the LG Act)
1(i)(iv)	Reviewing, and amending if appropriate, within the 2018-19 budget period: long-term strategic asset management plan	Council's ten (10) year long-term strategic asset management plan (inclusive of a long-term capital work program updated annually) was adopted by Council (Item 10 – 1 Sep 2014) as per section 70B of the LG Act
1(i)(vi)	Reviewing, and amending if appropriate, within the 2018-19 budget period: asset management strategy	- Updated Asset Management Strategy for Infrastructure Assets to be presented for adoption at the 24 June 2019 Council meeting - Council's asset management strategy for infrastructure assets adopted by Council (Item 10 – 1 Sep 2014) as per section 70D of the LG Act
Direction 2 - Training		
2(d)	Development and facilitating, a program of training for all relevant staff in relation to the Act, Regulations, ethics in the work place, and good governance, including in meeting procedure and the proper recording of minutes, within a period of six (6) months	- Relevant staff attended a meeting procedures training workshop that was facilitated by the Director of Local Government on Monday, 21 May 2018 - Most Directors and Managers participated in an Ethical Decision Making workshop conducted by the Integrity Committee on Friday, 24 November 2017 - Further staff training in relation to ethics and good governance will be completed before the end of the financial year. Training provided by the Integrity Commission has been sourced and is now in the process of being implemented for all Council staff, including those without computer access. - Fraud awareness (including PID and other reporting mechanisms) and cyber threat training was delivered to all staff from 27 to 29 May 2019.
Direction 7 - General		
7	Report quarterly for the term of the current Council to the Minister on the progress of actions taken to comply with these Directions, and make the report publicly available on the Council's website	- Fifth quarterly report acknowledged and approved by Council (Item 16 – 29 April 2019) and sent to the Minister and the Department of Local Government. - The report has been made publicly available on Council's website.

Consultations:

Mayor
General Manager
Director, Corporate Services

Human Resource / Financial and Risk Management Implications:

There are not considered to be any material financial or human resources implications.

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Do not adopt the recommendation If Council does not comply with the Ministerial Directions as provided under section 225(2) of the <i>Local Government Act 1993</i> then there is potential for a complaint to be lodged for non-compliance under section 339E and further scrutiny and sanction by the Director of Local Government	Major (C4)	Likely (L4)	Significant	Council continues to progress actions required to comply with these Directions

Community Consultation and Public Relations Implications:

There has been no community consultation due to the nature of the document.

Recommendation:

That Council:

1. NOTE the progress satisfying the Ministerial Directions as at 11 June 2019, and
2. RECEIVE the Ministerial Directions Implementation Report for 11 June 2019 in the form of Attachment 1.

Attachments/Annexures

- 1 Ministerial Directions Monthly Progress Report June 2019



**16. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT
NOTICE**

CLOSED TO MEMBERS OF THE PUBLIC

17. CONFIRMATION OF MINUTES (CLOSED MEETING)

18. APPLICATIONS FOR LEAVE OF ABSENCE

GOVERNANCE

Community goal: “Leading our community”

19. AUDIT PANEL MINUTES

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

ECONOMIC

Community goal: “Open for business”

20. WILKINSONS POINT AND DEC - CONSIDERATION OF OPTIONS

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(b) (Information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the Council is conducting, or proposes to conduct, business) and (2)(c) (Commercial information of a confidential nature that, if disclosed, is likely to: prejudice the commercial position of the person who supplied it; confer a commercial advantage on a competitor of the Council; or reveal a trade secret) and (2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

21. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)
