

**GLENORCHY CITY COUNCIL**  
**ATTACHMENTS**  
**MONDAY, 25 JUNE 2018**



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## 2018/19 Budget Estimates

| <i>Account Group</i>                         | <i>Budget<br/>2018/19</i> | <i>Budget<br/>2017/18</i> | <i>Budget<br/>Difference</i> |
|----------------------------------------------|---------------------------|---------------------------|------------------------------|
| <b>SUMMARY FOR ALL DIRECTORATES</b>          |                           |                           |                              |
| <b>Operating Budget</b>                      |                           |                           |                              |
| Rates                                        | 34,204,194                | 30,221,999                | 3,982,195                    |
| State Fire Commission Income                 | 5,670,194                 | 5,358,565                 | 311,629                      |
| Statutory Charges                            | 2,441,909                 | 2,210,939                 | 230,970                      |
| User Charges                                 | 9,460,828                 | 9,360,095                 | 100,733                      |
| Grants Subsidies                             | 4,125,833                 | 1,695,435                 | 2,430,398                    |
| Investment Income                            | 2,547,000                 | 3,653,371                 | (1,106,371)                  |
| Reimbursements                               | 692,091                   | 580,296                   | 111,795                      |
| Other Income                                 | 595,295                   | 871,496                   | (276,201)                    |
| <b>Total Operating Revenue</b>               | <b>59,737,343</b>         | <b>53,952,196</b>         | <b>5,785,148</b>             |
| Finance Charges                              | 242,091                   | 314,373                   | (72,282)                     |
| Employee Costs                               | 22,450,417                | 21,427,859                | 1,022,558                    |
| Administration Office Costs                  | 8,186,367                 | 5,504,222                 | 2,682,145                    |
| Materials, Contractors & Other               | 9,179,242                 | 8,544,706                 | 634,536                      |
| Rates Expense                                | 5,641,996                 | 5,331,905                 | 310,091                      |
| Depreciation & Amortisation Exp              | 13,817,784                | 14,368,854                | (551,070)                    |
| Asset Write Off Expense                      | 170,000                   | 170,000                   | 0                            |
| <b>Total Operating Expenditure</b>           | <b>59,687,897</b>         | <b>55,661,919</b>         | <b>4,025,978</b>             |
| <b>Total Operating Surplus/(Deficit)</b>     | <b>49,447</b>             | <b>(1,709,723)</b>        | <b>1,759,170</b>             |
| <b>Capital Grants</b>                        |                           |                           |                              |
| Grants - Capital - Roads to Recovery Program | 428,863                   | 865,381                   | (436,518)                    |
| <b>Total Capital Grants</b>                  | <b>428,863</b>            | <b>865,381</b>            | <b>(436,518)</b>             |
| <b>Land Sales</b>                            |                           |                           |                              |
| Land Sales Revenue                           | 10,000                    | 10,000                    | 0                            |
| Land Sales Expenditure                       | 80,900                    | 80,900                    | 0                            |
| <b>Net Land Sales</b>                        | <b>(70,900)</b>           | <b>(70,900)</b>           | <b>0</b>                     |
| <b>Fleet and Equipment Sales</b>             |                           |                           |                              |
| Fleet and Equipment Sales Revenue            | 189,900                   | 141,763                   | 48,137                       |
| Fleet and Equipment Sales Expenditure        | 189,400                   | 141,763                   | 47,637                       |
| <b>Net Fleet Sales</b>                       | <b>500</b>                | <b>0</b>                  | <b>500</b>                   |
| <b>Total Surplus/(Deficit)</b>               | <b>407,910</b>            | <b>(915,242)</b>          | <b>1,323,152</b>             |
| <b>Capital Budget</b>                        |                           |                           |                              |
| Renewal Capital and Assets                   | 10,892,294                | 7,970,471                 | 2,921,823                    |
| Upgrade Capital and Assets                   | 875,501                   | 2,533,034                 | (1,657,533)                  |
| New Capital and Assets                       | 1,996,971                 | 2,479,570                 | (482,599)                    |
| <b>Total Capital and Assets</b>              | <b>13,764,766</b>         | <b>12,983,075</b>         | <b>781,691</b>               |
| <b>Funding</b>                               |                           |                           |                              |
| Loan Drawdown                                | 0                         | 0                         | 0                            |
| Loan Repayments                              | 942,377                   | 896,051                   | 46,326                       |
| <b>Reserve Movements</b>                     |                           |                           |                              |
| Election Expenses                            | 50,000                    | 50,000                    | 0                            |
| City Revaluation Reserve                     | 50,000                    | 50,000                    | 0                            |
| Landfill Close Out Reserve                   | 259,732                   | 259,732                   | 0                            |
| Land Sales Reserve                           | (70,900)                  | (70,900)                  | 0                            |
| Property Plant and Equipment Reserve         | 500                       | 0                         | 500                          |
| Strategic Asset Management Reserve (In)      | 400,000                   | 400,000                   | 0                            |
| Strategic Asset Management Reserve (Out)     | (400,000)                 | (400,000)                 | 0                            |
| <b>Total Reserve Movements</b>               | <b>289,332</b>            | <b>288,832</b>            | <b>500</b>                   |



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## Glenorchy City Council

# Long Term Financial Management Plan 2018/19 to 2027/28

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## Background

During November 2017, Management began to formulate the 2018/19 Budget and the Long Term Financial Management Plan (LTFMP) 2018/19 to 2027/28. An important part of the annual Budget development process includes a review of both external and internal conditions and the development of assumptions and parameters for the Budget and the 10 year LTFMP. These internal and external conditions are considered in the annual review of the Organisation's Strategic Plan and are critical in the development of the Organisation's 4 Year Operational Plan.

The starting point for this process was the 2016/17 and 2017/18 Budgets and the LTFMP approved by Council in June 2016. The 2018/19 assumptions build on the 2017/18 Budget assumptions updated to reflect changes in economic conditions and on projections including forecasts of the Consumer Price Index (CPI), the Council Cost Index (CCI) and Interest Rates. Other assumptions specific to Council are based on projected future financial performance and known changes to Revenue, Expenditure and Capital Expenditures.

A Consumer Price Index of 2.5% and a Council Cost Index of 2.5% have been used in the 2018/19 to 2027/28 LTFMP. Council Internal Assumptions include:

- an updated Organisation Structure,
- the maintenance of existing Service Levels, and
- projected key financial assumptions for Revenue, Expenditure and Capital Works.

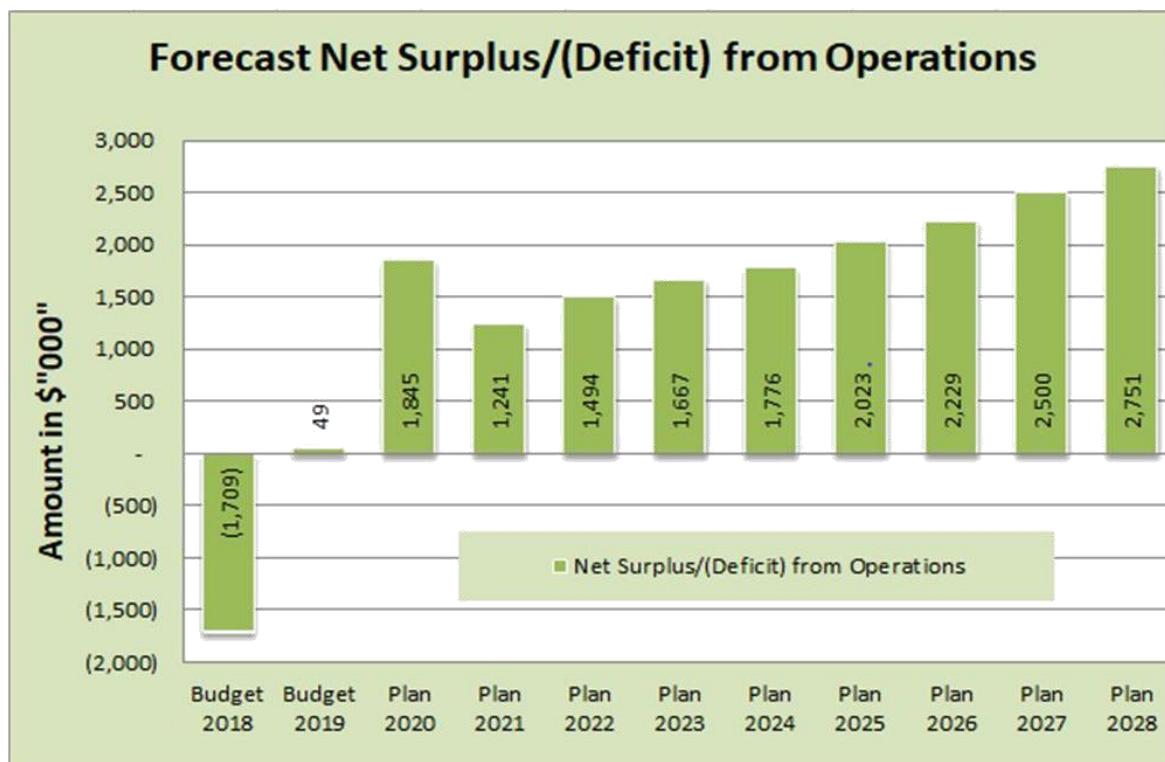
## Net Surplus/ Deficit

The following chart illustrates Council's Long Term Net Surplus/ Deficit from Operations Forecast over the 10 year period commencing 1 July 2018, based on current Revenue and Expenditure settings.

Beyond the General Rate increase of 12.5% in the 2018/19 Budget, the LTFMP includes annual increases of 2.5% over the next nine years. This increase is partially offset by a planned \$1.1 million per annum reduction in revenue from TasWater for the next seven years. Regardless of this offset, Operating Revenue over the next 10 years is predicted to grow on average by 2.5% each year.

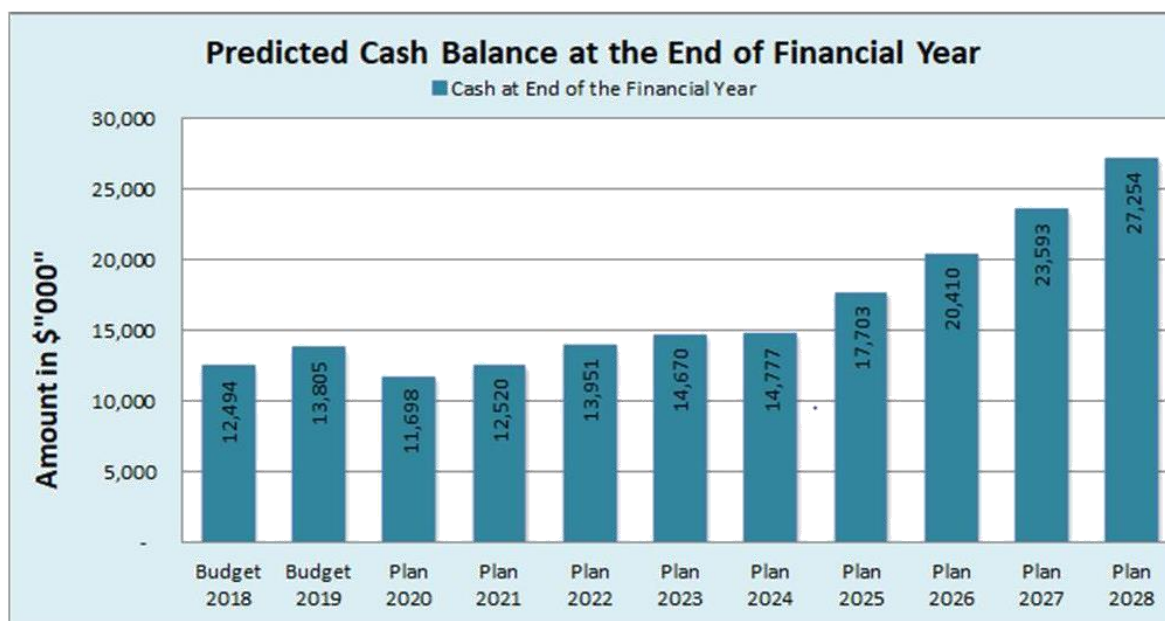
In concert with this increase in Operating Revenue, Operating Expenditure is predicted to grow on average by 2.2% annually over the next 10 years. It should however be noted that financial modelling of the landfill closure, currently planned for 2020/21, has not yet been undertaken and may unfavourably impact the financial position of the Council from that time onwards.

As the chart shows, Operating Surpluses are growing over the longer term and presenting Council with the ability to continue to maintain community services and delivery on a sustainable basis.



## Cash Flow

The Chart below illustrates Council's predicted Cash Balance as at 30 June, over the 10 year period of the LTFMP commencing 1 July 2018.





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The chart discloses that Council's proposed revenue and expenditure measures will generate sufficient Cash to meet all currently known expenditure obligations, while creating sufficient reserve funds to maintain sustainable operations.

## Summary

Based on the LTFMP assumptions, outlined above, Council is forecasting for 2018/19 and beyond as follows:

1. **Net Surplus** from Operations of \$49,000 in 2018/19 increasing to \$2.75 million in 2027/28.
2. **Total Revenue** of \$59.74 million in 2018/19 and increasing at an average rate of 2.5% to \$73.82 million in 2027/28,
3. **Total Operating Expenses** of \$59.6 million in 2018/19 and increasing at an average rate of 2.2% to \$72.34 million in 2027/28,
4. **Capital expenditure** of \$13.76 million in 2018/19 and increasing at an average rate of 2.1% to \$16.54 million in 2027/28,
5. **Loan balances** of \$4.27 million as at 30 June 2018 and decreasing in line with existing approved repayment plans to fully extinguish the debt in 2026/27,
6. **Cash balances** of \$13.61 million as at 30 June 2018 and increasing to \$27.25 million at 30 June 2028.



Table 1– LTFMP Comprehensive Income Statement over 10 Year Period

| Long Term Financial Management Plan                       |  | 1 Jul 18  | 1 Jul 19  | 1 Jul 20  | 1 Jul 21  | 1 Jul 22  | 1 Jul 23  | 1 Jul 24  | 1 Jul 25  | 1 Jul 26  | 1 Jul 27  |
|-----------------------------------------------------------|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Low Scenario                                              |  | 30 Jun 18 | 30 Jun 19 | 30 Jun 20 | 30 Jun 21 | 30 Jun 22 | 30 Jun 23 | 30 Jun 24 | 30 Jun 25 | 30 Jun 26 | 30 Jun 27 |
| Period start                                              |  |           |           |           |           |           |           |           |           |           |           |
| Period end                                                |  |           |           |           |           |           |           |           |           |           |           |
| # Comprehensive Income Statement                          |  |           |           |           |           |           |           |           |           |           |           |
| <b>Revenue from Operating Activities</b>                  |  |           |           |           |           |           |           |           |           |           |           |
| Fees and Charges                                          |  | 34,204    | 35,230    | 36,287    | 37,376    | 38,497    | 39,652    | 40,841    | 42,067    | 43,329    | 44,628    |
| Grants - Operating (Recurrent)                            |  | 4,126     | 4,229     | 4,335     | 4,443     | 4,554     | 4,668     | 4,785     | 4,905     | 5,027     | 5,153     |
| Contributions (Monetary)                                  |  | 118       | 121       | 124       | 127       | 130       | 134       | 137       | 140       | 144       | 147       |
| User Charges                                              |  | 12,532    | 12,002    | 12,312    | 12,630    | 12,956    | 13,290    | 13,622    | 13,963    | 14,322    | 14,690    |
| State Fire Contribution Income                            |  | 5,670     | 5,755     | 5,870     | 6,017     | 6,122     | 6,214     | 6,369     | 6,529     | 6,692     | 6,859     |
| Investment Income from TasWater                           |  | 2,172     | 2,172     | 2,172     | 2,172     | 2,172     | 2,172     | 2,172     | 2,226     | 2,282     | 2,339     |
| <b>Total Revenue from Operating Activities</b>            |  | 58,822    | 59,509    | 61,100    | 62,765    | 64,432    | 66,130    | 67,926    | 69,829    | 71,795    | 73,817    |
| <b>Revenue from Outside of Operating Activities</b>       |  |           |           |           |           |           |           |           |           |           |           |
| Interest Revenue                                          |  | 375       | 289       | 306       | 335       | 345       | 339       | 402       | 458       | 525       | 601       |
| Other Revenue Outside of Operating Activities             |  | 541       | 555       | 568       | 583       | 597       | 612       | 627       | 643       | 659       | 676       |
| <b>Total Revenue from Outside Operating Activities</b>    |  | 916       | 844       | 874       | 918       | 942       | 951       | 1,029     | 1,101     | 1,184     | 1,277     |
| <b>Total Revenue</b>                                      |  | 59,738    | 60,353    | 61,974    | 63,682    | 65,374    | 67,081    | 68,956    | 70,930    | 72,979    | 75,093    |
| <b>Operating Expenses from Ordinary Activities</b>        |  |           |           |           |           |           |           |           |           |           |           |
| Employee Costs                                            |  | (22,450)  | (23,348)  | (24,864)  | (25,404)  | (26,168)  | (26,951)  | (27,760)  | (28,592)  | (29,450)  | (30,334)  |
| Employee Costs Provisioned                                |  | -         | (146)     | (148)     | (150)     | (152)     | (154)     | (157)     | (159)     | (161)     | (164)     |
| Materials & Consumables                                   |  | (16,885)  | (14,263)  | (14,653)  | (14,849)  | (15,049)  | (15,252)  | (15,459)  | (15,708)  | (15,962)  | (16,226)  |
| Bad and Doubtful Debts                                    |  | (2)       | (2)       | (3)       | (3)       | (3)       | (4)       | (4)       | (4)       | (4)       | (4)       |
| Depreciation                                              |  | (13,818)  | (13,906)  | (14,260)  | (14,624)  | (14,999)  | (15,383)  | (15,778)  | (16,185)  | (16,601)  | (17,062)  |
| Other Operating Expenses                                  |  | (650)     | (666)     | (683)     | (700)     | (717)     | (735)     | (754)     | (773)     | (792)     | (812)     |
| Interest on Borrowings (Finance Costs)                    |  | (72)      | (123)     | (78)      | (35)      | (12)      | (8)       | (3)       | (1)       | (0)       | (0)       |
| State Fire Contribution Expenditure                       |  | (5,642)   | (5,755)   | (5,870)   | (5,987)   | (6,107)   | (6,228)   | (6,354)   | (6,513)   | (6,675)   | (6,842)   |
| Additional WDL costs on New Assets                        |  | -         | (129)     | (204)     | (266)     | (331)     | (418)     | (496)     | (597)     | (684)     | (729)     |
| Assets Written Off                                        |  | (170)     | (170)     | (170)     | (170)     | (170)     | (170)     | (170)     | (170)     | (170)     | (170)     |
| <b>Total Operating Expenses</b>                           |  | (59,689)  | (58,508)  | (60,734)  | (62,189)  | (63,707)  | (65,305)  | (66,933)  | (68,702)  | (70,480)  | (72,343)  |
| <b>Net Surplus/(Deficit) from Operations</b>              |  | 49        | 1,845     | 1,241     | 1,494     | 1,667     | 1,776     | 2,023     | 2,229     | 2,500     | 2,751     |
| <b>Adjustments</b>                                        |  |           |           |           |           |           |           |           |           |           |           |
| Grants - Capital (Recurrent)                              |  | 429       | 429       | 429       | 429       | 429       | 429       | 429       | 429       | 429       | 429       |
| Net Gain/(Loss) on Disposal of Property Plant & Equipment |  | (70)      | 200       | 200       | 200       | 200       | 200       | 200       | 200       | 200       | 200       |
| <b>Total Adjustments</b>                                  |  | 359       | 629       | 629       | 629       | 629       | 629       | 629       | 629       | 629       | 629       |
| <b>Operating Surplus/(Deficit) after Adjustments</b>      |  | 408       | 2,474     | 1,870     | 2,123     | 2,296     | 2,405     | 2,652     | 2,858     | 3,129     | 3,380     |



Table 2- LTFMP for major Capital expenditure over 10 Year Period

| Long Term Financial Management Plan                                                                                                                |  | Period start |           |           |           |           |           |           |           |           |           |
|----------------------------------------------------------------------------------------------------------------------------------------------------|--|--------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Low Scenario                                                                                                                                       |  | Period end   |           |           |           |           |           |           |           |           |           |
| # Capital Works Statement                                                                                                                          |  | 1 Jul 18     | 1 Jul 19  | 1 Jul 20  | 1 Jul 21  | 1 Jul 22  | 1 Jul 23  | 1 Jul 24  | 1 Jul 25  | 1 Jul 26  | 1 Jul 27  |
|                                                                                                                                                    |  | 30 Jun 19    | 30 Jun 20 | 30 Jun 21 | 30 Jun 22 | 30 Jun 23 | 30 Jun 24 | 30 Jun 25 | 30 Jun 26 | 30 Jun 27 | 30 Jun 28 |
| Buildings<br>Plant, machinery and equipment<br>Computers and telecommunications<br>Roads<br>Stormwater<br>Stormwater Property Connections<br>Water |  | 2,305        | 2,262     | 2,324     | 2,368     | 2,454     | 2,520     | 2,590     | 2,661     | 2,734     | 2,808     |
|                                                                                                                                                    |  | 1,746        | 496       | 629       | 637       | 805       | 924       | 957       | 741       | 644       | 762       |
|                                                                                                                                                    |  | 50           | 555       | 273       | 155       | 1675      | 2,323     | 150       | 545       | 473       | 240       |
|                                                                                                                                                    |  | 7,686        | 9,455     | 9,239     | 9,408     | 9,645     | 9,887     | 10,136    | 10,392    | 10,655    | 10,925    |
|                                                                                                                                                    |  | 1,368        | 1,500     | 1,530     | 1,560     | 1,590     | 1,620     | 1,650     | 1,680     | 1,716     | 1,751     |
|                                                                                                                                                    |  | 50           | 50        | 50        | 50        | 50        | 50        | 50        | 50        | 50        | 50        |
|                                                                                                                                                    |  | 100          | .         | .         | .         | .         | .         | .         | .         | .         | .         |
| <b>Total Capital Works</b>                                                                                                                         |  | 13,765       | 14,318    | 14,045    | 14,193    | 16,219    | 17,324    | 15,166    | 16,072    | 16,272    | 16,536    |
| <b>Represented by:</b>                                                                                                                             |  |              |           |           |           |           |           |           |           |           |           |
| Renewal Investment                                                                                                                                 |  | 9,794        | 10,632    | 11,031    | 11,237    | 12,990    | 13,942    | 11,992    | 12,774    | 12,916    | 13,088    |
| Upgrade Investment                                                                                                                                 |  | 1,445        | 1,754     | 1,450     | 1,463     | 1,638     | 1,817     | 1,572     | 1,680     | 1,679     | 1,731     |
| Expansion Investment                                                                                                                               |  | .            | .         | .         | .         | .         | .         | .         | .         | .         | .         |
| New Investment                                                                                                                                     |  | 2,526        | 1,732     | 1,464     | 1,496     | 1,530     | 1,555     | 1,602     | 1,619     | 1,677     | 1,717     |
| <b>Total Capital Works</b>                                                                                                                         |  | 13,765       | 14,318    | 14,045    | 14,193    | 16,219    | 17,324    | 15,166    | 16,072    | 16,272    | 16,536    |





Table 3- LTFMP Cash Flow balances over 10 Year Period

| Long Term Financial Management Plan                         |  | 1 Jul 18  | 1 Jul 19  | 1 Jul 20  | 1 Jul 21  | 1 Jul 22  | 1 Jul 23  | 1 Jul 24  | 1 Jul 25  | 1 Jul 26  | 1 Jul 27  |
|-------------------------------------------------------------|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
|                                                             |  | 30 Jun 19 | 30 Jun 20 | 30 Jun 21 | 30 Jun 22 | 30 Jun 23 | 30 Jun 24 | 30 Jun 25 | 30 Jun 26 | 30 Jun 27 | 30 Jun 28 |
| # Cash Flow Statement                                       |  |           |           |           |           |           |           |           |           |           |           |
| <b>Cash flows from Operating Activities</b>                 |  |           |           |           |           |           |           |           |           |           |           |
| Rates and Charges Received                                  |  | 39,795    | 34,244    | 36,229    | 37,320    | 38,441    | 39,600    | 40,774    | 42,002    | 43,262    | 44,566    |
| Grants - Operational Received                               |  | 4,126     | 4,111     | 4,328     | 4,437     | 4,548     | 4,662     | 4,777     | 4,897     | 5,019     | 5,146     |
| Grants - Capital Received                                   |  | 429       | 417       | 428       | 428       | 428       | 428       | 428       | 428       | 428       | 428       |
| Interest Received                                           |  | 375       | 289       | 306       | 335       | 345       | 339       | 402       | 458       | 525       | 601       |
| User Fees Received                                          |  | 12,155    | 11,686    | 12,292    | 12,611    | 12,937    | 13,273    | 13,600    | 13,942    | 14,300    | 14,670    |
| Other Revenue Received                                      |  | 2,802     | 8,362     | 8,721     | 8,885     | 9,008     | 9,120     | 9,290     | 9,524     | 9,762     | 10,007    |
| Employee Costs Paid                                         |  | (22,450)  | (24,050)  | (24,649)  | (25,393)  | (26,154)  | (26,941)  | (27,744)  | (28,572)  | (29,432)  | (30,319)  |
| Materials and Consumables Paid                              |  | (17,562)  | (14,694)  | (14,646)  | (14,844)  | (15,044)  | (15,248)  | (15,452)  | (15,698)  | (15,954)  | (16,220)  |
| Trust Funds and Deposits                                    |  | -         | 21        | 22        | 22        | 22        | 22        | 23        | 23        | 23        | 23        |
| Other Expenses Paid                                         |  | (5,851)   | (6,917)   | (6,923)   | (7,120)   | (7,322)   | (7,550)   | (7,768)   | (8,047)   | (8,296)   | (8,549)   |
| <b>Net Cash flows from Operating Activities</b>             |  | 13,818    | 13,449    | 16,108    | 16,681    | 17,209    | 17,706    | 18,330    | 18,967    | 19,636    | 20,353    |
| <b>Cash flows from Investing Activities</b>                 |  |           |           |           |           |           |           |           |           |           |           |
| Payment for Property Plant and Equipment and Infrastructure |  | (12,670)  | (14,318)  | (14,045)  | (14,199)  | (16,219)  | (17,324)  | (15,166)  | (16,072)  | (16,272)  | (16,536)  |
| Proceeds(Payments) from/for Financial Assets                |  | -         | (329)     | (332)     | (335)     | (338)     | (342)     | (346)     | (349)     | (353)     | (356)     |
| <b>Net Cash flows from Investing Activities</b>             |  | (12,670)  | (14,447)  | (14,177)  | (14,334)  | (16,357)  | (17,466)  | (15,312)  | (16,221)  | (16,425)  | (16,692)  |
| <b>Cash flows from Financing Activities</b>                 |  |           |           |           |           |           |           |           |           |           |           |
| Repayments of Interest Bearing Loans and Borrowings         |  | (950)     | (986)     | (1,031)   | (881)     | (1,020)   | (125)     | (89)      | (28)      | (28)      | -         |
| Finance Costs                                               |  | -         | (123)     | (78)      | (35)      | (12)      | (8)       | (3)       | (1)       | (0)       | (0)       |
| <b>Net Cash flows from Financing Activities</b>             |  | (950)     | (1,109)   | (1,109)   | (916)     | (1,032)   | (132)     | (93)      | (29)      | (29)      | (0)       |
| <b>Net Change in Cash Held</b>                              |  | 199       | (2,107)   | 822       | 1,431     | 719       | 107       | 2,926     | 2,707     | 3,183     | 3,661     |
| <b>Cash at Beginning of the Financial Year</b>              |  | 13,806    | 13,805    | 11,698    | 12,520    | 13,951    | 14,670    | 14,777    | 17,703    | 20,410    | 23,593    |
| <b>Cash at End of the Financial Year</b>                    |  | 13,805    | 11,698    | 12,520    | 13,951    | 14,670    | 14,777    | 17,703    | 20,410    | 23,593    | 27,254    |
| <b>Cash and Cash Equivalents</b>                            |  |           |           |           |           |           |           |           |           |           |           |
| Unrestricted Cash                                           |  | 1,672     | (1,860)   | (2,512)   | (2,510)   | (2,957)   | (3,671)   | (2,070)   | (717)     | 1,279     | 3,519     |
| Restricted Cash (due to reserves)                           |  | 12,133    | 13,558    | 15,032    | 16,561    | 17,627    | 18,448    | 19,773    | 21,127    | 22,314    | 23,735    |
| <b>Cash and Cash Equivalents</b>                            |  | 13,805    | 11,698    | 12,520    | 13,951    | 14,670    | 14,777    | 17,703    | 20,410    | 23,593    | 27,254    |



Table 4- LTFMP Balance Sheet over 10 Year Period

| Long Term Financial Management Plan                  |  | Low Scenario | 1 Jul 18  | 1 Jul 19  | 1 Jul 20  | 1 Jul 21  | 1 Jul 22  | 1 Jul 23  | 1 Jul 24  | 1 Jul 25  | 1 Jul 26  | 1 Jul 27  |
|------------------------------------------------------|--|--------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| # Balance Sheet                                      |  | Period start | 30 Jun 18 | 30 Jun 19 | 30 Jun 20 | 30 Jun 21 | 30 Jun 22 | 30 Jun 23 | 30 Jun 24 | 30 Jun 25 | 30 Jun 26 | 30 Jun 27 |
|                                                      |  | Period end   | 30 Jun 18 | 30 Jun 19 | 30 Jun 20 | 30 Jun 21 | 30 Jun 22 | 30 Jun 23 | 30 Jun 24 | 30 Jun 25 | 30 Jun 26 | 30 Jun 27 |
| <b>Current Assets</b>                                |  |              |           |           |           |           |           |           |           |           |           |           |
| Cash and Cash Equivalents                            |  |              | 13,805    | 11,698    | 12,520    | 13,951    | 14,670    | 14,777    | 17,703    | 20,410    | 23,593    | 27,254    |
| Trade and Other Receivables                          |  |              | 1,612     | 3,304     | 3,399     | 3,491     | 3,583     | 3,667     | 3,776     | 3,881     | 3,990     | 4,090     |
| Inventories                                          |  |              | 154       | 156       | 157       | 159       | 160       | 162       | 163       | 165       | 167       | 168       |
| Accrued Income                                       |  |              | 30        | 30        | 31        | 31        | 31        | 32        | 32        | 32        | 32        | 33        |
| Prepayments                                          |  |              | 39        | 39        | 40        | 40        | 41        | 41        | 41        | 42        | 42        | 43        |
| <b>Total Current Assets</b>                          |  |              | 15,640    | 15,227    | 16,146    | 17,872    | 18,495    | 18,678    | 21,716    | 24,530    | 27,924    | 31,588    |
| <b>Non Current Assets</b>                            |  |              |           |           |           |           |           |           |           |           |           |           |
| Property Plant and Equipment                         |  |              | 242,526   | 250,645   | 258,879   | 267,272   | 277,627   | 289,082   | 298,395   | 308,560   | 318,886   | 319,860   |
| Infrastructure Assets                                |  |              | 412,950   | 424,908   | 423,978   | 435,645   | 434,528   | 446,379   | 445,127   | 457,154   | 465,756   | 467,929   |
| Investment in Associates and Joint Ventures          |  |              | 166,653   | 166,653   | 166,653   | 166,653   | 166,653   | 166,653   | 166,653   | 166,653   | 166,653   | 166,653   |
| Work in Progress                                     |  |              | 32,879    | 33,208    | 33,540    | 33,875    | 34,214    | 34,556    | 34,902    | 35,251    | 35,603    | 35,959    |
| <b>Total Non Current Assets</b>                      |  |              | 855,008   | 875,413   | 883,050   | 903,445   | 913,022   | 936,670   | 945,076   | 967,618   | 976,899   | 990,401   |
| <b>Total Assets</b>                                  |  |              | 870,648   | 890,640   | 899,196   | 921,317   | 931,507   | 955,348   | 966,792   | 992,148   | 1,004,723 | 1,021,989 |
| <b>Current Liabilities</b>                           |  |              |           |           |           |           |           |           |           |           |           |           |
| Trade and Other Payables                             |  |              | 3,350     | 2,022     | 2,051     | 2,072     | 2,095     | 2,114     | 2,143     | 2,182     | 2,215     | 2,242     |
| Trust Funds and Deposits                             |  |              | 2,149     | 2,170     | 2,192     | 2,214     | 2,236     | 2,259     | 2,281     | 2,304     | 2,327     | 2,350     |
| Current Employee Benefits                            |  |              | 4,326     | 4,391     | 4,456     | 4,521     | 4,586     | 4,651     | 4,716     | 4,781     | 4,846     | 4,911     |
| Current Interest Bearing Liabilities                 |  |              | 929       | 1,031     | 881       | 120       | 125       | 89        | 28        | 28        | 0         | 0         |
| <b>Total Current Liabilities</b>                     |  |              | 10,754    | 9,615     | 9,580     | 8,928     | 9,042     | 9,113     | 9,168     | 9,295     | 9,388     | 9,504     |
| <b>Non Current Liabilities</b>                       |  |              |           |           |           |           |           |           |           |           |           |           |
| Non Current Employee benefits                        |  |              | 1,807     | 1,888     | 1,971     | 2,056     | 2,143     | 2,233     | 2,324     | 2,418     | 2,515     | 2,613     |
| Non Current Provisions                               |  |              | 3,948     | 3,948     | 3,948     | 3,948     | 3,948     | 3,948     | 3,948     | 3,948     | 3,948     | 3,948     |
| Non Current Interest Bearing Loans and Borrowings    |  |              | 2,359     | 1,271     | 390       | 270       | 145       | 56        | 28        | -         | -         | -         |
| <b>Total Non Current Liabilities</b>                 |  |              | 8,114     | 7,107     | 6,309     | 6,274     | 6,236     | 6,236     | 6,301     | 6,366     | 6,463     | 6,561     |
| <b>Total Liabilities</b>                             |  |              | 18,868    | 16,722    | 15,889    | 15,202    | 15,278    | 15,350    | 15,469    | 15,662    | 15,850    | 16,065    |
| <b>Net Assets</b>                                    |  |              | 851,780   | 873,918   | 883,307   | 905,915   | 916,229   | 939,999   | 951,323   | 976,487   | 988,872   | 1,005,924 |
| <b>Equity</b>                                        |  |              |           |           |           |           |           |           |           |           |           |           |
| Accumulated Surplus                                  |  |              | 551,650   | 552,699   | 553,094   | 553,688   | 554,918   | 556,502   | 557,829   | 559,332   | 561,274   | 563,233   |
| Reserve - Election                                   |  |              | 50        | 100       | 150       | 200       | 50        | 100       | 150       | 200       | 50        | 100       |
| Reserve - City Revaluation                           |  |              | 245       | 295       | 345       | 395       | 445       | 22        | 72        | 122       | 172       | 222       |
| Reserve - Landfill Close Out                         |  |              | 2,582     | 2,826     | 3,093     | 3,385     | 3,385     | 3,385     | 3,385     | 3,385     | 3,385     | 3,385     |
| Reserve - Landfill Plant and Equipment               |  |              | 1         | 1         | 1         | 1         | 1         | 1         | 1         | 1         | 1         | 1         |
| Reserve - Strategic Asset Management                 |  |              | 300       | 307       | 314       | 322       | 330       | 338       | 346       | 354       | 363       | 373       |
| Reserve - Car Parking (statutory)                    |  |              | 462       | 473       | 484       | 496       | 508       | 521       | 534       | 547       | 561       | 576       |
| Reserve - Incomplete Works (statutory)               |  |              | 3,010     | 3,010     | 3,010     | 3,010     | 3,010     | 3,010     | 3,010     | 3,010     | 3,010     | 3,010     |
| Reserve - Property Plant and Equipment               |  |              | 172       | 176       | 180       | 185       | 190       | 195       | 200       | 205       | 210       | 215       |
| Reserve - Public Open Space (statutory)              |  |              | -         | 16        | 32        | 48        | 65        | 82        | 100       | 118       | 137       | 157       |
| Reserve - Asset Sales                                |  |              | 5,472     | 5,600     | 5,731     | 5,865     | 6,003     | 6,144     | 6,289     | 6,437     | 6,589     | 6,745     |
| Reserve - Community Based Programs-Public Open Space |  |              | 634       | 634       | 634       | 634       | 634       | 634       | 634       | 634       | 634       | 634       |
| Reserve - Tas Water                                  |  |              | (30,251)  | (29,336)  | (28,398)  | (27,436)  | (26,450)  | (25,440)  | (24,404)  | (23,342)  | (22,254)  | (21,139)  |
| Reserve - Community Based Programs                   |  |              | (795)     | (795)     | (795)     | (795)     | (795)     | (795)     | (795)     | (795)     | (795)     | (795)     |
| Asset Revaluation Reserve                            |  |              | 318,248   | 337,912   | 345,432   | 365,917   | 373,335   | 385,300   | 403,973   | 426,278   | 435,535   | 449,208   |



GLENORCHY CITY COUNCIL - SCHEDULE OF FEES AND CHARGES 2018 / 19

Community, Economic Development and Business

(Updated 21/06/2018)

| PROGRAM                      |  | Description                                             | Additional Info                                                                                  | Definition               | Amount 2018/19 (including GST) | Amount 2017/18 (including GST) |
|------------------------------|--|---------------------------------------------------------|--------------------------------------------------------------------------------------------------|--------------------------|--------------------------------|--------------------------------|
| INFORMATION MANAGEMENT       |  | Right to Information Act (Set by legislation)           | Application for Assessed Disclosure                                                              | 25 fee units             | \$39.50                        | \$38.25                        |
|                              |  | Inspect copies of Council Agendas, Minutes and By-Laws  |                                                                                                  | per inspection           |                                |                                |
| MISCELLANEOUS                |  | Photocopying - Public                                   | A4 Black                                                                                         | per sheet                | \$0.40                         | \$0.40                         |
|                              |  |                                                         | A4 Colour                                                                                        | per sheet                | \$2.40                         | \$2.40                         |
|                              |  |                                                         | A3 Black                                                                                         | per sheet                | \$0.80                         | \$0.80                         |
|                              |  |                                                         | A3 Colour                                                                                        | per sheet                | \$3.20                         | \$3.20                         |
|                              |  | Copying or producing plans etc on a Plotter             | A0, A1 and A2 Black                                                                              | per sheet                | \$17.60                        | \$17.60                        |
|                              |  |                                                         | A0, A1 and A2 Colour                                                                             | per sheet                | \$57.90                        | \$57.90                        |
|                              |  | Scanning documents (to facilitate electronic lodgement) | A4 and A3                                                                                        | per sheet                | \$1.30                         | \$1.30                         |
|                              |  |                                                         | A2                                                                                               | per sheet                | \$7.50                         | \$7.50                         |
|                              |  |                                                         | A1                                                                                               | per sheet                | \$9.70                         | \$9.70                         |
|                              |  |                                                         | A0                                                                                               | per sheet                | \$11.70                        | \$11.70                        |
| GLOSA PARK                   |  | Information release                                     | Administrative costs to prepare information for release to the public (not Right to Information) | per hour or part thereof | \$63.35                        | \$61.80                        |
|                              |  | Pre-booked hut hire                                     | All hut bookings (excluding Hut 15)                                                              | per day                  | \$60.00                        | \$60.00                        |
|                              |  |                                                         | Green Room (Hut 15)                                                                              | per day                  | \$85.00                        | \$85.00                        |
|                              |  |                                                         | Music Bowl electricity                                                                           | per day                  | \$17.00                        | \$17.00                        |
| CUSTOMER SERVICE             |  | Criterion Circuit hire                                  |                                                                                                  | per day                  | \$112.00                       | \$112.00                       |
|                              |  | Credit card surcharge                                   | Surcharge for all credit card payments made directly to Council                                  |                          | 0.3% of the amount paid        | 0.3% of the amount paid        |
|                              |  | Glenorchy History Book Vol 1                            | Each                                                                                             |                          | \$27.50                        | \$27.50                        |
|                              |  | Glenorchy History Book Vol 2                            | Each                                                                                             |                          | \$47.00                        | \$47.00                        |
| HERMENT ENTERTAINMENT CENTRE |  | Glenorchy History Book Set                              | Each                                                                                             |                          | \$67.00                        | \$67.00                        |
|                              |  | Main Arena / Venue                                      | Monday - Sunday                                                                                  | Ticketmaster events      | 12.5% of ticket sales          | 12.5% of ticket sales          |
|                              |  |                                                         |                                                                                                  | per event day            | \$2,500.00                     | \$2,500.00                     |
|                              |  |                                                         |                                                                                                  | per set up day           | \$1,650.00                     | \$1,650.00                     |
|                              |  |                                                         |                                                                                                  | per set up half-day      | \$990.00                       | \$990.00                       |
|                              |  | Astley Room and Nostalgia Bar                           | Monday - Sunday                                                                                  | per day                  | \$550.00                       | \$550.00                       |
|                              |  |                                                         |                                                                                                  | per half-day             | \$330.00                       | \$330.00                       |
|                              |  | Seminar Suite (One or All) and Devils Den               | Monday - Sunday                                                                                  | per day                  | \$440.00                       | \$440.00                       |
|                              |  |                                                         |                                                                                                  | Saturday                 | 50% surcharge                  | 50% surcharge                  |
|                              |  |                                                         |                                                                                                  | Sunday                   | 100% surcharge                 | 100% surcharge                 |
| Boardroom                    |  |                                                         | Monday - Sunday                                                                                  | per day                  | \$330.00                       | \$330.00                       |
|                              |  |                                                         |                                                                                                  | Saturday                 | 50% surcharge                  | 50% surcharge                  |
|                              |  |                                                         |                                                                                                  | Sunday                   | 100% surcharge                 | 100% surcharge                 |
|                              |  |                                                         |                                                                                                  | Sunday                   | 100% surcharge                 | 100% surcharge                 |

All Charges are compliant with GST legislation and rounded to the nearest dollar or 10 cents





**GLENORCHY CITY COUNCIL - SCHEDULE OF FEES AND CHARGES 2018 / 19**

**Community, Economic Development and Business**

All Charges are compliant with GST legislation and rounded to the nearest dollar or 10 cents

| PROGRAM                                          | Description                                               | Additional Info                                                       | Definition                   | Amount 2018/19 (including GST) | Amount 2017/18 (including GST) |
|--------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------------------|------------------------------|--------------------------------|--------------------------------|
| TOONAH ARTS CENTRE                               | Red or Green Foyers or part of a car park (e.g. Red only) | Monday - Sunday                                                       | per day                      | \$440.00                       | \$440.00                       |
|                                                  |                                                           |                                                                       | per half-day                 | \$275.00                       | \$275.00                       |
|                                                  | Main Exhibition Space (combined)                          | Government / Corporate Rate                                           | per week                     | \$585.00                       | \$570.00                       |
|                                                  |                                                           |                                                                       | set up rate per day          | \$85.00                        | \$80.00                        |
|                                                  |                                                           |                                                                       | per week                     | \$335.00                       | \$325.00                       |
|                                                  |                                                           |                                                                       | set up rate per day          | \$50.00                        | \$46.00                        |
|                                                  |                                                           |                                                                       | per week                     | \$265.00                       | \$260.00                       |
|                                                  |                                                           |                                                                       | set up rate per day          | \$40.00                        | \$40.00                        |
|                                                  |                                                           |                                                                       | per week                     | \$435.00                       | \$420.00                       |
|                                                  |                                                           |                                                                       | set up rate per day          | \$75.00                        | \$70.00                        |
|                                                  |                                                           |                                                                       | per week                     | \$250.00                       | \$245.00                       |
|                                                  |                                                           |                                                                       | set up rate per day          | \$35.00                        | \$35.00                        |
|                                                  |                                                           |                                                                       | per week                     | \$195.00                       | \$190.00                       |
|                                                  |                                                           |                                                                       | set up rate per day          | \$30.00                        | \$30.00                        |
|                                                  |                                                           |                                                                       | per week                     | \$240.00                       | \$230.00                       |
|                                                  |                                                           |                                                                       | set up rate per day          | \$40.00                        | \$35.00                        |
|                                                  |                                                           |                                                                       | per week                     | \$135.00                       | \$130.00                       |
|                                                  |                                                           |                                                                       | set up rate per day          | \$20.00                        | \$20.00                        |
|                                                  |                                                           |                                                                       | per week                     | \$110.00                       | \$105.00                       |
| Project Gallery Space 9.6m x 3.3m (31m²)         |                                                           | Arts volunteer group or individual artists or arts project - Unfunded | set up rate per day          | \$15.00                        | \$15.00                        |
|                                                  |                                                           |                                                                       | per week                     | \$70.00                        | \$60.00                        |
|                                                  |                                                           |                                                                       | per week                     | \$50.00                        | \$40.00                        |
|                                                  |                                                           |                                                                       | set up rate per day          | \$360.00                       | \$350.00                       |
|                                                  |                                                           |                                                                       | up to 4 hrs (business hours) | \$275.00                       | \$265.00                       |
|                                                  |                                                           |                                                                       | per day                      | \$225.00                       | \$220.00                       |
|                                                  |                                                           |                                                                       | up to 4 hrs (business hours) | \$170.00                       | \$165.00                       |
|                                                  |                                                           |                                                                       | per day                      | \$185.00                       | \$180.00                       |
|                                                  |                                                           |                                                                       | up to 4 hrs (business hours) | \$135.00                       | \$130.00                       |
|                                                  |                                                           |                                                                       | per day                      | \$185.00                       | \$180.00                       |
|                                                  |                                                           |                                                                       | up to 4 hrs (business hours) | \$135.00                       | \$130.00                       |
|                                                  |                                                           |                                                                       | per day                      | \$145.00                       | \$140.00                       |
|                                                  |                                                           |                                                                       | up to 4 hrs (business hours) | \$110.00                       | \$105.00                       |
|                                                  |                                                           |                                                                       | per day                      | \$285.00                       | \$275.00                       |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
| Side Space (Corridor)                            |                                                           | Funded arts organisation or funded arts project                       | per week                     | \$70.00                        | \$60.00                        |
|                                                  |                                                           |                                                                       | per week                     | \$50.00                        | \$40.00                        |
|                                                  |                                                           |                                                                       | set up rate per day          | \$360.00                       | \$350.00                       |
|                                                  |                                                           |                                                                       | up to 4 hrs (business hours) | \$275.00                       | \$265.00                       |
|                                                  |                                                           |                                                                       | per day                      | \$225.00                       | \$220.00                       |
|                                                  |                                                           |                                                                       | up to 4 hrs (business hours) | \$170.00                       | \$165.00                       |
|                                                  |                                                           |                                                                       | per day                      | \$185.00                       | \$180.00                       |
|                                                  |                                                           |                                                                       | up to 4 hrs (business hours) | \$135.00                       | \$130.00                       |
|                                                  |                                                           |                                                                       | per day                      | \$185.00                       | \$180.00                       |
|                                                  |                                                           |                                                                       | up to 4 hrs (business hours) | \$135.00                       | \$130.00                       |
|                                                  |                                                           |                                                                       | per day                      | \$145.00                       | \$140.00                       |
|                                                  |                                                           |                                                                       | up to 4 hrs (business hours) | \$110.00                       | \$105.00                       |
|                                                  |                                                           |                                                                       | per day                      | \$285.00                       | \$275.00                       |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
| Performance / Screen Studio 9.6m x 17.6m (169m²) |                                                           | Government / Corporate Rate                                           | per day                      | \$360.00                       | \$350.00                       |
|                                                  |                                                           |                                                                       | up to 4 hrs (business hours) | \$275.00                       | \$265.00                       |
|                                                  |                                                           |                                                                       | per day                      | \$225.00                       | \$220.00                       |
|                                                  |                                                           |                                                                       | up to 4 hrs (business hours) | \$170.00                       | \$165.00                       |
|                                                  |                                                           |                                                                       | per day                      | \$185.00                       | \$180.00                       |
|                                                  |                                                           |                                                                       | up to 4 hrs (business hours) | \$135.00                       | \$130.00                       |
|                                                  |                                                           |                                                                       | per day                      | \$185.00                       | \$180.00                       |
|                                                  |                                                           |                                                                       | up to 4 hrs (business hours) | \$135.00                       | \$130.00                       |
|                                                  |                                                           |                                                                       | per day                      | \$145.00                       | \$140.00                       |
|                                                  |                                                           |                                                                       | up to 4 hrs (business hours) | \$110.00                       | \$105.00                       |
|                                                  |                                                           |                                                                       | per day                      | \$285.00                       | \$275.00                       |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |
|                                                  |                                                           |                                                                       | per day                      |                                |                                |



**GLENORCHY CITY COUNCIL - SCHEDULE OF FEES AND CHARGES 2018 / 19**  
**Community, Economic Development and Business**

*All Charges are compliant with GST legislation and rounded to the nearest dollar or 10 cents*

| PROGRAM                             | Description                 | Additional Info                                                                                                             | Definition                                   | Amount 2018/19 (including GST) | Amount 2017/18 (including GST) |
|-------------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--------------------------------|--------------------------------|
|                                     |                             | Workshop Activity or Non Performance days (subject to additional costs) - Funded non-arts organisation or non-arts project  | up to 4 hrs (business hours)                 | \$230.00                       | \$220.00                       |
|                                     |                             |                                                                                                                             | per day                                      | \$190.00                       | \$185.00                       |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$135.00                       | \$130.00                       |
|                                     |                             | Workshop Activity or Non Performance days (subject to additional costs) - Funded arts organisation or funded arts project   | per day                                      | \$150.00                       | \$145.00                       |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$105.00                       | \$100.00                       |
|                                     |                             |                                                                                                                             | up to 4 hrs (Arts only - any day 8am - 11pm) | \$105.00                       | \$100.00                       |
|                                     |                             | Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer group or individual - Unfunded | per day                                      | \$150.00                       | \$145.00                       |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$105.00                       | \$100.00                       |
|                                     |                             |                                                                                                                             | per day                                      | \$120.00                       | \$115.00                       |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$75.00                        | \$75.00                        |
|                                     |                             |                                                                                                                             | up to 4 hrs (Arts only - any day 8am - 11pm) | \$75.00                        | \$75.00                        |
|                                     |                             |                                                                                                                             | per day                                      | \$285.00                       | \$275.00                       |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$205.00                       | \$200.00                       |
|                                     |                             |                                                                                                                             | per day                                      | \$170.00                       | \$165.00                       |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$115.00                       | \$110.00                       |
|                                     |                             |                                                                                                                             | per day                                      | \$135.00                       | \$130.00                       |
| Makers Workshop, 6.8m x 9.8m (66m²) | Government / Corporate Rate | Funded non-arts organisation or non-arts project                                                                            | up to 4 hrs (business hours)                 | \$80.00                        | \$80.00                        |
|                                     |                             |                                                                                                                             | per day                                      | \$80.00                        | \$80.00                        |
|                                     |                             |                                                                                                                             | up to 4 hrs (Arts only - any day 8am - 11pm) | \$80.00                        | \$80.00                        |
|                                     |                             |                                                                                                                             | per day                                      | \$135.00                       | \$130.00                       |
|                                     |                             | Non-arts volunteer group or individual - Unfunded                                                                           | up to 4 hrs (business hours)                 | \$80.00                        | \$80.00                        |
|                                     |                             |                                                                                                                             | per day                                      | \$85.00                        | \$85.00                        |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | up to 4 hrs (Arts only - any day 8am - 11pm) | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | per day                                      | \$185.00                       | \$180.00                       |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$145.00                       | \$140.00                       |
|                                     |                             |                                                                                                                             | per day                                      | \$115.00                       | \$110.00                       |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$90.00                        | \$90.00                        |
|                                     |                             |                                                                                                                             | per day                                      | \$80.00                        | \$80.00                        |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | up to 4 hrs Arts only - any day 8am - 11pm   | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | per day                                      | \$80.00                        | \$80.00                        |
| Meeting Room, 5.6m x 5.1m (28m²)    | Government / Corporate Rate | Arts volunteer group or individual artists or arts project - Unfunded                                                       | up to 4 hrs (business hours)                 | \$65.00                        | \$65.00                        |
|                                     |                             |                                                                                                                             | per day                                      | \$65.00                        | \$65.00                        |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | per day                                      | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | up to 4 hrs (Arts only - any day 8am - 11pm) | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | per day                                      | \$80.00                        | \$80.00                        |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | per day                                      | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | per day                                      | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | per day                                      | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | per day                                      | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | up to 4 hrs (business hours)                 | \$60.00                        | \$60.00                        |
|                                     |                             |                                                                                                                             | per day                                      | \$60.00                        | \$60.00                        |



**GLENORCHY CITY COUNCIL - SCHEDULE OF FEES AND CHARGES 2018 / 19**

**Community, Economic Development and Business**

*All Charges are compliant with GST legislation and rounded to the nearest dollar or 10 cents*

| PROGRAM            | Description                                               | Additional Info                                   | Definition                                 | Amount 2018/19 (including GST) | Amount 2017/18 (including GST) |
|--------------------|-----------------------------------------------------------|---------------------------------------------------|--------------------------------------------|--------------------------------|--------------------------------|
|                    | Foyer / Courtyard / Kitchen (Subject to additional costs) | Government / Corporate Rate                       | up to 4 hrs (business hours)               | \$45.00                        | \$45.00                        |
|                    |                                                           |                                                   | up to 4 hrs Arts only - any day 8am - 11pm | \$45.00                        | \$45.00                        |
|                    |                                                           |                                                   | per day                                    | \$360.00                       | \$350.00                       |
|                    |                                                           |                                                   | up to 4 hrs (business hours)               | \$275.00                       | \$265.00                       |
|                    |                                                           |                                                   | per day                                    | \$225.00                       | \$220.00                       |
|                    |                                                           |                                                   | up to 4 hrs (business hours)               | \$170.00                       | \$165.00                       |
|                    |                                                           |                                                   | per day                                    | \$185.00                       | \$180.00                       |
|                    |                                                           |                                                   | up to 4 hrs (business hours)               | \$135.00                       | \$130.00                       |
|                    |                                                           |                                                   | per day                                    | \$185.00                       | \$180.00                       |
|                    |                                                           |                                                   | up to 4 hrs (business hours)               | \$135.00                       | \$130.00                       |
| CHILD CARE CENTRES | Benjafield Child Care Centre                              | Non-arts volunteer group or individual - Unfunded | per day                                    | \$145.00                       | \$140.00                       |
|                    |                                                           |                                                   | up to 4 hrs (business hours)               | \$110.00                       | \$105.00                       |
|                    |                                                           |                                                   | per session                                | \$58.35                        | \$56.95                        |
|                    |                                                           |                                                   | per day                                    | \$96.55                        | \$94.20                        |
|                    |                                                           |                                                   | per week                                   | \$423.80                       | \$413.50                       |
|                    |                                                           |                                                   | per session                                | \$58.35                        | \$56.95                        |
|                    |                                                           |                                                   | per day                                    | \$96.55                        | \$94.20                        |
|                    |                                                           |                                                   | per week                                   | \$423.80                       | \$413.50                       |
|                    |                                                           |                                                   | 30 fee units                               | \$47.40                        | \$46.50                        |
|                    |                                                           |                                                   | 132.5 fee units                            | \$209.35                       | \$205.37                       |
| REVENUE            | Section 132 certificates (Set by legislation)             | Per certificate                                   |                                            |                                |                                |
|                    | Section 337 certificates (Set by legislation)             | Per certificate - standard 10 day turnaround      |                                            | \$28.00                        | \$28.00                        |
|                    | Payment Dishonour Fee                                     | Cheques, Direct Debit                             |                                            | \$17.10                        | \$16.50                        |
|                    | Minimum Monthly Charge for Landfill Accounts              |                                                   |                                            |                                |                                |





## GLENORCHY CITY COUNCIL - SCHEDULE OF FEES AND CHARGES 2018 / 19

### City Services and Infrastructure

All Charges are compliant with GST legislation and rounded to the nearest dollar or 10 cents

| PROGRAM                       | Description                                                | Additional Info                                                                                       | Definition                                  | Amount 2018/19 (including GST) | Amount 2017/18 (including GST) |
|-------------------------------|------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|---------------------------------------------|--------------------------------|--------------------------------|
| ENVIRONMENTAL HEALTH SERVICES | Right to Information Act (Set by legislation)              | Drafting, assessment, verification and compliance inspections                                         | per hour or part thereof                    | \$199.00                       | \$194.00                       |
|                               | Food Premises                                              | Registration fee - Category A                                                                         | per premises                                | \$1,483.00                     | \$1,446.00                     |
|                               |                                                            | Registration fee - Category B                                                                         | per premises                                | \$597.00                       | \$582.00                       |
|                               |                                                            | Registration fee - Category C (plus multiple food preparation areas)                                  | per site                                    | \$1,483.00                     | \$1,446.00                     |
|                               |                                                            | Registration fee - Category C                                                                         | per premises                                | \$398.00                       | \$388.00                       |
|                               |                                                            | Registration fee - Category D                                                                         | per premises                                | \$199.00                       | \$194.00                       |
|                               |                                                            | Registration fee - Category E (School-run canteens / Community organisations)                         | per premises                                | \$89.00                        | \$86.00                        |
|                               |                                                            | Additional inspection fee                                                                             | per audit / inspection                      | \$199.00                       | \$194.00                       |
|                               | Pre-purchase inspection (food or other premises)           | Pre-purchase food premise inspection and report                                                       | per inspection and report                   | \$308.00                       | \$272.60                       |
|                               | New Premises Assessment (food or other premises)           | Application / assessment / report                                                                     | per hour or part thereof                    | \$234.00                       | \$231.00                       |
|                               |                                                            | Certificate of Occupancy compliance inspection fee                                                    | per hour or part thereof                    | \$199.00                       | \$194.00                       |
|                               |                                                            | Certificate of Occupancy report fee                                                                   | each                                        | \$54.00                        | \$52.00                        |
|                               |                                                            | Urgent Occupancy Report fee                                                                           | 2 working days or less from date of opening | \$199.00                       | \$194.00                       |
|                               | Temporary Food Business - Market Applications and/or BBQ's | Assessment / licence fee / all applications                                                           | operating: 1 day without inspection         | \$15.00                        | \$15.00                        |
|                               |                                                            |                                                                                                       | operating: 1 day with inspection            | \$62.00                        | \$60.00                        |
|                               |                                                            | Late application fee penalty (applicable if received less than minimum required under Council Policy) | per day                                     | \$16.00                        | \$15.00                        |
|                               | Temporary Food Business - Hobart Show                      | Low Risk - Application / assessment / registration                                                    | per 4 days                                  | \$95.00                        | \$92.00                        |
|                               |                                                            | High Risk - Application / assessment / registration                                                   | per 4 days                                  | \$232.00                       | \$226.00                       |
|                               |                                                            | Late application fee penalty (applicable if received less than minimum required under Council Policy) | per day                                     | \$16.00                        | \$15.00                        |
|                               | Public health risk activity                                | Registration of premises                                                                              | per premises                                | \$199.00                       | \$194.00                       |
| ENVIRONMENTAL HEALTH SERVICES |                                                            | Licence of operator                                                                                   | per licence                                 | \$89.00                        | \$86.00                        |
|                               | Place of Assembly - Mass Outdoor Event                     | New applications - lodgement / assessment / licence                                                   | per hour or part thereof                    | \$199.00                       | \$194.00                       |
|                               |                                                            | Compliance inspection - weekdays                                                                      | per hour or part thereof                    | \$199.00                       | \$194.00                       |
|                               |                                                            | Compliance inspection - weekends                                                                      | per hour or part thereof                    | \$263.00                       | \$256.00                       |
|                               |                                                            | Late application (applicable if received less than minimum required under Council Policy)             | per application                             | \$199.00                       | \$194.00                       |
|                               | Regulated Systems                                          | Application / assessment / licence                                                                    | 1 - 5 systems per site                      | \$199.00                       | \$194.00                       |
|                               |                                                            |                                                                                                       | 6 - 10 systems per site                     | \$395.00                       | \$385.00                       |
|                               |                                                            |                                                                                                       | 11+ systems per site                        | \$591.00                       | \$576.00                       |
|                               | Commercial Water Carrier                                   | Application / assessment / licence                                                                    | per annum                                   | \$94.00                        | \$91.00                        |
|                               | Private Water Supplier                                     | Application / assessment / licence                                                                    | per annum                                   | \$199.00                       | \$194.00                       |
|                               | Domestic Aerated Wastewater Treatment System (AWTS)        | Maintenance charge for all systems that fail to arrange servicing.                                    | per service                                 | \$205.00                       | \$200.00                       |
|                               | Caravan Licence for Temporary Accommodation                | Maximum 26 weeks                                                                                      | per week                                    | \$20.00                        | \$19.00                        |
|                               | On-site Wastewater Management Systems - residential        | New applications - lodgement / assessment / permit                                                    | per hour or part thereof                    | \$235.00                       | \$229.00                       |



# GLENORCHY CITY COUNCIL - SCHEDULE OF FEES AND CHARGES 2018 / 19

## City Services and Infrastructure

All Charges are compliant with GST legislation and rounded to the nearest dollar or 10 cents

| PROGRAM                 | Description                                                                               | Additional Info                                                                                                                                                                | Definition                                                                                           | Amount 2018/19 (including GST)                            | Amount 2017/18 (including GST)                                                                                         |
|-------------------------|-------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| BUILDING                |                                                                                           | Amended application fee                                                                                                                                                        | per hour or part thereof                                                                             | \$199.00                                                  | \$194.00                                                                                                               |
|                         | Private Burial Assessment                                                                 | Application / assessment / approval                                                                                                                                            | per hour or part thereof                                                                             | \$199.00                                                  | \$194.00                                                                                                               |
|                         | Vaccines                                                                                  | Influenza                                                                                                                                                                      | per vaccine                                                                                          | \$27.50                                                   | \$27.70                                                                                                                |
|                         |                                                                                           | Adult Diphtheria and Tetanus                                                                                                                                                   | per vaccine                                                                                          | \$52.80                                                   | \$51.20                                                                                                                |
|                         | Sharps Containers (Disposal free for personal use only)                                   | All sizes (1.4L and 6.0L)                                                                                                                                                      | each                                                                                                 | cost plus 20%                                             | cost plus 20%                                                                                                          |
|                         | Sampling (Bacterial)                                                                      | Potable water / water caters / swimming pool / spa                                                                                                                             | per sample                                                                                           | \$199.00                                                  | \$177.00 per hour plus sample cost                                                                                     |
|                         | Building Works under \$10,000 - All classes                                               | Application for a Building Permit; Demolition Permit; Permit to Proceed; Permit of Substantial Compliance and Certificate of Completion for all classes                        | per application                                                                                      | \$163.00                                                  | \$159.00                                                                                                               |
|                         | Building Works between \$10,000 and \$19,999 - All classes                                | Application for a Building Permit; Demolition Permit; Permit to Proceed; Permit of Substantial Compliance and Certificate of Completion for all classes                        | per application                                                                                      | \$218.00                                                  | \$212.00                                                                                                               |
|                         | Building Works \$20,000 and over                                                          | Application, assessment and completion certificate for a Building Permit; Demolition Permit; Permit to Proceed and Permit of Substantial Compliance for the following classes: |                                                                                                      |                                                           |                                                                                                                        |
|                         |                                                                                           | Class 10                                                                                                                                                                       | per application                                                                                      | \$434.00                                                  | \$423.00                                                                                                               |
|                         |                                                                                           | Class 1 or Classes 1 and 10                                                                                                                                                    | per application                                                                                      | \$498.00                                                  | \$485.00                                                                                                               |
|                         |                                                                                           | Multi Unit Development (2 or more separate units)                                                                                                                              |                                                                                                      | \$649.00                                                  | \$633.00                                                                                                               |
|                         |                                                                                           | Classes 2 to 9                                                                                                                                                                 | under \$50,000                                                                                       | \$379.00                                                  | \$369.00                                                                                                               |
|                         |                                                                                           |                                                                                                                                                                                | \$50,000 - \$500,000                                                                                 | \$541.00                                                  | \$527.00                                                                                                               |
|                         |                                                                                           |                                                                                                                                                                                | \$500,000 - \$5,000,000                                                                              | \$866.00                                                  | \$844.00                                                                                                               |
|                         |                                                                                           |                                                                                                                                                                                | \$5,000,000 and above                                                                                | \$1,297.00                                                | \$1,285.00                                                                                                             |
|                         | Notifiable Building Works                                                                 | Lodgement , assessment, associated correspondence and record keeping                                                                                                           |                                                                                                      | \$271.00                                                  | \$264.00                                                                                                               |
|                         | Amended Plans                                                                             | Difference in Cost of Works = Relevant Fee                                                                                                                                     | Fee as per normal charges, but determined by difference between the original and new value of works. |                                                           | the increase of fee will be the application fee based upon the difference between the original and new value of works. |
| Staged Building Permits |                                                                                           | 1st stage                                                                                                                                                                      |                                                                                                      | Normal application fees apply based on total project cost | normal application fees apply based on total project cost                                                              |
|                         |                                                                                           | Each subsequent stage                                                                                                                                                          |                                                                                                      | \$218.00                                                  | \$212.00                                                                                                               |
|                         |                                                                                           | Administration                                                                                                                                                                 | per year thereafter                                                                                  | \$169.00                                                  | \$164.00                                                                                                               |
|                         | Extension of time for Building Permit after 24 months from issue of Permit                |                                                                                                                                                                                | after lodgement                                                                                      | 25% of application fee                                    | 25% of application fee                                                                                                 |
|                         | Refusal / Cancellation / Withdrawal of Application for Building Permit or Plumbing Permit | Charge for services provided up until determined milestones. Percentage of application fee charged.                                                                            | after assessment                                                                                     | 50% of application fee                                    | 50% of application fee                                                                                                 |
|                         |                                                                                           |                                                                                                                                                                                | after permit issue                                                                                   | 75% of application fee                                    | 75% of application fee                                                                                                 |
|                         | Strata Title Application (New Or Amendments)                                              | Application fee including first tenancy                                                                                                                                        |                                                                                                      | \$757.00                                                  | \$738.00                                                                                                               |
|                         |                                                                                           | Each additional tenancy                                                                                                                                                        |                                                                                                      | \$131.00                                                  | \$128.00                                                                                                               |
|                         | Work without a Building Permit                                                            | If work NOT undertaken by current owner (signed Statutory declaration required)                                                                                                |                                                                                                      |                                                           | refer to the above normal application fees for building permits under each class                                       |
|                         |                                                                                           | Work undertaken by current owner                                                                                                                                               |                                                                                                      |                                                           | refer to the above normal application fees for building permits under each class                                       |
| Building Certificates   |                                                                                           | Part or whole building                                                                                                                                                         |                                                                                                      | \$325.00                                                  | \$317.00                                                                                                               |
|                         |                                                                                           | If plumbing work involved                                                                                                                                                      |                                                                                                      | \$650.00                                                  | \$634.00                                                                                                               |
|                         | Finalising existing Building Permits                                                      | Prior to 2004 Permit in which Council was Building Surveyor (introduction of Act 2000)                                                                                         | per permit per hour (Council Building                                                                | \$207.00                                                  | \$201.00                                                                                                               |





# GLENORCHY CITY COUNCIL - SCHEDULE OF FEES AND CHARGES 2018 / 19

## City Services and Infrastructure

All Charges are compliant with GST legislation and rounded to the nearest dollar or 10 cents

| PROGRAM                                       | Description                                 | Additional Info                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Definition                                      | Amount 2018/19 (including GST) | Amount 2017/18 (including GST) |
|-----------------------------------------------|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|--------------------------------|--------------------------------|
|                                               | Building and plumbing sundry services       | After 2004 for which Council was not Building Surveyor (Introduction of Act 2000)<br><br>Record retrieval of all available property records (including house plan requests)<br><br>Administration fee<br><br>Inspection (Building)<br><br>Inspection (Plumbing)<br><br>Research and technical advice<br><br>Travelling outside the municipality<br><br>Building Permit levy<br><br>Industry Training levy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | per permit per hour (Private Building Surveyor) | \$109.00                       | \$106.00                       |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | on site records (domestic)                      | \$33.00                        | \$32.00                        |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | off site records (domestic)                     | \$56.00                        | \$54.00                        |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | all records commercial                          | \$81.00                        | \$79.00                        |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | per hour                                        | \$109.00                       | \$106.00                       |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | per hour (minimum 1 hr)                         | \$152.00                       | \$148.00                       |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | per hour (minimum 1 hr) - Classes 1 and 10      | \$152.00                       | \$148.00                       |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | per hour (minimum 1 hr) - Classes 2 to 9        | \$218.00                       | \$212.00                       |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | per hour                                        | \$143.00                       | \$139.00                       |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | per kilometre                                   | \$1.00                         | \$0.95                         |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | State Government imposed collection fee         | 0.1% of total project cost     | 0.1% of total project cost     |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | State Government imposed collection fee         | 0.2% of total project cost     | 0.2% of total project cost     |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | per hour (minimum 1/2 hour)                     | \$152.00                       | \$148.00                       |
| PLUMBING                                      | Building Works under \$10,000 - All classes | Application for Certificate of Likely Compliance - Notice of Work, Application for Permit - Plumbing Work, assessment and Certificate of Completion for all classes. Also includes additions, alterations and amendments<br><br>Application for Certificate of Likely Compliance - Notice of Work, Application for Permit - Plumbing Work, assessment, and Certificate of Completion for all classes. Also includes additions, alterations and amendments<br><br>Class 10 - Where work associated with a Class 10 development is commercial in nature or consists of civil hydraulic works assessment, plumbing fees will be aligned to the Classes 2 to 9 fee schedule<br><br>Application for Certificate of Likely Compliance - Notice of Work, Application for Permit - Plumbing Work, assessment, and Certificate of Completion for all classes. Also includes additions, alterations and amendments<br><br>Class 1 or Classes 1 and 10<br><br>Multi unit development | per application                                 | \$211.00                       | \$205.00                       |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | per application                                 | \$316.00                       | \$308.00                       |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | per application                                 | \$649.00                       | \$633.00                       |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | per application                                 | \$1,583.00                     | \$1,544.00                     |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 2 units                                         | \$2,913.00                     | \$2,841.00                     |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 3rd and subsequent units / per unit             | \$1,330.00                     | \$1,297.00                     |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | per application                                 | \$264.00                       | \$257.00                       |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 |                                |                                |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 |                                |                                |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 | \$1,320.00                     | \$1,287.00                     |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 | \$2,774.00                     | \$2,706.00                     |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 | \$5,853.00                     | \$5,710.00                     |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 | \$12,877.00                    | \$12,562.00                    |
| Category 2B Plumbing Work - Post Notification |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 | \$152.00                       | \$148.00                       |
|                                               |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 |                                |                                |





# GLENORCHY CITY COUNCIL - SCHEDULE OF FEES AND CHARGES 2018 / 19

## City Services and Infrastructure

All Charges are compliant with GST legislation and rounded to the nearest dollar or 10 cents

| PROGRAM           | Description                                                            | Additional Info                                                                                                                                                                                                                                                                  | Definition                                                                                                                                                                | Amount 2018/19 (including GST)                                                                                                                                              | Amount 2017/18 (including GST)                                                                                                                                              |
|-------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PLANNING SERVICES | Amended Plans                                                          | Difference in Cost of Works = Relevant Fee                                                                                                                                                                                                                                       |                                                                                                                                                                           | Fee as per normal charges, but determined by difference between the original and new value of works.                                                                        | the increase of fee will be the application fee based upon the difference between the original and new value of works.                                                      |
|                   | Staged Plumbing Permits                                                | 1st stage<br>Each subsequent stage                                                                                                                                                                                                                                               |                                                                                                                                                                           | Normal application fees apply based on total project cost<br>\$217.00                                                                                                       | normal application fees apply based on total project cost<br>\$211.00                                                                                                       |
|                   | Automatic Control Device                                               | Approval and registration. Includes Testable Backflow Prevention Devices Permit and registration. Administration of testable backflow prevention devices will be subject to this fee structure whether subject to an existing Special Plumbing Permit or future Plumbing Permit. | assessment and registration of domestic device<br>assessment and registration of a commercial device<br>for each additional device<br>administration and annual licensing | \$125.00<br>\$200.00<br>\$61.00<br>\$109.00                                                                                                                                 | \$121.00<br>\$195.00<br>\$59.00<br>\$106.00                                                                                                                                 |
|                   | Finalising existing Plumbing Permits                                   | Includes inspections and issue of documentation for works (applications) not completed within 2 years.                                                                                                                                                                           | per permit                                                                                                                                                                | \$205.00                                                                                                                                                                    | \$200.00                                                                                                                                                                    |
|                   | Work without a Plumbing Permit                                         | If work NOT undertaken by current owner (signed Statutory Declaration required)                                                                                                                                                                                                  |                                                                                                                                                                           | refer to the above normal application fees for plumbing permits under each classes.<br>double of the above normal application fees for plumbing permits under each classes. | refer to the above normal application fees for plumbing permits under each classes.<br>double of the above normal application fees for plumbing permits under each classes. |
|                   | Development Application Fee                                            | Estimated Development Cost < \$500,000                                                                                                                                                                                                                                           | per \$1000                                                                                                                                                                | \$3.40                                                                                                                                                                      | \$3.30                                                                                                                                                                      |
|                   |                                                                        | Estimated Development Cost > \$500,000                                                                                                                                                                                                                                           | minimum                                                                                                                                                                   | \$241.00                                                                                                                                                                    | \$235.00                                                                                                                                                                    |
|                   |                                                                        | Estimated Development Cost < \$10,000 (Residential Only)                                                                                                                                                                                                                         | base fee PLUS<br>per \$1000 construction cost over \$500,000                                                                                                              | \$1,681.00<br>\$1.30                                                                                                                                                        | \$1,640.00<br>\$1.20                                                                                                                                                        |
|                   | Advertising Fee                                                        | Estimated Development Cost < \$10,000 (Residential Only)                                                                                                                                                                                                                         |                                                                                                                                                                           | \$121.00                                                                                                                                                                    | \$118.00                                                                                                                                                                    |
|                   |                                                                        | Estimated Development Cost < \$10,000 (Residential Only)                                                                                                                                                                                                                         |                                                                                                                                                                           | \$245.30                                                                                                                                                                    | \$238.70                                                                                                                                                                    |
|                   |                                                                        | All other applications                                                                                                                                                                                                                                                           | per application                                                                                                                                                           | \$245.30                                                                                                                                                                    | \$238.70                                                                                                                                                                    |
|                   | Subdivision Fee                                                        | Boundary Adjustments (no new lots created)                                                                                                                                                                                                                                       |                                                                                                                                                                           | \$379.00                                                                                                                                                                    | \$369.00                                                                                                                                                                    |
|                   |                                                                        | New Lots Created                                                                                                                                                                                                                                                                 | flat fee                                                                                                                                                                  | \$405.00                                                                                                                                                                    | \$395.00                                                                                                                                                                    |
|                   |                                                                        |                                                                                                                                                                                                                                                                                  | per lot                                                                                                                                                                   | \$38.00                                                                                                                                                                     | \$37.00                                                                                                                                                                     |
|                   | Engineering Assessment Fees                                            |                                                                                                                                                                                                                                                                                  | minimum                                                                                                                                                                   | \$331.10                                                                                                                                                                    | \$322.30                                                                                                                                                                    |
|                   |                                                                        |                                                                                                                                                                                                                                                                                  | additional inspections                                                                                                                                                    | \$92.40                                                                                                                                                                     | \$89.10                                                                                                                                                                     |
|                   | Road Opening Permits (crossovers)                                      | Maintenance - single dwelling                                                                                                                                                                                                                                                    | Maintenance- single dwelling                                                                                                                                              |                                                                                                                                                                             |                                                                                                                                                                             |
|                   |                                                                        | Residential units or small commercial development                                                                                                                                                                                                                                | less than 1 week of works                                                                                                                                                 | \$167.00                                                                                                                                                                    | \$162.00                                                                                                                                                                    |
|                   |                                                                        | Large commercial development                                                                                                                                                                                                                                                     | more than 1 week of works                                                                                                                                                 | \$482.00                                                                                                                                                                    | \$470.00                                                                                                                                                                    |
|                   | Stormwater Connection Fee                                              | Quote on extent of work                                                                                                                                                                                                                                                          |                                                                                                                                                                           | quote                                                                                                                                                                       | quote                                                                                                                                                                       |
|                   | Planning Scheme Amendment                                              | Assessment Fee                                                                                                                                                                                                                                                                   |                                                                                                                                                                           | \$804.00                                                                                                                                                                    | \$784.00                                                                                                                                                                    |
|                   |                                                                        | Amendment Initiated                                                                                                                                                                                                                                                              |                                                                                                                                                                           | \$2,352.00                                                                                                                                                                  | \$2,294.00                                                                                                                                                                  |
|                   | Section 43A Combined Planning Permit Application and Amendment Request |                                                                                                                                                                                                                                                                                  |                                                                                                                                                                           | planning permit application fee PLUS planning scheme amendment fee                                                                                                          | planning permit application fee PLUS planning scheme amendment fee                                                                                                          |
|                   | Section 56 Amendment or Section 43K Amendment to Planning Permit       | Residential Applications < \$10,000                                                                                                                                                                                                                                              |                                                                                                                                                                           | \$62.00                                                                                                                                                                     | \$60.00                                                                                                                                                                     |
|                   |                                                                        | Original Application                                                                                                                                                                                                                                                             | permitted                                                                                                                                                                 | \$167.00                                                                                                                                                                    | \$162.00                                                                                                                                                                    |



GLENORCHY CITY COUNCIL - SCHEDULE OF FEES AND CHARGES 2018 / 19

City Services and Infrastructure

All Charges are compliant with GST legislation and rounded to the nearest dollar or 10 cents

| PROGRAM           | Description                                                                                                | Additional Info                                                                                                                      | Definition                                          | Amount 2018/19 (including GST)         | Amount 2017/18 (including GST)         |
|-------------------|------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|----------------------------------------|----------------------------------------|
|                   | Petition to amend a sealed plan                                                                            |                                                                                                                                      | discretionary                                       | \$212.00                               | \$206.50                               |
|                   |                                                                                                            | PLUS if Hearing Required                                                                                                             |                                                     | \$480.00                               | \$468.00                               |
|                   |                                                                                                            |                                                                                                                                      |                                                     | \$1,499.00                             | \$1,461.60                             |
|                   | Adhesion Order or Discharge of Adhesion Order                                                              |                                                                                                                                      |                                                     | \$301.00                               | \$293.00                               |
|                   | Part Five Agreements                                                                                       | Regardless of whether or not the Part 5 Agreement is required as a condition of approval                                             | standard see                                        | \$301.00                               | \$293.00                               |
|                   |                                                                                                            | Non-standard Part 5 Agreements requiring legal drafting or perusal by Council's Solicitors will be invoiced for full cost of advice. |                                                     | \$300 plus value                       | \$293.00 plus costs                    |
|                   | Extension of time on existing permit (Section 53(5A) application)                                          |                                                                                                                                      |                                                     | \$151.00                               | \$146.50                               |
|                   | Tasmanian Heritage Application Only                                                                        |                                                                                                                                      |                                                     | \$220.00                               | \$214.00                               |
|                   | Approval in principle of staged development schemes                                                        |                                                                                                                                      |                                                     | \$378.00                               | \$368.00                               |
|                   | Subdivision Asset Data Collection                                                                          | Number of Blocks: 1 to 5                                                                                                             | per block                                           | \$257.00                               | \$250.00                               |
|                   |                                                                                                            | Number of Blocks: 6 to 20                                                                                                            | per block                                           | \$219.00                               | \$213.20                               |
|                   |                                                                                                            | Number of Blocks: 20 plus                                                                                                            | per block                                           | \$195.00                               | \$190.00                               |
|                   | Cast in lieu of public open space                                                                          | See Part 3, Division 8 of the Local Government (Building and Miscellaneous Provisions) Act 1993                                      |                                                     | 5% of the unimproved value of the land | 5% of the unimproved value of the land |
|                   | Cast in lieu of car parking                                                                                |                                                                                                                                      | per space                                           | \$18,210.30                            | \$17,766.10                            |
| ASSETS            | Printing of electronically lodged applications                                                             | See Photocopying charges (Information Management)                                                                                    |                                                     |                                        |                                        |
|                   | Service Location                                                                                           | One off                                                                                                                              | per each (100m), 1 man and vehicle for 2 hours each | \$192.50                               | \$187.00                               |
|                   | Investigate seepage complaints and refer to Southern Water where issue is related to water or sewer assets |                                                                                                                                      |                                                     | \$321.20                               | \$312.40                               |
| ANFILL OPERATIONS | Light Vehicles (less than 3 tonne G.V.M.)                                                                  | Boot load (up to a maximum of 0.25m <sup>3</sup> )                                                                                   |                                                     | \$10.00                                | \$10.00                                |
|                   |                                                                                                            | Green waste boot load                                                                                                                |                                                     | \$10.00                                | \$10.00                                |
|                   |                                                                                                            | Load less than 1 cubic metre (other than boot load)                                                                                  |                                                     | \$20.00                                | \$17.00                                |
|                   |                                                                                                            | Green waste load less than 1 cubic metre                                                                                             |                                                     | \$20.00                                | \$17.00                                |
|                   |                                                                                                            | Load between 1 and 2 cubic metres                                                                                                    |                                                     | \$30.00                                | \$23.00                                |
|                   |                                                                                                            | Green waste load between 1 and 2 cubic metres                                                                                        |                                                     | \$30.00                                | \$23.00                                |
|                   |                                                                                                            | Load between 2 and 3 cubic metres                                                                                                    |                                                     | \$40.00                                | \$35.00                                |
|                   |                                                                                                            | Green waste load between 2 and 3 cubic metres                                                                                        |                                                     | \$40.00                                | \$35.00                                |
|                   |                                                                                                            | Load greater than 3 cubic metres                                                                                                     |                                                     | \$50.00                                | \$40.00                                |
|                   |                                                                                                            | Green waste load greater than 3 cubic metres                                                                                         |                                                     | \$50.00                                | \$40.00                                |
|                   |                                                                                                            | Clean fill (conditions apply*)                                                                                                       |                                                     | \$10.00                                | \$5.00                                 |
|                   |                                                                                                            | Free clean fill (conditions apply* - minimum 100 tonnes)                                                                             |                                                     | \$0.00                                 | \$0.00                                 |
|                   |                                                                                                            | Controlled Waste Asbestos boot load                                                                                                  |                                                     | \$50.00                                | \$50.00                                |
|                   |                                                                                                            | Controlled Waste Asbestos load up to 2 cubic metres                                                                                  |                                                     | \$100.00                               | \$100.00                               |
|                   |                                                                                                            | Whole car bodies                                                                                                                     | each                                                | \$60.00                                | \$60.00                                |
|                   |                                                                                                            | Half car bodies                                                                                                                      | each                                                | \$30.00                                | \$30.00                                |
|                   | Light Vehicles with or without trailers – charge per load                                                  |                                                                                                                                      |                                                     |                                        |                                        |
|                   | (Minimum Weighbridge charge \$10.00)                                                                       |                                                                                                                                      |                                                     |                                        |                                        |



GLENORCHY CITY COUNCIL - SCHEDULE OF FEES AND CHARGES 2018 / 19

City Services and Infrastructure

All Charges are compliant with GST legislation and rounded to the nearest dollar or 10 cents

| PROGRAM | Description                     | Additional Info                                                                                      | Definition                                                                      | Amount 2018/19 (including GST) | Amount 2017/18 (including GST) |
|---------|---------------------------------|------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|--------------------------------|--------------------------------|
|         |                                 | Passenger tyres                                                                                      | each                                                                            | \$6.00                         | \$5.00                         |
|         |                                 | 4WD and light truck tyres                                                                            | each                                                                            | \$10.00                        | \$10.00                        |
|         |                                 | Truck tyres                                                                                          | each                                                                            | \$20.00                        | \$20.00                        |
|         |                                 | Dead animals                                                                                         | each                                                                            | \$15.00                        | \$15.00                        |
|         |                                 | Domestic and commercial general waste                                                                | per tonne                                                                       | \$90.00                        | \$80.00                        |
|         |                                 | Domestic and commercial green waste                                                                  | per tonne                                                                       | \$75.00                        | \$70.00                        |
|         |                                 | Clean fill (conditions apply*)                                                                       | per tonne                                                                       | \$10.00                        | \$5.00                         |
|         |                                 | Sawdust                                                                                              |                                                                                 | \$0.00                         | \$0.00                         |
|         |                                 | Brick / concrete / rubble (conditions apply #)                                                       | per tonne                                                                       | \$60.00                        | \$50.00                        |
|         |                                 | Mixed inert (concrete, clean fill, timber)                                                           | per tonne                                                                       | \$75.00                        | \$70.00                        |
|         |                                 | Controlled Waste (EPA approved) and Special Burial Waste - special handling charge (per transaction) | per load                                                                        | \$150.00                       | \$125.00                       |
|         |                                 | Controlled Waste (EPA approved) and Special Burial Waste                                             | first tonne or part thereof and each tonne thereafter (pro-rata for part tonne) | \$180.00                       | \$160.00                       |
|         |                                 | Trucks GVM > 3 tonne to 7 tonne                                                                      |                                                                                 | \$63.00                        | \$63.00                        |
|         |                                 | Trucks GVM > 7 tonne to 12 tonne                                                                     |                                                                                 | \$149.00                       | \$149.00                       |
|         |                                 | Trucks GVM >12 tonne Single Axle                                                                     |                                                                                 | \$232.00                       | \$232.00                       |
|         |                                 | Trucks GVM >12 tonne Dual Axle                                                                       |                                                                                 | \$295.00                       | \$295.00                       |
|         |                                 | Dual axle trailers (behind trucks)                                                                   |                                                                                 | \$295.00                       | \$295.00                       |
|         |                                 | Skip/Bin up to 4m3                                                                                   |                                                                                 | \$83.00                        | \$83.00                        |
|         |                                 | Skip/Bin > 4m3 to 8m3                                                                                |                                                                                 | \$170.00                       | \$170.00                       |
|         |                                 | Skip/Bin > 8m3 to 12m3                                                                               |                                                                                 | \$254.00                       | \$254.00                       |
|         |                                 | Skip/Bin > 12m3 to 15m3                                                                              |                                                                                 | \$316.00                       | \$316.00                       |
|         |                                 | Skip/Bin > 15m3 to 20m3                                                                              |                                                                                 | \$422.00                       | \$422.00                       |
|         |                                 | Skip/Bin > 20m3 to 25m3                                                                              |                                                                                 | \$528.00                       | \$528.00                       |
|         |                                 | Skip/Bin > 25m3 to 30m3                                                                              |                                                                                 | \$633.00                       | \$633.00                       |
|         |                                 | Skip/Bin > 30m3                                                                                      |                                                                                 | \$845.00                       | \$845.00                       |
|         |                                 | Compactors < 7m3                                                                                     |                                                                                 | \$233.00                       | \$233.00                       |
|         |                                 | Compactors > 7m3 to 15m3                                                                             |                                                                                 | \$485.00                       | \$485.00                       |
|         |                                 | Compactors < 15m3 half full                                                                          |                                                                                 | \$338.00                       | \$338.00                       |
|         |                                 | Compactors > 15m3 full                                                                               |                                                                                 | \$761.00                       | \$761.00                       |
|         |                                 | Compactors > 15m3 half full                                                                          |                                                                                 | \$507.00                       | \$507.00                       |
|         | Controlled Waste (EPA approved) | Each cubic metre or any part thereof and each cubic metre thereafter                                 |                                                                                 | \$151.00                       | \$151.00                       |
|         |                                 | Plus special handling charge                                                                         |                                                                                 | \$125.00                       | \$110.00                       |
|         | Special Burial                  | Each cubic metre or any part thereof and each cubic metre thereafter                                 |                                                                                 | \$151.00                       | \$151.00                       |



**GLENORCHY CITY COUNCIL - SCHEDULE OF FEES AND CHARGES 2018 / 19**

**City Services and Infrastructure**

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| PROGRAM      | Description          | Additional Info                      | Definition             | Amount 2018/19 (including GST) | Amount 2017/18 (including GST) |
|--------------|----------------------|--------------------------------------|------------------------|--------------------------------|--------------------------------|
|              | Crushed Concrete     | Plus special handling charge         |                        | \$125.00                       | \$110.00                       |
|              |                      | Less than 20mm size                  |                        | \$12.00                        | \$12.00                        |
|              |                      | Between 20mm and less than 40mm size |                        | \$11.00                        | \$11.00                        |
|              |                      | Between 40mm and less than 60mm size |                        | \$10.00                        | \$10.00                        |
| Works Centre | Road Opening Permits | Long Term                            | weekly permits         | \$340.00                       | \$340.00                       |
|              |                      | Short Term                           |                        | \$154.00                       | \$154.00                       |
|              |                      |                                      | per service connection |                                |                                |





**GLENORCHY CITY COUNCIL - SCHEDULE OF FEES AND CHARGES 2018 / 19**

**Corporate Governance**

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| PROGRAM                     | Description                                                              | Additional Info                          | Definition                  | Amount 2018/19 (including GST) | Amount 2017/18 (including GST) |
|-----------------------------|--------------------------------------------------------------------------|------------------------------------------|-----------------------------|--------------------------------|--------------------------------|
| LICENCES                    | Right to Information Act (Set by legislation)                            |                                          | per square metre            | \$39.98                        | \$39.00                        |
|                             | A-Frame Boards (signage)                                                 |                                          |                             | \$26.85                        | \$26.00                        |
|                             | Miscellaneous Applications                                               |                                          |                             | \$36.90                        | \$36.00                        |
|                             | Lease Preparation                                                        | Charitable / Community organisations     |                             | \$63.55                        | \$62.00                        |
|                             |                                                                          | Other organisations                      |                             | \$126.08                       | \$123.00                       |
|                             | Licence Preparation                                                      | Charitable / Community organisations     |                             | \$53.30                        | \$52.00                        |
|                             |                                                                          | Other organisations                      |                             | \$105.58                       | \$103.00                       |
|                             | Permit Preparation                                                       | Charitable / Community organisations     |                             | \$31.78                        | \$31.00                        |
|                             |                                                                          | Other organisations                      |                             | \$84.05                        | \$82.00                        |
|                             | Abbotsfield Park                                                         |                                          | per hour                    | \$30.70                        | \$30.00                        |
| RESERVES - CASUAL HIRE ONLY | Junior casual hire half of stated rate)                                  |                                          |                             |                                |                                |
|                             | Cadbury's 1 and 2 Ground                                                 |                                          | per hour                    | \$30.70                        | \$30.00                        |
|                             | Eady Street Reserve - No 1 Ground                                        |                                          | per hour                    | \$35.90                        | \$35.00                        |
|                             | Eady Street Reserve - No 2 Ground                                        |                                          | per hour                    | \$30.70                        | \$30.00                        |
|                             | KGV                                                                      |                                          | per hour                    | \$56.40                        | \$55.00                        |
|                             | Prince of Wales Bay - No 1, 2 and 3 Ground                               |                                          | per hour                    | \$30.70                        | \$30.00                        |
|                             | Shoobridge Park                                                          |                                          | per hour                    | \$30.70                        | \$30.00                        |
|                             | North Chigwell Oval                                                      |                                          | per hour                    | \$30.70                        | \$30.00                        |
|                             | Collinsvale Oval                                                         |                                          | per hour                    | \$30.70                        | \$30.00                        |
|                             | Cadbury Tennis courts                                                    |                                          | per hour                    | \$5.10                         | \$5.00                         |
|                             |                                                                          |                                          | plus refundable key deposit | \$62.00                        | \$62.00                        |
|                             | Montrose Tennis Courts                                                   | Daylight hours                           | per hour                    | \$5.10                         | \$5.00                         |
|                             |                                                                          | All other hours                          | per hour                    | \$9.20                         | \$9.00                         |
|                             | Bootcamp / PT / Fitness Activities                                       | Reserves                                 | per hour                    | \$11.30                        | \$11.00                        |
|                             | Berrisdale Centre, Chigwell Barrn, Claremont Hall and Tolosa Street Hall | < 5 hours                                | per hour                    | \$23.60                        | \$23.00                        |
|                             |                                                                          | All day functions                        | per booking over five hours | \$287.00                       | \$280.00                       |
|                             |                                                                          | Volunteer and Charitable events          | per booking                 | \$153.70                       | \$150.00                       |
|                             |                                                                          | Cleaning charge (if left unsatisfactory) | non refundable              | \$102.50                       | \$100.00                       |
|                             |                                                                          |                                          | plus refundable bond        | \$500.00                       | \$500.00                       |
|                             |                                                                          |                                          | plus refundable key deposit | \$62.00                        | \$62.00                        |
| ALL HIRE                    |                                                                          | < 5 hours                                | per hour                    | \$30.70                        | \$30.00                        |
|                             | Moonah Community Centre                                                  | All day functions                        | per booking                 | \$358.70                       | \$350.00                       |
|                             |                                                                          | Volunteer and Charitable events          | per booking over four hours | \$153.70                       | \$150.00                       |
|                             |                                                                          | Cleaning charge (if left unsatisfactory) | non refundable              | \$102.50                       | \$100.00                       |
|                             |                                                                          |                                          |                             |                                |                                |
|                             |                                                                          |                                          |                             |                                |                                |
|                             |                                                                          |                                          |                             |                                |                                |
|                             |                                                                          |                                          |                             |                                |                                |
|                             |                                                                          |                                          |                             |                                |                                |
|                             |                                                                          |                                          |                             |                                |                                |



**GLENORCHY CITY COUNCIL - SCHEDULE OF FEES AND CHARGES 2018 / 19**  
**Corporate Governance**

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| PROGRAM | Description                                                 | Additional Info                                             | Definition                     | Amount 2018/19 (including GST) | Amount 2017/18 (including GST) |
|---------|-------------------------------------------------------------|-------------------------------------------------------------|--------------------------------|--------------------------------|--------------------------------|
|         |                                                             |                                                             |                                |                                |                                |
|         | Collinsvale Hall                                            | < 5 hours                                                   | plus refundable bond           | \$500.00                       | \$500.00                       |
|         |                                                             |                                                             | plus refundable key deposit    | \$62.00                        | \$62.00                        |
|         |                                                             |                                                             | per hour                       | \$15.40                        | \$15.00                        |
|         |                                                             |                                                             | per booking                    | \$153.70                       | \$150.00                       |
|         |                                                             |                                                             | per hour                       | \$8.20                         | \$8.00                         |
|         |                                                             |                                                             | per hour                       | \$0.00                         | \$0.00                         |
|         |                                                             |                                                             | per function                   | \$0.00                         | \$0.00                         |
|         |                                                             |                                                             | non refundable                 | \$102.50                       | \$100.00                       |
|         |                                                             |                                                             | plus refundable bond           | \$500.00                       | \$500.00                       |
|         |                                                             |                                                             | plus refundable key deposit    | \$62.00                        | \$62.00                        |
|         |                                                             |                                                             | per hour (Commercial)          | \$46.10                        | \$45.00                        |
|         |                                                             |                                                             | per hour (Not for Profit)      | \$0.00                         | \$0.00                         |
|         | Creswell Beakley Function Room (KGV upstairs function room) | < 5 hours                                                   | Full day hire (Commercial)     | \$369.00                       | \$360.00                       |
|         |                                                             |                                                             | Full day hire (Not for Profit) | \$225.50                       | \$220.00                       |
|         |                                                             |                                                             | non refundable                 | \$102.50                       | \$100.00                       |
|         |                                                             |                                                             | plus refundable bond           | \$500.00                       | \$500.00                       |
|         |                                                             |                                                             | plus refundable key deposit    | \$62.00                        | \$62.00                        |
|         |                                                             |                                                             | 50% of booking fee             |                                | 50% of booking fee             |
|         | All Halls (including Moonah Community Centre)               | Cancellation fee (if cancellation within 48 hrs of booking) | full fee                       |                                |                                |
|         |                                                             |                                                             | disabled parking permit        | \$34.00                        | \$32.00                        |
|         |                                                             |                                                             | standard fee                   | \$87.00                        | \$85.00                        |
|         |                                                             |                                                             | overdue fee                    | \$123.00                       | \$120.00                       |
|         |                                                             |                                                             | standard fee                   | \$41.00                        | \$40.00                        |
|         |                                                             |                                                             | overdue fee                    | \$92.00                        | \$90.00                        |
|         |                                                             |                                                             | standard fee                   | \$81.50                        | \$80.00                        |
|         |                                                             |                                                             | overdue fee                    | \$86.00                        | \$84.00                        |
|         |                                                             |                                                             | standard fee                   | \$29.00                        | \$28.00                        |
|         |                                                             |                                                             | overdue fee                    | \$64.50                        | \$63.00                        |
|         |                                                             |                                                             | full fee                       | \$87.00                        | \$80.00                        |
|         |                                                             |                                                             | overdue fee                    | \$123.00                       | \$117.00                       |
|         | Dog Registration Fees                                       | Non-Desexed                                                 | full fee                       |                                |                                |
|         |                                                             |                                                             | disabled parking permit        | \$34.00                        | \$32.00                        |
|         |                                                             |                                                             | standard fee                   | \$87.00                        | \$85.00                        |
|         |                                                             |                                                             | overdue fee                    | \$123.00                       | \$120.00                       |
|         | Council meeting April 2017                                  | Desexed                                                     | standard fee                   | \$41.00                        | \$40.00                        |
|         |                                                             |                                                             | overdue fee                    | \$92.00                        | \$90.00                        |
|         |                                                             |                                                             | standard fee                   | \$81.50                        | \$80.00                        |
|         |                                                             |                                                             | overdue fee                    | \$86.00                        | \$84.00                        |
|         |                                                             |                                                             | standard fee                   | \$29.00                        | \$28.00                        |
|         |                                                             |                                                             | overdue fee                    | \$64.50                        | \$63.00                        |
|         |                                                             |                                                             | full fee                       | \$87.00                        | \$80.00                        |
|         |                                                             |                                                             | overdue fee                    | \$123.00                       | \$117.00                       |
|         |                                                             |                                                             | full fee                       |                                |                                |
|         |                                                             |                                                             | overdue fee                    |                                |                                |
|         |                                                             |                                                             | application fee                | \$95.00                        | \$92.50                        |
|         |                                                             |                                                             |                                |                                |                                |



GLENORCHY CITY COUNCIL - SCHEDULE OF FEES AND CHARGES 2018 / 19

Corporate Governance

All Charges are compliant with GST legislation and rounded to the nearest dollar or 10 cents

| PROGRAM | Description                                   | Additional Info     | Definition            | Amount 2018/19 (including GST) | Amount 2017/18 (including GST) |
|---------|-----------------------------------------------|---------------------|-----------------------|--------------------------------|--------------------------------|
|         | Greyhound Kennel Licence                      |                     | renewal fee           | \$59.00                        | \$57.50                        |
|         |                                               |                     | up to 5 dogs          | \$326.00                       | \$318.00                       |
|         |                                               |                     | more than 5 dogs      | \$473.50                       | \$462.00                       |
|         | Dog Impound Reclaim                           |                     |                       | \$75.00                        | \$70.00                        |
|         | Dog Impound Return Home Fee (new DMP 2017)    | return dog home fee |                       | \$30.00                        |                                |
|         | Dog Waste Bags                                |                     | per pack              | \$3.30                         | \$3.00                         |
|         |                                               |                     | per roll              | \$13.20                        | \$11.00                        |
|         |                                               |                     | per week              | \$34.10                        | \$33.00                        |
|         | Dogs Citronella Collars (antibarking collars) | Hire                |                       |                                |                                |
|         |                                               |                     | Purchase              | \$121.00                       | \$115.50                       |
|         |                                               |                     | Refill cans           | \$18.70                        | \$18.20                        |
|         | Stable license                                |                     | Batteries             | \$6.60                         | \$6.10                         |
|         |                                               |                     | renewal fee           | \$102.50                       | \$100.00                       |
|         |                                               |                     |                       | cost recovery                  | cost recovery                  |
|         | Animal Impounding (excluding dogs)            | Advertising         |                       | cost recovery                  | cost recovery                  |
|         |                                               |                     | Boarding              |                                | cost recovery                  |
|         | Dangerous Dog Sign                            |                     |                       | \$40.70                        | \$33.00                        |
|         | Dangerous Dog Collar                          |                     | all sizes             | \$35.20                        | \$38.50                        |
|         | Dog Tag Replacement Fee                       |                     |                       | \$5.00                         | \$5.00                         |
|         | Formal Notice of Dog Complaints               |                     | refundable upon proof | \$30.00                        | \$30.00                        |



## Sponsorship Policy

| Title                           | Sponsorship                                                                         |
|---------------------------------|-------------------------------------------------------------------------------------|
| <b>Council Resolution</b>       | Item 10 (20 March 2017) as per Council Minutes                                      |
| <b>Responsible Directorate</b>  | Community, Economic Development and Business                                        |
| <b>Due for Review</b>           | Two (2) years from Council Resolution Date                                          |
| <b>Strategic Plan Reference</b> | 4.1 Govern in an open and responsible manner in the best interests of the community |
| <b>ECM</b>                      | Council Policy                                                                      |

## PURPOSE

This policy provides direction as to the processes to be followed by Council prior to entering any binding sponsorship arrangements, (either as a recipient or provider), and as to the principles that determine whether any proposed sponsorship arrangements are appropriate.

## SCOPE

This policy applies to:

- Council as the proposed sponsor of another organisation through the association with the sponsored initiative, project or event (including naming rights on Council property), and
- Council as the sponsored organisation when it seeks financial or other support from another organisation, and provides a benefit in return.

It does **not** apply to the following circumstances:

- grants or direct funding, which are monies or goods provided to a recipient through a formally recognised program for a specified purpose
- endorsements, donations, philanthropic gestures, bequests or gifts, which impose no obligations on the receiver and offer little or no return to the donor
- purchasing or selling goods or services for value, including advertising space, editorial comment or advertorials, or
- the provision of funding to enable staff to attend training courses, personal development opportunities or other such activities (which is not considered to be sponsorship).

## STATUTORY REQUIREMENTS

Whilst the *Local Government Act 1993* is silent with respect to Council's sponsorship activities, it is considered good governance and prudent to monitor and report on the same.

|                                           |                                                                    |
|-------------------------------------------|--------------------------------------------------------------------|
| <b>Acts</b>                               | <ul style="list-style-type: none"> <li>• Not Applicable</li> </ul> |
| <b>Regulations</b>                        | <ul style="list-style-type: none"> <li>• Not Applicable</li> </ul> |
| <b>Australian/International Standards</b> | <ul style="list-style-type: none"> <li>• Not Applicable</li> </ul> |
| <b>Guidelines</b>                         | <ul style="list-style-type: none"> <li>• Not Applicable</li> </ul> |

## DEFINITIONS

|                    |                                                                                                                                                                                                                                                                                                                                                        |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>sponsorship</b> | <ul style="list-style-type: none"> <li>• vouching for or endorsing a person or product<sup>1</sup></li> <li>• the right to associate the sponsor's name, products or services with the sponsored organisation's service, product or activity, in return for negotiated and specific benefits such as cash or in-kind support or promotional</li> </ul> |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

<sup>1</sup> *Butterworths Concise Australian Legal Dictionary*





## Sponsorship Policy

|                             |                                                                                                                                                                      |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                             | opportunities. It involves a negotiated exchange and results in tangible, material and mutual compensation for the principal parties to the arrangement <sup>2</sup> |
| <b>incoming sponsorship</b> | when Council receives sponsorship from another party for an initiative                                                                                               |
| <b>outgoing sponsorship</b> | when Council provides sponsorship to another party for an initiative                                                                                                 |
| <b>naming right</b>         | the exclusive right for an organisation to name/brand a venue, event or program and for the name/brand to be reflected on formal signage and communication           |

### COUNCIL SPONSORSHIP PRINCIPLES

Council will assess incoming and outgoing sponsorship proposals taking into account eight (8) guiding principles:

1. Alignment with Council Priorities
2. Transparency
3. Value for Money
4. Ethical Standards and Fair Dealing
5. Appropriate Association
6. Appropriate Sponsorship Benefits
7. Appropriate Authorisation
8. Due Probity

#### ALIGNMENT WITH COUNCIL PRIORITIES

Sponsorship proposals must be assessed against, and align with, Council's strategic and key operational priorities. In addition, consideration should be given to the initiative's ability to:

- enhance Council's corporate identity and reputation
- observe good social, economic and environmental practice and encourage community engagement
- promote Council's initiatives to relevant target audiences, and
- build and enhance existing relationships at the local and national level.

#### TRANSPARENCY

Due consideration must be given to principles of efficiency, effectiveness, ethics and economics when Council engages in sponsorship arrangements.

#### VALUE FOR MONEY

Council will apply a business approach to sponsorship activities in order to receive value for money. 'Value for money' should not be interpreted as merely the highest price when receiving sponsorship or the lowest price when providing sponsorship.

#### ETHICAL STANDARDS AND FAIR DEALING

A high standard of ethical behaviour and fair dealing must be demonstrated when brokering and engaging in sponsorship arrangements, including:

- providing objective advice on the value of the sponsorship initiative
- disclosing and resolving conflicts of interest between private interests and public duties
- disclosing and resolving conflicts of interest with a sponsor or organisation that is, or is likely to be, subject to regulation or inspection, during the term of the sponsorship agreement
- ensuring the initiative can be terminated if occasions arise where sponsorship and Council regulatory interests conflict
- ensuring the integrity of Council is not compromised, and
- maintaining high standards of confidentiality, privacy and accountability.

<sup>2</sup> Queensland Government Sponsorship Policy (October 2015)



### *APPROPRIATE ASSOCIATION*

Activities and associations with which Council is considering entering into sponsorship arrangements **must** be appropriate and not seen to diminish the reputation Council. When considering entering into a sponsorship arrangement, the organisation's financial position, reputation in the community, involvement they will have in the initiative and the extent to which the organisation's activities support Council's priorities must be taken into account.

The motivations of organisations for entering into sponsorship agreements **must** be known before any sponsorship agreement is executed. Motives that may give rise to an inappropriate association include (but are not limited to) an apparent intention to influence Council in any of its day-to-day dealings.

Any sponsorship must also **not** compromise the reputation, probity or impinge on the ability of Council to fulfil its statutory functions. Any potential or actual conflicts of interest must be identified in the initial assessment process and addressed accordingly.

Council must **not** sponsor or offer for sponsorship:

- corporate stationery, forms, annual reports or similar materials
- web home or content pages, except for web pages specifically devoted to a sponsored project or event
- corporate uniforms, except for specific event promotional clothing, and/or
- external corporate signage on buildings.

### *APPROPRIATE SPONSORSHIP BENEFITS AND ACKNOWLEDGEMENT*

Appropriate sponsorship benefits should be negotiated in advance and documented in a sponsorship agreement to ensure the sponsorship delivers value for money to Council.

Council must ensure that the sponsored organisation provides public acknowledgement of its support as appropriate.

### *APPROPRIATE AUTHORISATION*

Sponsorship arrangements above the value of \$5,000 per sponsorship request are to be reported to Council for determination. Sponsorship arrangements for \$5,000 or less per sponsorship request may be determined by the General Manager under delegated authority.

### *DUE PROBITY*

Council will ensure that all associations with external organisations created through sponsorship arrangements are appropriate, and that necessary safeguards are taken to protect the Council's reputation.

Council must ensure that sponsorship arrangements are entered into only with organisations where the risk of damage to the reputation of Council as a whole is low. Council should carry out reasonable background checks on potential sponsorship associates to ensure that their full range of business interests and activities, and any potential risks are identified.

Sponsorship agreements should specify that Council sponsorship is not a general endorsement of the organisation or its products by Council, and that the arrangement must not be promoted or publicised as such. Council will ensure that sponsorship agreements provide for termination of the arrangement, should the association cease to be appropriate.



## NAMING RIGHTS ON COUNCIL PROPERTY

Applications for naming rights on Council property will be considered under the following conditions:

- naming rights are limited to sports grounds, pavilions or public buildings only or a specific area/portion within a reserve, but not the entire reserve
- the term of the naming agreement is limited to the term of the club's licence, lease or agreement over the community venue
- in the case where naming rights are proposed and accepted, the naming convention would be '(VENUE) PROUDLY SPONSORED BY (SPONSORS NAME)' or '(VENUE) SPONSORED BY (SPONSORS NAME)'
- the proposed name of the venue is not in any way offensive or discriminatory, and
- the community venue ground is only referred to the 'sponsored name' in club, association, competition or league promotions and marketing.

Community venue naming rights remain vested with the Council as venue owner and manager.

Council names for the 'sponsored' property will prevail in public documents, e.g., Council reports, engineering / road plans, directories, web-sites etc.

A copy of the proposed naming rights sponsorship agreement is to be submitted as part of the approval process. Council will detail in writing the scope of the agreement with organisations seeking naming rights sponsorship.

Upon approval, the organisation/club will be permitted to install a single information sign that complies with the current Council planning scheme.

## REGISTER FOR SPONSORSHIP AND REPORTING REQUIREMENTS

Council will maintain a register for sponsorship and records details of that sponsorship arrangement including (but not limited to):

- date of receipt of sponsorship request
- entity sponsored
- approved by (Council/General Manager)
- details of what sponsorship arrangement was for
- benefit for Council, and
- previous successful sponsorship bids by entity.

Council will be notified on an annual basis as to the approved sponsorship arrangements for the previous twelve months. Council will also report as appropriate all successful sponsorship arrangements for the relevant financial year in the Annual Report.

## BACKGROUND

New policy

# Tolosa Park Dam Redevelopment Community Feedback Report





## Introduction

In 2014 Council signed an MOU with TasWater as part of a project to decommission the Tolosa Park Dam. This is a multi-million dollar project that involves the construction of water storage tanks on Tolosa Street as well as removing the reservoir in Tolosa Park. The objectives of this project are to ensure the supply of clean water and eliminate the risk to the community of Glenorchy from a dam failure.

As part of the decommissioning of the dam TasWater is committed to returning the reservoir area to open space.

Glenorchy City Council is working together with TasWater and the community to develop a vision for what a remediated area might look like and how we get there.

## Journey so far

The plan for the remediation is to reshape the site, apply topsoil and grass the area, creating a blank canvas on which Council and the community can build a new park over time.

In March/April 2018 Council undertook a community survey to gauge the views and hear what issues were of most importance and what the community would like to see on this blank canvas. The aim of this engagement was to identify community priorities to assist Council and TasWater in shaping the landscape.

These issues are summarised in this report together with a series of recommendations.

## Community Engagement

A survey was conducted (online and hardcopy) between 19 March to 20 April. Respondents were asked the following questions:

- What features/activity spaces would you like to see as part of the redevelopment?
- Do you have any other ideas/comments about the redevelopment?
- How often do you visit Tolosa Park?
- How do you normally visit the Park?
- What is your age group?
- What Local Government Area do you live in?

The information was distributed via the following:

- 431 Glenorchy Matters Community Panel members
- 128 nearby residents via post
- The following stakeholders asking them to share in newsletters or within their networks:
  - Denison MPs
  - All schools in Glenorchy municipality
  - All childcare centres in Glenorchy municipality
  - Various community/sporting groups

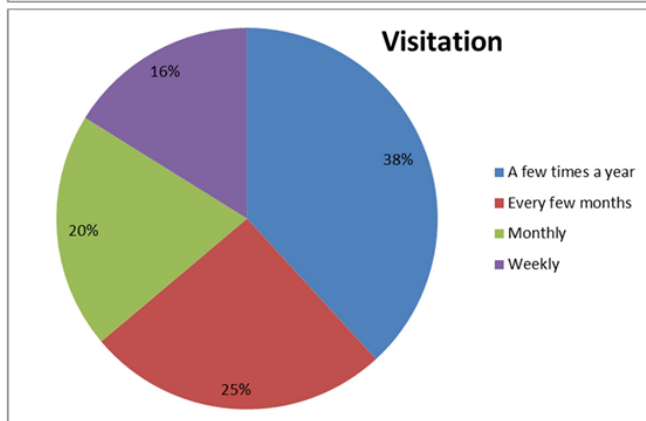
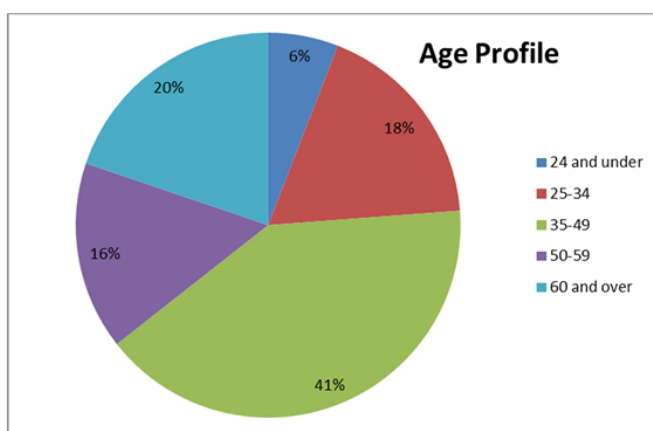


- All Aldermen and GCC staff
- Glenorchy Action Interagency Network
- Youth Action Network Group
- Glenorchy Linkages

Information was placed on the GCC website, in the Glenorchy Gazette and in the GCC foyer.

747 surveys were completed. This is a fantastic return indicating the importance that the community places on Tolosa Park and the provision of open space.

75% of the respondents were from Glenorchy. The following charts show some details about those who undertook the survey.



#### Summary of issues

|                                  |                                  |
|----------------------------------|----------------------------------|
| Shade Areas                      | Access                           |
| Children's Play Facilities       | Dog Walking and Facilities       |
| Family Friendly                  | Skate Facilities                 |
| Water Features and Activity      | Affordability and Sustainability |
| Cycling, MTB, and BMX Facilities | Tolosa Park Masterplan           |



### Shade Areas

Shade was highlighted as the highest priority for people as part of any decommissioning of the Tolosa Reservoir. Providing protection from the sun and finding the balance between open spaces and trees that connect the area with the adjoining bushland. Council has already commenced some tree plantings around the skate park and the request for shade emphasises the need to consider more shading across Tolosa Park, the rehabilitated reservoir area and more generally across all Council's open space.

69% of survey respondents ranked shade areas as a high priority.



### Comments:

*"Shaded areas near and/or play equipment - Australia has some of the highest UV ratings in the world."*

*"Open flat space for groups, with sheltered tables and seating surrounding."*

*"The skate/bike area is a great space, but some shade for observers would be beneficial."*

### Recommendations

- Shade be incorporated into any future plan for Tolosa Park
- Council considers planting additional trees and shade structures in and around Tolosa Park and as part of Council's other open space areas
- Upgrade of the playground facility should take into consideration the provision of shade areas



### Children's Play Facilities

63% of survey respondents ranked the provision of children's play facilities as a high priority. There were also a number of comments around the provision of a children's activity park, ensuring that the Park continues to provide good areas for family activity and a wider range of play equipment. Comments indicated that current play equipment was out of date and that users would appreciate some modern equipment suitable for a variety of ages and abilities.



#### Comments:

*"Playground for a range of abilities. Maybe exercise equipment for adults."*

*"Children's play facilities for younger ages groups i.e. Rotary Park at Bellerive. Outstanding equipment and play options in a compact area, which also covers a range of age groups and abilities."*

*"Playgrounds in Glenorchy are in desperate need of an upgrade. All of Hobart's great playgrounds for kids are in the wealthier suburbs. Playgrounds need to cater to all ages."*

*"I would love to see a decent playground developed at the Tolosa site. There aren't many appealing parks on this side of the river to take my children to. They seem to be appearing everywhere on the eastern shore, so why not something close to Glenorchy area."*

#### Recommendations:

- Council review the condition of the playground at Tolosa and in other open space areas and assess the priority for upgrading as part of the future Capital Works Program



### Family Friendly

While “family friendly” wasn’t a specific question in the survey, results showed very strongly that people wanted to retain the area as a family friendly space. 72% of respondents indicated that they visited the Park with family members. 63% of respondents rated a jogging circuit or walking trail as a high priority, followed by 60% for seating areas and 54% for flat grassed areas for recreational users. There were a large number of comments (52) relating to retaining the area for family-based activities. Over the last few years Council has upgraded a number of huts and continues to provide serviced areas including wood for fires, electric BBQs and toilet facilities.

A map of the facility and the huts available to hire is on the Council website at:

<https://www.gcc.tas.gov.au/community/sports-and-recreation/tolosa-park-huts>



#### Comments:

*“Must be family friendly.”*

*“Would be great to keep it as a place to have picnics, barbecues, an up to date children's park - catering for a variety of age ranges and a place where people can go for a run and exercise. It is a fantastic space that needs a little updating.”*

*“Leave the area as somewhere for families to congregate - the cyclists have enough space!”*

*“Please keep the area as somewhere families can go for BBQs etc and relax with some privacy and basic play equipment for kids. :)”*

*“I hope that whatever is done feeds in with what is there as the park is really an asset to Glenorchy and its people. Perhaps the existing barbecue areas could be upgraded as well.”*





*"Obstacle and exercise track for teenagers, combined with jogging track."*

*"Please keep Tolosa Park a family friendly venue where families can come together to play and have a picnic. Natural beauty of surrounds also should be preserved."*

#### Recommendation

- Council continues to support the existing hut areas at Tolosa Park as an area for families to come together
- Council considers the requirement for picnic and BBQ facilities as part of a broader open space strategy within the Glenorchy region

#### **Water Features and Activity**

52% of survey respondents ranked a water feature and/or ponds as a high priority. This was also a theme that received the most comments (76) in the comments section of the survey, with respondents citing a need for a water feature/water activity of some kind. There were also mentions of water activity parks, boating options, swimming areas and the possibility of using the area for model boats.

The comments reflect the value that the community place in the reservoir in creating a sense of place and the potential for it to be used for activity. The provision of a water facilities and activities within Glenorchy area is currently through the Glenorchy Pool – YMCA Centre and the interaction with the Derwent foreshore at areas like Montrose Bay. The provision of a water body or feature as part of the future of Tolosa Park needs further consideration. There are restrictions in terms of the size and location before any water body is defined as a dam, there are also considerations in terms of risk and ongoing maintenance and operation costs.



Comments:

*"It would be lovely to keep as much water (ponds, dams) as possible in the park. The water is the main appeal. Tolosa St reserve was as beautiful as the Water Works Reserve when the dam was full but now it is not as attractive. It would be a real shame to lose the tranquillity of the water".*

*"The area was lovely because of the water view. Would be nice to have something similar, particularly good if public could interact with it."*

*"The dam was the central feature of Tolosa Park and its loss is keenly felt. It should be replaced by water of some kind, which need not be deep e.g. a wildlife pond with nesting islands like Gould's Lagoon; a salmon and duck pond in cooperation with Island Fisheries, a boating and model boat pond."*

Recommendation:

- Council consider how we provide opportunities for the community to interact with water as part of broader open space planning
- Water features be considered as part of the future plan for Tolosa Park

**Cycling, MTB and BMX Facilities**

The community requested improvements to cycling facilities in and around Tolosa Park. This includes provision of safer access between Tolosa Park and the CBD, consideration for improvements to the criterium circuit, upgrade MTB facilities at Tolosa Mountain Bike Park, and consideration of a BMX track. The park already has a child education cycle area.

While cycling areas were not listed as a ranking option in the survey, 51 respondents (including cycling organisations) made comments about improvements to cycling tracks, connection to bike paths, and safe paths on streets.



Comments:

*"I would encourage the GCC to consider further developing their cycling infrastructure. You have the opportunity to create a cycling hub unrivalled in the state. It is the perfect location for a velodrome or mountain bike skills park."*

*"Cycling specific development would be great to consolidate the existing asset."*

*"Improvements to and expanding of the cycling infrastructure would be great would be very beneficial for the community. This should be done with meaningful engagement of the local cycling clubs."*

Cycling South - website

<http://www.cyclingsouth.org/index.php/component/k2/item/115-tolosa-park-cycling-hub>

Recommendation:

- As part of the 2018/19 Annual Plan Council reviews cycling trails and tracks to look at where there are gaps in the network and prioritises actions for future capital works programs.
- Council considers the provision of cycling facilities in any future plan for Tolosa Park

**Access**

Accessibility was not listed as a ranking option in the survey, however there were several comments received both about all abilities access to the park and about limitations to opening hours. The community requested that Council consider extending the operating hours of the park and making it more accessible.

Tolosa Park is currently open 7 days per week from 10.30am to 4.30pm and till 8.00pm during daylight saving. At these times the gate at the entrance of the park is open and Council staff present to service the park. Outside of hours the gates and fences prevent vehicles and pedestrians from entering. Pedestrians are known to jump the fence to access the park. The concern is that without restricting access to the site there will be antisocial behaviour.

Comments were also received from a range of people with different abilities who highlighted accessibility as a key consideration in any development.





Comments:

*"Ensure facilities for people/children with disabilities multi-use area - picnics, quiet space to sit."*

*"Accessibility - the park is not overly accessible for people who are differently abled. Huts and facilities that are close together and accessible by wheelchair, walking frame, etc. Priority use of these huts for people with disabilities."*

*"Open the park to the people - we don't exist between the park's current opening hours. We get home from work and live our lives but that is when the park is closed. Open late Friday nights and have food truck vendors and music and festival and dancing."*

*"Please extend opening and closing hours."*

Recommendation:

- Council officers develop a report for consideration of Council looking at opening hours and how access to the Tolosa Park can be improved
- Council's Access Committee be provided a briefing of the project to consider any feedback in relation to the prioritisation of recommendations



### Dog Walking and Facilities

The provision of off or on lead dog areas at the Park was not listed as a ranking option in the survey, however there were many comments in relation to the request for a dog park (fenced and off lead area), and some also seeking access for dogs on lead within the Park. The Glenorchy City Council area has a high rate of dog ownership with 9600 dogs registered. 48 of the respondents highlighted dog walking as a key issue.

Dogs are currently not allowed in Tolosa Park. The Collinsvale Dog Park is highlighted in the community as a great example of a fully fenced area that caters for dog owners.



#### Comments:

*"Ideal opportunity/place for fully fenced off-lead dog exercise areas. With the area there should be ample room for 3 to 4 enclosures if not more."*

*"Off leash dog park and fenced."*

*"I would love to see this area become dog friendly."*

*"Dog park with ground-up fencing and biodegradable poo bags."*

#### Recommendation:

- Council works with the community to look at improvements to nearby Chapel Street Park to better cater for dogs
- Council reviews on and off lead dog areas





## Skate Facilities

Council in 2013 installed a bicycle education track that includes skate elements at Tolosa Park. This is a contemporary design providing young people in the community with a location to skate. The feedback received from the community highlighted deficiencies in terms of how challenging the facility is for more experience skaters. The community also identified the need for skate facilities closer to the CBD and to provide young people with areas to practice their craft.



### Comments:

*"Demolish the current skate park which has many unusable features and isn't very safe. Build a new skate park with undercover area allowing it to be used in wet conditions. Nothing like this exists in Tasmania."*

*"I believe it's very important for Glenorchy to have an outlet for teenagers to hang out and keep them occupied with positive activities (out of trouble)! I realise there is a skating area already, but this is perhaps for younger children? CCC's new skate area at Kangaroo Bay is a great example."*

### Recommendation:

- That Council as part of the CBD Revitalisation project continues to engage with skaters in the development of skate facilities at appropriate location near the CBD



### Affordability and Sustainability

Affordability and sustainability were not listed as a ranking option in the survey, however, several respondents gave comments about keeping the space open, simple and low maintenance. Increased community focus on allocation of Council funds is expected as result of the financial situation that has been prominent since the community consultation was conducted.

TasWater is proposing to spend multiple millions of dollars to decommission the Tolosa Reservoir. This funding provides limited scope for park improvements. The funding will be sufficient to level some areas and to grass the site.

Additional funding to provide paths, create water facilities, and do other works will need to be accessed through Council or external funding. With limited funding it is most likely that these works will not occur for some time.

An alternative option to fill the reservoir with clean fill to provide a flatter site has been proposed. This option would level the entire area and provide a greater ability to use the site for jogging/walking, and general recreation. This option would also defer funding requirements for Council to landscape the reservoir site for several years at which time Council might be better positioned financially to undertake these works.

In order to proceed with either option a business case needs to be developed to understand the full advantages and disadvantages of filling the dam or reshaping the land by pushing in the dam. The opportunity to use the site for clean fill would allow savings to be put into improvements at Tolosa Park and other open space areas.

#### Comments:

*"Sometimes it seems better to conserve features that provide visual and peripheral space rather than busily cramming available space with newly erected structures."*

*"Keep it simple and low maintenance (save our rates spending) and natural."*

#### Recommendation:

- Council officers prepare a business case to look at the feasibility of using the site for clean fill versus reshaping the site and review the advantages and disadvantages for consideration of Council

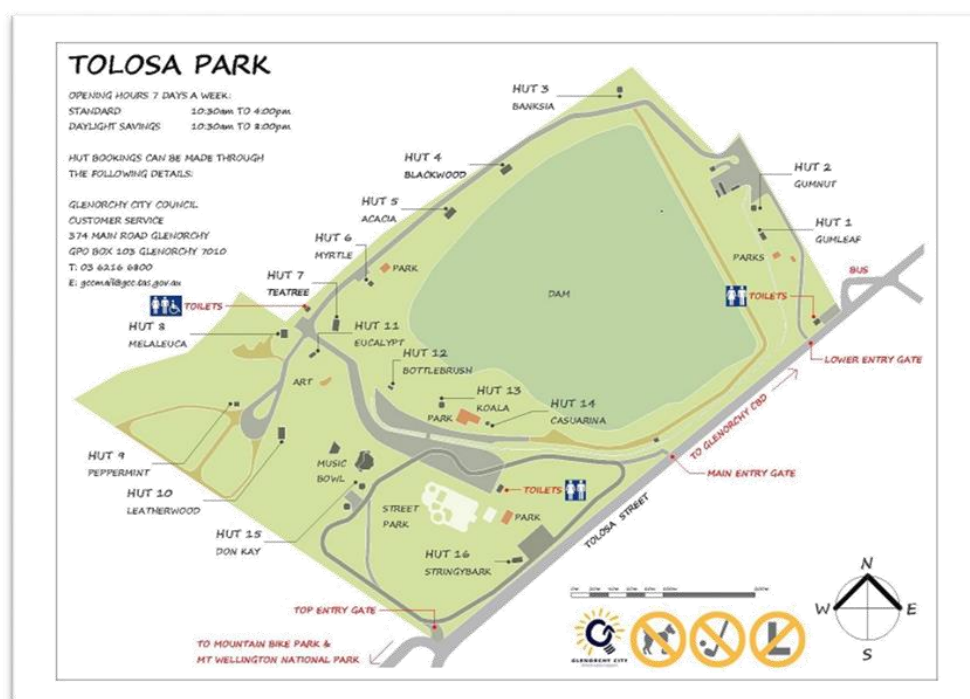


## Tolosa Park Masterplan

Council had originally thought to focus on a broader master plan approach for the area. Due to concerns in regards to the significant cost of this exercise and the ability of Council to fund any significant improvements officers considered that the focus of the project should be on the decommissioning of the reservoir.

The overarching feedback from the community is focussed on issues that are across all Council areas and should be considered as part of broader open space planning.

Focussing on the recommendations in the report will allow Council to use limited resources on areas of more immediate need. This would allow Council to consolidate and improving the existing facilities. The renewal of existing facilities like the playground does not require a broader master plan.



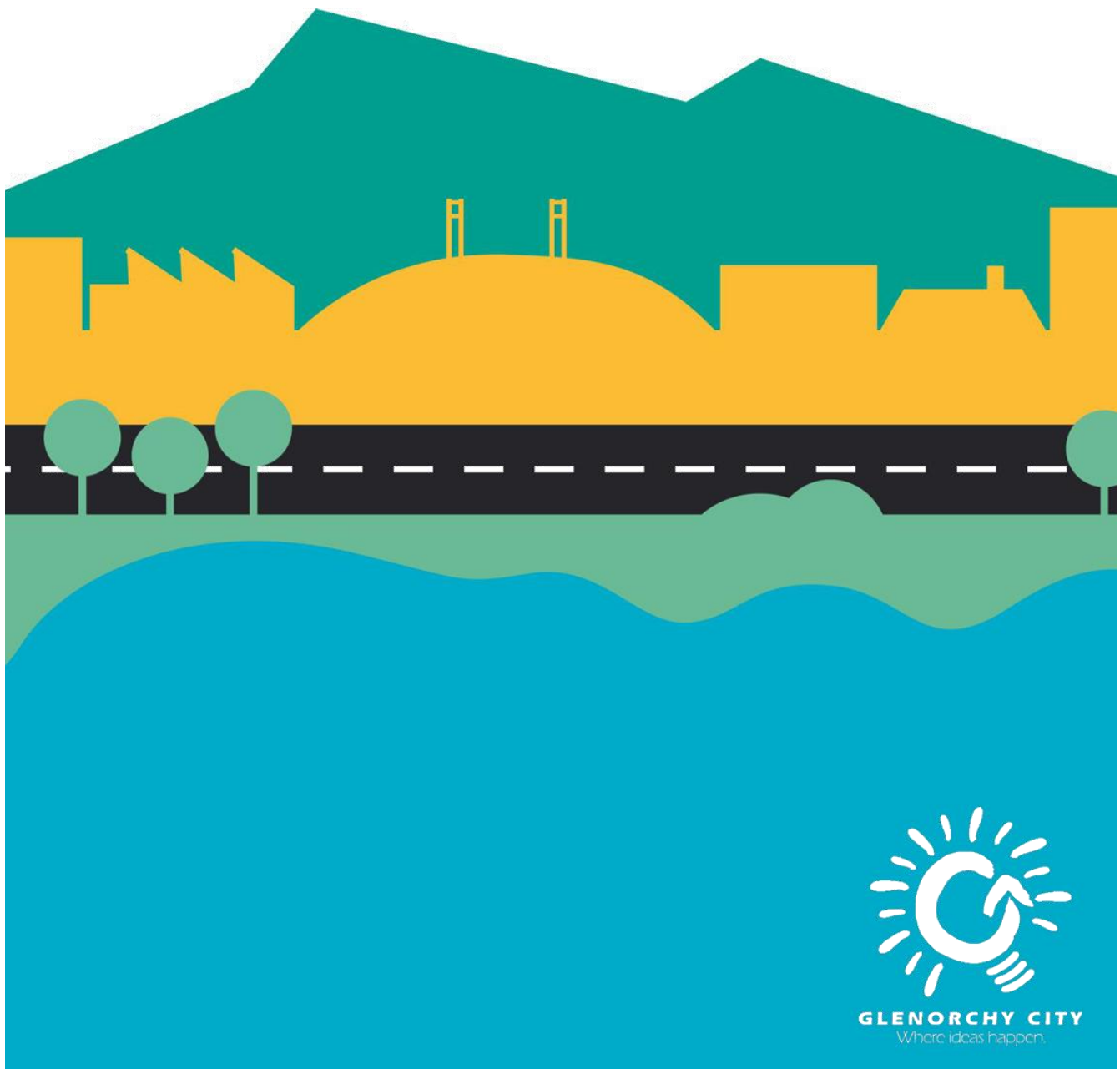
**Recommendation:**

- Council prioritises other recommendations and consider the need for a master plan as part of the broader open space strategy

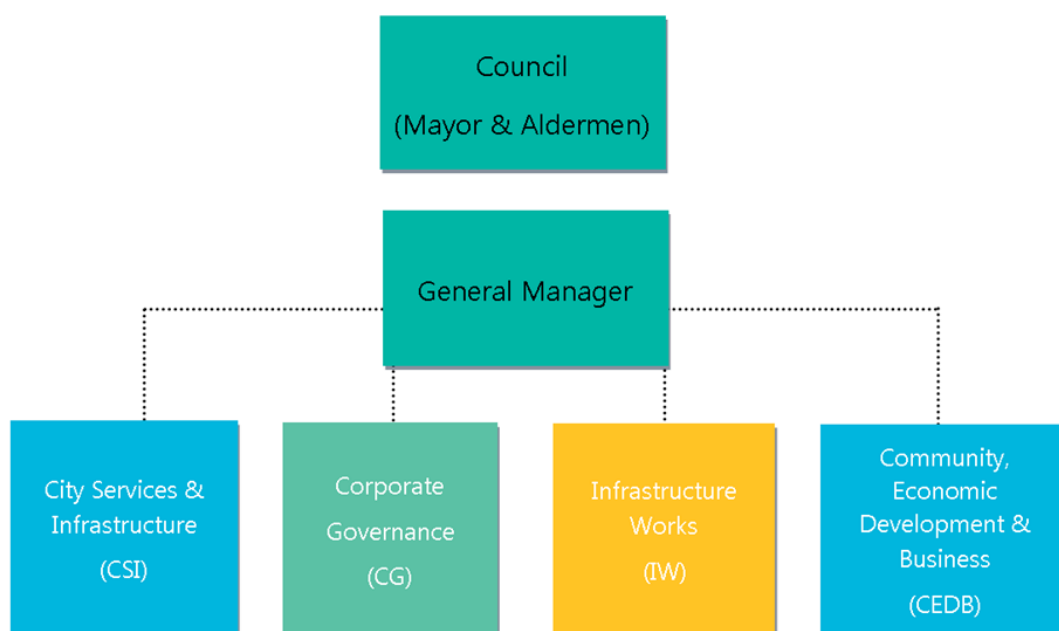


# ANNUAL PLAN 2018/19 – 2021/22

Proposed for adoption 25 June 2018



## COUNCIL STRUCTURE





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## MESSAGE FROM THE MAYOR AND GENERAL MANAGER

Welcome to Council's Annual Plan for 2018/19 - 2021/22.

As Council continues its aim to 'balance the books' this year we have budgeted for a small surplus.

Glenorchy City Council's incoming Aldermen were inducted following the January 2018 Glenorchy local government election. The new Council has worked hard to develop a comprehensive understanding of the financial situation of the organisation and some of the legacy challenges it faces. Council will continue to investigate several options for working through these complex project challenges and repairing the City's finances. Council is committed to restoring those finances so that it can continue to deliver the services the Glenorchy community needs and deserves.

The number of new actions in this year's Annual Plan has been restricted to high priorities, given the need to prudently plan for Council's financial sustainability.

Council's high priority actions include:

- Develop an economic development strategy
- Participate in the development of the Hobart City Deal
- Undertake a community satisfaction survey
- Development and implementation of a communications strategy
- Fostering and supporting Moonah Taste of the World Festival and community events
- Reviewing and implementing Council's Waste Management Strategy
- Review the draft Glenorchy CBD Strategic Framework and develop an action plan for the Glenorchy CBD

We are now in our third year of Council's new approach to long term planning.

Council's Annual Plan actions are aligned with our Strategic Plan and, more importantly, with the goals expressed by the community in the City of Glenorchy Community Plan 2015-2040.

This Annual Plan has a four year, rolling time horizon – enabling Council to conduct its operational planning for the medium term.

This Annual Plan shows that we will proudly continue to deliver our community's vital local government services, including waste management, capital works, asset maintenance, community development, parks and recreation, environmental and public health, animal management, planning, building and plumbing, service co-ordination, arts and cultural activities; this year and into the future.

This Annual Plan 2018/19 – 2021/22 ensures Council's focus is on our City's vision:

*We are a proud city; a city of arts; of opportunity; of partnerships; a city that makes exciting things happen.*

Council will do this by delivering on our Mission;

*Glenorchy City Council will be a leader in local government, representing its local community and ensuring best value services.*

Kristie Johnston  
Mayor

Tony McMullen  
General Manager



## COUNCIL'S VISION, MISSION AND VALUES

### OUR VISION

We are a proud city; a city of arts; of opportunity; of partnerships; a city that makes exciting things happen.

### OUR MISSION

Glenorchy City Council will be a leader in local government, representing its local community and ensuring best value services.

### OUR VALUES

#### PEOPLE:

We believe that each person is equal and has a positive contribution to make. The rights and opinions of all are heard, valued and respected.

#### DIVERSITY:

We value differences that enrich our community and the positive contributions everyone can make in improving the quality of community life.

#### PROGRESS:

We value innovation, flexibility and imagination in building a better and sustainable community.

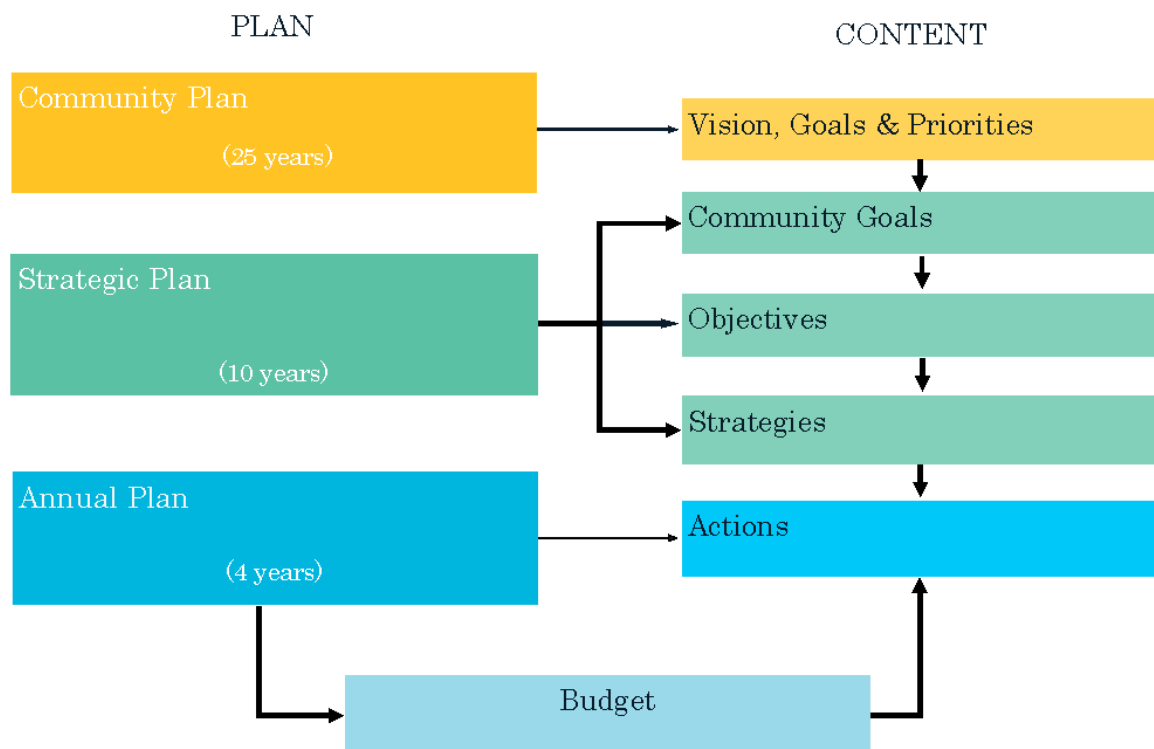
#### PROSPERITY:

We commit ourselves to achieving social and economic prosperity for all.

#### ENVIRONMENT:

We work together to improve our City so we can enjoy a safe and healthy environment and a good quality of life. We respect our heritage and have pride in our City.

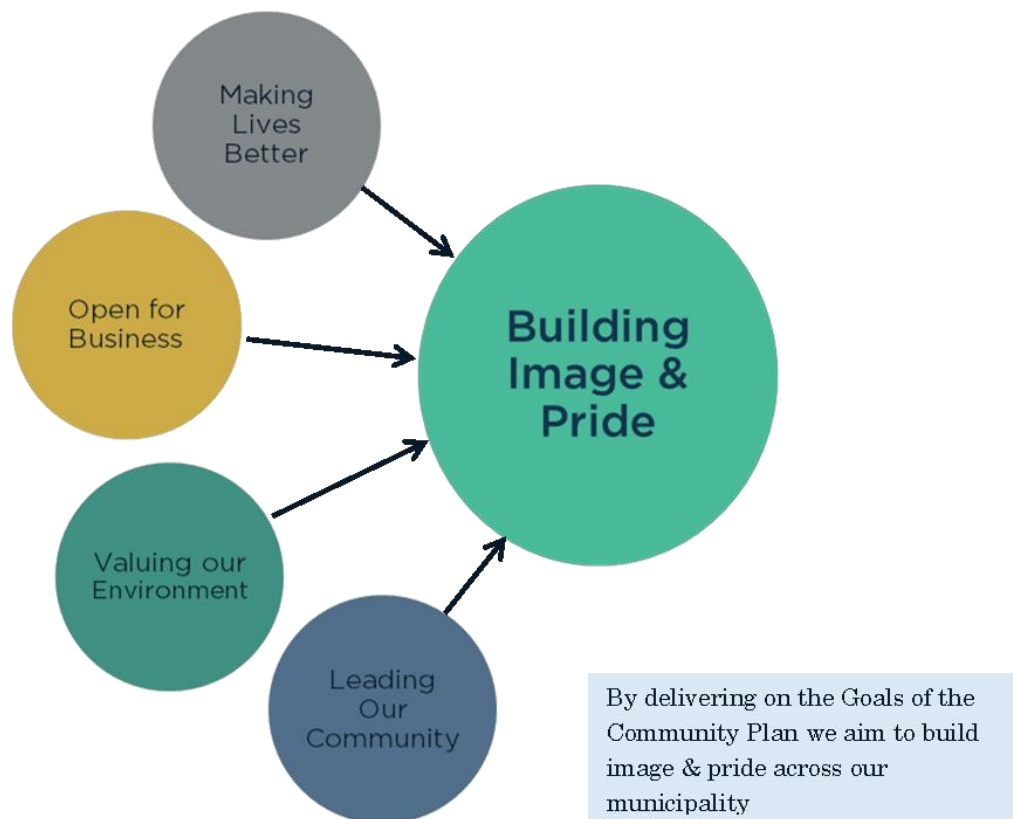
## COUNCIL'S STRATEGIC PLANNING PROCESSES



## GOALS

Council's Strategic Plan for 2016-2025 aims to deliver on the Vision and Goals of the Community Plan:

**VISION:** *We are a proud city; a city of arts; of opportunity; of partnerships; a city that makes exciting things happen*



### MAKING LIVES BETTER

As a Council, we exist to make a positive difference in the lives of the people in our community.

### OPEN FOR BUSINESS

A vibrant economy is important for the jobs and wealth it brings our community.

We need to strengthen the perception of Council as encouraging development.

### VALUING OUR ENVIRONMENT

Our environment underpins our way of life in Glenorchy.

Council has a responsibility to manage the environment for future generations.

### LEADING OUR COMMUNITY

The Community looks to Council to advocate for its needs and lead it into a preferred future.

The Strategic Plan's objectives and strategies are aligned in order to support these Community Goals. The information in this Annual Plan details the budget resources and operational actions implemented each year to deliver on the objectives and strategies of the Strategic Plan.

OBJECTIVES STRATEGIES AND ACTIONS

The next section of the Annual Plan shows the Actions that Council plans to carry out in the period 2018/19 to 2020/21 to give effect to the objectives and strategies for each of the Goals in the Glenorchy City Council Strategic Plan 2016 – 2025.



Each Annual Plan action is assigned to a Lead; this workgroup is responsible for delivery of the outcomes and quarterly progress reporting.

- ALL All of Council, led by the General Manager
- CEDB Community, Economic Development & Business
- CG Corporate Governance
- CSI City Services & Infrastructure
- IW Infrastructure Works



## MAKING LIVES BETTER

### OBJECTIVE -1.1 KNOW OUR COMMUNITIES AND WHAT THEY VALUE.

STRATEGY · 1.1.1 GUIDE DECISION MAKING THROUGH CONTINUED COMMUNITY ENGAGEMENT BASED ON OUR COMMUNITY PLAN

| Reference | Action                                                                                            | Lead | Action Year |       |       |       |
|-----------|---------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                   |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 1.1.1.01  | Engage with our communities to guide our decision-making, using the Community Engagement Strategy | ALL  | Y           | Y     | Y     | Y     |
| 1.1.1.02  | Participate in the Local Government Association Tasmania community satisfaction survey            | CEDB | Y           |       |       |       |

STRATEGY · 1.1.2 ENCOURAGE DIVERSITY IN OUR COMMUNITY BY FACILITATING OPPORTUNITIES AND CONNECTIONS.

| Reference | Action                                                                                                                                               | Lead | Action Year |       |       |       |
|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                                                                      |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 1.1.2.01  | Deliver the annual Moonah Taste of the World Festival                                                                                                | CEDB | Y           | Y     | Y     | Y     |
| 1.1.2.02  | Foster and support community cultural events and projects that celebrate Glenorchy's cultural diversity and build identity, inclusion and City pride | CEDB | Y           | Y     | Y     | Y     |

### OBJECTIVE -1.2 SUPPORT OUR COMMUNITIES TO PURSUE AND ACHIEVE THEIR GOALS.

STRATEGY · 1.2.1 ENCOURAGE AND SUPPORT COMMUNITIES TO EXPRESS AND ACHIEVE THEIR ASPIRATIONS

| Reference | Action                                                | Lead | Action Year |       |       |       |
|-----------|-------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                       |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 1.2.1.01  | Support the operation of Council's Special Committees | CEDB | Y           | Y     | Y     | Y     |
| 1.2.1.02  | Implement the Positive Ageing Strategy                | CEDB | Y           | Y     | Y     | Y     |

## STRATEGY · 1.2.2 BUILD RELATIONSHIPS AND NETWORKS THAT CREATE OPPORTUNITIES FOR OUR COMMUNITIES

| Reference | Action                                                                                                                                   | Lead | Action Year |       |       |       |
|-----------|------------------------------------------------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                                                          |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 1.2.2.01  | Implement the Children and Families Strategy                                                                                             | CEDB | Y           |       |       |       |
| 1.2.2.02  | Promote volunteerism through the Glenorchy Volunteer Program and the Annual Volunteer Awards                                             | CEDB | Y           | Y     | Y     | Y     |
| 1.2.2.03  | Implement the Healthy Communities Plan                                                                                                   | CEDB | Y           | Y     | Y     | Y     |
| 1.2.2.04  | Implement Council's Youth Strategy                                                                                                       | CEDB | Y           | Y     | Y     |       |
| 1.2.2.05  | Implement the Community Safety Framework and Action Plan                                                                                 | CEDB | Y           | Y     | Y     | Y     |
| 1.2.2.06  | Partner with other stakeholders to support priority initiatives which address social disadvantage                                        | CEDB | Y           | Y     | Y     | Y     |
| 1.2.2.07  | Convene inter-agency groups to address gaps in services for children under 12 (GAIN*), Youth 12 - 25 (YANG*) and older adults (Linkages) | CEDB | Y           | Y     | Y     | Y     |
| 1.2.2.08  | Implement the Children and Families Strategy                                                                                             | CEDB | Y           |       |       |       |
| 1.2.2.09  | Promote volunteerism through the Glenorchy Volunteer Program and the Annual Volunteer Awards                                             | CEDB | Y           | Y     | Y     | Y     |

## STRATEGY · 1.2.3 PROMOTE CREATIVE EXPRESSION AND PARTICIPATION AND LIFE-LONG LEARNING AS PRIORITIES FOR OUR COMMUNITIES

| Reference | Action                                                                                                                  | Lead | Action Year |       |       |       |
|-----------|-------------------------------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                                         |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 1.2.3.01  | Plan, promote & deliver activities that address community learning opportunities, in conjunction with the LEARN network | CEDB | Y           | Y     | Y     |       |
| 1.2.3.02  | Review the Arts & Cultural Plan                                                                                         | CEDB | Y           | Y     |       |       |
| 1.2.3.03  | Plan, promote and present an annual program of arts and cultural exhibitions, workshops, concerts and events            | CEDB | Y           | Y     | Y     |       |

### OBJECTIVE -1.3 FACILITATE AND/OR DELIVER SERVICES TO OUR COMMUNITIES.

#### STRATEGY · 1.3.1 DIRECTLY DELIVER DEFINED SERVICE LEVELS TO OUR COMMUNITIES

| Reference | Action                                                                                                               | Lead       | Action Year |       |       |       |
|-----------|----------------------------------------------------------------------------------------------------------------------|------------|-------------|-------|-------|-------|
|           |                                                                                                                      |            | 18/19       | 19/20 | 20/21 | 21/22 |
| 1.3.1.01  | Operate Council's Child Care Centres in accordance with the Education and Care Services National Law and Regulations | CEDB       | Y           | Y     | Y     |       |
| 1.3.1.02  | Deliver the maintenance program for Council in accordance with agreed service levels                                 | IW         | Y           | Y     | Y     | Y     |
| 1.3.1.03  | Deliver Customer Service Charter commitments                                                                         | CEDB / ALL | Y           | Y     |       |       |
| 1.3.1.04  | Review current maintenance service levels                                                                            | IW         | Y           | Y     |       |       |
| 1.3.1.05  | Conduct waste education and promotion                                                                                | IW         | Y           | Y     | Y     | Y     |
| 1.3.1.06  | Administer kerbside waste collection and landfill services                                                           | IW         | Y           | Y     | Y     | Y     |

#### STRATEGY · 1.3.2 IDENTIFY AND ENGAGE IN PARTNERSHIPS THAT CAN MORE EFFECTIVELY DELIVER DEFINED SERVICE LEVELS TO OUR COMMUNITIES

| Reference | Action                                                                                                                     | Lead | Action Year |       |       |       |
|-----------|----------------------------------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                                            |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 1.3.2.01  | Undertake a strategic review of services to ensure services are value for money and meet the expectations of the community | ALL  | Y           | Y     | Y     |       |



## OPEN FOR BUSINESS

### OBJECTIVE -2.1 STIMULATE A PROSPEROUS ECONOMY.

STRATEGY · 2.1.1 FOSTER AN ENVIRONMENT THAT ENCOURAGES INVESTMENT AND JOBS

| Reference | Action                                                                      | Lead | Action Year |       |       |       |
|-----------|-----------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                             |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 2.1.1.01  | Progress the Interim Planning Scheme to a Single State-wide Planning Scheme | CSI  | Y           |       |       |       |
| 2.1.1.02  | Deliver a program of events at the Derwent Entertainment Centre             | CEDB | Y           | Y     | Y     | Y     |
| 2.1.1.03  | Review the business & marketing plan for the Derwent Entertainment Centre   | CEDB | Y           | Y     | Y     |       |
| 2.1.1.04  | Partner with the Glenorchy Arts and Sculpture Partnership                   | CEDB | Y           | Y     |       |       |
| 2.1.1.05  | Develop an economic development strategy for Glenorchy                      | CEDB | Y           |       |       |       |

### OBJECTIVE - 2.2 IDENTIFY AND SUPPORT PRIORITY GROWTH SECTORS.

2.2.1 TARGET GROWTH SECTORS BASED ON OUR UNDERSTANDING OF THE CITY'S COMPETITIVE ADVANTAGES

| Reference | Action                                                    | Lead | Action Year |       |       |       |
|-----------|-----------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                           |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 2.2.1.01  | Partner with Destination Southern Tasmania                | CEDB | Y           |       |       |       |
| 2.2.1.02  | Develop a Leasing Policy                                  | IW   | Y           |       |       |       |
| 2.2.1.03  | Implement the Leasing Policy                              | IW   | Y           | Y     | Y     | Y     |
| 2.2.1.04  | Develop a list of property for consideration for disposal | IW   | Y           |       |       |       |
| 2.2.1.05  | Dispose of surplus property                               | IW   |             | Y     | Y     | Y     |

## GOAL: VALUING OUR ENVIRONMENT

### OBJECTIVE -3.1 CREATE A LIVEABLE AND DESIRABLE CITY.

#### STRATEGY · 3.1.1 REVITALISE OUR CBD AREAS THROUGH INFRASTRUCTURE IMPROVEMENTS

| Reference | Action                                                                                              | Lead | Action Year |       |       |       |
|-----------|-----------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                     |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 3.1.1.01  | Review the draft Glenorchy CBD Strategic Framework and develop an action plan for the Glenorchy CBD | IW   | Y           | Y     |       |       |

#### STRATEGY · 3.1.2 ENHANCE OUR PARKS AND PUBLIC SPACES WITH PUBLIC ART AND CONTEMPORARY DESIGN

| Reference | Action                                                                                                | Lead | Action Year |       |       |       |
|-----------|-------------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                       |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 3.1.2.01  | Work with TasWater to decommission Tolosa Reservoir                                                   | IW   | Y           | Y     |       |       |
| 3.1.2.02  | Facilitate development and approval on the Berriedale Peninsula through working with all stakeholders | CSI  | Y           | Y     | Y     | Y     |

#### STRATEGY · 3.1.3 MANAGE THE CITY'S TRANSPORT NETWORK AND THE ASSOCIATED INFRASTRUCTURE TO PROMOTE SUSTAINABILITY, ACCESSIBILITY, CHOICE, SAFETY AND AMENITY FOR ALL MODES OF TRANSPORT

| Reference | Action                                                                                                                  | Lead | Action Year |       |       |       |
|-----------|-------------------------------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                                         |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 3.1.3.01  | Manage external grant funding in relation to transport infrastructure                                                   | IW   | Y           | Y     | Y     | Y     |
| 3.1.3.02  | Review the strategic pedestrian and cycle network to link open space, CBD, activity centres, and the intercity cycleway | IW   | Y           |       |       |       |
| 3.1.3.03  | Develop a traffic calming policy                                                                                        | IW   | Y           |       |       |       |
| 3.1.3.04  | Cooperatively pursue opportunities to progress the Hobart/Glenorchy public transit (former rail) corridor               | CEDB | Y           |       |       |       |



## STRATEGY · 3.1.4 DELIVER NEW AND EXISTING SERVICES TO IMPROVE THE CITY'S LIVEABILITY

| Reference | Action                                                                                                                                           | Lead | Action Year |       |       |       |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                                                                  |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 3.1.4.01  | Implement the Access Action Plan 2016-2021                                                                                                       | CEDB | Y           | Y     | Y     | Y     |
| 3.1.4.02  | Ensure the construction and maintenance of safe and healthy buildings through compliance with the National Construction Code                     | CSI  | Y           | Y     | Y     | Y     |
| 3.1.4.03  | Plan for the sustainable development of the City, ensuring compliance with the planning scheme and community involvement in the planning process | CSI  | Y           | Y     | Y     | Y     |
| 3.1.4.04  | Protect the City's heritage through planning scheme listing and assessment processes                                                             | CSI  | Y           | Y     | Y     | Y     |
| 3.1.4.05  | Implement the Council's Graffiti Action Plan                                                                                                     | IW   | Y           | Y     | Y     | Y     |
| 3.1.4.06  | Deliver the capital works program for roads and stormwater                                                                                       | IW   | Y           | Y     | Y     | Y     |
| 3.1.4.07  | Review the 10 year capital program for Council owned property                                                                                    | IW   | Y           | Y     | Y     | Y     |
| 3.1.4.08  | Deliver the annual capital program for property                                                                                                  | IW   | Y           | Y     | Y     | Y     |
| 3.1.4.09  | Promote, implement and monitor public health standards                                                                                           | CSI  | Y           | Y     | Y     | Y     |
| 3.1.4.10  | Implement the Waste Management Strategy                                                                                                          | IW   | Y           | Y     | Y     | Y     |

## OBJECTIVE -3.2 MANAGE OUR NATURAL ENVIRONMENTS NOW AND FOR THE FUTURE.

### STRATEGY · 3.2.1 IDENTIFY AND PROTECT AREAS OF HIGH NATURAL VALUES

| Reference | Action                                                                                                                                             | Lead | Action Year |       |       |       |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                                                                    |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 3.2.1.01  | Manage the fire risk in the city's bushland reserves                                                                                               | IW   | Y           | Y     | Y     | Y     |
| 3.2.1.02  | Protect the City's natural values through planning processes, enforcement, on-ground activities and community National Resource Management support | CSI  | Y           | Y     | Y     | Y     |

### STRATEGY · 3.2.2 ENCOURAGE ACCESS TO AND APPRECIATION OF NATURAL AREAS THROUGH THE DEVELOPMENT OF TRAIL NETWORKS AND ENVIRONMENTAL EDUCATION

| Reference | Action                                                                                                            | Lead | Action Year |       |       |       |
|-----------|-------------------------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                                   |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 3.2.2.01  | Promote Council's natural areas through websites, media, interpretation and education programs and collaborations | CSI  | Y           | Y     | Y     | Y     |

### STRATEGY · 3.2.3 ENHANCE, PROTECT AND CELEBRATE THE DERWENT FORESHORE

| Reference | Action                                     | Lead | Action Year |       |       |       |
|-----------|--------------------------------------------|------|-------------|-------|-------|-------|
|           |                                            |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 3.2.3.01  | Participate in the Derwent Estuary Program | CSI  | Y           | Y     | Y     | Y     |
| 3.2.3.02  | Monitor recreational water quality         | CSI  | Y           | Y     | Y     | Y     |

## GOAL: LEADING OUR COMMUNITY

### OBJECTIVE -4.1 GOVERN IN THE BEST INTERESTS OF OUR COMMUNITY.

STRATEGY · 4.1.1 MANAGE COUNCIL FOR MAXIMUM EFFICIENCY, ACCOUNTABILITY AND TRANSPARENCY

| Reference | Action                                                                                                               | Lead | Action Year |       |       |       |
|-----------|----------------------------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                                      |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 4.1.1.01  | Submit Council's operations to regular internal and external audit under the advisory supervision of the Audit Panel | CG   | Y           | Y     | Y     | Y     |
| 4.1.1.02  | Develop a communications strategy                                                                                    | GM   | Y           |       |       |       |
| 4.1.1.03  | Implement the communications strategy                                                                                | GM   | Y           |       |       |       |
| 4.1.1.04  | Comply with the Ministerial Directions issued on 23 January 2018                                                     | CG   | Y           | Y     | Y     | Y     |
| 4.1.1.05  | Implement priority actions arising from the Audit process                                                            | CG   | Y           | Y     | Y     | Y     |

STRATEGY · 4.1.2 MANAGE THE CITY'S ASSETS SOUNDLY FOR THE LONG TERM BENEFIT OF THE COMMUNITY

| Reference | Action                                                                                                               | Lead | Action Year |       |       |       |
|-----------|----------------------------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                                      |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 4.1.2.01  | Decommission and dispose the stormwater reuse component of the Derwent Park Stormwater Harvesting and Reuse Scheme   | IW   | Y           |       |       |       |
| 4.1.2.02  | Review Council's accommodation needs                                                                                 | IW   | Y           | Y     |       |       |
| 4.1.2.03  | Maintain, renew and replace Council's infrastructure in accordance with Council's asset management framework         | IW   | Y           | Y     | Y     | Y     |
| 4.1.2.04  | Implement the Plant and Fleet Review recommendations                                                                 | IW   | Y           |       |       |       |
| 4.1.2.05  | Ensure preparedness for disaster by maintaining and continually reviewing the City's Emergency Management Strategies | IW   | Y           | Y     | Y     | Y     |

STRATEGY · 4.1.3 · MAXIMISE REGULATORY COMPLIANCE IN COUNCIL AND THE COMMUNITY THROUGH OUR SYSTEMS AND PROCESSES

| Reference | Action                                                                                                                    | Lead | Action Year |       |       |       |
|-----------|---------------------------------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                                           |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 4.1.3.01  | Ensure community compliance with legislative requirements on matters of material importance within Council's jurisdiction | CSI  | Y           | Y     | Y     | Y     |
| 4.1.3.02  | Ensure community compliance with legislative requirements on matters of material importance within Council's jurisdiction | CG   | Y           | Y     | Y     | Y     |
| 4.1.3.03  | Facilitate Council compliance with Commonwealth and State legislative requirements on matters of material importance      | CG   | Y           | Y     | Y     | Y     |
| 4.1.3.04  | Implement the Governance Framework compliance Action Plan                                                                 | CG   | Y           | Y     | Y     | Y     |

## OBJECTIVE -4.2 PRIORITISE RESOURCES TO ACHIEVE OUR COMMUNITIES' GOALS.

STRATEGY · 4.2.1 DEPLOY THE COUNCIL'S RESOURCES EFFECTIVELY TO DELIVER VALUE

| Reference | Action                                                                                                                                | Lead | Action Year |       |       |       |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                                                       |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 4.2.1.01  | Coordinate development and production of Council's 2019/20 · 2022/23 Annual Plan                                                      | CEDB | Y           | Y     | Y     | Y     |
| 4.2.1.02  | Review the information and communications technology (ICT) Strategy                                                                   | CEDB | Y           |       |       |       |
| 4.2.1.03  | Implement the information and communications technology (ICT) strategy                                                                | CEDB | Y           | Y     |       |       |
| 4.2.1.04  | Investigate & scope My Data & GPS Tracking project for improved service efficiency                                                    | IW   | Y           | Y     |       |       |
| 4.2.1.05  | Complete the Annual Financial Report compliant with Australian Accounting Standards                                                   | CEDB | Y           | Y     | Y     | Y     |
| 4.2.1.06  | Implement the Corporate Risk Management Action Plan                                                                                   | CG   | Y           | Y     | Y     | Y     |
| 4.2.1.07  | Develop the annual budget estimates in line with the Financial Management Strategy and provide regular reporting of actuals to budget | CEDB | Y           | Y     | Y     | Y     |
| 4.2.1.08  | Scope GCC Project Management coordination                                                                                             | IW   | Y           |       |       |       |
| 4.2.1.09  | Implement Procurement Strategy action plan                                                                                            | CG   | Y           |       |       |       |

## STRATEGY 4.2.2 ENSURE THAT WE HAVE A SKILLED, CAPABLE AND SAFETY-FOCUSED WORKFORCE

| Reference | Action                                                | Lead | Action Year |       |       |       |
|-----------|-------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                       |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 4.2.2.01  | Implement the People and Safety Strategy              | CG   | Y           | Y     | Y     | Y     |
| 4.2.2.02  | Implement the enterprise agreement                    | CG   | Y           | Y     | Y     | Y     |
| 4.2.2.03  | Implement the organisational structure repair project | CG   | Y           |       |       |       |

## STRATEGY 4.3.1 FOSTER PRODUCTIVE RELATIONSHIPS WITH OTHER LEVELS OF GOVERNMENT, OTHER COUNCILS AND PEAK BODIES TO ACHIEVE COMMUNITY OUTCOMES

| Reference | Action                                                                                                        | Lead | Action Year |       |       |       |
|-----------|---------------------------------------------------------------------------------------------------------------|------|-------------|-------|-------|-------|
|           |                                                                                                               |      | 18/19       | 19/20 | 20/21 | 21/22 |
| 4.3.1.01  | Liaise with the State Government as appropriate on matters of strategic priority                              | GM   | Y           | Y     | Y     | Y     |
| 4.3.1.02  | Continue to contribute to the local government reform process in accordance with Council's guiding principles | GM   | Y           | Y     | Y     | Y     |
| 4.3.1.03  | Partner and, where feasible, share resources with other Councils                                              | GM   | Y           | Y     | Y     | Y     |
| 4.3.1.04  | Actively participate in peak local government bodies (LGAT & the STCA) to advance community priorities        | GM   | Y           | Y     | Y     | Y     |
| 4.3.1.05  | Participate in the Development of the Hobart City Deal                                                        | GM   | Y           |       |       |       |

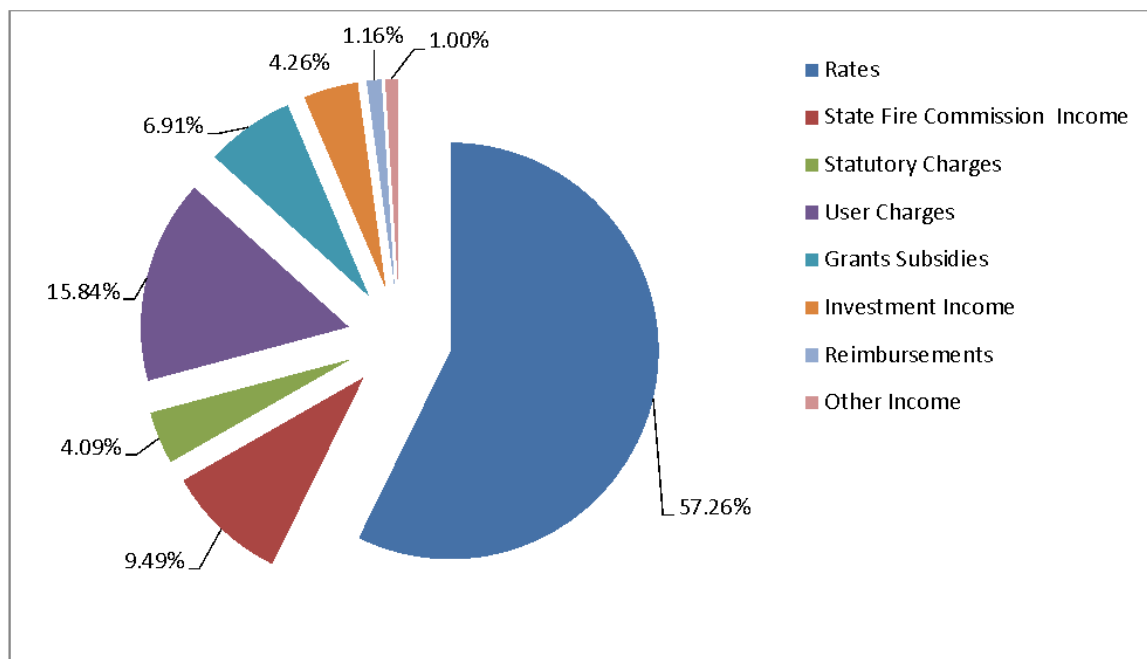


GASP Boardwalk &amp; the Derwent Entertainment Centre (CC Licence)

## BUDGET ESTIMATES SUMMARY 2018/19 FINANCIAL YEAR

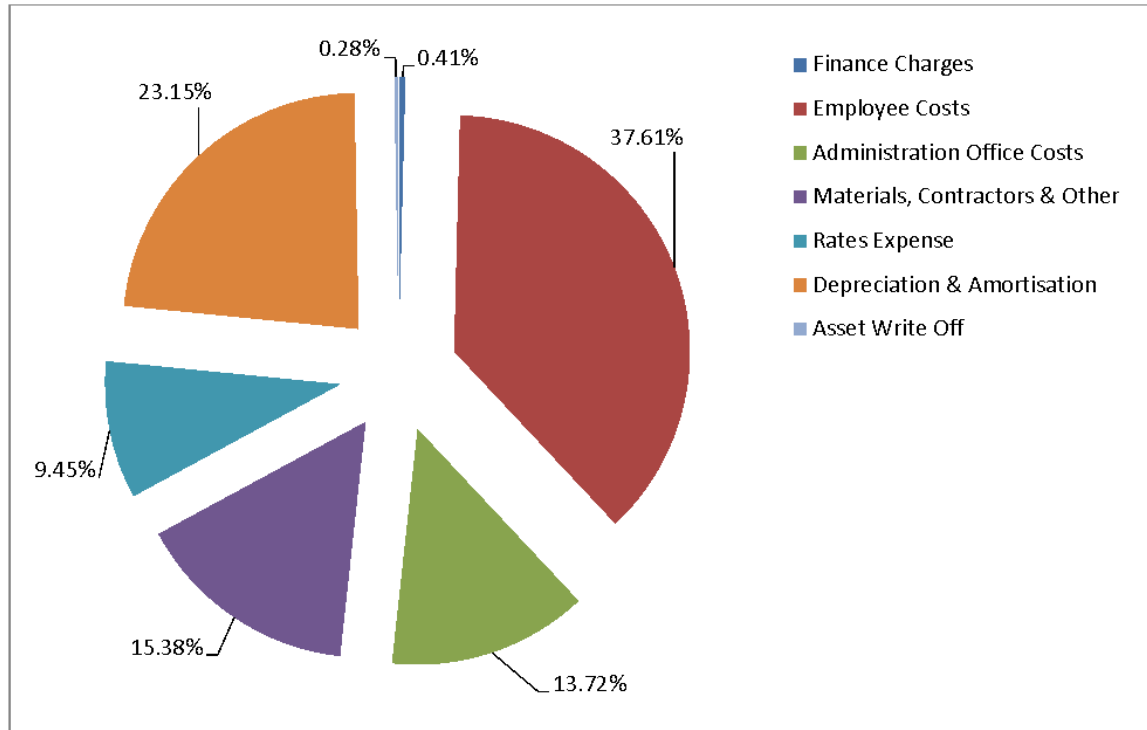
### REVENUE

Sources of Council's budgeted revenue (% of total revenue)



### EXPENDITURE

Areas of Council's budgeted expenditure (% of total expenditure)





## WHOLE OF COUNCIL – 2018/19 BUDGET ESTIMATE

|                                              | <i>Budget<br/>2018/19</i> | <i>Budget<br/>2017/18</i> | <i>Budget<br/>Difference</i> |
|----------------------------------------------|---------------------------|---------------------------|------------------------------|
| Rates                                        | 34,204,194                | 30,221,999                | 3,982,195                    |
| State Fire Commission Income                 | 5,670,194                 | 5,358,565                 | 311,629                      |
| Statutory Charges                            | 2,441,909                 | 2,210,939                 | 230,970                      |
| User Charges                                 | 9,460,828                 | 9,360,095                 | 100,733                      |
| Grants Subsidies                             | 4,125,833                 | 1,695,435                 | 2,430,398                    |
| Investment Income                            | 2,547,000                 | 3,653,371                 | (1,106,371)                  |
| Reimbursements                               | 692,091                   | 580,296                   | 111,795                      |
| Other Income                                 | 595,295                   | 871,496                   | (276,201)                    |
| <b>Total Operating Revenue</b>               | <b>59,737,343</b>         | <b>53,952,196</b>         | <b>5,785,148</b>             |
|                                              |                           |                           |                              |
| Finance Charges                              | 242,091                   | 314,373                   | (72,282)                     |
| Employee Costs                               | 22,450,417                | 21,427,859                | 1,022,558                    |
| Administration Office Costs                  | 8,186,367                 | 5,504,222                 | 2,682,145                    |
| Materials, Contractors & Other               | 9,179,242                 | 8,544,706                 | 634,536                      |
| Rates Expense                                | 5,641,996                 | 5,331,905                 | 310,091                      |
| Depreciation & Amortisation Expense          | 13,817,784                | 14,368,854                | (551,070)                    |
| Asset Write Off Expense                      | 170,000                   | 170,000                   | 0                            |
| <b>Total Operating Expenditure</b>           | <b>59,687,897</b>         | <b>55,661,919</b>         | <b>4,025,978</b>             |
|                                              |                           |                           |                              |
| <b>Total Operating Surplus/(Deficit)</b>     | <b>49,447</b>             | <b>(1,709,723)</b>        | <b>1,759,170</b>             |
|                                              |                           |                           |                              |
| <b>Capital Grants</b>                        |                           |                           |                              |
| Grants · Capital · Roads to Recovery Program | 428,863                   | 0                         | 428,863                      |
| Grants · Capital · Federal Government        | 0                         | 865,381                   | (865,381)                    |
| <b>Total Capital Grants</b>                  | <b>428,863</b>            | <b>865,381</b>            | <b>(436,518)</b>             |
|                                              |                           |                           |                              |
| <b>Land Sales</b>                            |                           |                           |                              |
| Land Sales Revenue                           | 10,000                    | 10,000                    | 0                            |
| Land Sales Expenditure                       | 80,900                    | 80,900                    | 0                            |
| <b>Net Land Sales</b>                        | <b>(70,900)</b>           | <b>(70,900)</b>           | <b>0</b>                     |
|                                              |                           |                           |                              |
| <b>Fleet and Equipment Sales</b>             |                           |                           |                              |
| Fleet and Equipment Sales Revenue            | 189,900                   | 141,763                   | 48,137                       |
| Fleet and Equipment Sales Expenditure        | 189,400                   | 141,763                   | 47,637                       |
| <b>Net Fleet Sales</b>                       | <b>500</b>                | <b>0</b>                  | <b>500</b>                   |
|                                              |                           |                           |                              |
| <b>Total Surplus/(Deficit)</b>               | <b>407,910</b>            | <b>(915,242)</b>          | <b>1,323,152</b>             |

## 2018/19 BUDGET ESTIMATE CONTINUED

|                                 | <i><b>Budget<br/>2018/19</b></i> | <i><b>Budget<br/>2017/18</b></i> | <i><b>Budget<br/>Difference</b></i> |
|---------------------------------|----------------------------------|----------------------------------|-------------------------------------|
| <b>Capital Budget</b>           |                                  |                                  |                                     |
| Renewal Capital and Assets      | 10,892,294                       | 7,970,471                        | 2,921,823                           |
| Upgrade Capital and Assets      | 875,501                          | 2,533,034                        | (1,657,533)                         |
| New Capital and Assets          | 1,996,971                        | 2,479,570                        | (482,599)                           |
| <b>Total Capital and Assets</b> | <b>13,764,766</b>                | <b>12,983,075</b>                | <b>781,691</b>                      |
|                                 |                                  |                                  |                                     |
| <b>Transfers to Reserves</b>    | <b>0</b>                         | <b>0</b>                         | <b>0</b>                            |
|                                 |                                  |                                  |                                     |
| <b>Transfers from Reserves</b>  | <b>0</b>                         | <b>0</b>                         | <b>0</b>                            |

## COMMUNITY ECONOMIC DEVELOPMENT & BUSINESS DIRECTORATE – 2018/19 Budget Estimate

| <b>Community Economic Development &amp; Business</b>    | <b><i>Budget<br/>2018/19</i></b> | <b><i>Budget<br/>2017/18</i></b> | <b><i>Budget<br/>Difference</i></b> |
|---------------------------------------------------------|----------------------------------|----------------------------------|-------------------------------------|
| Financial Accounting Services Revenue                   | 45,237,528                       | 40,806,832                       | 4,430,696                           |
| Service Management Revenue                              | 7,896                            | 7,896                            | 0                                   |
| Derwent Entertainment Centre Revenue                    | 1,648,684                        | 1,578,636                        | 70,048                              |
| Berriedale Childcare Centre Revenue                     | 593,982                          | 579,547                          | 14,435                              |
| Benjafield Childcare Centre Revenue                     | 372,834                          | 363,782                          | 9,052                               |
| Community Development Program Revenue                   | 50,500                           | 19,000                           | 31,500                              |
| Community Planning and Engagement Revenue               | 25,650                           | 23,650                           | 2,000                               |
| Arts & Cultural Development Revenue                     | 136,200                          | 66,029                           | 70,171                              |
| Customer Service Revenue                                | 55,471                           | 63,544                           | (8,073)                             |
| <b>Total Revenue</b>                                    | <b>48,128,744</b>                | <b>43,508,916</b>                | <b>4,619,829</b>                    |
| Financial Accounting Services Expenses                  | 6,768,318                        | 6,448,595                        | 319,723                             |
| Management Accounting Services Expenses                 | 406,566                          | 385,204                          | 21,362                              |
| Information Management Expenses                         | 510,915                          | 486,778                          | 24,137                              |
| Development Operations Expenses                         | 694,613                          | 596,192                          | 98,421                              |
| Service Management Expenses                             | 1,827,473                        | 1,834,286                        | (6,813)                             |
| Derwent Entertainment Centre Expenses                   | 1,486,823                        | 1,293,887                        | 192,936                             |
| Berriedale Childcare Centre Expenses                    | 577,214                          | 610,538                          | (33,324)                            |
| Benjafield Childcare Centre Expenses                    | 529,970                          | 591,897                          | (61,927)                            |
| Community Development Program Expenses                  | 613,509                          | 570,331                          | 43,178                              |
| Community Planning and Engagement Expenses              | 514,528                          | 488,286                          | 26,242                              |
| Economic Development & Business Administration Expenses | 743,092                          | 676,600                          | 66,491                              |
| Arts & Cultural Development Expenses                    | 571,094                          | 458,262                          | 112,831                             |
| Customer Service Expenses                               | 914,417                          | 878,414                          | 36,002                              |
| City Strategy Expenses                                  | 153,047                          | 63,576                           | 89,471                              |
| <b>Total Expenditure</b>                                | <b>16,311,577</b>                | <b>15,382,847</b>                | <b>928,730</b>                      |
| <b>Total Operating Surplus/(Deficit)</b>                | <b>31,817,168</b>                | <b>28,126,069</b>                | <b>3,691,099</b>                    |
| Renewal Capital and Assets                              | 310,000                          | 29,340                           | 280,660                             |
| Upgrade Capital and Assets                              | 50,000                           | 395,750                          | (345,750)                           |
| New Capital and Assets                                  | 150,000                          | 28,480                           | 121,520                             |
| <b>Total Capital and Assets</b>                         | <b>510,000</b>                   | <b>453,570</b>                   | <b>56,430</b>                       |
| <b>Transfers to Reserves</b>                            | <b>0</b>                         | <b>0</b>                         | <b>0</b>                            |
| <b>Transfers from Reserves</b>                          | <b>0</b>                         | <b>0</b>                         | <b>0</b>                            |

## CORPORATE GOVERNANCE – 2018/19 Budget Estimate

| Corporate Governance                         | <i>Budget<br/>2018/19</i> | <i>Budget<br/>2017/18</i> | <i>Budget<br/>Difference</i> |
|----------------------------------------------|---------------------------|---------------------------|------------------------------|
| General Manager Revenue                      | 0                         | 1,000                     | (1,000)                      |
| Public Compliance Revenue                    | 947,770                   | 1,012,143                 | (64,373)                     |
| People Unit Revenue                          | 0                         | 3,000                     | (3,000)                      |
| Learning & Development Revenue               | 4,500                     | 4,500                     | 0                            |
| <b>Total Revenue</b>                         | <b>952,270</b>            | <b>1,020,643</b>          | <b>(68,373)</b>              |
| Aldermanic Expenses                          | 455,963                   | 429,067                   | 26,896                       |
| General Manager Expenses                     | 3,353,367                 | 632,265                   | 2,721,102                    |
| Public Relations Expenses                    | 94,945                    | 73,179                    | 21,766                       |
| Corporate Governance Administration Expenses | 676,325                   | 774,614                   | (98,289)                     |
| Risk & Assurance Expenses                    | 265,795                   | 262,304                   | 3,491                        |
| Public Compliance Expenses                   | 1,109,322                 | 1,047,383                 | 61,940                       |
| Governance & Compliance Expenses             | 217,174                   | 130,801                   | 86,373                       |
| Legal Services Expenses                      | 413,438                   | 439,131                   | (25,693)                     |
| People Unit Expenses                         | 1,155,461                 | 1,114,633                 | 40,828                       |
| Safety Unit Expenses                         | 377,847                   | 361,159                   | 16,688                       |
| Learning & Development Expenses              | 238,404                   | 164,439                   | 73,965                       |
| <b>Total Expenditure</b>                     | <b>8,358,042</b>          | <b>5,428,975</b>          | <b>2,929,068</b>             |
| <b>Total Operating Surplus/(Deficit)</b>     | <b>(7,405,772)</b>        | <b>(4,408,332)</b>        | <b>(2,997,441)</b>           |
| Renewal Capital and Assets                   | 0                         | 0                         | 0                            |
| Upgrade Capital and Assets                   | 0                         | 0                         | 0                            |
| New Capital and Assets                       | 0                         | 0                         | 0                            |
| <b>Total Capital and Assets</b>              | <b>0</b>                  | <b>0</b>                  | <b>0</b>                     |
| <b>Transfers to Reserves</b>                 | <b>0</b>                  | <b>0</b>                  | <b>0</b>                     |
| <b>Transfers from Reserves</b>               | <b>0</b>                  | <b>0</b>                  | <b>0</b>                     |

## INFRASTRUCTURE WORKS– 2018/19 Budget Estimate

| <b>Infrastructure Works</b>                | <b><i>Budget<br/>2018/19</i></b> | <b><i>Budget<br/>2017/18</i></b> | <b><i>Budget<br/>Difference</i></b> |
|--------------------------------------------|----------------------------------|----------------------------------|-------------------------------------|
| Transport Revenue                          | 458,863                          | 900,381                          | (441,518)                           |
| Asset Management Revenue                   | 1,020                            | 1,020                            | 0                                   |
| Depreciation & Loss on Retirement Revenue  | 8,200                            | 0                                | 8,200                               |
| Hydraulic Services Revenue                 | 0                                | 260,000                          | (260,000)                           |
| Land Sales Revenue                         | 10,000                           | 10,000                           | 0                                   |
| Property Services Revenue                  | 755,786                          | 950,459                          | (194,673)                           |
| Landfill Operations Revenue                | 6,043,963                        | 5,554,011                        | 489,952                             |
| Waste Management Services Revenue          | 3,936,676                        | 3,719,776                        | 216,900                             |
| Stormwater Maintenance Revenue             | 58,000                           | 29,000                           | 29,000                              |
| Facilities Maintenance Revenue             | 19,400                           | 19,400                           | 0                                   |
| Supervision Revenue                        | 1,008,000                        | 8,000                            | 1,000,000                           |
| Fleet Management Revenue                   | 457,708                          | 443,248                          | 14,460                              |
| Internal Plant Hire Revenue                | 1,454,687                        | 1,437,337                        | 17,350                              |
| <b>Total Revenue</b>                       | <b>14,212,303</b>                | <b>13,332,632</b>                | <b>879,671</b>                      |
| IW Administration Expenses                 | 64,964                           | 90,790                           | (25,827)                            |
| Transport Expenses                         | 210,280                          | 202,565                          | 7,715                               |
| Engineering Projects Design Expenses       | 421,260                          | 414,362                          | 6,898                               |
| Asset Management Expenses                  | 1,014,100                        | 943,790                          | 70,310                              |
| Depreciation & Loss on Retirement Expenses | 13,646,030                       | 14,192,390                       | (546,360)                           |
| Hydraulic Services Expenses                | 461,514                          | 774,547                          | (313,033)                           |
| Land Sales Expenses                        | 80,900                           | 80,900                           | 0                                   |
| Property Services Expenses                 | 1,780,452                        | 2,201,426                        | (420,974)                           |
| Property Assets Management Expenses        | 383,585                          | 0                                | 383,585                             |
| Landfill Operations Expenses               | 2,945,042                        | 2,682,090                        | 262,952                             |
| Waste Management Services Expenses         | 4,143,788                        | 3,787,419                        | 356,369                             |
| Parks and Recreation Expenses              | 1,794,197                        | 2,913,544                        | (1,119,347)                         |
| Roads & Stormwater Maintenance Expenses    | 1,768,023                        | 1,798,831                        | (30,809)                            |
| Urban Services Expenses                    | 1,293,995                        | 0                                | 1,293,995                           |
| Bushfire Management Expenses               | 306,205                          | 0                                | 306,205                             |
| Stormwater Maintenance Expenses            | 809,674                          | 991,163                          | (181,489)                           |
| Facilities Maintenance Expenses            | 1,245,115                        | 1,115,754                        | 129,362                             |
| Administration & Store Expenses            | 621,418                          | 756,628                          | (135,209)                           |
| Depot & Systems Operations Expenses        | 138,248                          | 0                                | 138,248                             |
| Supervision Expenses                       | 1,301,068                        | 1,084,158                        | 216,910                             |
| Fleet Management Expenses                  | 675,416                          | 678,362                          | (2,947)                             |
| Internal Plant Hire Expenses               | 1,435,470                        | 1,430,653                        | 4,817                               |
| <b>Total Expenditure</b>                   | <b>36,540,743</b>                | <b>36,139,371</b>                | <b>401,372</b>                      |
| <b>Total Operating Surplus/(Deficit)</b>   | <b>(22,328,440)</b>              | <b>(22,806,740)</b>              | <b>478,299</b>                      |
| Renewal Capital and Assets                 | 10,582,294                       | 7,941,131                        | 2,641,163                           |
| Upgrade Capital and Assets                 | 825,501                          | 2,137,284                        | (1,311,783)                         |
| New Capital and Assets                     | 1,846,971                        | 2,451,090                        | (604,119)                           |
| <b>Total Capital and Assets</b>            | <b>13,254,766</b>                | <b>12,529,505</b>                | <b>725,261</b>                      |
| <b>Transfers to Reserves</b>               | <b>0</b>                         | <b>0</b>                         | <b>0</b>                            |
| <b>Transfers from Reserves</b>             | <b>0</b>                         | <b>0</b>                         | <b>0</b>                            |

## CITY SERVICES &amp; INFRASTRUCTURE– 2018/19 Budget Estimate

| City Services & Infrastructure           | <i>Budget<br/>2018/19</i> | <i>Budget<br/>2017/18</i> | <i>Budget<br/>Difference</i> |
|------------------------------------------|---------------------------|---------------------------|------------------------------|
| Building Governance Revenue              | 901,570                   | 765,590                   | 135,980                      |
| Environmental Health Services Revenue    | 151,776                   | 150,194                   | 1,582                        |
| Planning Services Revenue                | 382,246                   | 242,730                   | 139,516                      |
| <b>Total Revenue</b>                     | <b>1,435,592</b>          | <b>1,158,514</b>          | <b>277,078</b>               |
| Building Governance Expenses             | 738,530                   | 705,749                   | 32,781                       |
| CSI Administration Expenses              | 14,005                    | 0                         | 14,005                       |
| Environmental Health Services Expenses   | 611,120                   | 596,323                   | 14,796                       |
| Planning Services Expenses               | 1,396,813                 | 1,342,535                 | 54,278                       |
| Environment Expenses                     | 350,170                   | 340,147                   | 10,023                       |
| <b>Total Expenditure</b>                 | <b>3,110,637</b>          | <b>2,984,754</b>          | <b>125,883</b>               |
| <b>Total Operating Surplus/(Deficit)</b> | <b>(1,675,045)</b>        | <b>(1,826,240)</b>        | <b>151,195</b>               |
| Renewal Capital and Assets               | 0                         | 0                         | 0                            |
| Upgrade Capital and Assets               | 0                         | 0                         | 0                            |
| New Capital and Assets                   | 0                         | 0                         | 0                            |
| <b>Total Capital and Assets</b>          | <b>0</b>                  | <b>0</b>                  | <b>0</b>                     |
| <b>Transfers to Reserves</b>             | <b>0</b>                  | <b>0</b>                  | <b>0</b>                     |
| <b>Transfers from Reserves</b>           | <b>0</b>                  | <b>0</b>                  | <b>0</b>                     |



## CAPITAL WORKS SUMMARY

Capital investment of \$13,765,000 is budgeted across the six asset classes of Council. Figure 1 below summarises the Budget for each asset class. Expenditure is across all suburbs of the municipality.

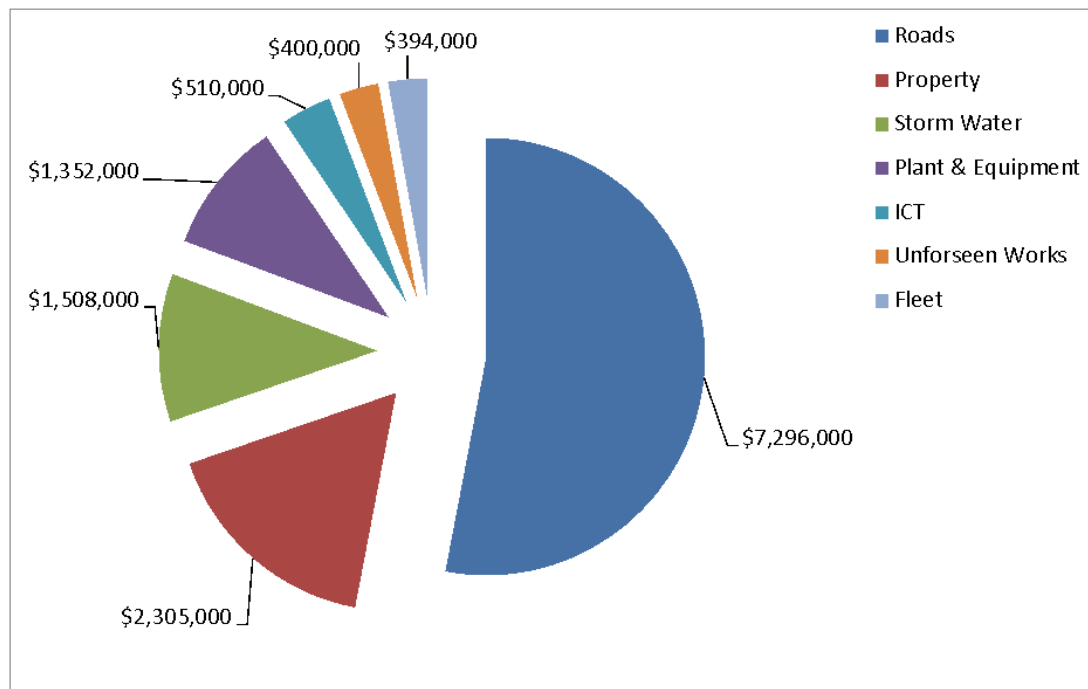


FIGURE 1 – CAPITAL WORKS EXPENDITURE BY ASSET CLASS.

## RENEWAL, UPGRADE AND NEW INVESTMENT

Council is committed to maintaining and renewing its existing infrastructure assets, summarised in Figure 2 below. Investment in renewals is undertaken as part of the 10 Year Asset Renewal Plans, which continue to be updated as condition data becomes available and asset modelling is undertaken. In this year's Budget approximately 79% of Capital investment expenditure is on renewal of the existing asset base.

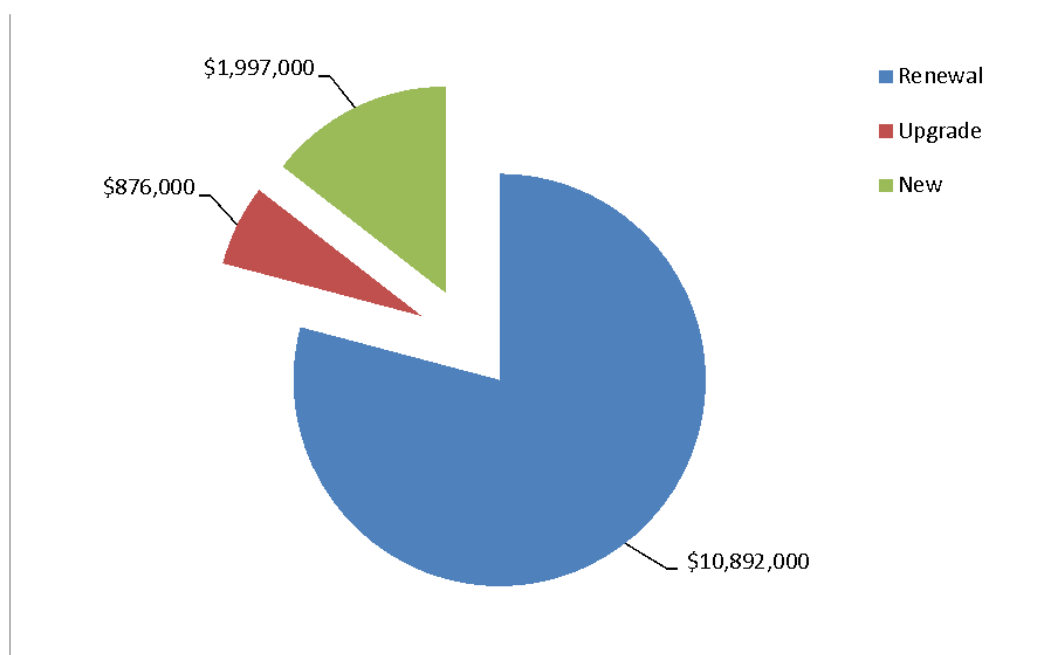


FIGURE 2 CAPITAL WORKS EXPENDITURE BY RENEWAL, UPGRADE AND NEW INVESTMENTS.

## INVESTMENT BY ASSET CLASS

### ROADS

The Road capital works Budget for 2018/19 is \$7.296 million which funds 83% of the depreciation expense of \$7.942 million. Two of the biggest areas of focus are the deterioration of footpaths and road reseals. The proposed Budget continues to concentrate upon progressively addressing these areas with a 90:10 ratio between renewal and new/upgrade expenditure.

Major capital projects budgeted for in the Roads Program includes:

- Main Road Revitalisation Project - \$1.179 million;
- Molesworth Road – Landslip rehabilitation - \$1.00 million;
- Arnold Street (From Mcgough Street To Grove Road) - \$640,000;
- Moss Park Drive Bridge and Retaining Wall Replacement - \$400,000;
- Design Office - Roads Design Costs - \$372,000;
- Sunderland Street (Derwent Park Road To Lampton Avenue) - \$290,000;
- Centenary Crescent - \$220,000; and
- Lutana Woodlands Improvements - \$175,000.

### STORMWATER

Stormwater renewal based on the depreciation expense is approximately \$2.980 million. However, expenditure on stormwater works in the 2018/19 capital works program is \$1.388 million. Due to the long life nature of Council's stormwater assets, which are approximately half way through their useful life, depreciation is not currently reflective of renewal demand as the assets do not deteriorate at a uniform rate.

Major capital projects budgeted for in the Stormwater Program include:

- Grove Rd Bridge Retaining Wall Replacement - \$200,000;
- Kenbrae Ave 1-23 SW Upgrade - \$163,000;
- O'Brien Bridge Retaining Wall Replacement - \$150,000;
- O'Grady Avenue 11-23, Lutana SW Extension - \$139,000; and
- Kenbrae Ave 59-79 SW Upgrade - \$114,000.

### PROPERTY

Council has a diverse portfolio of property and land across the municipality including the Council offices, the Derwent Entertainment Centre, the Works Centre, public toilet facilities, sports grounds facilities and other recreation facilities. Based on the depreciation expense, \$1.739 million of renewal expenditure is required for 2018/19. The capital works program provides for \$2.305 million of Property expenditure.

Major property projects for 2018/19 are:

- Prince of Wales Bay Sports Ground Extensions - \$440,000;
- Montrose Bay Public Toilets completion - \$232,000;
- Glenorchy Skate Park Relocation – Grant - \$215,000;
- Montrose Bay Jetty Pontoon - \$200,000;
- KGV Sports & Community Precinct Project - Community Hub - \$200,000; and
- Public Toilet Upgrade - \$182,000.

### FLEET, PLANT AND EQUIPMENT

The five largest items for 2018/19 are the Food Organics Garden Organics (FOGO) bin rollout \$430,000, Landfill Tarpomatic \$300,000, Landfill tollbooth weighbridge \$250,000, GPS vehicle tracking system \$150,000 and Excavator 20-25t \$134,000. The remainder of the Plant and Equipment expenditure in 2018/19 is minor plant renewal as part of Council's replacement schedule.

### INFORMATION, COMMUNICATION & TECHNOLOGY (ICT)

Council's investment in technology for 2018/19 is supported by the ICT Strategy. From the \$510,000 budgeted in 2018/19, \$150,000 will be invested in WORKS-My Data, \$160,000 on software and Wifi rollout and the balance of \$250,000 on renewing desktop PC units, monitors, projectors.

## UNFORESEEN WORK

Council establishes an Unforeseen Works Budget in the Capital Expenditure Program to provide flexibility for the management of the Infrastructure Budget. The Unforeseen Works Budget is used for funding unplanned/emergency projects that cannot be funded in any other way.

In the 2018/19 Budget there is a provision of \$400,000 that will be used for all capital projects that arise during 2018/19 that are not identified in the Budget. The unforeseen works Budget is managed by the Infrastructure Management Group based on business case proposals to access the funds.

## PUBLIC HEALTH GOALS & OBJECTIVES

Section 71(2) of the *Local Government Act 1993* requires that Councils “include a summary of the major strategies to be used in relation to the council’s public health goals and objectives” in their Annual Plan.

Detailed below are the three sections in the Glenorchy City Council Annual Plan that contain strategies and actions relating to Council’s public health goals and objectives.

### **GOAL: MAKING LIVES BETTER**

**OBJECTIVE:** 1.2 Support our communities to pursue and achieve their goals.

**STRATEGY:** 1.2.1 Encourage and support communities to express and achieve their aspirations.

**Action:** 1.2.1.03 Implement the Positive Ageing Strategy.

**STRATEGY:** 1.2.2 Build relationships and networks that create opportunities for our communities.

**Actions:** 1.2.2.03 Implement the Healthy Communities Plan.

1.2.2.05 Implement the Community Safety Framework and Action Plan.

1.2.2.06 Partner with other stakeholders to support priority initiatives which address social disadvantage.

### **GOAL: VALUING OUR ENVIRONMENT**

**OBJECTIVE:** 3.1 Create a liveable and desirable City.

**STRATEGY:** 3.1.4 Deliver new and existing services to improve the City’s liveability.

**Actions:** 3.1.4.01 Implement the Access Action Plan 2016-2021.

3.1.4.02 Ensure the construction and maintenance of safe and healthy buildings through compliance with the National Construction Code.

3.1.4.03 Plan for the sustainable development of the City, ensuring compliance with the planning scheme and community involvement in the planning process.

3.1.4.09 Promote, implement and monitor public health standards.

**OBJECTIVE:** 3.2 Manage our natural environments now and for the future.

**STRATEGY:** 3.2.3 Enhance, protect and celebrate the Derwent Foreshore.

**Actions:** 3.2.3.01 Participate in the Derwent Estuary Program.

3.2.3.02 Monitor recreational water quality.

### **GOAL: LEADING OUR COMMUNITY**

**OBJECTIVE:** 4.1 Govern in the best interests of our community.

**STRATEGY:** 4.1.2 Manage the City’s assets soundly for the long term benefit of the Community.

**Action:** 4.1.2.05 Ensure preparedness for disaster by maintaining and continually reviewing the City’s Emergency Management Strategies.

**OBJECTIVE:** 4.2 Prioritise resources to achieve our communities’ goals.

**STRATEGY:** 4.2.1 Deploy the Council’s resources effectively to deliver value.

**Action:** 4.2.1.06 Implement the Corporate Risk Management Action Plan.<sup>1</sup>

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<sup>1</sup> Council’s public health regulatory functions are delivered using a risk management approach.

## LIST OF ACRONYMS

ACECQA = Australian Children's Education & Care Quality Authority

DST = Destination Southern Tasmania

GAIN = Glenorchy Action Interagency Network, children under 12

GASP = Glenorchy Art and Sculpture Partnership

HCC = Hobart City Council

ICT = Information, Communication & Technology

LEARN = Learning, Engagement, Achievement, Respect and Networking

LGAT = Local Government Association Tasmania

STCA = Southern Tasmanian Councils Authority

YANG = Youth Action Network Glenorchy, Youth 12 - 25

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## Ministerial Directions Implementation Progress Report – (June 2018)



| No | Direction      | Item | Ministerial Direction                                                                                                                                                                                                                                                                                                                                         | Progress Comment                                                                                                                                                                                                                                                                                              | Date Completed | Indicator            |
|----|----------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------|
| 01 | 1 – Governance | 1(a) | <ul style="list-style-type: none"> <li>Developing a Statement of Expectations between the General Manager and Aldermen to establish clear and agreed protocols for the fulfilment of their mutual and respective roles and functions</li> </ul>                                                                                                               | <ul style="list-style-type: none"> <li>Statement of Expectations adopted by Council at its meeting held on Monday, 26 March 2018</li> </ul>                                                                                                                                                                   | 26 Mar 2018    | Completed            |
| 02 |                | 1(b) | <ul style="list-style-type: none"> <li>Developing a Statement of Expectations between the General Manager and Mayor to establish clear and agreed protocols for the fulfilment of their mutual and respective roles and functions</li> </ul>                                                                                                                  | <ul style="list-style-type: none"> <li>(see above)</li> </ul>                                                                                                                                                                                                                                                 | 26 Mar 2018    | Completed            |
| 03 |                | 1(c) | <ul style="list-style-type: none"> <li>Developing a Statement of Expectations between the Mayor and Aldermen to establish clear and agreed protocols for the fulfilment of their mutual and respective roles and functions</li> </ul>                                                                                                                         | <ul style="list-style-type: none"> <li>(see above)</li> </ul>                                                                                                                                                                                                                                                 | 26 Mar 2018    | Completed            |
| 04 |                | 1(d) | <ul style="list-style-type: none"> <li>Developing a Statement of Expectations between Aldermen to establish clear and agreed protocols for the fulfilment of their mutual obligations roles and functions</li> </ul>                                                                                                                                          | <ul style="list-style-type: none"> <li>(see above)</li> </ul>                                                                                                                                                                                                                                                 | 26 Mar 2018    | Completed            |
| 05 |                | 1(e) | <ul style="list-style-type: none"> <li>Within 2 months, ensuring all Aldermen, the Mayor and General Manager sign the Statement of Expectations they are party to</li> </ul>                                                                                                                                                                                  | <ul style="list-style-type: none"> <li>Statement of Expectations signed by all Aldermen, the Mayor and General Manager on Monday, 16 April 2018</li> </ul>                                                                                                                                                    | 16 Apr 2018    | Completed            |
| 06 |                | 1(f) | <ul style="list-style-type: none"> <li>Publishing the Statement of Expectations on the Council website within 1 month of signing</li> </ul>                                                                                                                                                                                                                   | <ul style="list-style-type: none"> <li>Signed Statement of Expectations published on Council website on Wednesday, 18 April 2018</li> </ul>                                                                                                                                                                   | 18 Apr 2018    | Completed            |
| 07 |                | 1(g) | <ul style="list-style-type: none"> <li>Publically committing to engage in ongoing professional development and abide by the principles of good governance, as established in the <i>Good Governance Guide</i>, within a period of three (3) months</li> </ul>                                                                                                 | <ul style="list-style-type: none"> <li>Incorporated within the Statement of Expectations</li> </ul>                                                                                                                                                                                                           | 26 Mar 2018    | Completed            |
| 08 |                | 1(h) | <ul style="list-style-type: none"> <li>Within a period of 9 months, in consultation with the community, developing a communication and consultation plan for all internal and external communications and consultation processes that is consistent with the eight characteristics of good governance outlined in the <i>Good Governance Guide</i></li> </ul> | <ul style="list-style-type: none"> <li>A Project Plan for the Communications Strategy was approved following the Executive Leadership Team focus meeting on 5 April 2018</li> <li>A communication survey is being conducted (closes 22 June 2018) – this will be followed by a communication forum</li> </ul> |                | Actively Progressing |

## Ministerial Directions Implementation Progress Report – (June 2018)



| No | Direction              | Item      | Ministerial Direction                                                                                                                                                 | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                     | Date Completed | Indicator                     |
|----|------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------------|
| 09 | 1 – Governance (cont.) | 1(i)(i)   | <ul style="list-style-type: none"> <li>Reviewing, and amending if appropriate, within the 2018-19 budget period: the Strategic Plan</li> </ul>                        | <ul style="list-style-type: none"> <li>Not started</li> <li>Note that Council's ten (10) year Strategic Plan 2016-25 was adopted by Council (Item 3 – 19 Dec 2016) as per s66 of the <i>Local Government Act 1993</i> (LG Act)</li> </ul>                                                                                                                                                            |                | Not Yet Started (Within Time) |
| 10 |                        | 1(i)(ii)  | <ul style="list-style-type: none"> <li>Reviewing, and amending if appropriate, within the 2018-19 budget period: the long term financial management plan</li> </ul>   | <ul style="list-style-type: none"> <li>Currently progressing</li> <li>Note that Council's ten (10) year long-term financial management plan (as part of the Financial Management Strategy) was adopted by Council (Item 4 – 19 Dec 2016) as per section 70 of the LG Act</li> </ul>                                                                                                                  |                | Actively Progressing          |
| 11 |                        | 1(i)(iii) | <ul style="list-style-type: none"> <li>Reviewing, and amending if appropriate, within the 2018-19 budget period: the financial management strategy</li> </ul>         | <ul style="list-style-type: none"> <li>Not started</li> <li>Note that Council's Financial Management Strategy was adopted by Council (Item 4 – 15 May 2017) as per section 70A of the LG Act</li> </ul>                                                                                                                                                                                              |                | Not Yet Started (Within Time) |
| 12 |                        | 1(i)(iv)  | <ul style="list-style-type: none"> <li>Reviewing, and amending if appropriate, within the 2018-19 budget period: long-term strategic asset management plan</li> </ul> | <ul style="list-style-type: none"> <li>Programmed in Council's Annual Plan for FY 2018-19 (road, stormwater, parks and building assets portfolios)</li> <li>Note that Council's ten (10) year long-term strategic asset management plan (inclusive of a long-term capital work programme updated annually) was adopted by Council (Item 10 – 1 Sep 2014) as per section 70B of the LG Act</li> </ul> |                | Not Yet Started (Within Time) |
| 13 |                        | 1(i)(v)   | <ul style="list-style-type: none"> <li>Reviewing, and amending if appropriate, within the 2018-19 budget period: asset management policy</li> </ul>                   | <ul style="list-style-type: none"> <li>Not started</li> <li>Note that Council's Asset Management Policy was adopted by Council (Item 13 – 13 June 2017) as per section 70C of the LG Act</li> </ul>                                                                                                                                                                                                  |                | Not Yet Started (Within Time) |
| 14 |                        | 1(i)(vi)  | <ul style="list-style-type: none"> <li>Reviewing, and amending if appropriate, within the 2018-19 budget period: asset management strategy</li> </ul>                 | <ul style="list-style-type: none"> <li>Programmed in Council's Annual Plan for FY 2018-19</li> <li>Noting that Council's asset management strategy for infrastructure assets adopted by Council (Item 10 – 1 Sep 2014) as per section 70D of the LG Act</li> </ul>                                                                                                                                   |                | Not Yet Started (Within Time) |

## Ministerial Directions Implementation Progress Report – (June 2018)



| No | Direction    | Item      | Ministerial Direction                                                                                                                                                                                                                                                                                                                                                                | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                         | Date Completed | Indicator |
|----|--------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
| 15 | 2 – Training | 2(a)      | <ul style="list-style-type: none"> <li>Reviewing its induction program for the Mayor and Aldermen within a period of three (3) months of the January 2018 election, to ensure that the induction already undertaken within the three (3) months and planned future induction will provide all Aldermen with the information and knowledge they need to fulfil their roles</li> </ul> | <ul style="list-style-type: none"> <li>A facilitated workshop for the Mayor and all Aldermen was conducted on Saturday, 3 February 2018. The workshop covered a range of relevant topics and included presentations from the Director of Local Government, Tasmanian Audit Office, Local Government Association Tasmania, the Mayor, General Manager and Acting Director Corporate Governance</li> </ul> | 3 Feb 2018     | Completed |
| 16 |              | 2(b)(i)   | <ul style="list-style-type: none"> <li>Facilitating training within three (3) months for all Aldermen on, though not limited to: their roles and responsibilities under the Act, with specific reference to the Model Code of Conduct, and the <i>Good Governance Guide</i></li> </ul>                                                                                               | <ul style="list-style-type: none"> <li>A workshop co-facilitated by the Integrity Commission and the Director of Local Government was held on Monday, 7 May 2018</li> </ul>                                                                                                                                                                                                                              | 7 May 2018     | Completed |
| 17 |              | 2(b)(ii)  | <ul style="list-style-type: none"> <li>Facilitating training within three (3) months for all Aldermen on, though not limited to: ethical decision making</li> </ul>                                                                                                                                                                                                                  | <ul style="list-style-type: none"> <li>A workshop co-facilitated by the Integrity Commission and the Director of Local Government was held on Monday, 7 May 2018</li> </ul>                                                                                                                                                                                                                              | 7 May 2018     | Completed |
| 18 |              | 2(b)(iii) | <ul style="list-style-type: none"> <li>Facilitating training within three (3) months for all Aldermen on, though not limited to: financial fundamentals, including understanding of financial statements and budget preparation</li> </ul>                                                                                                                                           | <ul style="list-style-type: none"> <li>A facilitated workshop for all Aldermen was held on Monday, 9 April 2018</li> <li>The workshop covered a range of relevant topics and was facilitated by the Mr Ross Byrne</li> </ul>                                                                                                                                                                             | 9 Apr 2018     | Completed |
| 19 |              | 2(b)(iv)  | <ul style="list-style-type: none"> <li>Facilitating training within three (3) months for all Aldermen on, though not limited to: decision-making in reference to the <i>Land Use Planning and Approvals Act 1993</i></li> </ul>                                                                                                                                                      | <ul style="list-style-type: none"> <li>A facilitated workshop for all Aldermen was held on Thursday, 8 February 2018</li> <li>The workshop covered a range of relevant topics and was facilitated by the Registrar of the Resource Management and Planning Appeal Tribunal and Simmons Wolfhagen</li> </ul>                                                                                              | 8 Feb 2018     | Completed |
| 20 |              | 2(b)(v)   | <ul style="list-style-type: none"> <li>Facilitating training within three (3) months for all Aldermen on, though not limited to: meeting procedures as per the Act and the <i>Local Government (Meeting Procedures) Regulations 2015</i></li> </ul>                                                                                                                                  | <ul style="list-style-type: none"> <li>A workshop facilitated by the Director of Local Government was held on Monday, 21 May 2018</li> </ul>                                                                                                                                                                                                                                                             | 21 May 2018    | Completed |

## Ministerial Directions Implementation Progress Report – (June 2018)



| No | Direction                   | Item | Ministerial Direction                                                                                                                                                                                                                                                                                                  | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Date Completed | Indicator                     |
|----|-----------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------------|
| 21 | 2 – Training (cont.)        | 2(c) | <ul style="list-style-type: none"> <li>Implementing a professional development program for all Aldermen as a result of the first annual review as specified in Direction 5(a)</li> </ul>                                                                                                                               | <ul style="list-style-type: none"> <li>Not started</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                          |                | Not Yet Started (Within Time) |
| 22 |                             | 2(d) | <ul style="list-style-type: none"> <li>Development and facilitating, a program of training for all relevant staff in relation to the Act, Regulations, ethics in the work place, and good governance, including in meeting procedure and the proper recording of minutes, within a period of six (6) months</li> </ul> | <ul style="list-style-type: none"> <li>Relevant staff attended a meeting procedures training workshop was facilitated by the Director of Local Government on Monday, 21 May 2018</li> <li>Most Directors and Manager's participated in an Ethical Decision Making workshop conducted by the Integrity Committee on Friday, 24 November 2017</li> <li>Investigating the introduction of ethics on-line training for relevant staff utilising the Integrity Commission portal</li> </ul> |                | Actively Progressing          |
| 23 | 3 – Policies and Procedures | 3(a) | <ul style="list-style-type: none"> <li>Ensuring, within four (4) months, there is an appropriate Grievance Policy for Council staff, including referral procedures to an independent party for addressing complaints against the General Manager and senior staff</li> </ul>                                           | <ul style="list-style-type: none"> <li>Council adopted a new 'Grievances Involving the General Manager Policy' (Item 15 – 26 February 2018) that included referral procedures to an independent party for addressing complaints against the General Manager</li> <li>The General Manager has issued a Grievance Directive which requires independent investigation of grievances involving Directors or the Manager People and Safety (February 2018)</li> </ul>                       | 26 Feb 2018    | Completed                     |
| 24 |                             | 3(b) | <ul style="list-style-type: none"> <li>Ensuring, within six (6) months, there is an appropriate policy on the appointment of staff within the Council based on merit</li> </ul>                                                                                                                                        | <ul style="list-style-type: none"> <li>Council approved a Human Resources policy (Item 11 – 20 March 2017) which stated in part: <i>Council recognises that human resource directives provide workplace structure and support equal employment opportunity in giving fair treatment to applicants and employees throughout the recruitment process and the employment experience.</i></li> </ul>                                                                                       | 1 Jun 2018     | Completed                     |



## Ministerial Directions Implementation Progress Report – (June 2018)



| No | Direction                           | Item     | Ministerial Direction                                                                                                                                                                                                                                                                                                                                                                                                                      | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Date Completed | Indicator |
|----|-------------------------------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
| 25 | 3 – Policies and Procedures (cont.) | 3(c)(i)  | <ul style="list-style-type: none"> <li>Developing, within two (2) months, an appropriate policy and protocols for Council workshops, to ensure a clear separation between matters considered at Council meetings and workshops that specifically include a policy on the attendance of staff at Council workshops (and meetings) to ensure the efficient use of staff time is balanced with assisting Council to make decisions</li> </ul> | <ul style="list-style-type: none"> <li>In addition, the General Manager approved an internal Recruitment Directive (6 February 2018) which also contains commitments to recruitment and selection decisions being based on merit based principles.</li> <li>The General Manager approved an internal Council Meetings and Workshops Directive (14 June 2018) which covers access to agendas and workshop materials, staff attendance, catering and security.</li> <li>The Directive complements material within the Statement of Expectations</li> </ul> | 14 Jun 2018    | Completed |
| 26 |                                     | 3(c)(ii) | <ul style="list-style-type: none"> <li>Developing, within two (2) months, an appropriate policy and protocols for Council workshops, to ensure a clear separation between matters considered at Council meetings and workshops that specifically include a policy on the provision of information to Aldermen and attendees including timeframes to ensure Aldermen are sufficiently prepared</li> </ul>                                   | <ul style="list-style-type: none"> <li>The General Manager approved an internal Council Meetings and Workshops Directive (14 June 2018) which covers access to agendas and workshop materials, staff attendance, catering and security.</li> <li>The Directive complements material within the Statement of Expectations</li> </ul>                                                                                                                                                                                                                      | 14 Jun 2018    | Completed |
| 27 |                                     | 3(d)     | <ul style="list-style-type: none"> <li>Developing a calendar of Council meetings and workshops, including adequate provision for workshops on setting the annual budget and determining the capital works and spending program</li> </ul>                                                                                                                                                                                                  | <ul style="list-style-type: none"> <li>Calendar of Council meetings and scheduled workshop dates has been published on the Council website</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                    | 23 Mar 2018    | Completed |
| 28 |                                     | 3(e)     | <ul style="list-style-type: none"> <li>Publishing the calendar of Council meetings and workshops on the Council website within two (2) months</li> </ul>                                                                                                                                                                                                                                                                                   | <ul style="list-style-type: none"> <li>(see above)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 23 Mar 2018    | Completed |

## Ministerial Directions Implementation Progress Report – (June 2018)



| No | Direction                           | Item        | Ministerial Direction                                                                                                                                                                                                                                                                                                                                                                                                                      | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Date Completed | Indicator            |
|----|-------------------------------------|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------|
| 29 | 3 – Policies and Procedures (cont.) | 3(f)        | <ul style="list-style-type: none"> <li>Ensuring the General Manager provides sufficient budget and financial reporting to Council consistent with BOI recommendation 50</li> </ul>                                                                                                                                                                                                                                                         | <ul style="list-style-type: none"> <li>In progress</li> <li>General Manager has provided to Aldermen three (3) budget workshops (April, May and June 2018) in the lead-up to the FY 2018/19 Council Budget adoption (June 2018)</li> <li>Aldermen are also provided comprehensive monthly and quarterly financial performance reports</li> </ul>                                                                                                                                                                                                                                   |                | Actively Progressing |
| 30 |                                     | 3(g)        | <ul style="list-style-type: none"> <li>Developing within three (3) months, an appropriate policy in relation to media statements that is consistent with section 27(1)(e) of the Act and the Model Code of Conduct</li> </ul>                                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>Council adopted a new Media Policy (Item 13 – 28 May 2018) that is consistent with section 27(1)(e) of the Act and the Model Code of Conduct</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                     | 28 May 2018    | Completed            |
| 31 |                                     | 3(h)        | <ul style="list-style-type: none"> <li>Reviewing, within three (3) months, Council's credit card procedures and policies to ensure consistency, in the use and reporting of credit cards, with the recommendations of the Auditor-General's Report</li> </ul>                                                                                                                                                                              | <ul style="list-style-type: none"> <li>A revised General Manager's Corporate Credit Card Directive was approved on 10 January 2018. It was drafted taking into account the recent findings and recommendations by the Tasmanian Audit Office and the Glenorchy City Council Board of Inquiry and for consistency with the Code for Contracts and Tendering adopted by Council on 10 July 2017</li> </ul>                                                                                                                                                                           | 10 Jan 2018    | Completed            |
| 32 |                                     | 3(i)(i-iii) | <ul style="list-style-type: none"> <li>Ensuring, there is a policy, within four (4) months, to address the use of external legal advisers to include guidance on the circumstances in which the General Manager may seek external legal advice, direction on the maximum expense to be incurred before the matter needs to be brought to Council for approval, and clear and transparent reporting of legal expenses to Council</li> </ul> | <ul style="list-style-type: none"> <li>Council adopted a Legal Services Policy (Item 4 – 12 December 2017) which addressed the use of external legal advisers and reporting of legal expenses</li> <li>A directive and line of authority for the approval of requests for external legal advice, which will specifically address requests for external legal advice by the General Manager is being considered by the Executive Leadership Team</li> <li>The adoption of a Legal Services Panel via a public procurement process is likely to be completed in June 2018</li> </ul> |                | Actively Progressing |



## Ministerial Directions Implementation Progress Report – (June 2018)



| No | Direction                     | Item | Ministerial Direction                                                                                                                                                                                                                                                                                                   | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Date Completed | Indicator            |
|----|-------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------|
| 33 | 4 – Committees and Membership | 4(a) | <ul style="list-style-type: none"> <li>Reviewing existing Council committees, including special committees, within 6 months, to determine appropriateness and, where required, the establishment of new committees with appropriate terms of reference</li> </ul>                                                       | <ul style="list-style-type: none"> <li>In progress</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                | Actively Progressing |
| 34 |                               | 4(b) | <ul style="list-style-type: none"> <li>Reviewing, within three (3) months, representation procedures for all committees, including elections and nominations and external representatives on special committees, with specific consideration on the suitability and aptitude of Aldermen seeking appointment</li> </ul> | <ul style="list-style-type: none"> <li>Council adopted a revised Nominations and Appointments to Committees and Other Bodies Policy (Item 4 – 15 January 2018) with specific amendments to reiterate Council's position that where it is intended that the Mayor or Deputy Mayor is a member of a particular committee by virtue of their office, it is inappropriate that that protocol be abandoned and that any Aldermen other than the Mayor or Deputy Mayor (as applicable) be nominated for or appointed to that position</li> <li>Over the past four (4) months, a number of ballots have been held for Council Committees and the results are available on Council's website</li> <li>At each committee vote, where there were multiple candidates for limited positions, the candidates provided a statement why they should be the preferred candidate, in effect providing specific consideration on the suitability and aptitude of Aldermen seeking appointment</li> </ul> | 1 Jun 2018     | Completed            |
| 35 |                               | 4(c) | <ul style="list-style-type: none"> <li>Ensuring that all Council representatives on special committees and external bodies report, at a minimum, annually to Council</li> </ul>                                                                                                                                         | <ul style="list-style-type: none"> <li>In progress</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                | Actively Progressing |

## Ministerial Directions Implementation Progress Report – (June 2018)



| No | Direction                             | Item    | Ministerial Direction                                                                                                                                                                                                                                                                                                                                                                                                                                 | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Date Completed | Indicator            |
|----|---------------------------------------|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------|
| 36 | 4 – Committees and Membership (cont.) | 4(d)    | <ul style="list-style-type: none"> <li>Developing, if the Council chooses to establish one, appropriate terms of reference for a General Manager's Performance Review Committee, that includes: the right for any alderman who is not a member of the committee, to attend any meetings of the committee as an observer, and that the committee is empowered only to make recommendations to be provided to the full Council for decisions</li> </ul> | <ul style="list-style-type: none"> <li>Council endorsed a revised terms of reference for a General Manager's Performance Review Committee (Item 7 – 26 February 2018) that included the right for any alderman who is not a member of the committee, to attend any meetings of the committee as an observer, and that the committee is empowered only to make recommendations to be provided to the full Council for decisions</li> </ul>                                                                                                                                                                                                           | 26 Feb 2018    | Completed            |
| 37 |                                       | 4(e)    | <ul style="list-style-type: none"> <li>Ensuring that any committee established to review the General Manager's performance, is established as a Council committee as per section 23 of the Act, and not as a special committee as per section 24 of the Act</li> </ul>                                                                                                                                                                                | <ul style="list-style-type: none"> <li>Council endorsed a revised terms of reference for a General Manager's Performance Review Committee (Item 7 – 26 February 2018) that established the committee as a Council committee as per section 23 of the Act</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                 | 26 Feb 2018    | Completed            |
| 38 |                                       | 4(f)    | <ul style="list-style-type: none"> <li>Reviewing, within six (6) months, the membership of the Council's Audit Panel including considering the merits of all members being independent (non-Aldermen). Where aldermanic appointments are made to the Audit Panel, the Council is to ensure that the appointed Aldermen have relevant professional skills for the effective functioning of the Audit Panel</li> </ul>                                  | <ul style="list-style-type: none"> <li>In progress – Audit Panel to provide report for Council's consideration later in the year</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                | Actively Progressing |
| 39 | 5 – Compliance                        | 5(a)(i) | <ul style="list-style-type: none"> <li>Developing an annual review program, within six (6) months, to ensure a program of future compliance with, though not limited to: the Act and associated relevant regulations</li> </ul>                                                                                                                                                                                                                       | <ul style="list-style-type: none"> <li>At its 28 May 2018 Council Meeting (Item 15), Council               <ul style="list-style-type: none"> <li>noted the proposed approach by the Audit Panel to accommodate the requirements under Direction 5(b) of the Ministerial Directions, as reported</li> <li>directed the Audit Panel to undertake an annual review of Council's compliance with the following, in accordance with Direction 5(b) of the Ministerial Directions:                   <ul style="list-style-type: none"> <li>Local Government Act 1993</li> <li>Local Government (General) Regulations</li> </ul> </li> </ul> </li> </ul> | 28 May 2018    | Completed            |

## Ministerial Directions Implementation Progress Report – (June 2018)



| No | Direction | Item      | Ministerial Direction                                                                                                                                                                                                                            | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Date Completed | Indicator |
|----|-----------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
|    |           |           |                                                                                                                                                                                                                                                  | 2015<br><ul style="list-style-type: none"> <li>▪ Local Government (Meeting Procedures) Regulations 2015</li> <li>▪ Code for Tenders and Contracts</li> <li>▪ Corporate Credit Card Directive (January 2018)</li> <li>▪ Statement of Expectations (April 2018)</li> <li>▪ Council Policies and Procedures, and</li> <li>▪ Employment policies and merit based selection/appointment, and</li> </ul> <ul style="list-style-type: none"> <li>○ noted that the Audit Panel will report back to Council in February 2019 (and annually thereafter to the term of the current Council) as to Council's compliance under Direction 5(b) of the Ministerial Directions.</li> </ul> |                |           |
| 40 |           | 5(a)(ii)  | <ul style="list-style-type: none"> <li>• Developing an annual review program, within six (6) months, to ensure a program of future compliance with, though not limited to: the Code for Tenders and Contracts</li> </ul>                         | <ul style="list-style-type: none"> <li>• (see above)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 28 May 2018    | Completed |
| 41 |           | 5(a)(iii) | <ul style="list-style-type: none"> <li>• Developing an annual review program, within six (6) months, to ensure a program of future compliance with, though not limited to: credit card usage in line with the Auditor-Generals Report</li> </ul> | <ul style="list-style-type: none"> <li>• (see above)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 28 May 2018    | Completed |
| 42 |           | 5(a)(iv)  | <ul style="list-style-type: none"> <li>• Developing an annual review program, within six (6) months, to ensure a program of future compliance with, though not limited to: the Code of Conduct</li> </ul>                                        | <ul style="list-style-type: none"> <li>• (see above)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 28 May 2018    | Completed |
| 43 |           | 5(a)(v)   | <ul style="list-style-type: none"> <li>• Developing an annual review program, within six (6) months, to ensure a program of future compliance with, though not limited to: the Statements of Expectations</li> </ul>                             | <ul style="list-style-type: none"> <li>• (see above)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 28 May 2018    | Completed |

## Ministerial Directions Implementation Progress Report – (June 2018)



| No | Direction              | Item      | Ministerial Direction                                                                                                                                                                                                                                                                                              | Progress Comment                                              | Date Completed | Indicator |
|----|------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|----------------|-----------|
| 44 | 5 – Compliance (cont.) | 5(a)(vi)  | <ul style="list-style-type: none"> <li>Developing an annual review program, within six (6) months, to ensure a program of future compliance with, though not limited to: Council policies and procedures</li> </ul>                                                                                                | <ul style="list-style-type: none"> <li>(see above)</li> </ul> | 28 May 2018    | Completed |
| 45 |                        | 5(b)(i)   | <ul style="list-style-type: none"> <li>Directing the Audit Panel to undertake an annual review of Council's compliance with, though not limited to: the Act and the <i>Local Government (General) Regulations 2015</i></li> </ul>                                                                                  | <ul style="list-style-type: none"> <li>(see above)</li> </ul> | 28 May 2018    | Completed |
| 46 |                        | 5(b)(ii)  | <ul style="list-style-type: none"> <li>Directing the Audit Panel to undertake an annual review of Council's compliance with, though not limited to: the <i>Local Government (Meeting Procedures) Regulations 2015</i> including the appropriate use of closed meetings and accuracy of relevant minutes</li> </ul> | <ul style="list-style-type: none"> <li>(see above)</li> </ul> | 28 May 2018    | Completed |
| 47 |                        | 5(b)(iii) | <ul style="list-style-type: none"> <li>Directing the Audit Panel to undertake an annual review of Council's compliance with, though not limited to: the Code of Tenders and Contracts</li> </ul>                                                                                                                   | <ul style="list-style-type: none"> <li>(see above)</li> </ul> | 28 May 2018    | Completed |
| 48 |                        | 5(b)(iv)  | <ul style="list-style-type: none"> <li>Directing the Audit Panel to undertake an annual review of Council's compliance with, though not limited to: the Credit Card Policy</li> </ul>                                                                                                                              | <ul style="list-style-type: none"> <li>(see above)</li> </ul> | 28 May 2018    | Completed |
| 49 |                        | 5(b)(v)   | <ul style="list-style-type: none"> <li>Directing the Audit Panel to undertake an annual review of Council's compliance with, though not limited to: the Code of Conduct</li> </ul>                                                                                                                                 | <ul style="list-style-type: none"> <li>(see above)</li> </ul> | 28 May 2018    | Completed |
| 50 |                        | 5(b)(vi)  | <ul style="list-style-type: none"> <li>Directing the Audit Panel to undertake an annual review of Council's compliance with, though not limited to: the Statements of Expectations</li> </ul>                                                                                                                      | <ul style="list-style-type: none"> <li>(see above)</li> </ul> | 28 May 2018    | Completed |
| 51 |                        | 5(b)(vii) | <ul style="list-style-type: none"> <li>Directing the Audit Panel to undertake an annual review of Council's compliance with, though not limited to: Council's policies and procedures</li> </ul>                                                                                                                   | <ul style="list-style-type: none"> <li>(see above)</li> </ul> | 28 May 2018    | Completed |



## Ministerial Directions Implementation Progress Report – (June 2018)



| No | Direction                | Item       | Ministerial Direction                                                                                                                                                                                                                                                                                                                                                                           | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Date Completed | Indicator |
|----|--------------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
| 52 | 5 – Compliance (cont.)   | 5(b)(viii) | <ul style="list-style-type: none"> <li>Directing the Audit Panel to undertake an annual review of Council's compliance with, though not limited to: Council's employment policies, to ensure the principles of merit based appointments is upheld</li> </ul>                                                                                                                                    | <ul style="list-style-type: none"> <li>(see above)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 28 May 2018    | Completed |
| 53 | 6 – Employment Contracts | 6(a)       | <ul style="list-style-type: none"> <li>Council undertake a review of the approach to managing performance under the General Manager's contract of employment, including: the setting of performance indicators, in conjunction with the scheduled time in the General Manager's contract</li> </ul>                                                                                             | <ul style="list-style-type: none"> <li>In closed Council under Regulation 15(2)(a) and (g) of the <i>Local Government (Meeting Procedures) Regulations 2015</i>, Council considered and approved a process for the development of the General Manager's Key Performance Indicators in accordance with the General Manager's Contract of Employment and with the Glenorchy City Council Ministerial Directives (Item 26 – 26 February 2018)</li> </ul>                                                                                     | 26 Feb 2018    | Completed |
| 54 |                          | 6(b)       | <ul style="list-style-type: none"> <li>Council undertake a review of the approach to managing performance under the General Manager's contract of employment, including: providing all Aldermen with an opportunity to provide input into the setting of performance indicators</li> </ul>                                                                                                      | <ul style="list-style-type: none"> <li>In closed Council under Regulation 15(2)(a) and (g) of the <i>Local Government (Meeting Procedures) Regulations 2015</i>, Council considered and approved a process for the development of the General Manager's Key Performance Indicators in accordance with the General Manager's Contract of Employment and with the Glenorchy City Council Ministerial Directives (Item 26 – 26 February 2018)</li> </ul>                                                                                     | 26 Feb 2018    | Completed |
| 55 |                          | 6(c)       | <ul style="list-style-type: none"> <li>Council undertake a review of the approach to managing performance under the General Manager's contract of employment, including: considering the merits of including a provision in the General Manager's contract to clarify who approves any leave (annual or personal), noting the usual practice would be the Mayor on behalf of Council</li> </ul> | <ul style="list-style-type: none"> <li>The General Manager's contract provides for Annual Leave to be taken in agreement between the Mayor and the General Manager, or in the absence of agreement, when the General Manager is directed by Council on at least one (1) months' notice</li> <li>In addition, the Statement of Expectations provides 'The General Manager will, wherever practicable, ensure that the Mayor is given sufficient notice of this intention to be absent from duty for any reason or that they are</li> </ul> | 26 Mar 2018    | Completed |

## Ministerial Directions Implementation Progress Report – (June 2018)



| No | Direction                        | Item | Ministerial Direction                                                                                                                                                                                                                                                                                                                                                                                               | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Date Completed | Indicator |
|----|----------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
| 56 | 6 – Employment Contracts (cont.) | 6(d) | <ul style="list-style-type: none"> <li>Council undertake a review of the approach to managing performance under the General Manager's contract of employment, including: ensuring the review of the General Manager's performance under his or her contract is conducted using best practice, objective processes, including the use of a professional service provider to facilitate the review process</li> </ul> | <ul style="list-style-type: none"> <li>otherwise unavailable or unable to perform the functions of the office of General Manager'</li> <li>Notwithstanding, section 61B of the LG Act provides due process if the General Manager is absent from duty for any reason</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 26 Feb 2018    | Completed |
| 57 |                                  | 6(e) | <ul style="list-style-type: none"> <li>Council undertake a review of the approach to managing performance under the General Manager's contract of employment, including: obtaining independent legal advice to assist in matters pertaining to the General Manager's contract of employment</li> </ul>                                                                                                              | <ul style="list-style-type: none"> <li>It is noted that the current General Manager's contract of employment was prepared by an independent legal advisor briefed by the then Commissioner</li> <li>Furthermore, under Council's Legal Service Policy (adopted by Council Item 11 – 12 December 2017), Council recognises that the engagement of external law firms is appropriate in a number of circumstances including (but not limited to) matters pertaining to the General Manager's contract of employment. This is also recognised within that Council policy that to 'protect the integrity of Council's legal advice from conflicts of interest, loss of privilege and by ensuring the confidentiality of legal advice ... Council directs that any advice required to assist Council in matters pertaining to the General Manager's contract of employment be obtained from independent external lawyers'</li> <li>To this end, Council expects that when</li> </ul> | 18 Apr 2018    | Completed |

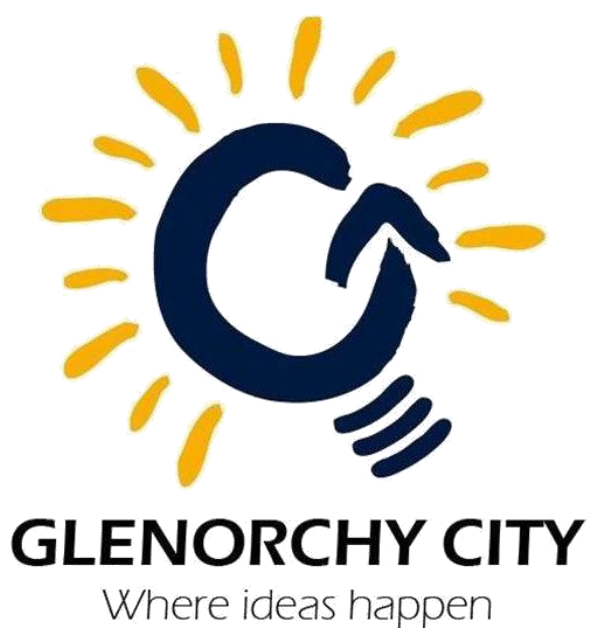


## Ministerial Directions Implementation Progress Report – (June 2018)



| No | Direction                     | Item | Ministerial Direction                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Progress Comment                                                                                                                                                                                                                                         | Date Completed | Indicator            |
|----|-------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------|
| 58 | 7 – Reporting to the Minister | 7    | <ul style="list-style-type: none"> <li>Report quarterly for the term of the current Council to the Minister on the progress of actions taken to comply with these Directions, and make the report publicly available on the Council's website</li> <li>First quarterly report acknowledge and approved by Council (Item 15 – 30 April 2018) and on-sent by the Mayor to the Minister</li> <li>The report has been made publicly available on Council's website</li> </ul> | <ul style="list-style-type: none"> <li>undertaking a review of the General Manager's performance under the General Manager's contract of employment, Council will obtain independent legal advice to assist in matters pertaining to the same</li> </ul> | Ongoing        | Actively Progressing |

## Attachment 1



# Monthly Financial Performance Report

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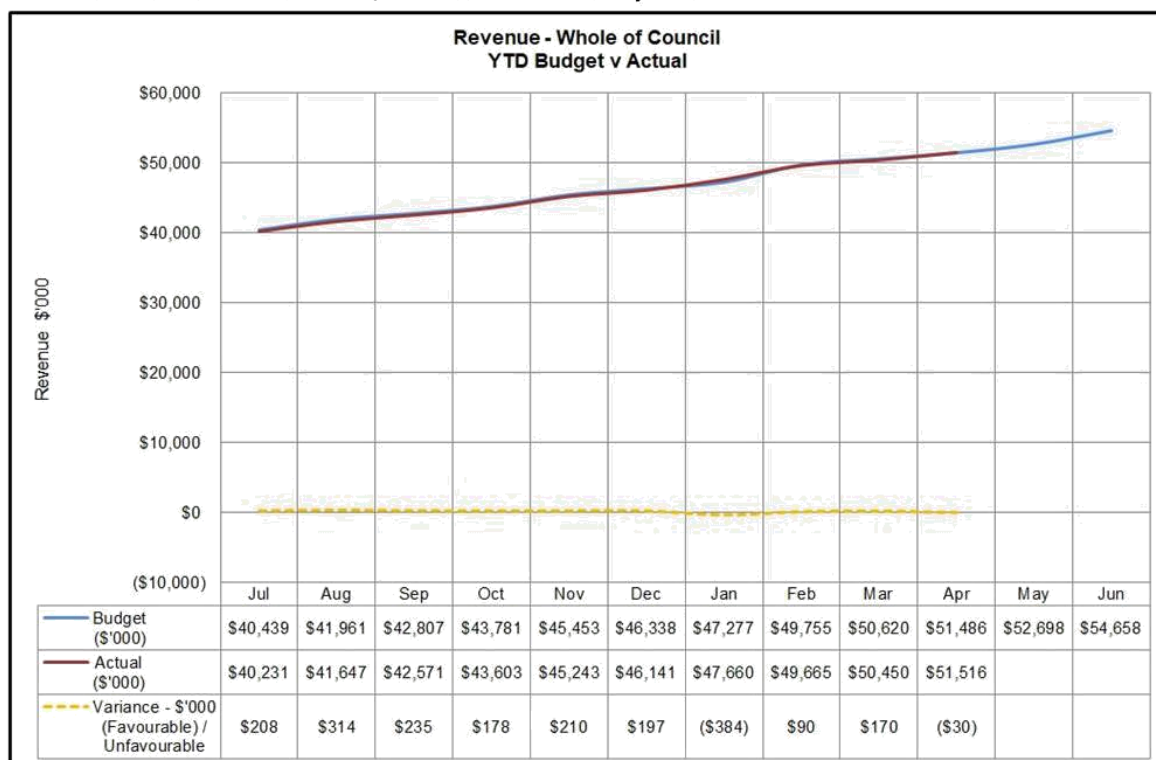
For the year-to-date ending 30 April 2018

## Statement of Comprehensive Income

| Glenorchy City Council<br>Financial Report<br>Statement of Comprehensive Income to 30 April 2018 |      |                          |                          |
|--------------------------------------------------------------------------------------------------|------|--------------------------|--------------------------|
|                                                                                                  | Note | 2018<br>Budget<br>\$'000 | 2018<br>Actual<br>\$'000 |
| <b>Income</b>                                                                                    |      |                          |                          |
| <b>Recurrent Income</b>                                                                          |      |                          |                          |
| Rates                                                                                            | 1    | 35,595                   | 35,529                   |
| User charges and licences                                                                        | 2    | 10,840                   | 10,436                   |
| Interest                                                                                         | 3    | 343                      | 323                      |
| Grants                                                                                           | 4    | 1,320                    | 1,594                    |
| Contributions - cash                                                                             | 5    | 274                      | 274                      |
| Investment income from TasWater                                                                  | 6    | 1,966                    | 1,771                    |
| Other income                                                                                     | 7    | 414                      | 639                      |
|                                                                                                  |      | 50,752                   | 50,565                   |
| <b>Capital Income</b>                                                                            |      |                          |                          |
| Contributions – non-monetary assets                                                              | 8    | -                        | -                        |
| Net gain/(loss) on disposal of property, infrastructure, plant and equipment                     | 9    | (132)                    | 46                       |
| Capital grants received specifically for new or upgraded assets                                  | 10   | 865                      | 905                      |
| Fair value recognition of land under roads                                                       | 11   | -                        | -                        |
|                                                                                                  |      | 734                      | 951                      |
| <b>Total Income</b>                                                                              | 12   | 51,486                   | 51,516                   |
| <b>Expenses</b>                                                                                  |      |                          |                          |
| Employment costs                                                                                 | 13   | 17,374                   | 17,745                   |
| Materials and services                                                                           | 14   | 11,798                   | 11,315                   |
| Depreciation and amortisation                                                                    | 15   | 11,974                   | 11,421                   |
| State Fire Commission contribution                                                               | 16   | 3,999                    | 3,999                    |
| Finance costs                                                                                    | 17   | 232                      | 192                      |
| Assets written off                                                                               | 18   | -                        | 2                        |
| Bad and doubtful debts                                                                           | 19   | 2                        | 1                        |
| Other expenses                                                                                   | 20   | 528                      | 435                      |
| <b>Total expenses</b>                                                                            | 21   | 45,906                   | 45,109                   |
| <b>Surplus/(deficit)</b>                                                                         | 22   | 5,580                    | 6,407                    |
| <b>Other Comprehensive income</b>                                                                |      |                          |                          |
| <b>Items that will not be reclassified to surplus or deficit</b>                                 |      |                          |                          |
| Net gain/(loss) on revaluation of property, plant and equipment                                  |      | -                        | 3                        |
|                                                                                                  |      | -                        | 3                        |
| <b>Items that may be reclassified subsequently to surplus or deficit</b>                         |      |                          |                          |
| Financial assets available for sale reserve                                                      |      | -                        | -                        |
| -Fair value adjustment on available for sale assets                                              |      | -                        | -                        |
| <b>Total other comprehensive income</b>                                                          |      | -                        | 3                        |
| <b>Total comprehensive result</b>                                                                | 23   | 5,580                    | 6,410                    |

\*a glossary of terms used in the Statement of Comprehensive Income is appended to this report

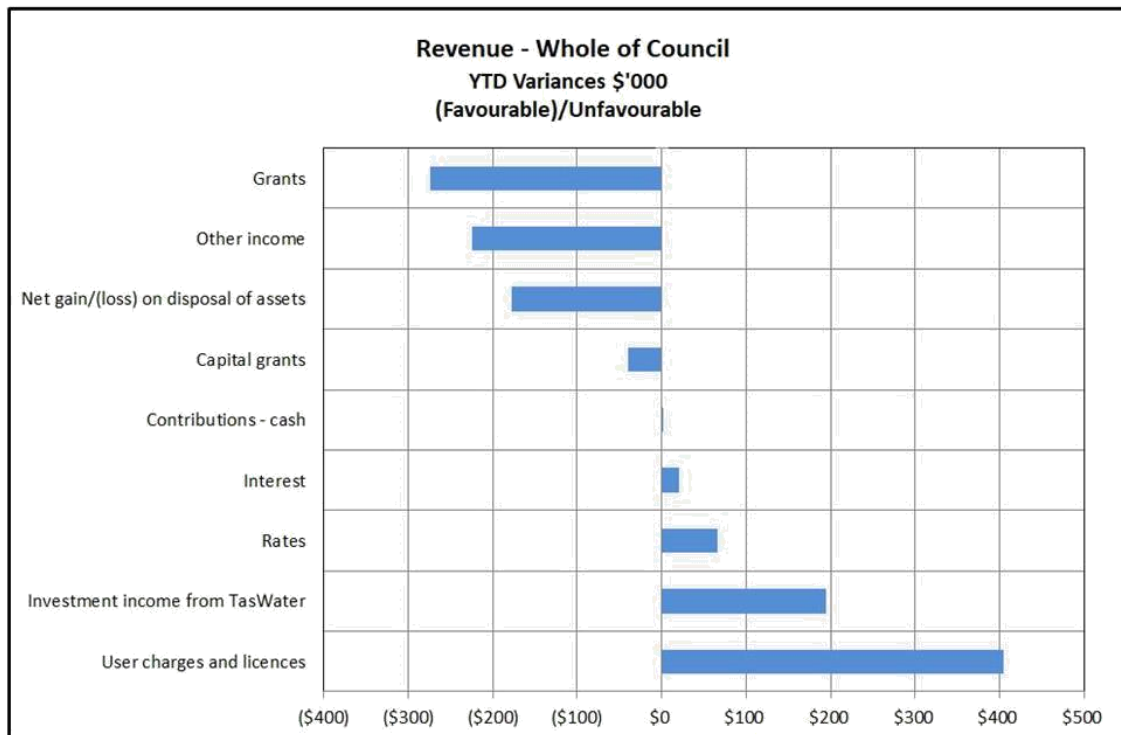
## Revenue – Whole of Council – \$ YTD Accumulative by Month



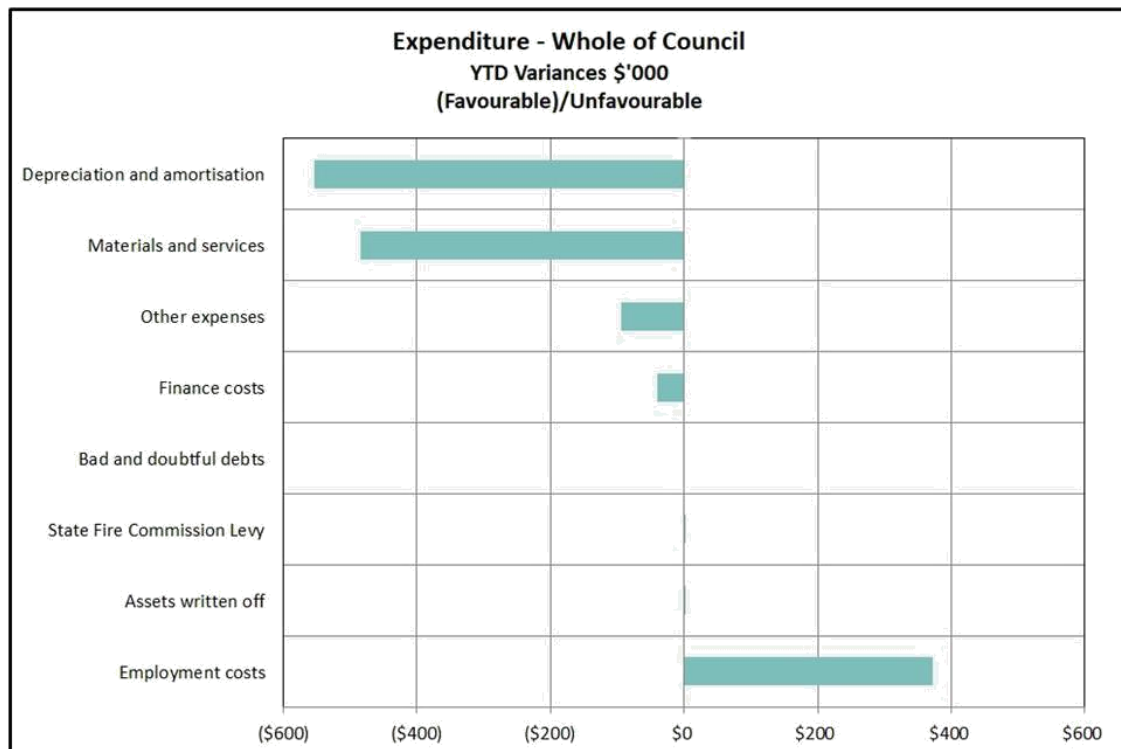
## Expenditure – Whole of Council – \$ YTD Accumulative by Month



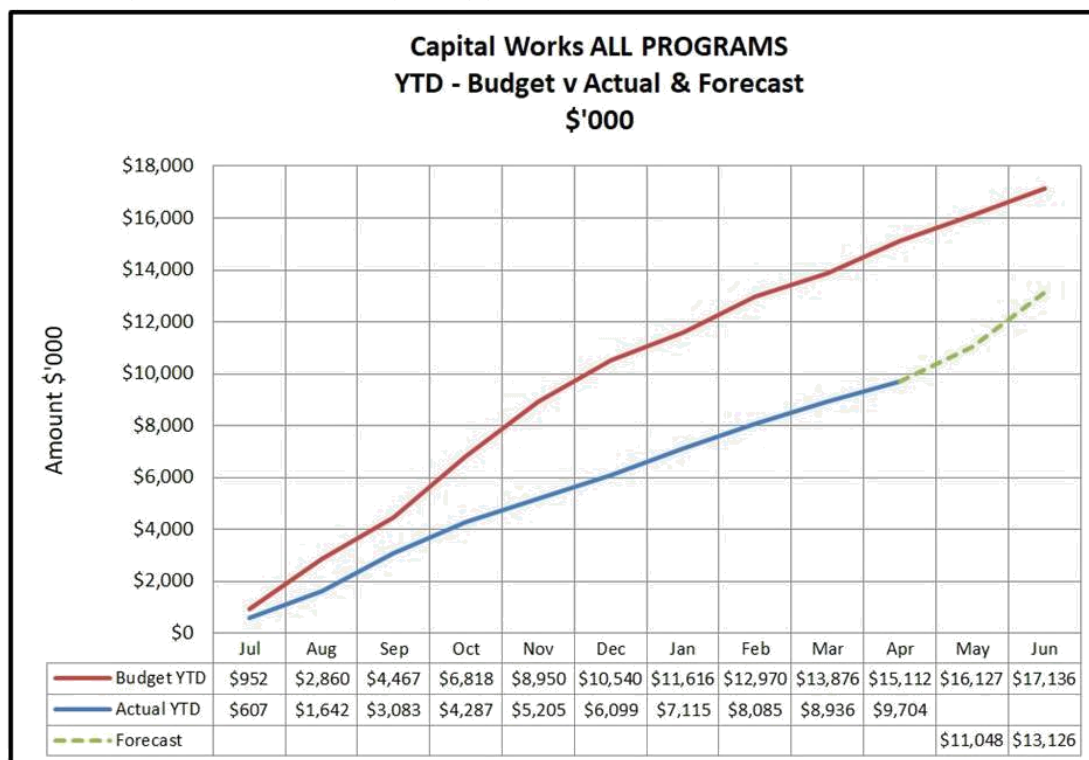
## Revenue – Whole of Council – \$ Variance by Classification



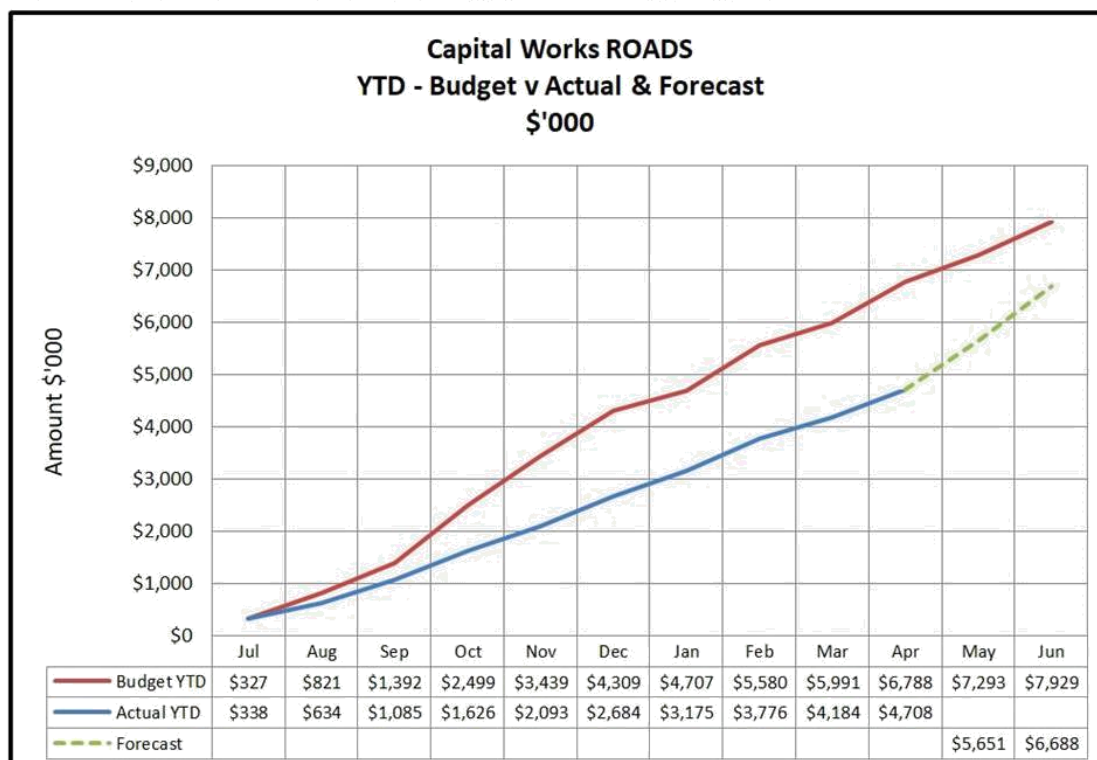
## Expenditure – Whole of Council – \$ Variance by Classification



## Capital Works Budget v Actual v Forecast \$ YTD - All Programs

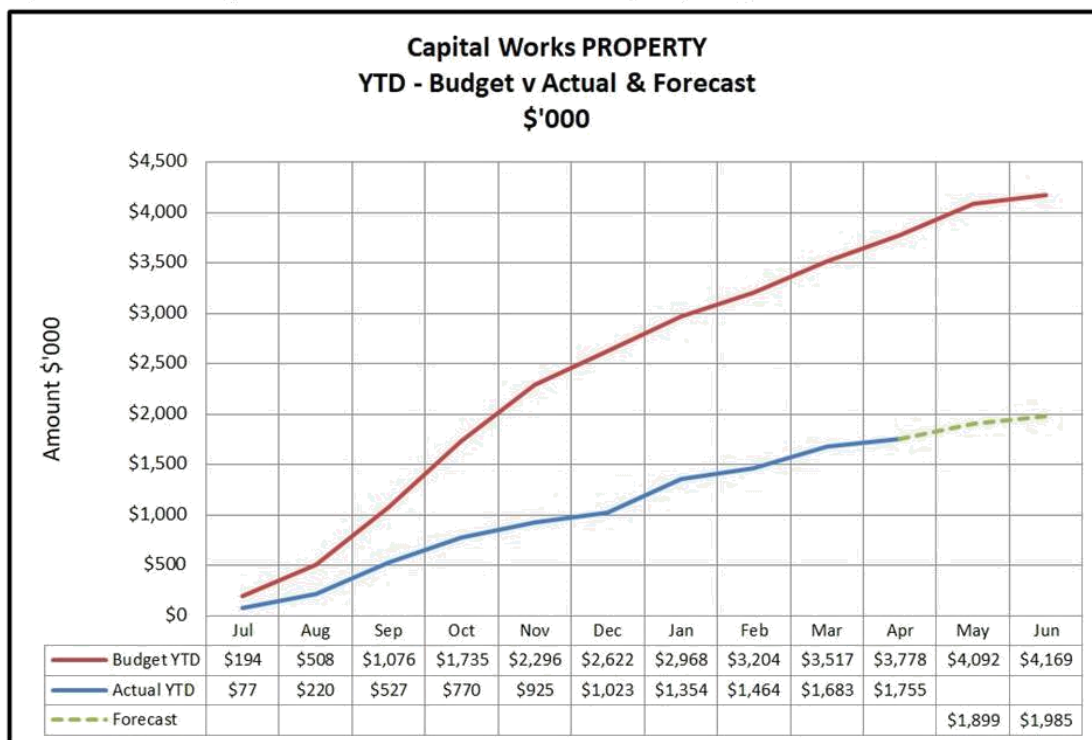


## Capital Works Budget v Actual v Forecast \$ YTD - Roads Program

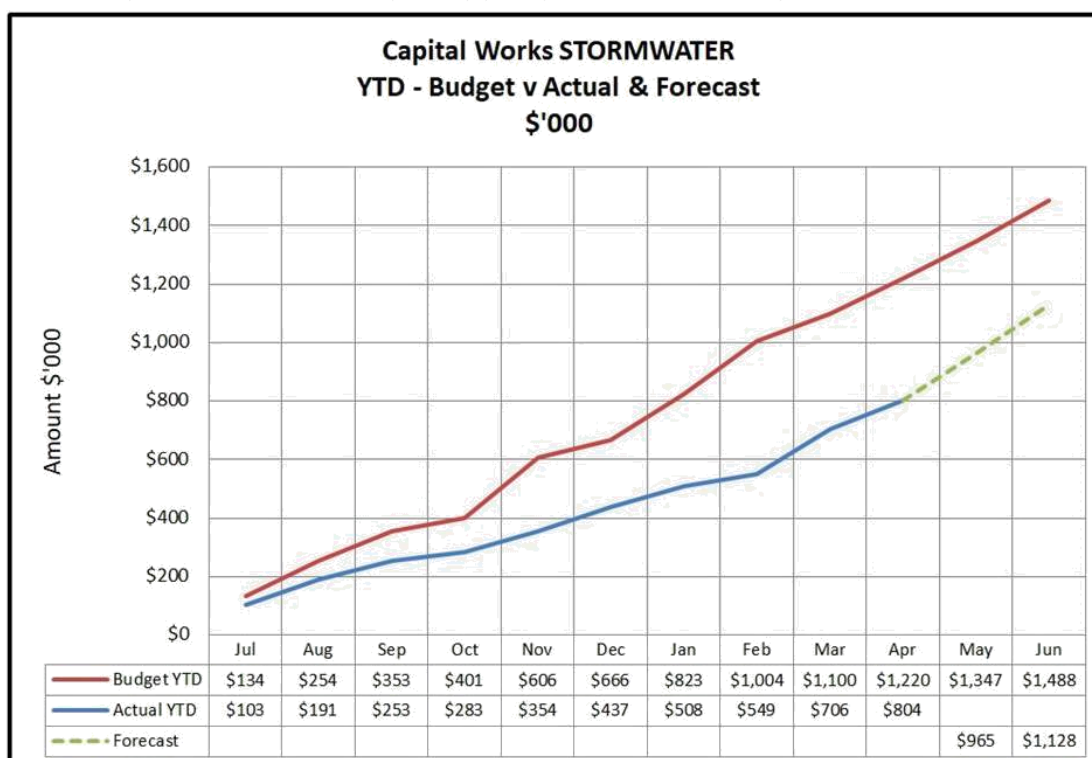




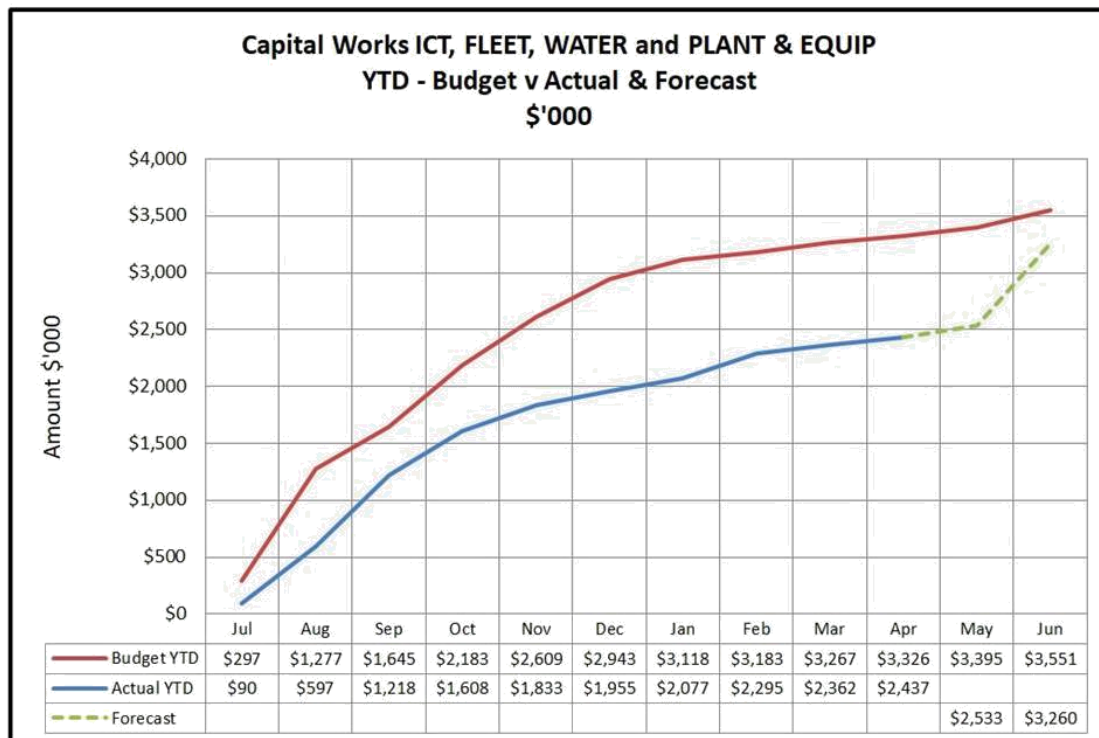
## Capital Works Budget v Actual v Forecast\$ YTD - Property Program



## Capital Works Budget v Actual v Forecast-\$ YTD - Stormwater Program



## Capital Works Budget v Actual v Forecast \$ YTD - ICT, Fleet, Water and Plant &amp; Equip Program



Each individual project or activity has been scheduled for a particular month of the year. However it is possible that under certain circumstances, works may be brought forward or delayed in the notional capital works programs. Circumstances which impact upon the timeframe for the delivery of capital works include

- weather conditions
- contractor availability
- identification of higher priority unplanned works
- seasonal demands
- flooding or storm damage
- equipment breakdowns
- special events

The ability to be flexible in relation to the provision of capital works programs provides for a comprehensive and consistent approach towards capital works delivery and optimises the use of Council staff and equipment.

**Explanatory Notes**

These notes are provided where a single or collective variance within the Statement of Comprehensive Income requires explanation because (a) it has materially affected the financial position across multiple prior reporting periods or (b) it will continue to materially affect the financial position in future reporting periods or (c) is of particular relevance to require further explanation. To enable \$ variances to be contextualised, they are also expressed as a % variance (rounded to a whole number). The threshold for variance reporting is the combination of +/- \$5k and 5% budget to actual.

*Note: In the following tables, all amounts are expressed as (Favourable)/Unfavourable*

| Note | Revenue / Expenditure Item                                                                                                                                                                                                                                                                                                                                                                                  | Variance \$            | Variance %        |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------------|
| 1    | <b>Rates:</b><br>No reportable variances                                                                                                                                                                                                                                                                                                                                                                    |                        |                   |
| 2    | <b>User charges and licences:</b>                                                                                                                                                                                                                                                                                                                                                                           |                        |                   |
|      |                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Variance \$'000</b> | <b>Variance %</b> |
|      | Development Application - Fees                                                                                                                                                                                                                                                                                                                                                                              | (83)                   | (78)%             |
|      | Building & Plumbing Application - Fees                                                                                                                                                                                                                                                                                                                                                                      | (48)                   | (12)%             |
|      | Sect 337 Certificates                                                                                                                                                                                                                                                                                                                                                                                       | (37)                   | (21)%             |
|      | Child Care Fees - Berriedale                                                                                                                                                                                                                                                                                                                                                                                | (35)                   | (16)%             |
|      | Wages Reimbursement                                                                                                                                                                                                                                                                                                                                                                                         | (18)                   | (100)%            |
|      | Building Infringements                                                                                                                                                                                                                                                                                                                                                                                      | (18)                   | (224)%            |
|      | Child Care Fees - Benjafield                                                                                                                                                                                                                                                                                                                                                                                | (13)                   | (8)%              |
|      | Development Infringements                                                                                                                                                                                                                                                                                                                                                                                   | (10)                   | (100)%            |
|      | Development Application – Advertising Reimbursement                                                                                                                                                                                                                                                                                                                                                         | (9)                    | (18)%             |
|      | Food Licences                                                                                                                                                                                                                                                                                                                                                                                               | (8)                    | (7)%              |
|      | MAC Venue                                                                                                                                                                                                                                                                                                                                                                                                   | (8)                    | (105)%            |
|      | Facility Leases – User Charges                                                                                                                                                                                                                                                                                                                                                                              | (7)                    | (100)%            |
|      | MAC Functions                                                                                                                                                                                                                                                                                                                                                                                               | (6)                    | (37)%             |
|      | Glenorchy Mobile Activity                                                                                                                                                                                                                                                                                                                                                                                   | 7                      | 59%               |
|      | Outgoing Reimbursement – Land Tax                                                                                                                                                                                                                                                                                                                                                                           | 9                      | 45%               |
|      | Outgoing Reimbursement - Maintenance                                                                                                                                                                                                                                                                                                                                                                        | 13                     | 100%              |
|      | General Infringements                                                                                                                                                                                                                                                                                                                                                                                       | 24                     | 26%               |
|      | Parking Infringements                                                                                                                                                                                                                                                                                                                                                                                       | 42                     | 14%               |
|      | Outgoing Reimbursement - Electricity                                                                                                                                                                                                                                                                                                                                                                        | 44                     | 61%               |
|      | Sale of Reuse Water                                                                                                                                                                                                                                                                                                                                                                                         | 44                     | 20%               |
|      | Facility Leases                                                                                                                                                                                                                                                                                                                                                                                             | 80                     | 18%               |
|      | Animal Registrations                                                                                                                                                                                                                                                                                                                                                                                        | 85                     | 18%               |
|      | Landfill                                                                                                                                                                                                                                                                                                                                                                                                    | 278                    | 11%               |
|      | Budgets are based on a combination of historical revenue received, increases to the fees charged and allowances for known or anticipated complicating factors. In addition, the actual revenue received from user charges and licences is predominately driven by consumers and can be influenced by external factors outside of Council control. On this basis, variances in some circumstances may occur. |                        |                   |

## Attachment 1

|   |                                                                                                                                                                                                                                                                                                     |                        |                   |
|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------------|
| 3 | <b>Interest:</b>                                                                                                                                                                                                                                                                                    |                        |                   |
|   |                                                                                                                                                                                                                                                                                                     | <b>Variance \$,000</b> | <b>Variance %</b> |
|   | Interest on Investments                                                                                                                                                                                                                                                                             | 20                     | 6%                |
|   | Council invests surplus funds in accordance with the Investment Policy. This results in deposits for varying terms across multiple institutions. An accrual calculation is undertaken monthly to reflect the interest return for that month however this may not always correspond with the budget. |                        |                   |
| 4 | <b>Grants:</b>                                                                                                                                                                                                                                                                                      |                        |                   |
|   |                                                                                                                                                                                                                                                                                                     | <b>Variance \$'000</b> | <b>Variance %</b> |
|   | Child Care Government Subsidies - Benjafield                                                                                                                                                                                                                                                        | (100)                  | (72)%             |
|   | Child Care Government Subsidies - Berriedale                                                                                                                                                                                                                                                        | (88)                   | (32)%             |
|   |                                                                                                                                                                                                                                                                                                     |                        |                   |
|   | It is common for grants to become available during the year that were not anticipated when the budget was approved. It is also common for the timing of anticipated grant payments to be different than budgeted. On this basis, variances in some circumstances may occur.                         |                        |                   |
| 5 | <b>Contributions – cash:</b>                                                                                                                                                                                                                                                                        |                        |                   |
|   |                                                                                                                                                                                                                                                                                                     | <b>Variance \$'000</b> | <b>Variance %</b> |
|   | Stormwater Private Connections - Reimbursement                                                                                                                                                                                                                                                      | (24)                   | (99)%             |
|   | Cash in Lieu of Planning Requirements                                                                                                                                                                                                                                                               | (7)                    | (169)%            |
|   | In certain circumstances, Council will receive contributions to undertake specific works or payment in lieu of a specific requirement.                                                                                                                                                              |                        |                   |
| 6 | <b>Investment income from TasWater:</b>                                                                                                                                                                                                                                                             |                        |                   |
|   |                                                                                                                                                                                                                                                                                                     | <b>Variance \$'000</b> | <b>Variance %</b> |
|   | TasWater Dividend                                                                                                                                                                                                                                                                                   | 278                    | 27%               |
|   | TasWater Guarantee Fee                                                                                                                                                                                                                                                                              | (52)                   | (53)%             |
|   | Payment from TasWater can vary in both timing and amount which may align in future reporting periods.                                                                                                                                                                                               |                        |                   |

## Attachment 1

|                                                                                                                                                                                                                                                                               |                                                                                      |                        |                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|------------------------|------------------------|
| 7                                                                                                                                                                                                                                                                             | <b>Other income:</b>                                                                 |                        |                        |
|                                                                                                                                                                                                                                                                               |                                                                                      | <b>Variance \$,000</b> | <b>Variance %</b>      |
|                                                                                                                                                                                                                                                                               | Building Compliance Orders                                                           | (116)                  | (100)%                 |
|                                                                                                                                                                                                                                                                               | Insurance Recoveries                                                                 | (90)                   | (100)%                 |
|                                                                                                                                                                                                                                                                               | Other Income – Berriedale CCC                                                        | (36)                   | (100)%                 |
|                                                                                                                                                                                                                                                                               | Legal Costs Recovered - MPES                                                         | (13)                   | (100)%                 |
|                                                                                                                                                                                                                                                                               | Other Income – Benjafield CCC                                                        | (10)                   | (100)%                 |
|                                                                                                                                                                                                                                                                               | Animals - Reclaim Fees & Sales                                                       | 5                      | 35%                    |
|                                                                                                                                                                                                                                                                               | Fleet Supervision - Recovery                                                         | 6                      | 96%                    |
|                                                                                                                                                                                                                                                                               | Legal Costs Recovered – Planning                                                     | 8                      | 96%                    |
|                                                                                                                                                                                                                                                                               | Heavy Fleet Fuel Tax Rebate                                                          | 35                     | 100%                   |
| In the Statement of Comprehensive Income, revenue that does not fit the criteria of the other classifications is allocated to Other Income by default. This constitutes just 1.26% of the overall recurrent revenue budget and rarely contains items of a significant nature. |                                                                                      |                        |                        |
| 8                                                                                                                                                                                                                                                                             | <b>Contributions - non-monetary assets:</b><br>No reportable variances.              |                        |                        |
| 9                                                                                                                                                                                                                                                                             | <b>Net gain/(loss) on disposal of property, infrastructure, plant and equipment:</b> |                        |                        |
|                                                                                                                                                                                                                                                                               |                                                                                      | <b>Variance \$'000</b> | <b>Variance %</b>      |
|                                                                                                                                                                                                                                                                               | Proceeds of Sales                                                                    | 32                     | 79%                    |
| Disposal of assets occur throughout the year which makes it difficult to budget for a particular month. On this basis, variances in some circumstances may occur due to timing.                                                                                               |                                                                                      |                        |                        |
| 10                                                                                                                                                                                                                                                                            | <b>Capital grants received specifically for new or upgraded assets:</b>              |                        |                        |
|                                                                                                                                                                                                                                                                               |                                                                                      | <b>Variance \$'000</b> | <b>Variance %</b>      |
|                                                                                                                                                                                                                                                                               | Blackspot Funding - Additional                                                       | (39)                   | (100)%                 |
| 11                                                                                                                                                                                                                                                                            | <b>Fair value recognition of land under roads:</b><br>No reportable variances.       |                        |                        |
| 12                                                                                                                                                                                                                                                                            | <b>Total Income:</b>                                                                 |                        |                        |
|                                                                                                                                                                                                                                                                               | <b>Budget \$'000</b>                                                                 | <b>Actual \$'000</b>   | <b>Variance \$,000</b> |
|                                                                                                                                                                                                                                                                               | 51,486                                                                               | 51,516                 | (30)                   |
| Overall, total income has returned a favourable variance of \$30k at the end of the reporting period.                                                                                                                                                                         |                                                                                      |                        |                        |



13

Employment costs:

| Budget \$'000 | Actual \$'000 | Variance \$'000 | Variance % |
|---------------|---------------|-----------------|------------|
| 17,374        | 17,745        | 371             | 2%         |

The variance at the end of the reporting period is \$371k or 2.14% over budget representing the collective result across forty seven cost centres. The primary contributors are some duplication of wages during the Board of Inquiry period and a recovery of wage on-costs higher than required which will be reconciled on 30 June.

14

Material and services:

| Budget \$'000 | Actual \$'000 | Variance \$'000 | Variance % |
|---------------|---------------|-----------------|------------|
| 11,798        | 11,315        | (483)           | (4)%       |

The variance at the end of the reporting period represents an overall collective underspend of \$483k or 4.27% across forty seven cost centres. Events throughout the course of this and last financial year have contributed to some disruption of service delivery across most of the cost centres resulting in the underspend.

15

Depreciation and amortisation:

|                                     | Variance \$,000 | Variance % |
|-------------------------------------|-----------------|------------|
| Depreciation - Computer Systems     | (386)           | (67)%      |
| Depreciation - Fleet                | (67)            | (36)%      |
| Depreciation - Furniture & Fittings | (55)            | (76)%      |
| Depreciation - Landfill             | (38)            | (98)%      |
| Depreciation - Plant                | (11)            | (18)%      |

Depreciation is budgeted for equally over each of the twelve months of the financial year based on estimated asset value at 30 June. However new assets are commissioned at various times during the year, so the timing of the capitalisation of these assets may contribute to a variance during the year. For example, the redundant Technology One system will be depreciated when the new Technology One system is capitalised.

16

State Fire Commission contribution:

No reportable variances.

17

Finance costs:

|                           | Variance \$'000 | Variance % |
|---------------------------|-----------------|------------|
| Interest on Loans - GCC   | (24)            | (25)%      |
| Interest on Loans - DPWRS | (16)            | (12)%      |

All of Councils borrowings have common loan repayment dates in June and December of each year. An accrual calculation is undertaken monthly to reflect the loan interest for that month however this may not always correspond exactly with the budget.



|    |                                                                                                                                                                                                                                                                                        |                        |                        |                   |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------------------|-------------------|
| 18 | <b>Assets written off:</b>                                                                                                                                                                                                                                                             |                        |                        |                   |
|    |                                                                                                                                                                                                                                                                                        | <b>Variance \$'000</b> | <b>Variance %</b>      |                   |
|    | Written Down Value of Assets Sold - Equipment                                                                                                                                                                                                                                          | (145)                  | (49)%                  |                   |
|    | Disposal of assets occur throughout the year which makes it difficult to budget for a particular month. On this basis, variances in some circumstances may occur due to timing.                                                                                                        |                        |                        |                   |
| 19 | <b>Bad and doubtful debts:</b><br>No reportable variances.                                                                                                                                                                                                                             |                        |                        |                   |
| 20 | <b>Other expenses:</b>                                                                                                                                                                                                                                                                 |                        |                        |                   |
|    |                                                                                                                                                                                                                                                                                        | <b>Variance \$'000</b> | <b>Variance %</b>      |                   |
|    | Internal Audit                                                                                                                                                                                                                                                                         | (59)                   | (66)%                  |                   |
|    | External Audit                                                                                                                                                                                                                                                                         | (18)                   | (100)%                 |                   |
|    | For the purpose of the Comprehensive Income statement, expenses that do not fit the criteria of the other classifications are allocated to Other Expenses by default. This constitutes just 0.96% of the overall expenditure budget and rarely contains items of a significant nature. |                        |                        |                   |
| 21 | <b>Total Expenses:</b>                                                                                                                                                                                                                                                                 |                        |                        |                   |
|    | <b>Budget \$'000</b>                                                                                                                                                                                                                                                                   | <b>Actual \$'000</b>   | <b>Variance \$'000</b> | <b>Variance %</b> |
|    | 45,906                                                                                                                                                                                                                                                                                 | 45,109                 | (797)                  | (2)%              |
|    | Total Expenses have a favourable variance of \$797k or 1.73% at the end of the reporting period representing an overall underspend of budgeted expenditure.                                                                                                                            |                        |                        |                   |
| 22 | <b>Surplus/(Deficit):</b>                                                                                                                                                                                                                                                              |                        |                        |                   |
|    | <b>Budget \$'000</b>                                                                                                                                                                                                                                                                   | <b>Actual \$'000</b>   | <b>Variance \$'000</b> |                   |
|    | 5,580                                                                                                                                                                                                                                                                                  | 6,407                  | (827)                  |                   |
|    | The overall income versus expenditure result records a favourable variance of \$827k of budget to actual.                                                                                                                                                                              |                        |                        |                   |
| 23 | <b>Total Comprehensive Result:</b>                                                                                                                                                                                                                                                     |                        |                        |                   |
|    | <b>Budget \$'000</b>                                                                                                                                                                                                                                                                   | <b>Actual \$'000</b>   | <b>Variance \$'000</b> |                   |
|    | 5,580                                                                                                                                                                                                                                                                                  | 6,410                  | (830)                  |                   |
|    | A minor amount of \$3k has been incurred for Net gain/(loss) on revaluation of property, plant and equipment.                                                                                                                                                                          |                        |                        |                   |

**Previously reported variances considered permanent until end of year**

In order to avoid repetition of comments in the previous tables, the following table contains variances that (a) are single-instance fixed amounts, (b) have previously been reported and (c) will most likely not alter.

| Note | Comment                                           | Amount<br>\$'000 |
|------|---------------------------------------------------|------------------|
| 1    | Penalty on Overdue Rates                          | 25)              |
| 2    | People & Safety – Well Workforce Donation         | (11)             |
| 2    | Fire Hazard Clearance Infringements               | 13               |
| 4    | Festivals Australia Grant – You Should be Dancing | (63)             |
| 4    | Community Development Program - Grants            | (21)             |
| 4    | Full Gear                                         | (15)             |
| 4    | Arts & Cultural Development                       | (9)              |
| 4    | Aust Early Development Census (AEDC)              | (7)              |
| 4    | Moonah Arts Centre                                | (5)              |
| 4    | Liveable Communities                              | (5)              |
| 4    | Waste Minimisation Education                      | 6                |
| 4    | Tas Regional Arts Program                         | 9                |
| 7    | Building Compliance Orders                        | (69)             |
| 7    | Legal Costs Recovered – Legal Services            | (18)             |
| 7    | Legal Costs Recovered – MPES                      | (13)             |

**Adjustments to amounts previously reported**

There are instances where ledger adjustments are required in respect of amounts reported in prior periods. Any adjustments will be visible when comparing current versus previous “Whole of Council Revenue and Expenditure” reports. Changes to the bottom line variances reported last month compared to this month are:

**Revenue - Whole of Council \$'000**

| Variance   | Jul | Aug  | Sep  | Oct   | Nov   | Dec   | Jan   | Feb   | Mar   |
|------------|-----|------|------|-------|-------|-------|-------|-------|-------|
| Last Month | 211 | 331  | 267  | 279   | 352   | 332   | (235) | 205   | 300   |
| This Month | 208 | 314  | 235  | 178   | 210   | 197   | (384) | 90    | 170   |
| Change     | (3) | (17) | (32) | (101) | (142) | (135) | 149   | (115) | (130) |

**Expenditure – Whole of Council \$'000**

| Variance   | Jul   | Aug   | Sep   | Oct   | Nov   | Dec   | Jan   | Feb     | Mar   |
|------------|-------|-------|-------|-------|-------|-------|-------|---------|-------|
| Last Month | (500) | (291) | (474) | (749) | (551) | (581) | (709) | (1,059) | (688) |
| This Month | (505) | (285) | (456) | (666) | (431) | (480) | (602) | (1,001) | (627) |
| Change     | (5)   | 6     | 18    | 83    | 120   | 101   | 107   | 58      | 61    |

The following adjustments have contributed to the above changes:

| Affected Month/s         | Comment                                                                               | Reason |
|--------------------------|---------------------------------------------------------------------------------------|--------|
| All Expenditure          | A recalculation of OnCosts for the Childcare Centres was undertaken                   | (c)    |
| All Expenditure          | Some operational Salaries and OnCosts have been reclassified as capital expenditure   | (b)    |
| All Income & Expenditure | A reclassification of accounts used for Asset Disposals and Write Offs was undertaken | (a)    |

**Reason Codes:**

- (a) audit requirement
- (b) reclassification of amounts between operational and capital
- (c) undertaking end-of-year adjustments early
- (d) correction of errors

**Glossary of Revenue & Expenditure Descriptions in the Comprehensive Statement****Recurrent income**Rates

The main source of Council revenue comprising General rates, interest & penalty on overdue rates, legal costs recovered in the collection of rates and the State Fire Levy collected on behalf of State Fire Commission.

User Charges and Licences

Revenue received from childcare, various registrations and licences, Derwent Entertainment Centre, Derwent Park Water Reuse, development and building, garbage and recycling, general fines & infringements, rental revenue and other fees and charges.

Interest

Revenue received by Council from interest on investments and deposits.

Grants

Any income received by Council for a specific project or purpose for which there is an associated deed outlining the purpose.

Contributions – cash

Any voluntary monetary contribution to Council for a specific purpose that is usually ad-hoc, such as a donation or sponsorship.

Investment Income from TasWater

Council is a shareholder of TasWater along with the other Tasmanian Councils. Council receives revenue in the form of dividends, tax equivalent payments and guarantee fees.

Other Income

Revenue includes fuel tax credits, waste education program, State Fire Commission contribution for collecting the levy and miscellaneous refunds Council may receive from suppliers.

**Capital income**Contributions – non-monetary assets

Income received by Council predominately from found or donated capital assets typically Buildings, Land, Stormwater or Roads which are valued for the first time and added to the Council financial accounts. Examples include roads in new subdivisions or identifying previously unknown stormwater pipes.

Net gain/(loss) on disposal of property, infrastructure, plant and equipment

Any item that is at the end of its useful life which has some residual value that is sold or disposed.

Capital grants received specifically for new or upgraded assets

Any grants received by Council specifically for use to improve or construct assets such as Blackspot, Roads2Recovery and Recreation Reserve lighting installation.

**Expenses**Employment costs

Any expenses associated with employee remuneration such as wages, salaries, allowances, redundancies, on-costs (eg payroll tax and workers compensation premiums), superannuation, leave and fringe benefits tax.

Materials and services

This covers the purchase of goods and services Council consumes and uses in providing services to the community. This typically includes materials from retailers, services from providers, contractors, routine plant & equipment maintenance, public utilities (eg water, sewerage, gas and electricity) and consultants.

Depreciation and amortisation

Buildings, land improvements, plant and equipment, infrastructure and other assets having limited useful lives are systematically depreciated over their useful lives in a manner which reflects consumption of the service potential embodied in those assets. Amortisation is the same process as depreciation except that it is applied to non-tangible assets such as goodwill or intellectual property.

State Fire Commission contribution

As part of the rates billing process, Council collects a fire service levy totalling the amount determined by the State Fire Commission. This is remitted to the Commission four times per annum.

Finance costs

Finance costs include interest on bank overdrafts, interest on borrowings, and unwinding of discounts.

Assets written off

This occurs when Council no longer owns an asset or the value of an asset is declared to be zero or worthless. An asset can lose value through obsolescence, changes in market demand, damage, spoilage, or theft.

Bad and doubtful debts

This is money owed to Council that is unlikely to be collected typically due to bankruptcy, liquidation, disappearance or recovery action is uneconomic.

Other expenses

These are specific expenses to Council including land tax, external auditor costs and the payment of grants such as scholarships and community group contributions.

**Other comprehensive income**Net gain/(loss) on revaluation of property, plant and equipment

Any property that at the end of its use by Council has some residual value and is sold or disposed of but will not be reclassified to surplus or deficit.

Fair value adjustment on available for sale assets

The Fair value reserve includes the net revaluation increments and decrements arising from the revaluation of the relevant available for sale asset.

## Purchasing Exemption Register

18 May 2018 – 14 June 2018

Regulation 28(j) *Local Government (General) Regulations 2015*

(requirement to report to Council where goods or services purchased in circumstances where a public tender or quotation process is not used)

| Date       | Supplier          | Amount<br>(ex GST) | Exemption<br>Clause | Reason                                                                                                                                                                      | Requested by                        | Approved By                              |
|------------|-------------------|--------------------|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------------------------------------|
| 29/05/2018 | Sugden & Gee      | \$16,742.00        | (c) (e) (f)         | Supplier has historical knowledge with KGV project and is determined that a change in service provider will cause significant unreasonable cost in relation to the project. | Manager, Property Assets            | Director,<br>Infrastructure &<br>Works   |
| 5/06/2018  | Page Seager Legal | \$2,720.00         | (c) (e) (f)         | Historical knowledge with LVC legal matter.                                                                                                                                 | Manager, Legal and Procurement      | Acting Director,<br>Corporate Governance |
| 14/06/2018 | Downer            | \$31,046.40        | (a)                 | Emergency works to repair storm damage to fire trails.                                                                                                                      | Coordinator,<br>Bushfire Management | Director,<br>Infrastructure &<br>Works   |

Note: With respect to Sugden & Gee procurement, Council has approved ongoing expenditure on 28 May 2018, Item 17.



That Council APPROVE Council Officers negotiations and settlement of the purchase of private land at 2/1 Dalmeida Place for the purpose of allowing Council to formalise and maintain a public walkway through Dalmeida Place to Bosco Drive

APPROVE Council Officers to continue negotiations to dispose of part of the public land at 23 Bosco Drive for the purpose of extending the private rear yard of 19 Bosco Drive, subject to the compliance of the requirements of section 178 of the Local Government Act 1993 (noting the investigation of the possibility of a similar sale to the owners of 21 Bosco Drive, to establish a safe, easily maintained and monitored piece of land which will comprise part of the public walk way).

APPROVES the advertising of Council's intention to dispose of any part of the public land at 23 Bosco Drive under section 178 of the Local Government Act 1993.