

# **GLENORCHY CITY COUNCIL**

## **ATTACHMENTS**

**MONDAY, 26 AUGUST 2019**



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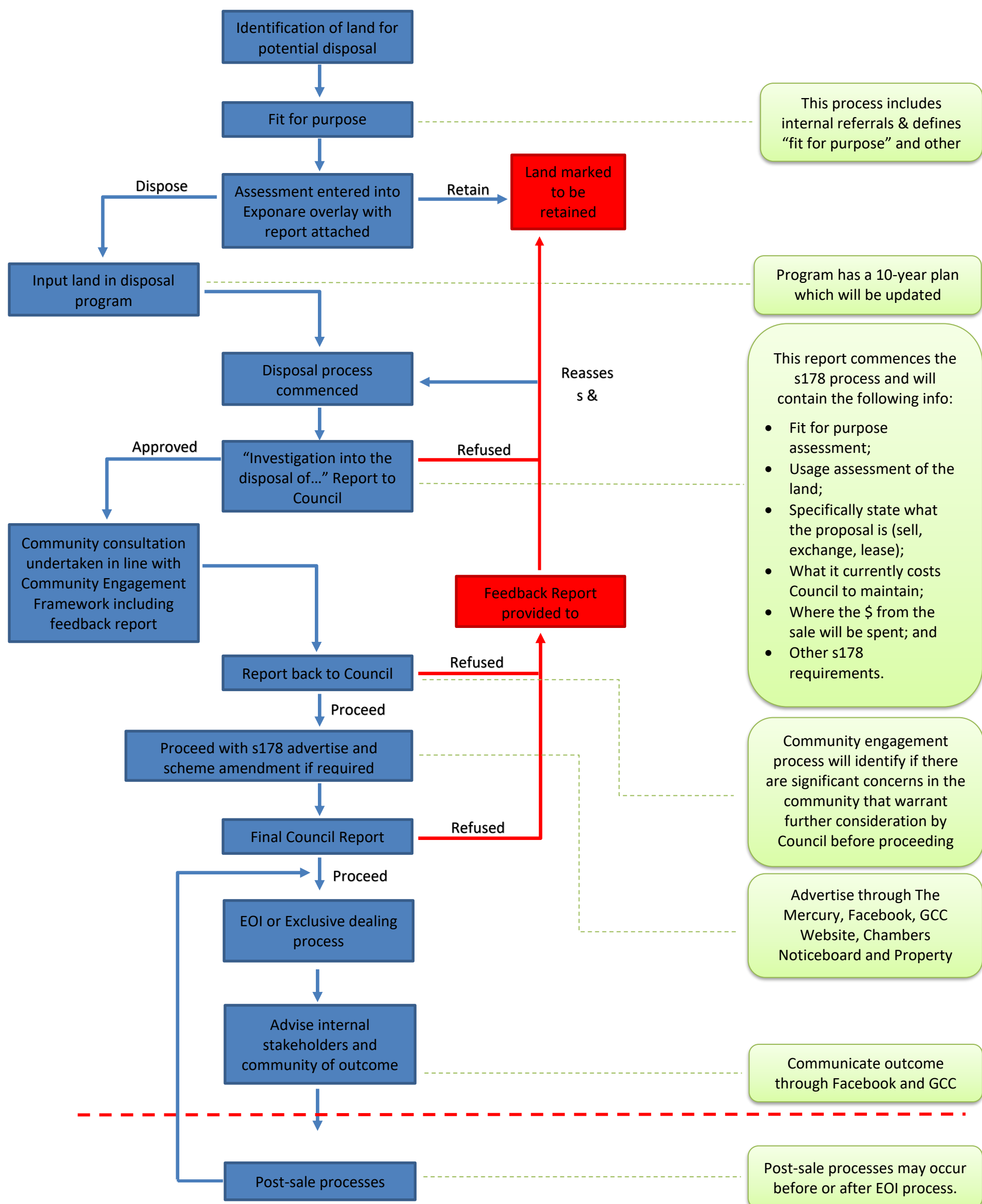
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**3 EDGAR STREET - CLAREMONT**



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N

## PUBLIC LAND – FIT FOR PURPOSE ASSESSMENT

### 3 Edgar Street Claremont

|                                                                                                                |     |                                                                                          |
|----------------------------------------------------------------------------------------------------------------|-----|------------------------------------------------------------------------------------------|
| <i>Is the land identified in the Public Open Space Strategy</i>                                                | YES | The property was identified and recommended in the strategy for disposal.                |
| <i>Is the land Conveniently located for use by surrounding residents</i>                                       | YES | The surface area and location of the allotment limits its use for recreational pursuits. |
| <i>Is the land of a size, shape and gradient suited to the proposed use.</i>                                   | NO  | Insufficient area to support recreational pursuits                                       |
| <i>Does the land allow for a reasonable level of safety and security for users adjoining owners.</i>           | NO  | The corner allotment not suitable due to safety issues.                                  |
| <i>Can the land be developed and maintained within Council's resources</i>                                     | NO  | Limited area for development                                                             |
| <i>Will disposal affect public open space opportunities in the local area.</i>                                 | NO  | Currently not utilised.                                                                  |
| <i>Can the land support a diversity of recreational activities.</i>                                            | NO  | Insufficient area                                                                        |
| <i>Are there any incumbrances associated with the land.</i>                                                    | NO  |                                                                                          |
| <i>Can the land be rezoned to be compatible with adjacent land uses.</i>                                       | NO  | Proposed zoning will be compatible with adjacent properties.                             |
| <i>Are there any historical and cultural values of significance.</i>                                           | NO  | No evidence documented                                                                   |
| <i>Is there a presence of environmental and/or visual values.</i>                                              | NO  |                                                                                          |
| <i>Is there a potential for connection to other open spaces or a connection to the recreational system</i>     | NO  | Isolated allotment                                                                       |
| <i>Will the benefits of disposal outweigh the costs of retaining the land.</i>                                 | YES | Reduction in maintenance costs.                                                          |
| <i>Is the nett market return on the land sufficient to fund improvements to the public open space network.</i> | YES | Possible upgrade of nearby recreational areas.                                           |

## PROPERTY EVALUATION

|                         |                                   |
|-------------------------|-----------------------------------|
| <b>PROPERTY ADDRESS</b> | 3 Edgar Street Claremont          |
| <b>TITLE REFERENCE</b>  | Certificate of Title 9041 Folio 2 |
| <b>AREA</b>             | 504 m2                            |

|                                   |                                                                                                                                                                                             |
|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                   |                                                                                                                                                                                             |
| <b>CURRENT ZONING</b>             | Public Open Space                                                                                                                                                                           |
|                                   |                                                                                                                                                                                             |
| <b>PROPOSED ZONING</b>            | General Residential                                                                                                                                                                         |
|                                   |                                                                                                                                                                                             |
| <b>HISTORY</b>                    | Acquired from Housing Tasmania July 1977 (42 years )<br>The allotment has not been or planned for development.<br>The property was identified in the Open Space Strategy 2015 for disposal. |
|                                   |                                                                                                                                                                                             |
| <b>FIT FOR PURPOSE ASSESSMENT</b> | With its limitation in area and the location (corner lot) of this property makes it unsuitable for the development of any recreational pursuits.                                            |
|                                   |                                                                                                                                                                                             |
| <b>COMMENTS</b>                   | The only suitable use for this property is residential.<br>All services are available to support a residential development.                                                                 |
|                                   |                                                                                                                                                                                             |

**9 BARCLAY CRESCENT ROSETTA**



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N

## PUBLIC LAND – FIT FOR PURPOSE ASSESSMENT

### 9 Barclay Crescent Rosetta.

|                                                                                                                       |     |                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------|-----|---------------------------------------------------------------------------------------------------------------------|
| <b><i>Is the land identified in the Public Open Space Strategy</i></b>                                                | YES | The property was identified and recommended in the strategy for disposal.                                           |
| <b><i>Is the land Conveniently located for use by surrounding residents</i></b>                                       | NO  |                                                                                                                     |
| <b><i>Is the land of a size, shape and gradient suited to the proposed use.</i></b>                                   | YES | Possible site for multiple - housing                                                                                |
| <b><i>Does the land allow for a reasonable level of safety and security for users adjoining owners.</i></b>           | NO  | The allotment has limited public surveillance.                                                                      |
| <b><i>Can the land be developed and maintained within Council's resources</i></b>                                     | NO  | Not a suitable site for the development for recreational pursuits.                                                  |
| <b><i>Will disposal affect public open space opportunities in the local area.</i></b>                                 | NO  | Currently not utilised.                                                                                             |
| <b><i>Can the land support a diversity of recreational activities.</i></b>                                            | NO  | Location not ideal for development for recreational pursuits because of the security issues related to surveillance |
| <b><i>Are there any incumbrances associated with the land.</i></b>                                                    | NO  |                                                                                                                     |
| <b><i>Can the land be rezoned to be compatible with adjacent land uses.</i></b>                                       | YES | Proposed zoning will be compatible with adjacent properties.                                                        |
| <b><i>Are there any historical and cultural values of significance.</i></b>                                           | NO  | No evidence documented                                                                                              |
| <b><i>Is there a presence of environmental and/or visual values.</i></b>                                              | NO  |                                                                                                                     |
| <b><i>Is there a potential for connection to other open spaces or a connection to the recreational system</i></b>     | NO  | Isolated allotment                                                                                                  |
| <b><i>Will the benefits of disposal outweigh the costs of retaining the land.</i></b>                                 | YES | Reduction in maintenance costs.                                                                                     |
| <b><i>Is the nett market return on the land sufficient to fund improvements to the public open space network.</i></b> | YES | Possible upgrade of nearby recreational areas.                                                                      |

# PROPERTY EVALUATION

|                                   |                                                                                                                                                                                                    |
|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROPERTY ADDRESS</b>           | 9 Barclay Crescent Rosetta                                                                                                                                                                         |
| <b>TITLE REFERENCE</b>            | Certificate of Title 8615 Folio 3 & Certificate of Title 9857 Folio 1                                                                                                                              |
| <b>AREA</b>                       | 3556 m2                                                                                                                                                                                            |
| <b>CURRENT ZONING</b>             | Public Open Space                                                                                                                                                                                  |
| <b>PROPOSED ZONING</b>            | General Residential                                                                                                                                                                                |
| <b>HISTORY</b>                    | Acquired from Savings Bank of Tasmania in January 1977.<br>Council resolved in December 2010 to rezone and offer this property for sale.<br>The allotment has not been or planned for development. |
| <b>FIT FOR PURPOSE ASSESSMENT</b> | Because this allotment is a “battle axe” lot it has a small and not very prominent entry and relatively limited good public surveillance.                                                          |
| <b>COMMENTS</b>                   | The property has the potential for a multiple dwelling housing development .<br>The lot is fully serviced and could accommodate 10 residential units.                                              |
|                                   |                                                                                                                                                                                                    |

## 5a TAREE STREET CHIGWELL





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N

## PUBLIC LAND – FIT FOR PURPOSE ASSESSMENT

### 5a Taree Street Chigwell.

|                                                                                                                |     |                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------|-----|---------------------------------------------------------------------------------------------------------------------|
| <i>Is the land identified in the Public Open Space Strategy</i>                                                | YES | The property was identified and recommended in the strategy for disposal.                                           |
| <i>Is the land Conveniently located for use by surrounding residents</i>                                       | NO  |                                                                                                                     |
| <i>Is the land of a size, shape and gradient suited to the proposed use.</i>                                   | YES | Possible site for affordable housing                                                                                |
| <i>Does the land allow for a reasonable level of safety and security for users adjoining owners.</i>           | NO  | The allotment has limited public surveillance.                                                                      |
| <i>Can the land be developed and maintained within Council's resources</i>                                     | NO  | Not a suitable site for the development for recreational pursuits.                                                  |
| <i>Will disposal affect public open space opportunities in the local area.</i>                                 | NO  | Currently not utilised.                                                                                             |
| <i>Can the land support a diversity of recreational activities.</i>                                            | NO  | Location not ideal for development for recreational pursuits because of the security issues related to surveillance |
| <i>Are there any incumbrances associated with the land.</i>                                                    | NO  |                                                                                                                     |
| <i>Can the land be rezoned to be compatible with adjacent land uses.</i>                                       | YES | Proposed zoning will be compatible with adjacent properties.                                                        |
| <i>Are there any historical and cultural values of significance.</i>                                           | NO  | No evidence documented                                                                                              |
| <i>Is there a presence of environmental and/or visual values.</i>                                              | NO  |                                                                                                                     |
| <i>Is there a potential for connection to other open spaces or a connection to the recreational system</i>     | NO  | Isolated allotment                                                                                                  |
| <i>Will the benefits of disposal outweigh the costs of retaining the land.</i>                                 | YES | Reduction in maintenance costs.                                                                                     |
| <i>Is the nett market return on the land sufficient to fund improvements to the public open space network.</i> | YES | Possible upgrade of nearby recreational areas.                                                                      |

## PROPERTY EVALUATION

|                         |                                    |
|-------------------------|------------------------------------|
| <b>PROPERTY ADDRESS</b> | 5a Taree Street Chigwell           |
| <b>TITLE REFERENCE</b>  | Certificate of Title 43591 Folio 1 |

|                                   |                                                                                                                                                                                                                                |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                   |                                                                                                                                                                                                                                |
| <b>AREA</b>                       | 4798 m2                                                                                                                                                                                                                        |
|                                   |                                                                                                                                                                                                                                |
| <b>CURRENT ZONING</b>             | Public Open Space                                                                                                                                                                                                              |
|                                   |                                                                                                                                                                                                                                |
| <b>PROPOSED ZONING</b>            | General Residential                                                                                                                                                                                                            |
|                                   |                                                                                                                                                                                                                                |
| <b>HISTORY</b>                    | Acquired from Housing Tasmania July 1960 (59 years ) for a proposed reservoir site.<br>Council resolved in December 2010 to rezone and offer this property for sale.<br>The allotment has not been or planned for development. |
|                                   |                                                                                                                                                                                                                                |
| <b>FIT FOR PURPOSE ASSESSMENT</b> | Because this allotment is a “battle axe” lot it has a small and not very prominent entry and relatively limited good public surveillance.                                                                                      |
|                                   |                                                                                                                                                                                                                                |
| <b>COMMENTS</b>                   | The property has the potential for a multiple dwelling affordable housing development .<br>The lot is fully serviced and could accommodate 14 residential units.                                                               |
|                                   |                                                                                                                                                                                                                                |

## 14a COLSTON STREET





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N

## PUBLIC LAND – FIT FOR PURPOSE ASSESSMENT

### 14a Colston Street Claremont.

|                                                                                                                |     |                                                                                              |
|----------------------------------------------------------------------------------------------------------------|-----|----------------------------------------------------------------------------------------------|
| <i>Is the land identified in the Public Open Space Strategy</i>                                                | NO  | The property is currently zoned Utilities and is the site of a redundant powerline wayleave. |
| <i>Is the land Conveniently located for use by surrounding residents</i>                                       | NA  |                                                                                              |
| <i>Is the land of a size, shape and gradient suited to the proposed use.</i>                                   | YES | Possible site for affordable housing                                                         |
| <i>Does the land allow for a reasonable level of safety and security for users adjoining owners.</i>           | NA  |                                                                                              |
| <i>Can the land be developed and maintained within Council's resources</i>                                     | NO  | Not a suitable site for the development for recreational pursuits.                           |
| <i>Will disposal affect public open space opportunities in the local area.</i>                                 | NA  |                                                                                              |
| <i>Can the land support a diversity of recreational activities.</i>                                            | NA  |                                                                                              |
| <i>Are there any incumbrances associated with the land.</i>                                                    | YES | Taswater pipeline easement                                                                   |
| <i>Can the land be rezoned to be compatible with adjacent land uses.</i>                                       | YES | Proposed zoning will be compatible with adjacent properties.                                 |
| <i>Are there any historical and cultural values of significance.</i>                                           | NO  | No evidence documented                                                                       |
| <i>Is there a presence of environmental and/or visual values.</i>                                              | NO  |                                                                                              |
| <i>Is there a potential for connection to other open spaces or a connection to the recreational system</i>     | NA  |                                                                                              |
| <i>Will the benefits of disposal outweigh the costs of retaining the land.</i>                                 | YES | Reduction in maintenance costs.                                                              |
| <i>Is the nett market return on the land sufficient to fund improvements to the public open space network.</i> | YES | Possible upgrade of nearby recreational areas.                                               |

## PROPERTY EVALUATION

|                         |                                     |
|-------------------------|-------------------------------------|
| <b>PROPERTY ADDRESS</b> | 14a Colston Street Claremont        |
| <b>TITLE REFERENCE</b>  | Certificate of Title 135712 Folio 1 |
| <b>AREA</b>             | 7980 m2                             |

|                                   |                                                                                                                                                                                                                                                                                |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CURRENT ZONING</b>             | Utility                                                                                                                                                                                                                                                                        |
|                                   |                                                                                                                                                                                                                                                                                |
| <b>PROPOSED ZONING</b>            | General Residential                                                                                                                                                                                                                                                            |
|                                   |                                                                                                                                                                                                                                                                                |
| <b>HISTORY</b>                    | <p>Acquired from Housing Tasmania in June 1965.</p> <p>Council resolved in December 2010 to rezone and offer this property for sale.</p> <p>An assessment was undertaken by Council's Planning Department in 2013 and recommended for an amendment to the Planning Scheme.</p> |
|                                   |                                                                                                                                                                                                                                                                                |
| <b>FIT FOR PURPOSE ASSESSMENT</b> | The area of land is part of a redundant electricity way leave easement.                                                                                                                                                                                                        |
|                                   |                                                                                                                                                                                                                                                                                |
| <b>COMMENTS</b>                   | <p>The property has the potential for a multiple dwelling affordable housing development .</p> <p>The lot is fully serviced.</p> <p>The full potential of the site is limited by a pipeline easement in favour of Taswater.</p>                                                |
|                                   |                                                                                                                                                                                                                                                                                |

## 15 HESTERCOMBE ROAD GRANTON





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N

## PUBLIC LAND – FIT FOR PURPOSE ASSESSMENT

### 14a Colston Street Claremont.

|                                                                                                                |     |                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------|-----|-------------------------------------------------------------------------------------------------------------------------|
| <i>Is the land identified in the Public Open Space Strategy</i>                                                | NO  | The property is currently not utilised or suitable for any recreational pursuits because of its area and location.      |
| <i>Is the land Conveniently located for use by surrounding residents</i>                                       | NO  | Limited Area                                                                                                            |
| <i>Is the land of a size, shape and gradient suited to the proposed use.</i>                                   | YES | Could be better utilised for residential development                                                                    |
| <i>Does the land allow for a reasonable level of safety and security for users adjoining owners.</i>           | NO  |                                                                                                                         |
| <i>Can the land be developed and maintained within Council's resources</i>                                     | NO  | Not a suitable site for the development for recreational pursuits.                                                      |
| <i>Will disposal affect public open space opportunities in the local area.</i>                                 | NO  | Hestercombe Reserve adjacent to this property and is a more appropriate site to be developed for recreational pursuits. |
| <i>Can the land support a diversity of recreational activities.</i>                                            | NO  | Insufficient area                                                                                                       |
| <i>Are there any incumbrances associated with the land.</i>                                                    | NO  |                                                                                                                         |
| <i>Can the land be rezoned to be compatible with adjacent land uses.</i>                                       | YES | Proposed zoning will be compatible with adjacent properties.                                                            |
| <i>Are there any historical and cultural values of significance.</i>                                           | NO  | No evidence documented                                                                                                  |
| <i>Is there a presence of environmental and/or visual values.</i>                                              | NO  |                                                                                                                         |
| <i>Is there a potential for connection to other open spaces or a connection to the recreational system</i>     | NO  |                                                                                                                         |
| <i>Will the benefits of disposal outweigh the costs of retaining the land.</i>                                 | YES | Reduction in maintenance costs.                                                                                         |
| <i>Is the nett market return on the land sufficient to fund improvements to the public open space network.</i> | YES | Possible upgrade of nearby Hestercombe Reserve and Goulds Lagoon precinct..                                             |

## PROPERTY EVALUATION

|                         |                             |
|-------------------------|-----------------------------|
| <b>PROPERTY ADDRESS</b> | 15 Hestercombe Road Granton |
|-------------------------|-----------------------------|

|                                   |                                                                                                                                                                                                                                                                                                                |
|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                   |                                                                                                                                                                                                                                                                                                                |
| <b>TITLE REFERENCE</b>            | Certificate of Title 123374 Folio 1                                                                                                                                                                                                                                                                            |
|                                   |                                                                                                                                                                                                                                                                                                                |
| <b>AREA</b>                       | 2418 m2                                                                                                                                                                                                                                                                                                        |
|                                   |                                                                                                                                                                                                                                                                                                                |
| <b>CURRENT ZONING</b>             | Public Open Space                                                                                                                                                                                                                                                                                              |
|                                   |                                                                                                                                                                                                                                                                                                                |
| <b>PROPOSED ZONING</b>            | Low Density Residential                                                                                                                                                                                                                                                                                        |
|                                   |                                                                                                                                                                                                                                                                                                                |
| <b>HISTORY</b>                    | Acquired in September 1998 from Housing Services.                                                                                                                                                                                                                                                              |
|                                   |                                                                                                                                                                                                                                                                                                                |
| <b>FIT FOR PURPOSE ASSESSMENT</b> | The property is currently not utilised or suitable for any recreational pursuits because of its area and location.                                                                                                                                                                                             |
|                                   |                                                                                                                                                                                                                                                                                                                |
| <b>COMMENTS</b>                   | <p>The property is adjacent to the Hestercombe Reserve a more suitable area for development.</p> <p>The funds from the sale of this property could be utilised to further develop the Hestercombe Reserve with more appropriate play equipment , irrigation infrastructure and family friendly facilities.</p> |
|                                   |                                                                                                                                                                                                                                                                                                                |

**345 MAIN ROAD GLENORCHY**





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N

## PUBLIC LAND – FIT FOR PURPOSE ASSESSMENT

### 345 Main Road Glenorchy.

|                                                                                                                |     |                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------|-----|------------------------------------------------------------------------------------------------------------------------|
| <i>Is the land identified in the Public Open Space Strategy</i>                                                | NO  | Land currently zoned Utilities and utilised for carparking.                                                            |
| <i>Is the land Conveniently located for use by surrounding residents</i>                                       | NA  |                                                                                                                        |
| <i>Is the land of a size, shape and gradient suited to the proposed use.</i>                                   | YES |                                                                                                                        |
| <i>Does the land allow for a reasonable level of safety and security for users adjoining owners.</i>           | YES |                                                                                                                        |
| <i>Can the land be developed and maintained within Council's resources</i>                                     | YES | Income from permit parking will cover maintenance and land tax.                                                        |
| <i>Will disposal affect public open space opportunities in the local area.</i>                                 | NO  | Existing use will continue                                                                                             |
| <i>Can the land support a diversity of recreational activities.</i>                                            | NA  |                                                                                                                        |
| <i>Are there any incumbrances associated with the land.</i>                                                    | NO  |                                                                                                                        |
| <i>Can the land be rezoned to be compatible with adjacent land uses.</i>                                       | YES | Proposed zoning will be compatible with adjacent properties and increase the value and future potential for the site.. |
| <i>Are there any historical and cultural values of significance.</i>                                           | NO  | No evidence documented                                                                                                 |
| <i>Is there a presence of environmental and/or visual values.</i>                                              | NO  |                                                                                                                        |
| <i>Is there a potential for connection to other open spaces or a connection to the recreational system</i>     | NA  |                                                                                                                        |
| <i>Will the benefits of disposal outweigh the costs of retaining the land.</i>                                 | YES | Reduction in maintenance and land tax costs.                                                                           |
| <i>Is the nett market return on the land sufficient to fund improvements to the public open space network.</i> | NA  |                                                                                                                        |

## PROPERTY EVALUATION

|                         |                                                                                                                |
|-------------------------|----------------------------------------------------------------------------------------------------------------|
| <b>PROPERTY ADDRESS</b> | 345 Main Road Glenorchy                                                                                        |
| <b>TITLE REFERENCE</b>  | Certificate of Title 64613 Folio 9<br>Certificate of Title 64613 Folio 7<br>Certificate of Title 77918 Folio 2 |

|                                   |                                                                                                                                                                                                                                                                                 |
|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                   |                                                                                                                                                                                                                                                                                 |
| <b>AREA</b>                       | 1420 m2                                                                                                                                                                                                                                                                         |
|                                   |                                                                                                                                                                                                                                                                                 |
| <b>CURRENT ZONING</b>             | Utility                                                                                                                                                                                                                                                                         |
|                                   |                                                                                                                                                                                                                                                                                 |
| <b>PROPOSED ZONING</b>            | Central Business                                                                                                                                                                                                                                                                |
|                                   |                                                                                                                                                                                                                                                                                 |
| <b>HISTORY</b>                    | <p>Acquired in November 1997 as part of the King George V Avenue roundabout construction.</p> <p>The land proposed for rezoning is the balance of the three (3) titles after the dedication of the public road.</p> <p>The land is currently being utilised for carparking.</p> |
|                                   |                                                                                                                                                                                                                                                                                 |
| <b>FIT FOR PURPOSE ASSESSMENT</b> | The existing zoning utilities was as a result of acquisition for road construction purposes. As the works are now complete the balance allotment zoning should be corrected to allow for the future expansion of the CBD.                                                       |
|                                   |                                                                                                                                                                                                                                                                                 |
| <b>COMMENTS</b>                   | <p>The existing zoning (Utilities ) is very restrictive in its use under the Glenorchy Interim Planning Scheme 2015.</p> <p>Central Business zoning would allow this property to be developed for uses that would compliment the current CBD.</p>                               |
|                                   |                                                                                                                                                                                                                                                                                 |

**1 Bournville Crescent Claremont**



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N

## PUBLIC LAND – FIT FOR PURPOSE ASSESSMENT

### 1 Bournville Crescent Claremont

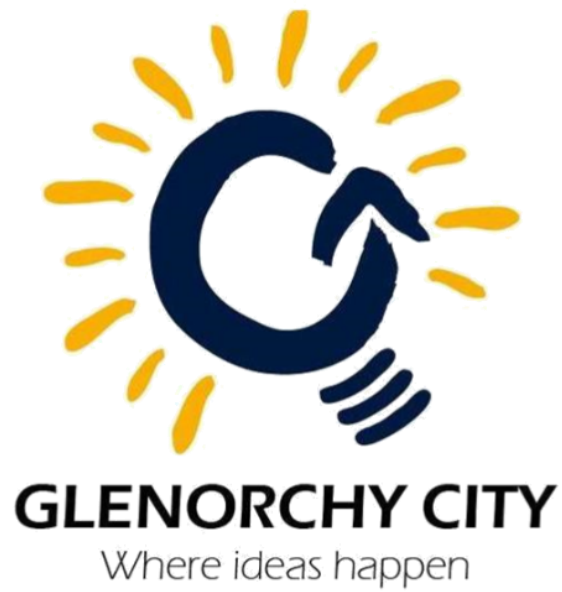
|                                                                                                                |     |                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------|-----|--------------------------------------------------------------------------------------------------------------------|
| <i>Is the land identified in the Public Open Space Strategy</i>                                                | NO  | The property is currently not utilised or suitable for any recreational pursuits because of its area and location. |
| <i>Is the land Conveniently located for use by surrounding residents</i>                                       | NO  | Limited Area                                                                                                       |
| <i>Is the land of a size, shape and gradient suited to the proposed use.</i>                                   | YES | Could be better utilised for residential development                                                               |
| <i>Does the land allow for a reasonable level of safety and security for users adjoining owners.</i>           | NO  |                                                                                                                    |
| <i>Can the land be developed and maintained within Council's resources</i>                                     | NO  | Not a suitable site for the development for recreational pursuits.                                                 |
| <i>Will disposal affect public open space opportunities in the local area.</i>                                 | NO  | The joint proposal with the Claremont Bowls Club will enable a more appropriate access to the foreshore.           |
| <i>Can the land support a diversity of recreational activities.</i>                                            | NO  | Insufficient area                                                                                                  |
| <i>Are there any incumbrances associated with the land.</i>                                                    | NO  |                                                                                                                    |
| <i>Can the land be rezoned to be compatible with adjacent land uses.</i>                                       | YES | Proposed zoning will be compatible with adjacent properties.                                                       |
| <i>Are there any historical and cultural values of significance.</i>                                           | NO  | No evidence documented                                                                                             |
| <i>Is there a presence of environmental and/or visual values.</i>                                              | NO  |                                                                                                                    |
| <i>Is there a potential for connection to other open spaces or a connection to the recreational system</i>     | NO  |                                                                                                                    |
| <i>Will the benefits of disposal outweigh the costs of retaining the land.</i>                                 | YES | Reduction in maintenance costs.                                                                                    |
| <i>Is the nett market return on the land sufficient to fund improvements to the public open space network.</i> | YES | Possible upgrade of the road entrance and a formalised pathway to the foreshore could be achieved.                 |

## PROPERTY EVALUATION

|                         |                                 |
|-------------------------|---------------------------------|
| <b>PROPERTY ADDRESS</b> | 1 Bournville Crescent Claremont |
|-------------------------|---------------------------------|

|                                   |                                                                                                                                                                                                                                                                                                                                                                                           |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>TITLE REFERENCE</b>            | Certificate of Title 134788 Folio 1                                                                                                                                                                                                                                                                                                                                                       |
|                                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>AREA</b>                       | Approx 670m2                                                                                                                                                                                                                                                                                                                                                                              |
|                                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>CURRENT ZONING</b>             | Public Open Space                                                                                                                                                                                                                                                                                                                                                                         |
|                                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>PROPOSED ZONING</b>            | General Residential                                                                                                                                                                                                                                                                                                                                                                       |
|                                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>HISTORY</b>                    | Acquired in January 1998                                                                                                                                                                                                                                                                                                                                                                  |
|                                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>FIT FOR PURPOSE ASSESSMENT</b> | The property is currently not utilised or suitable for any recreational pursuits because of its area and location.                                                                                                                                                                                                                                                                        |
|                                   |                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>COMMENTS</b>                   | The property is adjacent to the Claremont Bowls Club who have employed a Planning Consultant to progress a rezoning and a one lot subdivision of their land. It would be prudent to be apart of this process to achieve a successful outcome for both parties. If a joint application can be brokered, Council will benefit by the reduction of 50% of consultants and application costs. |
|                                   |                                                                                                                                                                                                                                                                                                                                                                                           |

Attachment 1



# Monthly Financial Performance Report

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For the year-to-date ending 31 July 2019

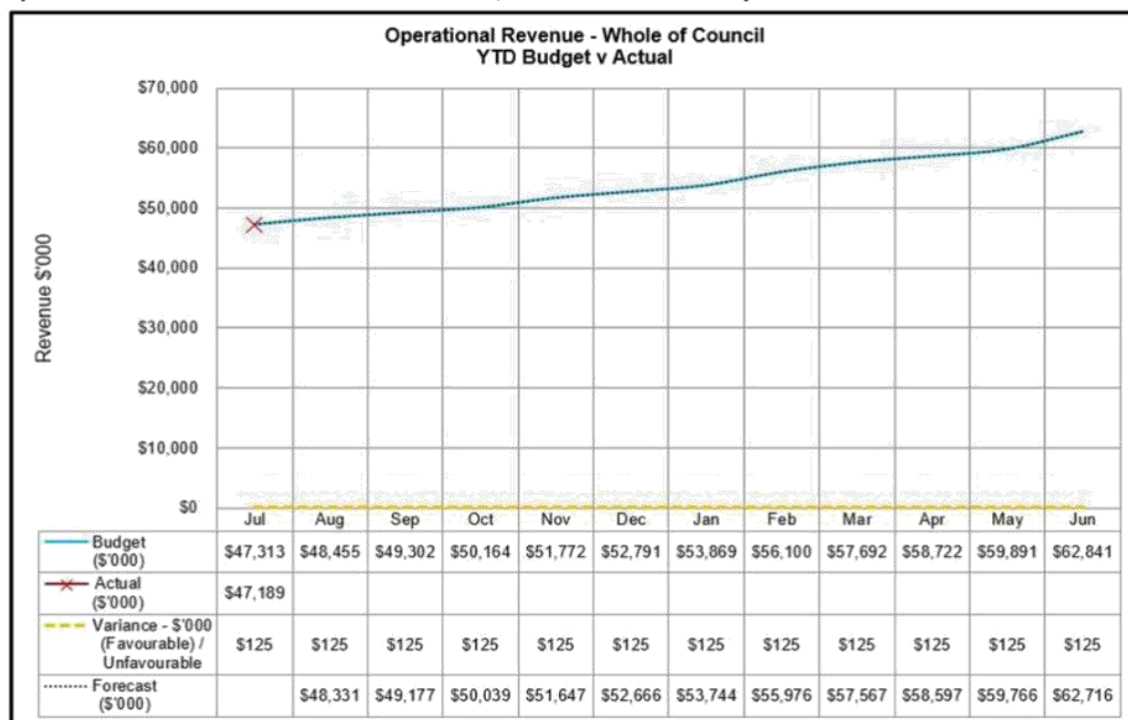
## Statement of Comprehensive Income

| Glenorchy City Council<br>Financial Report<br>Statement of Comprehensive Income to 31 July 2019 |      |                          |                          |                          |                                            |
|-------------------------------------------------------------------------------------------------|------|--------------------------|--------------------------|--------------------------|--------------------------------------------|
| Year-to-Date (YTD)                                                                              | Note | 2020<br>Budget<br>\$'000 | 2020<br>Actual<br>\$'000 | 2019<br>Actual<br>\$'000 | 2020<br>Variance<br>Actual<br>to<br>Budget |
| <b>Income</b>                                                                                   |      |                          |                          |                          |                                            |
| <b>Recurrent Income</b>                                                                         |      |                          |                          |                          |                                            |
| Rates                                                                                           | 1    | 40,951                   | 40,624                   | 39,550                   | ↓ 0.8%                                     |
| User charges and licences                                                                       | 2    | 5,626                    | 5,826                    | 5,218                    | ↑ 3.5%                                     |
| Interest                                                                                        |      | 39                       | 24                       | 18                       | ↓ 37.9%                                    |
| Grants                                                                                          | 3    | 621                      | 694                      | 60                       | ↑ 11.7%                                    |
| Contributions - cash                                                                            | 4    | 85                       | 2                        | 3                        | ↓ 97.6%                                    |
| Investment income from TasWater                                                                 |      | -                        | -                        | 85                       | ↔ 0.0%                                     |
| Other income                                                                                    |      | 6                        | 9                        | 187                      | ↑ 39.1%                                    |
|                                                                                                 |      | 47,328                   | 47,178                   | 45,121                   | ↓ 0.3%                                     |
| <b>Capital Income</b>                                                                           |      |                          |                          |                          |                                            |
| Contributions – non-monetary assets                                                             |      | -                        | -                        | -                        |                                            |
| Net gain/(loss) on disposal of property, infrastructure, plant and equipment                    |      | (15)                     | 10                       | -                        | ↑ >100%                                    |
| Capital grants received specifically for new or upgraded assets                                 |      | -                        | -                        | 52                       | ↔ 0.0%                                     |
| Fair value recognition of land under roads                                                      |      | -                        | -                        | -                        |                                            |
|                                                                                                 |      | (15)                     | 10                       | 52                       | ↑ >100%                                    |
| <b>Total Income</b>                                                                             |      |                          |                          |                          |                                            |
|                                                                                                 |      | 47,313                   | 47,189                   | 45,173                   | ↓ 0.3%                                     |
| <b>Expenses</b>                                                                                 |      |                          |                          |                          |                                            |
| Employment costs                                                                                | 5    | 1,924                    | 1,815                    | 1,798                    | ↓ 5.7%                                     |
| Materials and services                                                                          | 6    | 1,912                    | 1,427                    | 1,610                    | ↓ 25.4%                                    |
| Depreciation and amortisation                                                                   |      | 1,144                    | 1,150                    | 1,142                    | ↑ 0.6%                                     |
| State Fire Commission contribution                                                              |      | -                        | -                        | -                        | ↔ 0.0%                                     |
| Finance costs                                                                                   |      | -                        | -                        | 9                        | ↔ 0.0%                                     |
| Assets written off                                                                              |      | 42                       | -                        | -                        | ↓ 100%                                     |
| Bad and doubtful debts                                                                          |      | -                        | -                        | -                        | ↔ 0.0%                                     |
| Other expenses                                                                                  |      | 2                        | 3                        | -                        | ↑ 66.1%                                    |
| <b>Total expenses</b>                                                                           |      | 5,023                    | 4,395                    | 4,560                    | ↓ 12.5%                                    |
| <b>Surplus/(deficit)</b>                                                                        |      |                          |                          |                          |                                            |
|                                                                                                 |      | 42,291                   | 42,794                   | 40,613                   | ↑ 1.2%                                     |
| <b>Other Comprehensive income</b>                                                               |      |                          |                          |                          |                                            |
| <b>Items that will not be reclassified to surplus or deficit</b>                                |      |                          |                          |                          |                                            |
| Net gain/(loss) on revaluation of property, plant and equipment                                 |      | -                        | -                        | -                        |                                            |
|                                                                                                 |      | -                        | -                        | -                        |                                            |
| <b>Items that may be reclassified subsequently to surplus or deficit</b>                        |      |                          |                          |                          |                                            |
| Financial assets available for sale reserve                                                     |      | -                        | -                        | -                        |                                            |
| -Fair value adjustment on available for sale assets                                             |      | -                        | -                        | -                        |                                            |
| <b>Total other comprehensive income</b>                                                         |      |                          |                          |                          |                                            |
|                                                                                                 |      | -                        | -                        | -                        |                                            |
| <b>Total comprehensive result</b>                                                               |      |                          |                          |                          |                                            |
|                                                                                                 |      | 42,291                   | 42,794                   | 40,613                   | ↑ 1.2%                                     |

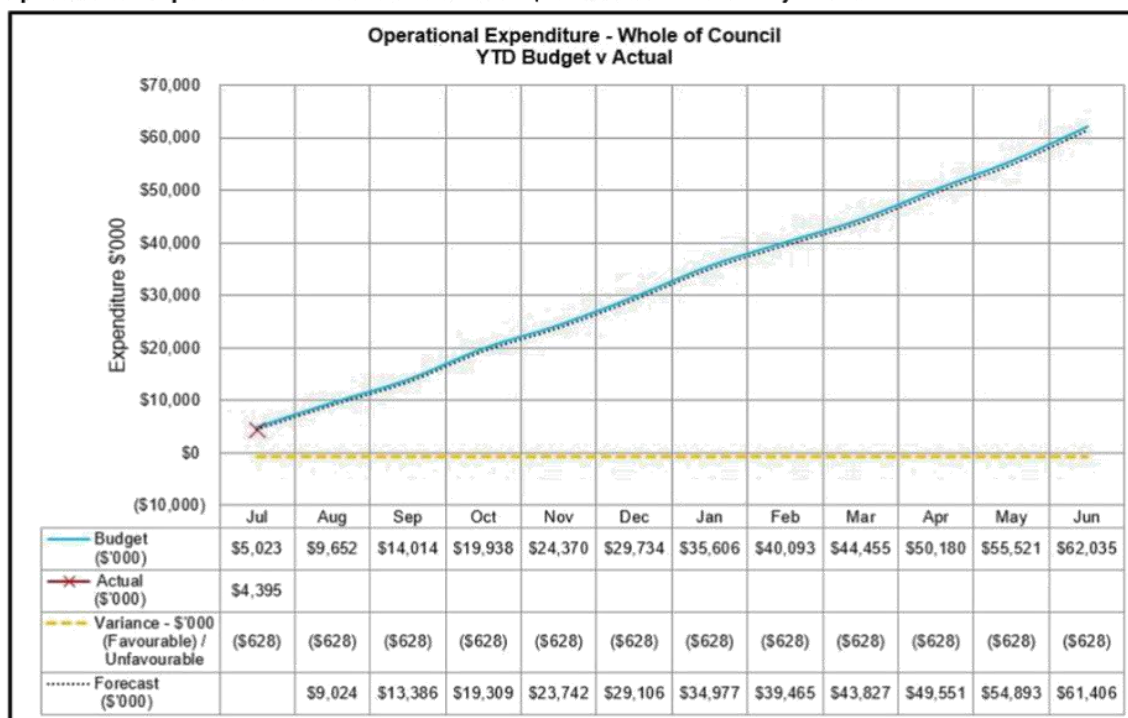
Nb: Rounding may be reflected in some subtotals

Attachment 1

## Operational Revenue – Whole of Council – \$ YTD Accumulative by Month

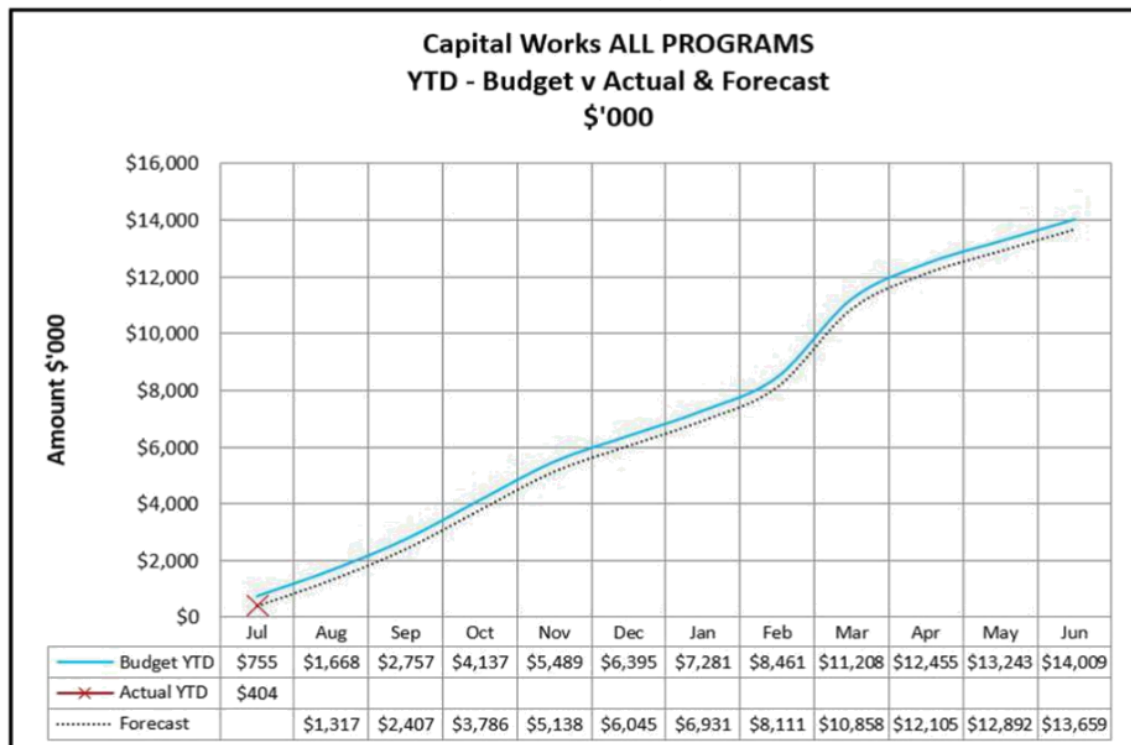


## Operational Expenditure – Whole of Council – \$ YTD Accumulative by Month



Attachment 1

## Capital Works - Budget v Actual v Forecast - \$ YTD All Programs



## Attachment 1

**Explanatory Notes**

These notes are provided where a single or collective variance within the Statement of Comprehensive Income requires explanation. To enable \$ variances to be contextualised, they are also expressed as a % variance (rounded to a whole number).

**Notes:**

1. The threshold for variance reporting only details those areas deemed to be significant.
2. Arrow indicators represent:

|                            |   |
|----------------------------|---|
| Revenue higher than budget | ↑ |
| Expense higher than budget | ↑ |

|                           |   |
|---------------------------|---|
| Revenue lower than budget | ↓ |
| Expense lower than budget | ↓ |

| Note | Revenue / Expenditure Item                                                                                                      |   |                        |                   |
|------|---------------------------------------------------------------------------------------------------------------------------------|---|------------------------|-------------------|
| 1    | <b>Rates:</b>                                                                                                                   |   |                        |                   |
|      |                                                                                                                                 |   | <b>Variance \$'000</b> | <b>Variance %</b> |
|      | General Rate                                                                                                                    | ↓ | 333                    | 1%                |
|      | Development growth throughout the municipality will generate supplementary valuations and progressively reduce the variance.    |   |                        |                   |
| 2    | <b>User charges and licences:</b>                                                                                               |   |                        |                   |
|      |                                                                                                                                 |   | <b>Variance \$'000</b> | <b>Variance %</b> |
|      | Building & Plumbing Fees                                                                                                        | ↓ | 46                     | 58%               |
|      | Landfill Fees                                                                                                                   | ↓ | 32                     | 18%               |
|      | Animal Registration Fees                                                                                                        | ↑ | 41                     | 15%               |
|      | As the reporting period is the first month of the year, timing between expected budget and actual revenue will cause variances. |   |                        |                   |
| 3    | <b>Grants:</b>                                                                                                                  |   |                        |                   |
|      |                                                                                                                                 |   | <b>Variance \$'000</b> | <b>Variance %</b> |
|      | Specific Purpose Grants – unexpended funds from 2018/19                                                                         | ↑ | 140                    | >100%             |
|      | Unexpended specific purpose grants from 2018/19 have been carried forward into 2019/20.                                         |   |                        |                   |
| 4    | <b>Contribution - cash:</b>                                                                                                     |   |                        |                   |
|      |                                                                                                                                 |   | <b>Variance \$'000</b> | <b>Variance %</b> |
|      | DEC Ticketing Services                                                                                                          | ↓ | 80                     | 100%              |
|      | An invoice is yet to be issued for 2019/20 ticketing services contribution.                                                     |   |                        |                   |

## Attachment 1

|   |                                                                                                                                 |   |                        |                   |
|---|---------------------------------------------------------------------------------------------------------------------------------|---|------------------------|-------------------|
| 5 | <b>Employee Costs:</b>                                                                                                          |   |                        |                   |
|   |                                                                                                                                 |   | <b>Variance \$,000</b> | <b>Variance %</b> |
|   | Salaries & OnCosts                                                                                                              | ↑ | 109                    | 5.7%              |
|   | Timing differences between pay-end date and month-end date will result in variances at the end of each reporting period         |   |                        |                   |
| 6 | <b>Materials &amp; Services:</b>                                                                                                |   |                        |                   |
|   |                                                                                                                                 |   | <b>Variance \$,000</b> | <b>Variance %</b> |
|   | Various                                                                                                                         | ↑ | 485                    | 25%               |
|   | As the reporting period is the first month of the year, timing between expected budget and actual expense will cause variances. |   |                        |                   |

**Adjustments to amounts previously reported**

As the reporting period is the first month of the year, there are no adjustments to report.

## Ministerial Directions Implementation Progress Report – 13 August 2019

Glenorchy City Council



| No | Direction      | Item | Ministerial Direction                                                                                                                                                                                                                                                                                                                                         | Progress Comment                                                                                                                                                                                                                         | Date Completed | Indicator |
|----|----------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
| 01 | 1 – Governance | 1(a) | <ul style="list-style-type: none"> <li>Developing a Statement of Expectations between the General Manager and Aldermen to establish clear and agreed protocols for the fulfilment of their mutual and respective roles and functions</li> </ul>                                                                                                               | <ul style="list-style-type: none"> <li>Statement of Expectations adopted by Council at its meeting held on Monday, 26 March 2018</li> </ul>                                                                                              | 26 Mar 2018    | Completed |
| 02 |                | 1(b) | <ul style="list-style-type: none"> <li>Developing a Statement of Expectations between the General Manager and Mayor to establish clear and agreed protocols for the fulfilment of their mutual and respective roles and functions</li> </ul>                                                                                                                  | <ul style="list-style-type: none"> <li>(see above)</li> </ul>                                                                                                                                                                            | 26 Mar 2018    | Completed |
| 03 |                | 1(c) | <ul style="list-style-type: none"> <li>Developing a Statement of Expectations between the Mayor and Aldermen to establish clear and agreed protocols for the fulfilment of their mutual and respective roles and functions</li> </ul>                                                                                                                         | <ul style="list-style-type: none"> <li>(see above)</li> </ul>                                                                                                                                                                            | 26 Mar 2018    | Completed |
| 04 |                | 1(d) | <ul style="list-style-type: none"> <li>Developing a Statement of Expectations between Aldermen to establish clear and agreed protocols for the fulfilment of their mutual obligations roles and functions</li> </ul>                                                                                                                                          | <ul style="list-style-type: none"> <li>(see above)</li> </ul>                                                                                                                                                                            | 26 Mar 2018    | Completed |
| 05 |                | 1(e) | <ul style="list-style-type: none"> <li>Within 2 months, ensuring all Aldermen, the Mayor and General Manager sign the Statement of Expectations they are party to</li> </ul>                                                                                                                                                                                  | <ul style="list-style-type: none"> <li>Statement of Expectations signed by all Aldermen, the Mayor and General Manager on Monday, 16 April 2018</li> </ul>                                                                               | 16 Apr 2018    | Completed |
| 06 |                | 1(f) | <ul style="list-style-type: none"> <li>Publishing the Statement of Expectations on the Council website within 1 month of signing</li> </ul>                                                                                                                                                                                                                   | <ul style="list-style-type: none"> <li>Signed Statement of Expectations published on Council website on Wednesday, 18 April 2018</li> </ul>                                                                                              | 18 Apr 2018    | Completed |
| 07 |                | 1(g) | <ul style="list-style-type: none"> <li>Publicly committing to engage in ongoing professional development and abide by the principles of good governance, as established in the <i>Good Governance Guide</i>, within a period of three (3) months</li> </ul>                                                                                                   | <ul style="list-style-type: none"> <li>Incorporated within the Statement of Expectations</li> </ul>                                                                                                                                      | 26 Mar 2018    | Completed |
| 08 |                | 1(h) | <ul style="list-style-type: none"> <li>Within a period of 9 months, in consultation with the community, developing a communication and consultation plan for all internal and external communications and consultation processes that is consistent with the eight characteristics of good governance outlined in the <i>Good Governance Guide</i></li> </ul> | <ul style="list-style-type: none"> <li>A Communications Strategy (incorporating the eight characteristics of good governance outlined in the <i>Good Governance Guide</i>) was adopted by Council (Item 13 – 29 October 2018)</li> </ul> | 29 Oct 2018    | Completed |

## Ministerial Directions Implementation Progress Report – 13 August 2019



| No | Direction              | Item      | Ministerial Direction                                                                                                                                                 | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Date Completed | Indicator            |
|----|------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------|
| 09 | 1 – Governance (cont.) | 1(i)(i)   | <ul style="list-style-type: none"> <li>Reviewing, and amending if appropriate, within the 2018-19 budget period: the Strategic Plan</li> </ul>                        | <ul style="list-style-type: none"> <li>Council considered and reconfirmed its satisfaction with the current Glenorchy City Council Strategic Plan 2016-2025 (with minor changes being updated organisational structure and Aldermanic photos)(Item 13 – 26 November 2018)</li> </ul>                                                                                                                                                                                                                               | 26 Nov 2018    | Completed            |
| 10 |                        | 1(i)(ii)  | <ul style="list-style-type: none"> <li>Reviewing, and amending if appropriate, within the 2018-19 budget period: the long term financial management plan</li> </ul>   | <ul style="list-style-type: none"> <li>Council's ten (10) year long-term financial management plan was adopted by Council (Item 2 – 25 June 2018) as per section 70 of the LG Act</li> </ul>                                                                                                                                                                                                                                                                                                                       | 25 Jun 2018    | Completed            |
| 11 |                        | 1(i)(iii) | <ul style="list-style-type: none"> <li>Reviewing, and amending if appropriate, within the 2018-19 budget period: the financial management strategy</li> </ul>         | <ul style="list-style-type: none"> <li>Adopted by Council 24 June 2019.</li> <li>Note that Council's Financial Management Strategy was adopted by Council (Item 4 – 15 May 2017) as per section 70A of the LG Act</li> </ul>                                                                                                                                                                                                                                                                                       |                | Completed            |
| 12 |                        | 1(i)(iv)  | <ul style="list-style-type: none"> <li>Reviewing, and amending if appropriate, within the 2018-19 budget period: long-term strategic asset management plan</li> </ul> | <ul style="list-style-type: none"> <li>Awaiting Local Government Division approval to incorporate as part of the Asset Management Strategy.</li> <li>Programmed in Council's Annual Plan for FY 2018-19 (road, stormwater, parks and building assets portfolios)</li> <li>Note that Council's ten (10) year long-term strategic asset management plan (inclusive of a long-term capital work programme updated annually) was adopted by Council (Item 10 – 1 Sep 2014) as per section 70B of the LG Act</li> </ul> |                | Actively Progressing |
| 13 |                        | 1(i)(v)   | <ul style="list-style-type: none"> <li>Reviewing, and amending if appropriate, within the 2018-19 budget period: asset management policy</li> </ul>                   | <ul style="list-style-type: none"> <li>Asset Management Policy was considered and readopted by Council (Item 15 – 30 July 2018) as per section 70C of the LG Act</li> </ul>                                                                                                                                                                                                                                                                                                                                        | 30 Jul 2018    | Completed            |
| 14 |                        | 1(i)(vi)  | <ul style="list-style-type: none"> <li>Reviewing, and amending if appropriate, within the 2018-19 budget period: asset management strategy</li> </ul>                 | <ul style="list-style-type: none"> <li>Adopted by Council 24 June 2019.</li> <li>Programmed in Council's Annual Plan for FY 2018-19</li> <li>Noting that Council's asset management strategy for infrastructure assets adopted by Council</li> </ul>                                                                                                                                                                                                                                                               |                | Completed            |

## Ministerial Directions Implementation Progress Report – 13 August 2019

Glenorchy City Council



| No | Direction    | Item      | Ministerial Direction                                                                                                                                                                                                                                                                                                                                                                | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Date Completed | Indicator |
|----|--------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
| 15 | 2 – Training | 2(a)      | <ul style="list-style-type: none"> <li>Reviewing its induction program for the Mayor and Aldermen within a period of three (3) months of the January 2018 election, to ensure that the induction already undertaken within the three (3) months and planned future induction will provide all Aldermen with the information and knowledge they need to fulfil their roles</li> </ul> | <ul style="list-style-type: none"> <li>(Item 10 – 1 Sep 2014) as per section 70D of the LG Act</li> <li>A facilitated workshop for the Mayor and all Aldermen was conducted on Saturday, 3 February 2018.</li> <li>The workshop covered a range of relevant topics and included presentations from the Director of Local Government, Tasmanian Audit Office, Local Government Association Tasmania, the Mayor, General Manager and Acting Director Corporate Governance</li> </ul> | 3 Feb 2018     | Completed |
| 16 |              | 2(b)(i)   | <ul style="list-style-type: none"> <li>Facilitating training within three (3) months for all Aldermen on, though not limited to: their roles and responsibilities under the Act, with specific reference to the Model Code of Conduct, and the <i>Good Governance Guide</i></li> </ul>                                                                                               | <ul style="list-style-type: none"> <li>A workshop co-facilitated by the Integrity Commission and the Director of Local Government was held on Monday, 7 May 2018</li> </ul>                                                                                                                                                                                                                                                                                                        | 7 May 2018     | Completed |
| 17 |              | 2(b)(ii)  | <ul style="list-style-type: none"> <li>Facilitating training within three (3) months for all Aldermen on, though not limited to: ethical decision making</li> </ul>                                                                                                                                                                                                                  | <ul style="list-style-type: none"> <li>A workshop co-facilitated by the Integrity Commission and the Director of Local Government was held on Monday, 7 May 2018</li> </ul>                                                                                                                                                                                                                                                                                                        | 7 May 2018     | Completed |
| 18 |              | 2(b)(iii) | <ul style="list-style-type: none"> <li>Facilitating training within three (3) months for all Aldermen on, though not limited to: financial fundamentals, including understanding of financial statements and budget preparation</li> </ul>                                                                                                                                           | <ul style="list-style-type: none"> <li>A facilitated workshop for all Aldermen was held on Monday, 9 April 2018</li> <li>The workshop covered a range of relevant topics and was facilitated by the Mr Ross Byrne</li> </ul>                                                                                                                                                                                                                                                       | 9 Apr 2018     | Completed |
| 19 |              | 2(b)(iv)  | <ul style="list-style-type: none"> <li>Facilitating training within three (3) months for all Aldermen on, though not limited to: decision-making in reference to the <i>Land Use Planning and Approvals Act 1993</i></li> </ul>                                                                                                                                                      | <ul style="list-style-type: none"> <li>A facilitated workshop for all Aldermen was held on Thursday, 8 February 2018</li> <li>The workshop covered a range of relevant topics and was facilitated by the Registrar of the Resource Management and Planning Appeal Tribunal and Simmons Wolfhagen</li> </ul>                                                                                                                                                                        | 8 Feb 2018     | Completed |
| 20 |              | 2(b)(v)   | <ul style="list-style-type: none"> <li>Facilitating training within three (3) months for all Aldermen on, though not limited to: meeting</li> </ul>                                                                                                                                                                                                                                  | <ul style="list-style-type: none"> <li>A workshop facilitated by the Director of Local Government was held on Monday, 21 May 2018</li> </ul>                                                                                                                                                                                                                                                                                                                                       | 21 May 2018    | Completed |

# Ministerial Directions Implementation Progress Report – 13 August 2019

Glenorchy City Council



| No | Direction                   | Item | Ministerial Direction                                                                                                                                                                                                                                                                                                  | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Date Completed | Indicator            |
|----|-----------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------|
|    |                             |      | procedures as per the Act and the <i>Local Government (Meeting Procedures) Regulations 2015</i>                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                |                      |
| 21 | 2 – Training (cont.)        | 2(c) | <ul style="list-style-type: none"> <li>Implementing a professional development program for all Aldermen as a result of the first annual review as specified in Direction 5(a)</li> </ul>                                                                                                                               | <ul style="list-style-type: none"> <li>Letter from Minister for Local Government dated 1 August 2019 agreed this item now completed.</li> <li>Several Aldermen have taken the opportunity to attend the Elected Members Professional Development Weekend (scheduled to be held 23-24 March 2019 in Launceston)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                           | 1 August 2019  | Completed            |
| 22 |                             | 2(d) | <ul style="list-style-type: none"> <li>Development and facilitating, a program of training for all relevant staff in relation to the Act, Regulations, ethics in the work place, and good governance, including in meeting procedure and the proper recording of minutes, within a period of six (6) months</li> </ul> | <ul style="list-style-type: none"> <li>Relevant staff attended a meeting procedures training workshop was facilitated by the Director of Local Government on Monday, 21 May 2018</li> <li>Most Directors and Managers participated in an Ethical Decision Making workshop conducted by the Integrity Committee on Friday, 24 November 2017</li> <li>Integrity Commission and Council staff have scoped an ethics in the workplace training module for roll-out through the organisation in early 2019. Council has liaised with the Integrity Commission and this training is expected to roll out in late 2019.</li> <li>All staff were trained 27 to 29 May 2019 in fraud awareness and cyber threats.</li> </ul> |                | Actively Progressing |
| 23 | 3 – Policies and Procedures | 3(a) | <ul style="list-style-type: none"> <li>Ensuring, within four (4) months, there is an appropriate Grievance Policy for Council staff, including referral procedures to an independent party for addressing complaints against the General Manager and senior staff</li> </ul>                                           | <ul style="list-style-type: none"> <li>Council adopted a new 'Grievances Involving the General Manager Policy' (Item 15 – 26 February 2018) that included referral procedures to an independent party for addressing complaints against the General Manager</li> <li>The General Manager has issued a Grievance Directive which requires independent investigation of grievances involving Directors or the Manager People and Safety (February 2018)</li> </ul>                                                                                                                                                                                                                                                    | 26 Feb 2018    | Completed            |

# Ministerial Directions Implementation Progress Report – 13 August 2019

Glenorchy City Council



| No | Direction                           | Item     | Ministerial Direction                                                                                                                                                                                                                                                                                                                                                                                                                      | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Date Completed | Indicator |
|----|-------------------------------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
| 24 |                                     | 3(b)     | <ul style="list-style-type: none"> <li>Ensuring, within six (6) months, there is an appropriate policy on the appointment of staff within the Council based on merit</li> </ul>                                                                                                                                                                                                                                                            | <ul style="list-style-type: none"> <li>Council approved a Human Resources policy (Item 11 – 20 March 2017) which stated in part: <i>Council recognises that human resource directives provide workplace structure and support equal employment opportunity in giving fair treatment to applicants and employees throughout the recruitment process and the employment experience.</i></li> <li>In addition, the General Manager approved an Internal Recruitment Directive (6 February 2018) which also contains commitments to recruitment and selection decisions being based on merit-based principles.</li> </ul> | 1 Jun 2018     | Completed |
| 25 | 3 – Policies and Procedures (cont.) | 3(c)(i)  | <ul style="list-style-type: none"> <li>Developing, within two (2) months, an appropriate policy and protocols for Council workshops, to ensure a clear separation between matters considered at Council meetings and workshops that specifically include a policy on the attendance of staff at Council workshops (and meetings) to ensure the efficient use of staff time is balanced with assisting Council to make decisions</li> </ul> | <ul style="list-style-type: none"> <li>The General Manager approved an internal Council Meetings and Workshops Directive (14 June 2018) which covers access to agendas and workshop materials, staff attendance, catering and security.</li> <li>The Directive complements material within the Statement of Expectations</li> </ul>                                                                                                                                                                                                                                                                                   | 14 Jun 2018    | Completed |
| 26 |                                     | 3(c)(ii) | <ul style="list-style-type: none"> <li>Developing, within two (2) months, an appropriate policy and protocols for Council workshops, to ensure a clear separation between matters considered at Council meetings and workshops that specifically include a policy on the provision of information to Aldermen and attendees including timeframes to ensure Aldermen are sufficiently prepared</li> </ul>                                   | <ul style="list-style-type: none"> <li>The General Manager approved an internal Council Meetings and Workshops Directive (14 June 2018) which covers access to agendas and workshop materials, staff attendance, catering and security.</li> <li>The Directive complements material within the Statement of Expectations</li> </ul>                                                                                                                                                                                                                                                                                   | 14 Jun 2018    | Completed |

# Ministerial Directions Implementation Progress Report – 13 August 2019

Glenorchy City Council



| No | Direction                           | Item        | Ministerial Direction                                                                                                                                                                                                                                         | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Date Completed | Indicator |
|----|-------------------------------------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
| 27 |                                     | 3(d)        | <ul style="list-style-type: none"> <li>Developing a calendar of Council meetings and workshops, including adequate provision for workshops on setting the annual budget and determining the capital works and spending program</li> </ul>                     | <ul style="list-style-type: none"> <li>Calendar of Council meetings and scheduled workshop dates has been published on the Council website</li> </ul>                                                                                                                                                                                                                                                                                                                                                                     | 23 Mar 2018    | Completed |
| 28 |                                     | 3(e)        | <ul style="list-style-type: none"> <li>Publishing the calendar of Council meetings and workshops on the Council website within two (2) months</li> </ul>                                                                                                      | <ul style="list-style-type: none"> <li>(see above)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 23 Mar 2018    | Completed |
| 29 | 3 – Policies and Procedures (cont.) | 3(f)        | <ul style="list-style-type: none"> <li>Ensuring the General Manager provides sufficient budget and financial reporting to Council consistent with BOI recommendation 50</li> </ul>                                                                            | <ul style="list-style-type: none"> <li>General Manager has provided to Aldermen three (3) budget workshops (April, May and June 2018) in the lead-up to the FY 2018/19 Council Budget adoption (June 2018)</li> <li>Aldermen are also provided comprehensive monthly and quarterly financial performance reports</li> <li>Council received and noted the Mid-Year Financial Performance Report for the period ended 31 December 2018 and forecast for the year ended 30 June 2019 (Item 14 – 25 February 2019)</li> </ul> | 25 Feb 2019    | Completed |
| 30 |                                     | 3(g)        | <ul style="list-style-type: none"> <li>Developing within three (3) months, an appropriate policy in relation to media statements that is consistent with section 27(1)(e) of the Act and the Model Code of Conduct</li> </ul>                                 | <ul style="list-style-type: none"> <li>Council adopted a new Media Policy (Item 13 – 28 May 2018) that is consistent with section 27(1)(e) of the Act and the Model Code of Conduct</li> </ul>                                                                                                                                                                                                                                                                                                                            | 28 May 2018    | Completed |
| 31 |                                     | 3(h)        | <ul style="list-style-type: none"> <li>Reviewing, within three (3) months, Council's credit card procedures and policies to ensure consistency, in the use and reporting of credit cards, with the recommendations of the Auditor-General's Report</li> </ul> | <ul style="list-style-type: none"> <li>A revised General Manager's Corporate Credit Card Directive was approved on 10 January 2018. It was drafted taking into account the recent findings and recommendations by the Tasmanian Audit Office and the Glenorchy City Council Board of Inquiry and for consistency with the Code for Contracts and Tendering adopted by Council on 10 July 2017</li> </ul>                                                                                                                  | 10 Jan 2018    | Completed |
| 32 |                                     | 3(i)(i-iii) | <ul style="list-style-type: none"> <li>Ensuring, there is a policy, within four (4) months, to address the use of external legal advisers to</li> </ul>                                                                                                       | <ul style="list-style-type: none"> <li>Council adopted a Legal Services Policy (Item 4 – 12 December 2017) which addressed the use of</li> </ul>                                                                                                                                                                                                                                                                                                                                                                          | 13 Feb 2019    | Completed |

## Ministerial Directions Implementation Progress Report – 13 August 2019



| No | Direction                     | Item | Ministerial Direction                                                                                                                                                                                                                                                                                                   | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Date Completed | Indicator |
|----|-------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
| 33 | 4 – Committees and Membership | 4(a) | <ul style="list-style-type: none"> <li>Reviewing existing Council committees, including special committees, within 6 months, to determine appropriateness and, where required, the establishment of new committees with appropriate terms of reference</li> </ul>                                                       | <ul style="list-style-type: none"> <li>external legal advisers and reporting of legal expenses</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                  | 30 July 2018   | Completed |
|    |                               |      |                                                                                                                                                                                                                                                                                                                         | <ul style="list-style-type: none"> <li>The adoption of a Legal Services Panel via a competitive public procurement process has been completed</li> <li>An internal directive and line of authority for the approval of requests for external legal advice was signed by the General Manager</li> </ul>                                                                                                                                                                                                                                     |                |           |
| 34 |                               | 4(b) | <ul style="list-style-type: none"> <li>Reviewing, within three (3) months, representation procedures for all committees, including elections and nominations and external representatives on special committees, with specific consideration on the suitability and aptitude of Aldermen seeking appointment</li> </ul> | <ul style="list-style-type: none"> <li>Council adopted a revised Nominations and Appointments to Committees and Other Bodies Policy (item 4 – 15 January 2018) with specific amendments to reiterate Council's position that where it is intended that the Mayor or Deputy Mayor is a member of a particular committee by virtue of their office, it is inappropriate that that protocol be abandoned and that any Aldermen other than the Mayor or Deputy Mayor (as applicable) be nominated for or appointed to that position</li> </ul> | 1 Jun 2018     | Completed |

## Ministerial Directions Implementation Progress Report – 13 August 2019

Glenorchy City Council



| No | Direction                             | Item | Ministerial Direction                                                                                                                                                                                                                                                                                                                                                                                                                                 | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Date Completed | Indicator |
|----|---------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
| 35 | 4 – Committees and Membership (cont.) | 4(c) | <ul style="list-style-type: none"> <li>Ensuring that all Council representatives on special committees and external bodies report, at a minimum, annually to Council</li> </ul>                                                                                                                                                                                                                                                                       | <ul style="list-style-type: none"> <li>Over the past four (4) months, a number of ballots have been held for Council Committees and the results are available on Council's website</li> <li>At each committee vote, where there were multiple candidates for limited positions, the candidates provided a statement why they should be the preferred candidate, in effect providing specific consideration on the suitability and aptitude of Aldermen seeking appointment</li> </ul> | 1 Jul 2018     | Completed |
|    |                                       |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <ul style="list-style-type: none"> <li>Council adopted a Committees Procedure policy (Item 13 – 21 November 2016) which allows for regular reporting of special committees, Council bodies and external bodies on at least an annual basis.</li> <li>As these committees meet under the new Council, a mechanism will be established to ensure that Responsible Officers under the policy understand their reporting obligations.</li> </ul>                                          |                | Completed |
| 36 |                                       | 4(d) | <ul style="list-style-type: none"> <li>Developing, if the Council chooses to establish one, appropriate terms of reference for a General Manager's Performance Review Committee, that includes: the right for any alderman who is not a member of the committee, to attend any meetings of the committee as an observer, and that the committee is empowered only to make recommendations to be provided to the full Council for decisions</li> </ul> | <ul style="list-style-type: none"> <li>Council endorsed a revised terms of reference for a General Manager's Performance Review Committee (Item 7 – 26 February 2018) that included the right for any alderman who is not a member of the committee, to attend any meetings of the committee as an observer, and that the committee is empowered only to make recommendations to be provided to the full Council for decisions</li> </ul>                                             | 26 Feb 2018    | Completed |
| 37 |                                       | 4(e) | <ul style="list-style-type: none"> <li>Ensuring that any committee established to review the General Manager's performance, is established as a Council committee as per section 23 of the Act, and not as a special committee as per section 24 of the Act</li> </ul>                                                                                                                                                                                | <ul style="list-style-type: none"> <li>Council endorsed a revised terms of reference for a General Manager's Performance Review Committee (Item 7 – 26 February 2018) that established the committee as a Council committee as per section 23 of the Act</li> </ul>                                                                                                                                                                                                                   | 26 Feb 2018    | Completed |
| 38 |                                       | 4(f) | <ul style="list-style-type: none"> <li>Reviewing, within six (6) months, the membership of the Council's Audit Panel including considering</li> </ul>                                                                                                                                                                                                                                                                                                 | <ul style="list-style-type: none"> <li>Council considered and resolved that the current composition of the Audit Panel remains as being</li> </ul>                                                                                                                                                                                                                                                                                                                                    | 26 Nov 2018    | Completed |

## Ministerial Directions Implementation Progress Report – 13 August 2019

Glenorchy City Council



| No | Direction      | Item    | Ministerial Direction                                                                                                                                                                                                           | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Date Completed | Indicator |
|----|----------------|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
| 39 | 5 – Compliance | 5(a)(i) | <ul style="list-style-type: none"> <li>Developing an annual review program, within six (6) months, to ensure a program of future compliance with, though not limited to: the Act and associated relevant regulations</li> </ul> | <ul style="list-style-type: none"> <li>At its 28 May 2018 Council Meeting (Item 15), Council               <ul style="list-style-type: none"> <li>noted the proposed approach by the Audit Panel to accommodate the requirements under Direction 5(b) of the Ministerial Directions, as reported directed the Audit Panel to undertake an annual review of Council's compliance with the following, in accordance with Direction 5(b) of the Ministerial Directions:                   <ul style="list-style-type: none"> <li>Local Government Act 1993</li> <li>Local Government (General) Regulations 2015</li> <li>Local Government (Meeting Procedures) Regulations 2015</li> <li>Code for Tenders and Contracts</li> <li>Corporate Credit Card Directive (January 2018)</li> <li>Statement of Expectations (April 2018)</li> <li>Council Policies and Procedures, and</li> <li>Employment policies and merit based selection/appointment, and</li> </ul> </li> <li>noted that the Audit Panel will report back to Council in February 2019 (and annually thereafter to the term of the current Council)</li> </ul> </li> </ul> | 28 May 2018    | Completed |

# Ministerial Directions Implementation Progress Report – 13 August 2019

Glenorchy City Council



| No | Direction              | Item        | Ministerial Direction                                                                                                                                                                         | Progress Comment                                                                                | Date Completed | Indicator |
|----|------------------------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|----------------|-----------|
| 40 |                        | 5(a)(ii) •  | Developing an annual review program, within six (6) months, to ensure a program of future compliance with, though not limited to: the Code for Tenders and Contracts                          | • (see above)<br>as to Council's compliance under Direction 5(b) of the Ministerial Directions. | 28 May 2018    | Completed |
| 41 | 5 – Compliance (cont.) | 5(a)(iii) • | Developing an annual review program, within six (6) months, to ensure a program of future compliance with, though not limited to: credit card usage in line with the Auditor-General's Report | • (see above)                                                                                   | 28 May 2018    | Completed |
| 42 |                        | 5(a)(iv) •  | Developing an annual review program, within six (6) months, to ensure a program of future compliance with, though not limited to: the Code of Conduct                                         | • (see above)                                                                                   | 28 May 2018    | Completed |
| 43 |                        | 5(a)(v) •   | Developing an annual review program, within six (6) months, to ensure a program of future compliance with, though not limited to: the Statements of Expectations                              | • (see above)                                                                                   | 28 May 2018    | Completed |
| 44 |                        | 5(a)(vi) •  | Developing an annual review program, within six (6) months, to ensure a program of future compliance with, though not limited to: Council policies and procedures                             | • (see above)                                                                                   | 28 May 2018    | Completed |
| 45 |                        | 5(b)(i) •   | Directing the Audit Panel to undertake an annual review of Council's compliance with, though not limited to: the Act and the <i>Local Government (General) Regulations 2015</i>               | • (see above)                                                                                   | 28 May 2018    | Completed |
| 46 |                        | 5(b)(ii) •  | Directing the Audit Panel to undertake an annual review of Council's compliance with, though not                                                                                              | • (see above)                                                                                   | 28 May 2018    | Completed |

# Ministerial Directions Implementation Progress Report – 13 August 2019

Glenorchy City Council



| No | Direction                | Item       | Ministerial Direction                                                                                                                                                                                                                               | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                       | Date Completed | Indicator |
|----|--------------------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
|    |                          |            | limited to: the <i>Local Government (Meeting Procedures) Regulations 2015</i> including the appropriate use of closed meetings and accuracy of relevant minutes                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                        |                |           |
| 47 |                          | 5(b)(iii)  | • Directing the Audit Panel to undertake an annual review of Council's compliance with, though not limited to: the Code of Tenders and Contracts                                                                                                    | • (see above)                                                                                                                                                                                                                                                                                                                                                                                          | 28 May 2018    | Completed |
| 48 |                          | 5(b)(iv)   | • Directing the Audit Panel to undertake an annual review of Council's compliance with, though not limited to: the Credit Card Policy                                                                                                               | • (see above)                                                                                                                                                                                                                                                                                                                                                                                          | 28 May 2018    | Completed |
| 49 | 5 – Compliance (cont.)   | 5(b)(v)    | • Directing the Audit Panel to undertake an annual review of Council's compliance with, though not limited to: the Code of Conduct                                                                                                                  | • (see above)                                                                                                                                                                                                                                                                                                                                                                                          | 28 May 2018    | Completed |
| 50 |                          | 5(b)(vi)   | • Directing the Audit Panel to undertake an annual review of Council's compliance with, though not limited to: the Statements of Expectations                                                                                                       | • (see above)                                                                                                                                                                                                                                                                                                                                                                                          | 28 May 2018    | Completed |
| 51 |                          | 5(b)(vii)  | • Directing the Audit Panel to undertake an annual review of Council's compliance with, though not limited to: Council's policies and procedures                                                                                                    | • (see above)                                                                                                                                                                                                                                                                                                                                                                                          | 28 May 2018    | Completed |
| 52 |                          | 5(b)(viii) | • Directing the Audit Panel to undertake an annual review of Council's compliance with, though not limited to: Council's employment policies, to ensure the principles of merit-based appointments is upheld                                        | • (see above)                                                                                                                                                                                                                                                                                                                                                                                          | 28 May 2018    | Completed |
| 53 | 6 – Employment Contracts | 6(a)       | • Council undertake a review of the approach to managing performance under the General Manager's contract of employment, including: the setting of performance indicators, in conjunction with the scheduled time in the General Manager's contract | • In closed Council under Regulation 15(2)(a) and (b) of the <i>Local Government (Meeting Procedures) Regulations 2015</i> , Council considered and approved a process for the development of the General Manager's Key Performance Indicators in accordance with the General Manager's Contract of Employment and with the Glenorchy City Council Ministerial Directives (Item 26 – 26 February 2018) | 26 Feb 2018    | Completed |

## Ministerial Directions Implementation Progress Report – 13 August 2019



| No | Direction                        | Item | Ministerial Direction                                                                                                                                                                                                                                                                                                                                                                                               | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Date Completed | Indicator |
|----|----------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
| 54 |                                  | 6(b) | <ul style="list-style-type: none"> <li>Council undertake a review of the approach to managing performance under the General Manager's contract of employment, including: providing all Aldermen with an opportunity to provide input into the setting of performance indicators</li> </ul>                                                                                                                          | <ul style="list-style-type: none"> <li>In closed Council under Regulation 15(2)(a) and (b) of the <i>Local Government (Meeting Procedures) Regulations 2015</i>, Council considered and approved a process for the development of the General Manager's Key Performance Indicators in accordance with the General Manager's Contract of Employment and with the Glenorchy City Council Ministerial Directives (Item 26 – 26 February 2018)</li> </ul>                                                                                                                                                                                                                                                                                                                   | 26 Feb 2018    | Completed |
| 55 | 6 – Employment Contracts (cont.) | 6(c) | <ul style="list-style-type: none"> <li>Council undertake a review of the approach to managing performance under the General Manager's contract of employment, including: considering the merits of including a provision in the General Manager's contract to clarify who approves any leave (annual or personal), noting the usual practice would be the Mayor on behalf of Council</li> </ul>                     | <ul style="list-style-type: none"> <li>The General Manager's contract provides for Annual Leave to be taken in agreement between the Mayor and the General Manager, or in the absence of agreement, when the General Manager is directed by Council on at least one (1) months' notice</li> <li>In addition, the Statement of Expectations provides 'The General Manager will, wherever practicable, ensure that the Mayor is given sufficient notice of this intention to be absent from duty for any reason or that they are otherwise unavailable or unable to perform the functions of the office of General Manager'</li> <li>Notwithstanding, section 61B of the LG Act provides due process if the General Manager is absent from duty for any reason</li> </ul> | 26 Mar 2018    | Completed |
| 56 |                                  | 6(d) | <ul style="list-style-type: none"> <li>Council undertake a review of the approach to managing performance under the General Manager's contract of employment, including: ensuring the review of the General Manager's performance under his or her contract is conducted using best practice, objective processes, including the use of a professional service provider to facilitate the review process</li> </ul> | <ul style="list-style-type: none"> <li>In closed Council under Regulation 15(2)(a) and (b) of the <i>Local Government (Meeting Procedures) Regulations 2015</i>, Council considered and approved a process for the development of the General Manager's Key Performance Indicators in accordance with the General Manager's Contract of Employment and with the Glenorchy City</li> </ul>                                                                                                                                                                                                                                                                                                                                                                               | 26 Feb 2018    | Completed |

# Ministerial Directions Implementation Progress Report – 13 August 2019

Glenorchy City Council



| No | Direction                        | Item | Ministerial Direction                                                                                                                                                                                                                                                                                  | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Date Completed | Indicator |
|----|----------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
| 57 | 6 – Employment Contracts (cont.) | 6(e) | <ul style="list-style-type: none"> <li>Council undertake a review of the approach to managing performance under the General Manager's contract of employment, including: obtaining independent legal advice to assist in matters pertaining to the General Manager's contract of employment</li> </ul> | <p>Council Ministerial Directives (Item 26 – 26 February 2018)</p> <ul style="list-style-type: none"> <li>It is noted that the current General Manager's contract of employment was prepared by an independent legal advisor briefed by the then Commissioner</li> <li>Furthermore, under Council's Legal Service Policy (adopted by Council Item 11 – 12 December 2017), Council recognises that the engagement of external law firms is appropriate in a number of circumstances including (but not limited to) matters pertaining to the General Manager's contract of employment This is also recognised within that Council policy that to 'protect the integrity of Council's legal advice from conflicts of interest, loss of privilege and by ensuring the confidentiality of legal advice ... Council directs that any advice required to assist Council in matters pertaining to the General Manager's contract of employment be obtained from independent external lawyers'</li> <li>To this end, Council expects that when undertaking a review of the General Manager's performance under the General Manager's contract of employment, Council will obtain</li> </ul> | 18 Apr 2018    | Completed |

## Ministerial Directions Implementation Progress Report – 13 August 2019

Glenorchy City Council



| No | Direction                     | Item | Ministerial Direction                                                                                                                                                                                                                                    | Progress Comment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Date Completed | Indicator            |
|----|-------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------|
| 58 | 7 – Reporting to the Minister | 7    | <ul style="list-style-type: none"> <li>Report quarterly for the term of the current Council to the Minister on the progress of actions taken to comply with these Directions, and make the report publicly available on the Council's website</li> </ul> | <ul style="list-style-type: none"> <li>independent legal advice to assist in matters pertaining to the same</li> <li>Letter 1 August 2019 from the Minister for Local Government advised, subject to completion of the outstanding Directions this quarter, Direction 7 requiring quarterly reporting will be amended to require annual reporting on specific requirements.</li> <li>Fifth quarterly report acknowledged and approved by Council (Item 14 – 29 April 2019) and on-sent by the Mayor to the Minister and the Department of Local Government</li> <li>The report has been made publicly available on Council's website</li> </ul> | Ongoing        | Actively Progressing |

| Date         | Supplier                             | Amount (ex GST) | Exemption Clause | Reason for granting exemption                                                                                                                                                                                                                                | Goods/Services Supplied                                          | Requested by: | Decision by: | Title                             |
|--------------|--------------------------------------|-----------------|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|---------------|--------------|-----------------------------------|
| 19 June 2019 | Water Industry Solutions             | \$29,740.00     | (b)              | Only contractor available to provide specialist stormwater services for this project                                                                                                                                                                         | Underground stormwater pipe works                                | G Dillon      | Ted Ross     | Director Corporate Services       |
| 21 June 2019 | AC3 (Previously Bulletproof Hosting) | \$37,401.48     | (e) (f)          | New GCC website hosting provider, due to sale of original GCC website hosting provider to Avande, 12 month contract established                                                                                                                              | Website Hosting                                                  | J Courtney    | Jenny Self   | Director Corporate Services       |
| 21 June 2019 | Avande                               | \$34,320.00     | (e) (f)          | Original supplier bought out by another provider with hosting and support then separated                                                                                                                                                                     | Website support and maintenance                                  | J Courtney    | Jenny Self   | Director Corporate Services       |
| 21 June 2019 | Tasmanet                             | \$60,000.00     | (d)              | Tasmanet is our IaaS provider and was original awarded as a tender but has now been converted to be under State NTI/II Agreement. The Baas service is an extension of this agreement which was signed by the State and Tasmanet which GCC can be a party to. | Backup As A Service (Baas) for IaaS servers and O365 environment | J Courtney    | Jenny Self   | Director Corporate Services       |
| 24 June 2019 | Mercer Consulting                    | \$13,000.00     | (b) and (c)      | Only company that can provide service - reclassification of salaries                                                                                                                                                                                         | Salary classification, evaluation                                | C Anderson    | Jenny Self   | Director Corporate Services       |
| 24 June 2019 | Resonance Consulting                 | \$10,880.00     | (c)              | Historic knowledge of project and business case development                                                                                                                                                                                                  | Tolosa Decommissioning Business Case                             | A Woodward    | Ted Ross     | Director Infrastructure and Works |

| Date         | Supplier                | Amount (ex GST) | Exemption Clause | Reason for granting exemption                                                                                                                                                                                                                                                                                                                                        | Goods/Services Supplied                                                         | Requested by:    | Decision by:    | Title                                  |
|--------------|-------------------------|-----------------|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|------------------|-----------------|----------------------------------------|
| 25 June 2019 | id Consulting           | \$14,500.00     | (b)              | id Consulting are the sole supplier of the data analysis provided and incorporates fee-for-access data not available to Council independently. Council is actively participating in the City Deal and Affordable Housing Action Plan, both of which require Council to understand the housing environment in the Glenorchy LGA and precincts based on data analysis. | Data analysis service subscription – Housing id                                 | Erin McGoldrick  | Sam Fox         | Director Strategy & Development        |
| 5 July 2019  | Woolston Printing       | \$8,434.00      | (b), (c) and (g) | This order as through Aust Post - the exemption requested as they were unable to provide a quote prior to work being completed.                                                                                                                                                                                                                                      | Mail Out costs dog registration invoices                                        | James Don        | David Ronaldson | Director Community & Customer Services |
| 11 July 2019 | KPMG                    | \$18,888.75     | (c)              | KPMG has extensive knowledge of the specific commercial and regulatory considerations around the sale of the DEC and Wilkinsons Point, having originally been engaged in mid-2018.                                                                                                                                                                                   | Specialist property and commercial advice around DEC and Wilkinsons Point sale. | B Hannan         | Tony McMullen   | General Manager                        |
| 12 July 2019 | Bandalong International | \$24,430.00     | (b), (c) and (e) | Bandalong International is the only company capable of repairing the trap, which they manufactured.                                                                                                                                                                                                                                                                  | Repair and relocation of Humphreys Rivulet litter trap                          | Matthew Brockman | Ted Ross        | Director Infrastructure and Works      |

| Date          | Supplier            | Amount (ex GST) | Exemption Clause | Reason for granting exemption                                                                                                                                                   | Goods/Services Supplied                  | Requested by:    | Decision by: | Title                             |
|---------------|---------------------|-----------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|------------------|--------------|-----------------------------------|
| 15 July 2019  | Deloitte            | \$5,808.00      | (c)              | Additional advice required re 2016 FBT return                                                                                                                                   | Accounting advice                        | M Patmore        | Jenny Self   | Director Corporate Services       |
| 31 July 2019  | Mark Media Services | \$12,320.99     | (c)              | Due to timeframes surrounding the calendar only one quote was received from the current service provider                                                                        | Waste Services Guide 19/20               | Evan Brown       | Ted Ross     | Director Infrastructure and Works |
| 8 August 2019 | Nujet               | \$88,270.00     | (b) and (c)      | There are only two contractors in Tasmania who could undertake relining works. Quotes were sought from both contractors (Nujet quoted \$88 270 and Interflow quoted \$140 000). | Rosetta landslip pipe relining - stage 2 | Patrick Marshall | Ted Ross     | Director Infrastructure and Works |
|               |                     |                 |                  |                                                                                                                                                                                 |                                          |                  |              |                                   |