

**COUNCIL MEETING
AGENDA
MONDAY, 27 JUNE 2022**



GLENORCHY CITY COUNCIL

QUALIFIED PERSON CERTIFICATION

The General Manager certifies that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

A handwritten signature in blue ink, appearing to read 'Tony McMullen', is positioned above a horizontal line.

Tony McMullen
General Manager
22 June 2022

Hour: 6.00pm

Present (in Chambers):

Present (by video link):

**In attendance (in
Chambers):**

**In attendance (by video
link):**

Leave of Absence:

**Workshops held since
last Council Meeting**

Date: Monday, 6 June 2022

Purpose: To discuss:

- Greater Hobart Plan
- Final draft budget

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1. APOLOGIES

2. CONFIRMATION OF MINUTES (OPEN MEETING)

That the minutes of the Council meeting held on 30 May 2022 be confirmed.

That the minutes of the Special Council meeting held on 20 June 2022 be confirmed.

3. ANNOUNCEMENTS BY THE CHAIR

4. PECUNIARY INTEREST NOTIFICATION

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Questions taken on Notice – Bill Dodd, Claremont
(received 26 May 2022)

As Glenorchy City Council considers making cuts to council services and initiative that many people rely on, it remains a fact that some businesses are not contributing their fair share of council rates.

In particular, rates calculations for businesses do not take into consideration whether or not the venue has poker machines. Venues with poker machines pay the same rates as those without, despite these machines greatly increasing annual profits. Inflated poker machine profits come at the detriment and destitution of many people in the community.

Q1. Will GCC consider applying differential rates for poker machine venues? This is a measure that is clearly provisioned in the Local Government Act. I recommend doubling the rates, as a statement of the GCC's long-standing stance against this harmful industry.

These revenues could fund a rates amnesty for venues that transition out of poker machines, a grants program for community-friendly activities and alternative revenue streams such as live music, pool tables etc, and bolster addiction and financial counselling programs.

While GCC has historically been an advocate against pokies, the community also needs and expects action on this issue. We cannot rely on State Government to act in the interests of our community on poker machines.

(This question was received after the deadline for inclusion in the May Council agenda).

A: Council adopted its rates and charges for the 2022/23 year at its Special Council meeting on 20 June 2022.

Unfortunately, given the late stage of the budget development process and the anticipated lead-time to effect change, it was not possible to give full consideration to this proposal for the 2022/23 year.

Council has a strong position on minimising harm to people with gambling problems, particularly those who are adversely affected by electronic gaming machines. This position is set out in Council's adopted "Statement of Commitment on Gambling".

Council's position is a "harm minimisation" position. Council also has as a key tenet of its Community Plan-endorsed strategic planning framework to be "open for business". It is Council's difficult role to balance sometimes competing objectives such as these for the good of the community.

Without downplaying the challenges, Council's best means of influence is through advocacy action with other concerned peak bodies to achieve beneficial change at a State level. This has been Council's consistent approach.

While the proposal for differential rates on poker machines venues has some superficial attractions, there are also some statutory difficulties which render it impracticable in the short term.

Rates are considered under the Local Government Act (s. 86A) to be a tax – and the value of rateable land is an indicator of the capacity of the ratepayer to pay rates for that land.

In practical terms, the Council relies upon the valuations provided by the Valuer-General in setting its rates. These, in turn, are based on defined "land uses".

Council may set differential rates (s. 107). However, it is restricted in the factors it can use in varying the general rate. One of the factors is land use – and these are defined as residential purposes, commercial purposes, industrial purposes etc. There does not appear to be a capacity under the Act to more precisely define land use, nor does the Valuer-General provide fine-grained valuations for such "sub-uses".

6. PUBLIC QUESTION TIME (15 MINUTES)

Please note:

- the Council Meeting is a formal meeting of the Aldermen elected by the Glenorchy community. It is chaired by the Mayor
- public question time is an opportunity in the formal meeting for the public to ask questions of their elected Council representatives about the matters that affect ratepayers and citizens
- question time is for asking questions and not making statements (brief explanations of the background to questions may be given for context but comments or statements about Council's activities are otherwise not permitted)
- the Chair may permit follow-up questions at the Chair's discretion, however answers to questions are not to be debated with Council
- the Chair may refuse to answer a question, or may direct a person to stop speaking if the Chair decides that the question is not appropriate or not in accordance with the above rules
- the Chair has the discretion to extend public question time if necessary.

**Questions on notice – Brad McDougall, Claremont
(received 2 June 2022)**

- Q1. Did council consider tip vouchers / tickets for rate payers to use instead of scrapping the free rubbish weekends .. 2 vouchers or tickets per household would allow people to choose when they go alleviating the traffick build up on the one nominated day, alleviating changes to a specific date from weather factors and importantly relieves stress for the on site workers. Would be a logical well thought through solution. An easy fix.**

- A: Yes and this option was discussed within the Proposed Waste Management Fees and Charges for 2022-23 report of 30 May 2022.

It is correct that this would alleviate many of the traffic, timing and safety issues associated with a free waste disposal weekend, however it would also result in significantly higher usage than the free waste weekend and subsequent costs. As such Council would need to recover the costs through increased fees and charges such as by increases to all kerbside waste collection fees. This would effectively result in all properties being charged for a tip voucher up front, regardless of whether it was used or not.

It is more appropriate that only those residents that wish to use the landfill pay for that service.

- Q.2 I Implore council to delay any rate rise for at least this year. Ald Fraser, rightly, pointed out in the April meeting that almost half of the Glenorchy Municipality is already under mortgage stress. He also pointed out that rate rises over the last 10 years are around 47% ? .. with the projection of service rates to increase make no mistake at the far-reaching affect this will have. People already are choosing between paying bills and eating. Turning a heater on or staying in bed with an electric blanket on to keep warm. Whilst GCC have no say in petrol prices, tas water raising its prices, food etc etc rate payers and citizens need help. people are financially crippled and the flow on affects are unknown to local businesses in dollar terms. So will the council consider delaying any rate rise for this year or at a minimum only raise rates in line with real wage growth?**

- A: Council sets its rates and charges at its Special Council meeting on 20 June 2022.

Each year, Aldermen are highly conscious of the increasing cost of living and the pressures that this imposes on many ratepayers.

Aldermen have the difficult role of balancing the impact on ratepayers with Council's own rising cost of doing business and the need to ensure Council is financially sustainable in order to continue to provide vital services to the community.

This year's rate increase of 3.5% strikes that difficult balance and is affordable and responsible – particularly in the context of a CPI increase for Hobart (All Groups) of 5.8% at the March quarter and a Council cost index of 4.06%.

In addition, Council has a Hardship Policy to assist members of the community who are doing it tough when it comes to rates, as well as offering a range of payment options, including direct debit to spread the load between rate instalments.

Questions on notice – Robbie Fitzsimon, Montrose (received 6 June 2022)

- Q1. What is this elected council currently doing to address the water damage originating from these improperly designed and built stormwater drains?**

- A: Council has issued a detailed letter to Mr Fitzsimon on the 14 June 2022, addressing the concerns with the design and construction of the open drain at Fosbrook Court. Unless evidence can be provided that the open drain is failing, Council considers the matter closed. Mr Fitzsimon is still free to pursue the matter with Council's insurer.

- Q2. Has a date been set for when this will be rectified?**

A: See above

Q3. Has a budget been allocated to rectify these concentrating drains?

A: See above.

7. PETITIONS/ADDRESSING COUNCIL MEETING (DEPUTATION)

COMMUNITY

Community Goal – Making Lives Better

8. ACTIVITIES OF THE MAYOR

Author: Mayor (Ald. Bec Thomas)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Mayoral Announcements

Community Plan Reference:

Under the City of *Glenorchy Community Plan 2015 – 2040*, the Community has prioritised ‘transparent and accountable government’.

Strategic or Annual Plan Reference:

Objective 4.1 Govern in the best interests of the community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability, and transparency

Reporting Brief:

To receive an update on the recent activities undertaken by the Mayor.

Proposal in Detail:

The following is a list of events and external meetings attended by Mayor Thomas during the period Monday, 23 May to Sunday, 19 June 2022.

Monday 23 May 2022

- Visited the Jackson Street Landfill new cell project site and met with Jon Fulston, Project Manager from Downer
- Chaired the Council workshop

Wednesday 25 May 2022

- Participated in the National Simultaneous Storytime, by reading Family Tree to children at the Berriedale and Benjafield Childcare Centres and the Glenorchy Library
- Participated in the Greater Hobart Mayors Forum
- Met with the representatives from Your Church and the Salvation Army

Thursday 26 May 2022

- Attended the Confederation of Greater Hobart Businesses networking event at National Storage Montrose

Monday 30 May 2022

- Hosted the Austins Ferry Primary School students at Council Chambers
- Chaired the Council meeting

Tuesday 31 May 2022

- Chaired the Glenorchy CBD Safety Roundtable meeting
- Met with Rachel Dunn and Renee Browning from Karadi
- Attended the Pulse Youth Health Service mini expo
- Chaired the Glenorchy Jobs Hub Reference Group meeting
- Attended a dinner at Parliament House with the Hon. Guy Barnett and the Greater Hobart Mayors

Friday 3 June 2022

- Attended the Moonah Arts Centre pop-up community engagement at the Moonah Arts Centre
- Attended the Tasmanian Young Achiever Awards Gala Dinner

Saturday 4 June 2022

- Attended the Citizen Tasmania Moonah Bazaar Market at the Moonah Arts Centre

Sunday 5 June 2022

- Volunteered at the Moonah Taste of the World Market

Monday 6 June 2022

- Visited the Austin's Ferry Primary School
- Chaired the Council workshop

Tuesday 7 June 2022

- Met with Patrick Berry from Southern City BMX
- Attended the Commemorative Service for War Dogs and their handlers at the Berriedale Foreshore War Dog memorial

Wednesday 8 June 2022

- Attended the Giffards Floorworld 70th Birthday celebrations
- Visited the Dress for Success pop-up at the Glenorchy Jobs Hub
- Participated in a Beacon Foundation Career Journey mentoring session at Cosgrove High School
- Attended the Claremont Community Yarn at the Claremont Guide Hall

Thursday 9 June 2022

- Officially launched the new Greater Hobart Trails website at Goulds Lagoon
- Met with the Principal and Parents and Friends Association representatives at Windemere Primary School
- Hosted the opening of three new exhibitions at the Moonah Arts Centre

Tuesday 14 June 2022

- Attended the Thrive to 25 meeting, with guest speaker Children's Commissioner, Leanne McLean
- Met with Trish Scholwin from 26TEN
- Chaired the Glenorchy Jobs Hub Steering Committee meeting
- Chaired the Glenorchy Planning Authority Meeting

Wednesday 15 June 2022

- Hosted the Glenorchy Volunteer Awards ceremony at the MyState Bank Arena

Thursday 16 June 2022

- Attended a meeting with the Hon. Guy Barnett, Lara Alexander, Kristie Johnston and representatives from Andrew Wilkie's office, the Salvation Army and St Joseph's Affordable Housing on homelessness in Glenorchy
- Hosted the Community Budget Forum

Saturday 18 June 2022

- Launched Refugee Week at the Moonah Arts Centre, together with the announcement of signing the Declaration as a Refugee Welcome Zone and the Citizen Tasmania Moonah Bazaar market
- Attended the Glenorchy Community Fund Dinner at Elwick Function Centre

Sunday 19 June 2022

- Attended the Winterfeast race day at the Elwick Racecourse

Consultations:

Nil.

Human Resource / Financial and Risk Management Implications:

Nil.

Community Consultation and Public Relations Implications:

Nil.

Recommendation:

That Council:

RECEIVE the report about the activities of Mayor Thomas during the period from Monday, 23 May to Sunday, 19 June 2022.

Attachments/Annexures

Nil.

9. GAMBLING SUBMISSIONS - RESPONSIBLE GAMBLING MANDATORY CODE OF PRACTICE REVIEW AND GAMING CONTROL (COMMUNITY SUPPORT FUND) REGULATIONS 2022

Author: Coordinator Community Planning and Engagement (Andrea Marquardt)

Qualified Person: Director Community and Customer Services (David Ronaldson)

ECM File Reference: Gambling

Community Plan Reference:

Making Lives Better

We continue to be a safe, inclusive, active, healthy and vibrant community. We will focus on developing a hub of multiculturalism, arts and culture.

There will be community services and programs for people of all ages and abilities to connect, support and make lives better.

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Making Lives Better

Objective 1.1 Know our communities and what they value

Strategy 1.1.1 Guide decision making through continued community engagement based on our Community Plan

Action 1.2.2.03 Partner with other stakeholders to support priority initiatives which address social disadvantage

Leading our Community

Objective 4.3 Build strong relationships to deliver our communities' goals

Strategy 4.3.1 Foster productive relationships with other levels of government, other councils and peak bodies to achieve community outcomes

Reporting Brief:

To seek Council's endorsement of a submission to the *Responsible Gambling Mandatory Code of Practice* (the Code) review and to provide guidance and authorisation to the General Manager for a submission on the *Gaming Control (Community Support Fund) Regulations 2022*.

Proposal in Detail:

The opportunity currently exists for Council to make submissions to the Tasmanian Government on two public discussion papers on gambling in Tasmania:

- the *Responsible Gambling Mandatory Code of Practice for Tasmania* – open until 25 June 2022 (Council extension until 28 June 2022)
- the *Gaming Control (Community Support Fund) Regulations 2022* – open until 6 July 2022

This report provides information on the two discussion papers and includes Council's draft submission on the Code and outlines the recommended submission for the *Gaming Control (Community Support Fund) Regulations 2022*.

Background

Council is a member of the Coalition of Community Organisations Concerned About Gambling and has made several past public submissions relating to gambling including on the Fifth Social and Economic Impact Study of Gambling in Tasmania, Future Gaming in Tasmania (rounds one and two) and the Community Support Levy.

In September 2020, Council adopted a Statement of Commitment on Gambling (Attachment 1). The Commitment provides an overview of Council's position on gambling (specifically electronic gaming machines) and lists three action areas.

The current consultations open for submission both fall under Council's Statement of Commitment on Gambling, in particular action area two:

"Council will partner with organisations and/or service providers to advocate for increased harm minimisation and consumer protection measures, including reducing hours of operation, reducing the maximum bet to \$1 and greater targeting of social programs for the community."

The Responsible Gambling Mandatory Code of Practice for Tasmania

The Code of Practice was introduced in 2012 and established a range of measures to achieve gambling harm minimisation. The Tasmanian Liquor and Gaming Commission is reviewing the Code (in accordance with the Gaming Control Act 1993) to ensure that the harm minimisation measures within it continue to be effective, relevant and sufficient.

The Tasmanian gaming environment will undergo significant changes with restructure of the industry from 1 July 2023 to implement the Government's future gaming market reforms. The changes include the creation of individual venue licences to operate electronic gaming machines (EGMs). The Commission considers this second Code review provides an opportunity to identify what measures are most needed now to ensure regulation supports the new reforms.

In late 2021, consultancy firm Stenning and Associates Pty Ltd completed desktop research comparing Tasmania's Code with harm minimisation frameworks in other Australian jurisdictions and analysing the expected impacts of the reforms on gambling behaviour. Overall, the Report noted that it appears there is unlikely to be a major impact on gambling behaviour as the reforms are predominately structural in nature, however, indicates the new model may lead to venue operators adopting a variety of approaches to attract gambling customers through increased diversity in advertising, inducement activities and player loyalty programs.

The Tasmanian Gaming Commission has thus determined to focus this review on the areas of the Code relating to advertising, inducements and player loyalty programs only.

Council officers have prepared a draft submission based on Council's Statement of Commitment on Gambling and discussion with TasCOSS and Anglicare ([Attachment 2](#)).

Whilst the draft submission focusses on the advertising, inducements and player loyalty programs, the submission also urges the Commission to also review other sections of the Code, specifically staff training in recognition of people with gambling problems as this will be of great importance once the new legislation is enacted.

Public consultation closes on 25 June 2022. However, Council has received an extension until close of business Tuesday 28 June 2022 to allow Council to consider its submission at its meeting on Monday 27 June 2022.

Gaming Control (Community Support Fund) Regulations 2022

The Community Support Fund (CSL) is a levy on electronic gaming machine profits in hotels, clubs and, from 1 July, casinos. The current arrangements for the CSL will cease on 30 June 2023. From 1 July 2023, revenue raised by the CSL, along with any direct contribution from the Government, will be paid into the newly created Community Support Fund (CSF).

The Government conducted targeted stakeholder input on the changes in 2021, with Council making a submission ([Attachment 3](#)). There is now a final round of consultation on the draft Gaming Control (Community Support Fund) Regulations 2022 (draft Regulations) prior to finalising and tabling in Parliament.

Included in the draft Regulations is that an allocation of CSF funds is to be for one of four listed purposes:

- gambling harm prevention and harm minimisation programs or initiatives
- direct support programs, services or initiatives aimed at the minimisation, or prevention, of gambling harm, or both
- research activities relating to the minimisation, or prevention, of gambling harm, or both; and

- community capacity building and community development projects, programs or initiatives.

Provisions are also being made for the more administrative processes and functions to be described in ministerial guidelines, which are still under development.

As Council has previously made a submission relating to this CSF, it is intended to review the draft Regulations in line with Council's original submission and comment accordingly. Submissions close on 6 July 2022.

Consultations:

Director Community and Customer Services
 Manager Community
 Coordinator Community Planning and Engagement
 Coordinator Community Development

Human Resource / Financial and Risk Management Implications:

Financial

There are no financial implications for Council making the two submissions.

Human resources

Council officer time to prepare and make the submissions.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation Concern raised that Council is commenting on matters that are state Government regulated	Insignificant (C1)	Unlikely (L2)	Low	Communication of Council's obligations under the Local Government Act to provide for the health, safety and welfare of the community and Council Statement of Commitment on Gambling.
Do not adopt the recommendation Council has a clear position on gambling and gambling harm mitigation. Not adopting this recommendation would not live up to Council's commitment to advocate for gambling harm minimisation in the City of Glenorchy.	Insignificant (C1)	Possible	Low	Adopt the recommendation

Community Consultation and Public Relations Implications:Community consultation

The last community and business consultation by Council on the issue of gaming machines/gambling was in 2016. There has been no specific community consultation due to short timeframes for completing the submissions. However, Council officers have participated in a targeted stakeholder meeting organised by TasCOSS and Anglicare to discuss.

Public relations

It is not anticipated that there will be any negative public relations from Council making the submissions.

Recommendation:

That Council:

1. ENDORSE the draft submission on the *Responsible Gambling Mandatory Code of Practice for Tasmania* and authorise the General Manager to make the submission.
2. AUTHORISE the General Manager to make a submission on the *Gaming Control (Community Support Fund) Regulations 2022* based on the information and positions set out in the report.

Attachments/Annexures

- 1 Glenorchy City Council Statement of Commitment on Gambling
[⇒](#)
- 2 Glenorchy City Council Draft Submission to the Review of the
[⇒](#) Responsible Gambling Mandatory Code of Practice for Tasmania
- 3 Community Support Levy under the Future Gaming Market
[⇒](#) Glenorchy City Council response

10. 2022 VOLUNTEER AWARDS

Author: Director Community and Customer Services (David Ronaldson)

Qualified Person: Director Community and Customer Services (David Ronaldson)

ECM File Reference: GCC Volunteer Awards

Community Plan Reference:

Making Lives Better

There will be community services and programs for people of all ages and abilities to connect, support and make lives better.

Strategic or Annual Plan Reference:

Making Lives Better

- Objective 1.2 Support our communities to pursue and achieve their goals
- Strategy 1.2.1 Encourage and support communities to express and achieve their aspirations
- Strategy 1.2.2 Build relationships and networks that create opportunities for our communities
- Strategy 1.2.3 Promote creative expression and participation and life-long learning as priorities for our communities.

Annual Plan Reference:

Making Lives Better

Action: 1.2.3.01 Deliver and support community and cultural events and awards.

Reporting Brief:

This report outlines Council's 2022 recognition of volunteers in our community, in response to a request from Alderman Dunsby at the April 2022 Council meeting.

Proposal in Detail:

Glenorchy City Council has had a long tradition of holding events to celebrate and recognise the wide range of volunteers and their achievements in our community, this dating back to before the turn of the last century. In the delivery of these awards, officers review the process and include minor adjustments based on feedback received to continually improve the delivery of the event. These events normally coincide with national volunteer week, which celebrates the efforts of volunteers across the nation.

During 2022, Council has, to date, held two events recognising the work of volunteers in our City:

1. Claremont Community Library – 20 Year Anniversary

It was identified early in the 2022, that the Claremont Community Library, run completely by volunteers and supported by Council's Community Engagement Officer, was in its 20th anniversary year. This then led to an opportunity to mark the celebration during Volunteer Week that occurred on Friday, 20 May 2022, at the Claremont Hall involving current volunteers, invited guests, Mayor and Aldermen.

The Community Library Program commenced as a trial in May 2002 and has since then enlisted hundreds of members and volunteers to run the program. (Attachment 1 material produced for the Glenorchy Gazette – published in the June 2022 edition).

It should be noted that volunteer Jan Southorn has been the coordinator of the program since the library was opened, coordinating the Library and volunteers over the past 20 years.

Council has estimated that Jan alone has volunteered almost 8,000 hours of her time over the past 20 years. The library now has over 5,000 books and 150 members and volunteers.

The Claremont Community Library is open Tuesday, Thursday and Saturday from 11am – 1pm, membership is \$10 per year and borrowing is free.

2. GCC Volunteer Awards Ceremony – Wednesday, 15 June 2022

The annual Glenorchy Volunteer Awards Ceremony was held at My State Bank Arena at 5:00pm on Wednesday, 15 June 2022.

The format for nominations this year removed the requirement for specific hours to meet a nomination category. This meant that newer volunteers from emerging organisations could be nominated and has been well received by the nominating organisations.

The two awards categories for the 2022 Awards were:

The Outstanding Achievement Award, which has been offered to volunteers from the Glenorchy Community Volunteer Program, and

The Recognition Award, offered to all other nominated volunteers.

Organisations across the municipality were invited to nominate, with a maximum nomination of five (5) persons per organisation. Nominations for the 2022 awards opened on 5 May and closed on 27 May 2022.

In 2022 we have seen:

- 70 nominations, with 53 attending the ceremony
- 18 invited guests (including Alderman)
- A total attendance of 71

The full list of award recipients is outlined in Attachment 2.

Finally, Council's 2022/23 Annual Plan sets out an action to review, plan and support the delivery of community events and awards programs. This program will form a part of that review.

Consultations:

Delivery of the Volunteer Awards involves:

- Coordinator Community Engagement and Planning
- Manager Community
- Mayor
- General Manager

Human Resource / Financial and Risk Management Implications:

Financial

The Volunteer Awards event up to this year has been delivered by Council's Major Events Officer, supported by the Events Support Officer, and working within a program budget of \$4,430. Council has budgeted for \$4,233 for this event in 2022-23.

Human resources

As mentioned above, this event has been delivered by Council's Major Events Officer with administrative assistance from the Events Support Officer.

These positions are not currently funded for the 2022/23 year.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Minor (C2)	Likely (L4)	Moderate	The community will require the opportunity for consultation before Council makes decisions around the future of this event.
The Community will be aware of the upcoming review of community events and awards programs.				
Do not adopt the recommendation	Minor (C2)	Likely (L4)	Moderate	The community will require the opportunity for consultation before Council makes decisions around the future of this event.
The Community will be aware of the upcoming review of community events and awards programs.				

Community Consultation and Public Relations Implications:Community consultation

As mentioned in the body of the report, Council officers confer with program participants and the Mayor / General Manager in seeking to improve the awards process. This leads year-on-year to improvements to the delivery of the awards.

There has been no formal consultation with the community at this time in relation to this program. However, as outlined above, a review of all GCC community events and awards programs is scheduled for 2022/23 which should include community consultation.

Recommendation:

That Council:

1. RECEIVE and NOTE the attached report on the 2022 Volunteer Awards and congratulate those volunteers recognised during the 2022 awards celebrations.
2. NOTE that the Glenorchy City Council Annual Plan 2022/23 contains an action to review all events and awards ceremonies that will include the review of Volunteer Awards and recognition.

Attachments/Annexures

- 1 Library 20th birthday - material provided to Glenorchy Gazette



- 2 Volunteer Award nominees



ENVIRONMENT

Community Goal – Valuing our Environment

11. GREATER HOBART PLAN

Author: General Manager (Tony McMullen)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Greater Hobart Act

Community Plan Reference:

Making lives better

Our lives will be enhanced by using good design to create safer, more welcoming public spaces. Community facilities and services are important to us; especially meeting places, parks and playgrounds.

Our city is easy to get around, with a range of transport choices available to visit family or friends or to access services. The city is well-connected by extensive and well-maintained walking and bike paths, public transport and road networks.

Our social, recreational and cultural facilities, events and experiences will attract and retain people in Glenorchy to share our wonderful way of life.

Valuing our environment

We will value and enhance our natural and built environment. Our CBD areas of Glenorchy, Moonah and Claremont will be revitalised, with a strong emphasis on great design, open spaces and public art.

We will work actively to revitalise our CBD areas – making them places that are distinctive, vibrant, walkable and well-connected. We will improve the amenity of our public spaces through public art and quality landscaping, promote walking and bike access and encourage high standard contemporary design for new buildings alongside creative reuse of our heritage buildings.

Open for business

We will create a strong economy and jobs for the future. We will encourage business diversity, innovation and new technologies to stimulate jobs, creativity and collaboration. We will be a place where business can establish, continue and flourish.

Strategic or Annual Plan Reference:

Objective 3.1 Create a liveable and desirable City.

Strategy 3.1.1 Revitalise our CBD areas through infrastructure improvements.

Strategy 3.1.2 Enhance our parks and public spaces with public art and contemporary design.

Strategy 3.1.3 Manage the City's transport network and the associated infrastructure to promote sustainability, accessibility, choice, safety and amenity for all modes of transport.

Strategy 3.1.4 Deliver new and existing services to improve the City's liveability.

Reporting Brief:

To enable Council to consider making comment to the Greater Hobart Committee on the draft Greater Hobart Plan which completed public consultation on 27 June 2022 after being granted a one week extension.

Proposal in Detail:

Background

The Greater Hobart Committee, consisting of the Ministers responsible for Economic Development, Infrastructure and Transport, Housing, and Community Development; the Lord Mayor and the Mayors of Clarence, Glenorchy and Kingborough, has developed a draft Greater Hobart Plan ("the Plan")

The Plan provides a detailed strategic approach to residential development, infrastructure and economic development for inner metropolitan Hobart over the next 30 years.

The Plan applies to the urban metropolitan areas of the four central Hobart councils of Clarence, Glenorchy, Hobart and Kingborough, represented by the areas within the primary metropolitan Urban Growth Boundary of each council and their immediate surrounds and describes how:

- appropriate residential development can best meet the city's future housing needs;
- physical infrastructure and related services can best support the future spatial development of Greater Hobart; and
- development can strengthen the city's future economy and competitiveness

Work on the Plan started in 2021 and has involved and extensive data gathering and analysis to support it. It has been developed with input from officers of each of the four Councils and from relevant State Government Departments and State Infrastructure providers. It has also been subject to key stakeholder engagement during its development.

The Plan ([Attachment 1](#)) was released for public consultation on 9 May 2022, supported by a more comprehensive Strategy for Growth and Change ([Attachment 2](#)). It was envisaged by the Greater Hobart Committee that councils would have the ability to provide comment following the closure of the public notification period.

Key focuses of the Plan are to:

- identify and address the challenges that Greater Hobart is experiencing and will experience as it continues to grow
- plan for continued growth over the next 30 years
- propose that additional housing will be primarily delivered through infill development
- identify areas for infill and greenfield development

- better align land use and infrastructure planning by taking a whole-of-city approach; and
- protect and promote that which is valuable, including natural and cultural values.

Residential Growth

Growth is expected to occur broadly across the city, but the specific areas expected to experience greater residential growth over the next 30 years include the Northern Suburbs Transit Corridor which stretches between the Hobart and Glenorchy CBDs, the Central Hobart area, Droughty Point within Clarence, and in Kingborough a mix of infill and greenfield at Huntingfield, Margate and Snug. More details on growth projections are provided in Appendix 1 and Map 1.

Table 1 -

Summary of Expected Urban Growth – additional population and dwellings by 2050

Council	Population	Dwellings
Glenorchy	16,500	8,200
Hobart	20,400	10,300
Clarence (Metro)	15,300	7,600
Kingborough (Metro)	7,800	3,900
Total Greater Hobart (Metro)	60,000	30,000

Of the expected growth, Glenorchy would receive 27.5% of the population increase and 27.3% of the dwelling increase.

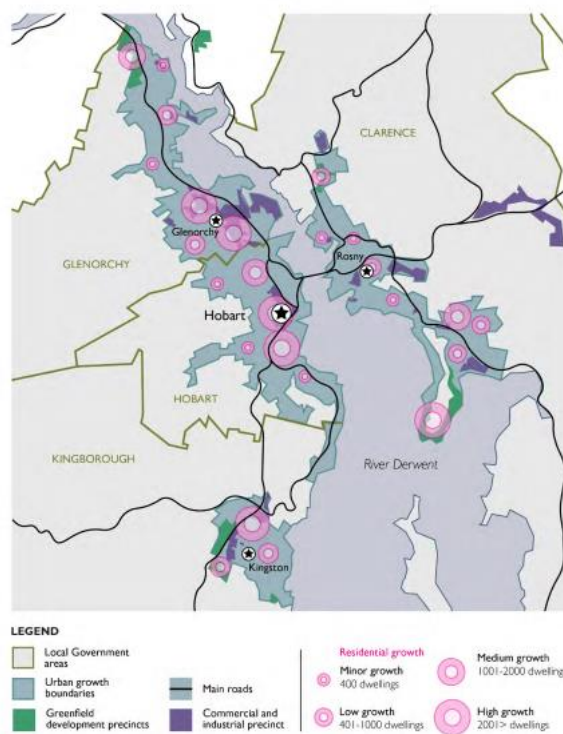
The Plan will seek to:

- ensure growth complements the city's natural setting
- implement a coordinated land release program that ensures sufficient land supply
- promote and incentivise a more diverse and affordable housing mix
- encourage urban renewal of under-utilised land for residential development
- support innovative design solutions to meet a diverse range of community needs;
- prioritise urban consolidation to create a more walkable and accessible compact city; and
- enable well designed medium-density developments within existing neighbourhoods and higher density dwellings in appropriate locations.

This will require a modest increase in housing densities within the inner parts of the city, with care taken to protect existing character, heritage and liveability of those areas.

Greater Hobart will aim to remain a compact city and limit the adverse impacts of urban sprawl, while also encouraging greater housing choice through more diversity in design, type and affordability.

The analysis undertaken indicates that the future planned growth of our city over the next 30 years, can be primarily accommodated within the Urban Growth Boundary currently described in the STRLUS, and is best placed within densification areas along main transit corridors to better utilise our existing infrastructure.



MAP 1 – KEY RESIDENTIAL GROWTH AREAS TO 2050

Physical Infrastructure

Physical infrastructure and related services are integral to the efficient and effective operation of the city and has been considered within the Greater Hobart Plan.

This includes infrastructure for transport and movement, reticulated utilities, the use of public spaces, waste disposal and the built community facilities from which various public and social services are provided. The provision of such infrastructure and services needs to consider factors such as equitable distribution, public safety and convenience, cost effectiveness, management efficiencies and environmental safeguards.

The future development of Greater Hobart will influence, and be influenced by, the way that public infrastructure and services are delivered. Such infrastructure and services are not an end in themselves but are provided to support and protect Greater Hobart's desired development pattern, urban fabric, economy, liveability and environmental quality.

Recommended actions that relate to the provision of public infrastructure will seek to:

- unlock land suitable for development and help build emerging communities
- better service those parts of the city that lack adequate social/recreational facilities

- protect environmental values and accommodate future climate change impacts
- enhance a variety of transport modes that provide choice and reduce isolation
- improve traffic management and reduce traffic congestion
- enable people to have greater mobility and participate in active and healthy activities
- activate commercial centres and make them more walkable and safe; and
- reduce greenhouse gas emissions and facilitate increased renewable energy use.

Economic development

An increase in the density of the city will increase efficiencies and generate greater social and economic interaction. Therefore, a compact city is more economically sustainable than a city with a more dispersed population.

While future economic activity will continue to be focused on the existing business, commercial and industrial centres, there remain many opportunities for further growth within and surrounding these centres.

Recommended actions relating to economic and employment opportunities will seek to:

- build on Greater Hobart's existing competitive advantages
- reinforce the economic viability of both central and local activity centres
- ensure a diversity of employment opportunities are spread right across the city
- encourage urban renewal and redevelopment of under-utilised parcels
- provide for a much higher density of jobs within inner city employment precincts; and
- generate a mix of uses that encourage greater social and business interaction.

Implementation

A separate Implementation Plan will be developed with an action list to deliver the Greater Hobart Plan focussing on the next 3-5 years, with an eye on short, medium and long-term priorities.

A key implementation mechanism will be amendments to the Southern Tasmanian Regional Land Use Strategy (STRLUS).

An Implementation Plan is being developed and will require concerted leadership from the four (4) inner metropolitan councils and the State Government to overcome challenges.

While there are some "quick wins", Implementation will take place over the long term. It will require ongoing analysis and a four-year review cycle is proposed.

What does all this mean for Glenorchy?

Over the last 10 years, on average about 700 dwellings per year were completed across Greater Hobart. There will therefore need to be an increase of dwelling construction each year over historical rates to achieve 1,000 dwellings per year. It should be noted that this construction rate does not take into account any assessment of unmet housing demand within Greater Hobart.

A future rate of 273 dwellings per year (1,000 dwellings per year for Greater Hobart) will be required compared with the residential development that has actually occurred in Greater Hobart.

Dwelling approvals in Glenorchy averaged 217 in the four-years to 2020/21. So the Plan envisages an increase in dwelling delivery in Glenorchy to meet projected demand.

Growth is expected to occur broadly across the city, but the specific areas expected to experience greater residential growth over the next 30 years including future growth areas are:

Glenorchy – primarily infill, especially in the catchment areas along the Northern Suburbs Transit Corridor, and greenfield at Granton and Austins Ferry.

Table 4: Potential future dwellings yield on existing residentially zoned land

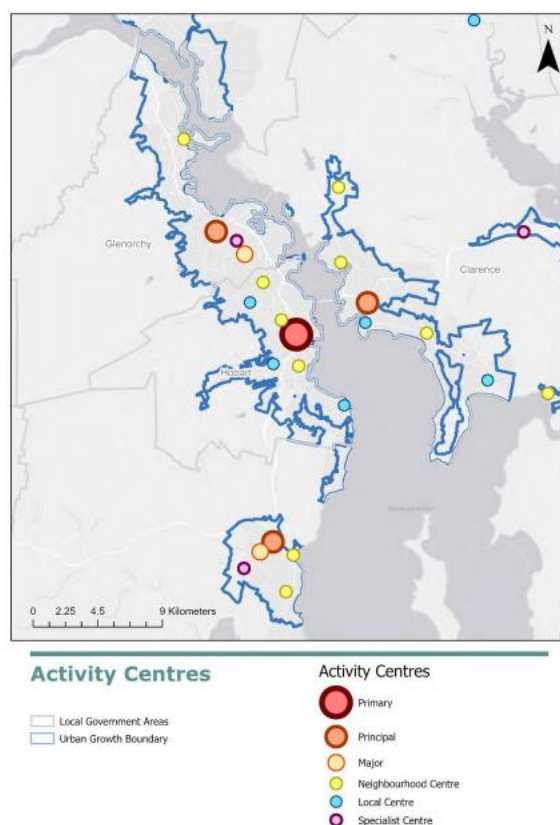
LGA	Infill			Greenfield Vacant	TOTAL
	Vacant	Underutilised	Total Adjusted for increased density		
Hobart	448	1,025	3,683	0	3,683
Glenorchy	992	665	1,657	1,628	3,285
Clarence	620	1,014	4,085	7,122	11,207
Kingborough	350	832	2,955	700	3,655
TOTAL	2,410	3,536	12,380	9,450	21,830

Table 7: Urban Growth Precincts – additional dwellings to 2050

URBAN GROWTH PRECINCTS	Dwellings	Percentage
Hobart CBD	5,150	17.2%
Hobart suburban (incl. Sandy Bay)	4,100	13.7%
Northern Suburbs Transit Corridor (New Town to Montrose)	6,130	20.4%
Glenorchy suburban (incl. Claremont)	1,220	4.1%
Glenorchy greenfield	1,900	6.3%
Clarence infill	1,000	3.3%
Clarence greenfield	6,600	22.0%
Kingborough CBD and surrounds	2,500	8.3%
Kingborough suburban	900	3.0%
Kingborough greenfield	500	1.7%
TOTAL GREATER HOBART	30,000	100%

With regard to Physical Infrastructure and Economic Development themes of the Plan, the contents are more descriptive than direction-setting and will require further development in future iterations of the Plan.

Glenorchy is identified as containing a principal activity centre in Glenorchy, a major activity centre in Moonah, a specialist activity centre in Derwent Park and a local activity centre at Claremont. This activity centre hierarchy is broadly consistent with the existing zoning arrangements.

**MAP 15 – Activity Centres**

DATA SOURCE: Activity Centres based on business or commercial land use or land zoning taken from the Southern Tasmanian Regional Land Use Strategy (STRUS). Click [HERE](#) to view online version.

Comments

Council welcomes the Greater Hobart Plan as an important direction-setting document for the co-ordinated development of inner-metropolitan Hobart over the Plan's thirty-year horizon.

We also congratulate our partners in the Greater Hobart Committee on this shared State Government - Local Government initiative to improve the future planning, infrastructure co-ordination and economic development opportunities in Greater Hobart. We celebrate the goodwill and commitment that our partners have contributed and look forward to on-going dialogue and shared action to make this Plan a reality.

Council supports the general thrust of the Plan to support a compact residential development pattern that provides liveable communities, maximises efficient use of infrastructure and provides allied economic development opportunities.

It is recognised that the future dwelling needs of Glenorchy, in particular, and Greater Hobart, as a whole, are projected to be greater than is currently being delivered. We acknowledge and support the need for greater residential development to occur along the Northern Suburbs Transit Corridor, other infill areas and in the Hilton Hill/Black Snake Road vicinity.

While it is considered that the Plan, in its current form, is perhaps stronger in relation to its direction-setting around settlement patterns, than physical infrastructure and

economic development, it is anticipated that subsequent reviews of the Plan as part of the review cycle will refine and strengthen these elements. It is also possible, of course, to identify key projects, co-ordinating processes and initiatives under the Greater Hobart Act Work Plan to move these elements of the Plan forward.

Learning from past lapses in the implementation of the STRLUS, it will be important that the Implementation Plan identifies specific actions going forward and performance indicators to monitor and measure change, rather than simply becoming a list of parenthood policy statements.

It is critical that the Implementation Plan actions are prioritised by all partners to ensure focused action within available, scarce resources – maximising “bang for buck”.

Glenorchy City Council congratulates the Greater Hobart Committee on its development of the Greater Hobart Plan and commits to play its part in the Plan’s ongoing implementation, refinement and realisation.

Consultations:

Greater Hobart Committee (including Mayors and Lord Mayor)
 Greater Hobart Advisory Group (including General Managers and CEO)
 Strategic Planners Group (including
 Council workshops

Human Resource / Financial and Risk Management Implications:

Financial

Council contributes to the work of the Greater Hobart Strategic Partnerships via an existing budget allocation.

Human resources

Council’s contribution is within existing resources.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	C2- Minor	L2 - Unlikely	Low (4)	Ensure that comments express Council’s support for the general thrust of the Plan, while providing comments that “add value” to its refinement.
Council’s comments to the Greater Hobart Committee are not influential in beneficial refinements to the Greater Hobart Plan.				
Do not adopt the recommendation	C2 - Minor	L3 - Possible	Medium (6)	The Mayor and senior officers continue to work through the Greater Hobart Strategic Partnership and Greater Hobart Act committees to have direct influence on the shaping of the City’s future direction.
Council does not take the opportunity to provide comments to inform the finalisation of the Greater Hobart plan.				

Community Consultation and Public Relations Implications:Community consultation

The draft Greater Hobart Plan has been subject to extensive consultation with councils, agencies, peak bodies and stakeholders and the community under the auspices of the Greater Hobart Committee.

The Greater Hobart Mayors have influenced extension of the public consultation period from 4 to 6 weeks and the General Managers have leveraged a co-contribution from the Department of State Growth to provide face to face community consultation opportunities as part of the process. In Glenorchy, this involved a pop-up at the Glenorchy Showgrounds Market.

Public relations

The key messages are that the Greater Hobart Plan is a long-term plan for the future of inner-metropolitan Hobart which promotes compact development to meet future growth needs and supporting co-ordinated infrastructure provision and economic development.

The Greater Hobart Plan is prepared under the authority of the Greater Hobart Committee which comprises the relevant Greater Hobart Mayors and State Government Ministers.

Recommendation:

That Council:

1. NOTE the preparation and public notification of the draft 30-Year Greater Hobart Plan.
2. MAKE a submission to the Greater Hobart Committee on the draft Greater Hobart Plan in the terms set out in the “Comment” section of this report.

Attachments/Annexures

- 1 30 Year Greater Hobart Plan



- 2 Strategy for Growth and Change



GOVERNANCE

Community Goal – Leading our Community

12. NEW COUNCIL POLICIES

Author: Manager Infrastructure, Engineering and Design (Patrick Marshall)

Qualified Person: Director Infrastructure and Works (Emilio Reale)

ECM File Reference: Council Policies

Community Plan Reference:

Building Image and Pride - We will show our pride as a city and others will see it

Strategic or Annual Plan Reference:

Valuing our Environment

Objective 3.1 Create a liveable and desirable City.

Strategy 3.1.3 Manage the City's transport network and the associated infrastructure to promote sustainability, accessibility, choice, safety and amenity for all modes of transport.

Leading our Community

Objective 4.1 Govern in the best interests of our community.

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency.

Reporting Brief:

To present four new policies and associated guidelines to Council for adoption.

Proposal in Detail:

Following community consultation and workshops with Council, this report presents the following new policies and guidelines to Council and recommends them for adoption:

- Footpath Trading Policy and Guidelines
- Mobile Food Business Policy
- Nature Strip Policy
- Retaining Wall Policy and Technical Guideline

Footpath Trading Policy

Footpath Trading creates vibrant and dynamic street frontages and provides opportunities for businesses to enhance their presence. Well planned and maintained footpath trading adds to the amenity of the streetscape and encourages active street life which in turn adds to the overall safety of the area.

Footpath trading needs to be facilitated in appropriate locations to ensure that the safety and convenience for pedestrians, parked vehicles and road users is maintained. It also needs to ensure that services within our footpaths such as parking, seats, bins, street lighting and underground infrastructure can still be accessed.

The Glenorchy CBD has recently been reconstructed to cater for outside dining and A-Frame signs and in the Moonah CBD approximately 70% of the footpaths are wide enough for outside dining, sale of goods and A-Frame signs.

This policy sets out a framework for businesses to undertake trading on our footpaths and should be read in conjunction with the Footpath Trading Guidelines. The guidelines outline the trading areas that are suitable for footpath trading and requirements within those areas.

Permits from Council are required for the display of goods and outside dining. The installation of A-Frame signs can be undertaken without a permit but needs to comply with the guidelines.

Fees and charges will apply for outside dining as well as the sale of goods, currently set at \$44 /m² per year.

Council previously adopted their Footpath Trading Guidelines in June 2008. The implementation of the Footpath Trading Guidelines ceased in 2013 when the previous by-law expired, as the by-law was required to exempt these activities under the old planning scheme.

The new Tasmanian Planning Scheme exempts trading on the footpath unless the Local Historic Heritage Code applies, there are significant trees, or permanent footpath trading infrastructure is proposed to be installed.

The previous Footpath Trading Guidelines have been revised and updated and a new Footpath Trading Policy developed for adoption.

The major changes to the previous guideline include:

- reduced the walking zone from 2m to 1.8m in CBD areas
- included all footpaths, not just in CBD
- introduced flexibility for gaps in the trading zone between the walking zone and parked cars, ideally 1m at the property boundary if there is a row of street dining.
- increased the distance required from pedestrian infrastructure (i.e. seats, bins) to 1m from 0.5m and included exclusions zones for bus stops and taxi ranks
- specified the height of items in the trading zone to be no more than 1.1m, excluding poles
- consultation required if outside dining is proposed after 7pm or before 8am due to noise within 50m of a residential zone
- energy absorbing bollards can be required at high-risk locations

- permanent infrastructure can be considered such as fences and footings for umbrellas
- the removal of parking can be considered subject to Council approval and the requirements for the applicant to provide plans, a safety audit and payment of the relevant fees.
- remove permit requirements and charge for A-Frame signs

Mobile Food Business Policy

Glenorchy City Council recognises that mobile food businesses (food vans) can add to the liveability and vibrancy of the City. However, Council is also aware that it needs to manage the competing needs and interests of local businesses, residents, consumers and users of the facilities where food vans may be placed.

Council currently has no policy on allowing food vans on Council property, or the conditions that apply, and therefore requests are currently declined.

This Policy has been developed to outline where food vans are permitted to operate on Council properties, and the Council's requirements to operate at these sites.

Pre-approved locations have been identified for food vans within Council's parks and recreational areas. Operating food vans outside these pre-approved locations is prohibited unless in accordance with an approved Event or Planning Permit.

The key considerations are:

- food safety
- pedestrian and vehicle safety
- waste management
- protecting Council infrastructure
- resident and reserve-user amenity
- other businesses.

The Policy includes two main sections:

- the Council requirements to operate food vans on Council property
- approved locations where food vans can operate on Council property
 - The approved locations are not included in this report or recommended for adoption here. It is recommended that the General Manager be authorised to approve food van locations connected to this policy as they are subject to change and may require Planning Permits where the outcome cannot be guaranteed.

The process for mobile food vendors to operate is:

- ensure they have a certificate of registration issued under the Food Act (can be a state-wide registration). Environmental Health process

- ensure they meet the remainder of the requirements in the Policy (e.g. have appropriate insurance, safe setup, rubbish management etc)
- then free to use the approved locations on a first-in-first-served basis.

Nature Strip Policy

Current rate revenues do not allow Council to maintain nature strips and Council recognises the benefits to householders of planting their nature strips with low maintenance or low water requiring plants. Council recognises the value of nature strips in enhancing properties and streetscapes and encourages owners and residents to take pride in maintaining them

Nature strips have multiple uses including accommodating infrastructure, enhancing streetscapes, providing pedestrian access and reducing stormwater run-off amongst others. Inappropriate works or use of nature strips can create health or safety risks or nuisance to others. In addition to this Policy, Council has a list of preferred plants and an environmental weeds list for owners/occupiers wishing to landscape a nature strip.

Council recognises that people lead increasingly busy lives and, in addition, wish to reduce their water usage, and that the planting of low maintenance, low water use plants on nature strips has become increasingly desirable for the residents of Glenorchy.

Council officers often receive questions from ratepayers wanting to plant or landscape their nature strip. Until now Council hasn't had a policy or guideline to regulate the development and maintenance of nature strips. Therefore, many nature strips have been developed in a way that isn't appropriate, or nature strips aren't being developed or maintained at all because residents don't have clear direction on what is allowed or expected.

The key considerations are:

- providing sufficient access for pedestrians and wheelie bins
- protecting and maintaining Council and third-party infrastructure
- kerbside parking of vehicles and door opening space
- clarifying that Council does not maintain nature strips

The Policy includes three key sections:

- works that are Permitted on Nature Strips without a Permit
- works on Nature Strips that require a Permit
- works that are Not Permitted on Nature Strips

Retaining Wall Policy

In the Glenorchy municipality, there are many retaining walls which have been built within the road reserve, on Council land or on its boundary either by Council or privately.

Due to the lack of historical information about these retaining walls, determining the ownership and maintenance responsibility can be difficult.

Council is approached by residents from time to time seeking clarification and raising concerns about retaining walls. It is important that Council forms a policy to provide a clear and consistent guidance of the ownership thus maintenance responsibility to its officers and the public.

Across the City of Glenorchy more than 55 retaining walls have been recorded in our asset register. Some are within the road reserve, others are on, or adjoining, Council property. Council has built some of the retaining walls, others have been built privately by owners and/or residents.

In other cases, lack of historical information makes it difficult to determine who built the wall, who owns it and who is responsible for its maintenance.

The Policy will provide clear and consistent guidance of the ownership and associated responsibilities to Council officers, residents and potential purchasers.

Council has developed a Retaining Wall Technical Guideline. This document will assist in the identification of ownership, as well as the approval requirements regarding any new, renewed or upgraded retaining walls as part of future works and developments.

Council technical staff will review and maintain this document on an ongoing basis to ensure it aligns with the latest standards and guidelines.

Consultations:

The four new policies have undergone extensive consultation with Alderman with two workshops being held. The four policies have also been consulted with the general public on Council's Let's Talk website. The engagement feedback was presented to Council at the Workshop held on 6 June 2022. The following stakeholders have also been consulted:

Access and inclusion Reference Group

Alderman

Executive Leadership Team

Management

Corporate Governance

Senior Legal Counsel

Council Officers

Human Resource / Financial and Risk Management Implications:

There are no material human resources or financial implications.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation The adoption of the new policies will provide Council with greater control over their footpaths and nature strips and regulate the operation of food vans on Council property. There are minor risks associated with this including businesses not being allowed to have outside dining, food vans not being able to operate where the wish to, and residents not being able to plant on their nature strips.	Minor	Unlikely	Low	Responsible officers will continue to monitor compliance with the policies and guidelines to ensure they are user friendly, and the public are clear on the requirements.
Do not adopt the recommendation Council will be unable to control or undertake compliance on the use of its footpaths, nature strips and recreational areas. This could lead to infringements against the Disability Discrimination Act.	Minor	Likely	Medium	Council officers will not be able to allow outside dining, the planting of nature strips or the operation of food vans to occur.

Community Consultation and Public Relations Implications:

The updated policies, once adopted by Council, will be available on Council's website along with the guidelines and relevant application forms. Community Engagement has been completed through the Glenorchy City Council's 'Let's Talk Platform'. All feedback has been taken into account in the formulation of these policies.

Recommendation:

That Council:

1. ADOPT the Footpath Trading Policy and Guidelines in the form of Attachment 1 and 2
2. ADOPT the Mobile Food Business Policy in the form of Attachment 3
3. AUTHORISE the General Manager to approve Mobile Food Business locations, subject to any planning permit requirements
4. ADOPT the Nature Strip Policy and Appendix in the form of Attachments 4 and 5
5. ADOPT the Retaining Wall Policy and Technical Guideline in the form of Attachments 6 and 7.

Attachments/Annexures

- 1** Footpath Trading Policy
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- 2** Footpath Trading Guidelines
[!\[\]\(78e449f8a1164b81ecbd00cd97498e27_img.jpg\)](#)
- 3** Mobile Food Business Policy
[!\[\]\(9931ff4a747d4e6edc8cfe9a6d936949_img.jpg\)](#)
- 4** Nature Strip Policy
[!\[\]\(d06bd4b5386b5ebdee91452b0403e593_img.jpg\)](#)
- 5** Nature Strip Policy - Appendix 1
[!\[\]\(9d34d65b16d32217c6053ef2fa9fa514_img.jpg\)](#)
- 6** Retaining Wall Policy
[!\[\]\(dd255690041a8abf54ed85ffd3c0a03c_img.jpg\)](#)
- 7** Retaining Wall Technical Guidelines
[!\[\]\(cf421f43e46a7f515fe04abc79c65063_img.jpg\)](#)

13. UPDATED COUNCIL POLICIES

Author: Manager Corporate Governance (Tracey Ehrlich)

Qualified Person: Director Corporate Services (Jenny Richardson)

ECM File Reference: Council Policies

Community Plan Reference:

Under the *City of Glenorchy Community Plan 2015 - 2040*, the Community has prioritised 'transparent and accountable government'.

Strategic or Annual Plan Reference:

Open for Business

Objective 2.1 Stimulate a prosperous economy.

Strategy 2.1.1 Foster an environment that encourages investment and jobs.

Leading our Community

Objective 4.1 Govern in the best interests of our community.

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency.

Reporting Brief:

To present one updated policy to Council for adoption and recommend the rescission of one policy.

Proposal in Detail:

All policies adopted by Council are reviewed cyclically. The ordinary review period for Council policies is four (4) years after adoption. However, policies may be reviewed earlier if it is appropriate to do so, for example if there are changes to a relevant governing act.

This report presents the reviewed and updated Advertising Devices on Council Property to Council and recommends it for adoption.

It is also recommended that Council rescind the Disposal of Council Assets Policy which is to be converted into a Directive.

Advertising Devices on Council Property Policy

The policy was adopted by Council at its meeting on 20 March 2017 and has been reviewed having reached the end of its four-year term.

- Attachment 1 is a copy of the 2017 Policy with tracked changes, and
- Attachment 2 is a copy of the recommended updated Policy.

The revised policy continues to provide for Council to approve advertising on its sports grounds and recreation reserves. However, the previous policy was inadvertently restricting the Council from pursuing advertising signage on its properties, including its commercial properties. This has now been clarified.

The Policy has also been aligned to the Sponsorship Policy with the inclusion of a clause prohibiting any advertising devices that are deemed to be offensive or discriminatory, or are directly associated with alcohol, tobacco or gambling.

It is recommended Council adopt this Policy.

Disposal of Council Assets Policy

The Disposal of Council Assets Policy was adopted by Council at its 25 March 2019 meeting. The Policy was approved for four (4) years, after which it was to be reviewed. The policy is included as Attachment 3

A review of this Policy indicates it is an internally focussed statement which governs how staff may dispose of Council assets. It does not contain content which is of use or has implications for the community. Given this the Policy more suitably fulfills the role of a Directive.

It is therefore recommended that the Policy is rescinded.

Consultations:

Executive Leadership Team
Management
Corporate Governance
Senior Legal Counsel
Council Officers

Human Resource / Financial and Risk Management Implications:

There are no material human resources or financial implications.

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation None of the recommended updated, new policies or rescinded policies represent any significant departure from established practices or statutory requirements. There is a chance that procedural difficulties may be identified once they are implemented, leading to operational inefficiencies.	Minor	Unlikely	Low	Responsible officers continue to monitor compliance with policies and ensure that any amendments are made in a timely manner, as required.
Do not adopt the recommendation Governance administration would be less optimal due to the presence of outdated and less effective policies.	Minor	Likely	Medium	Council officers are instructed to review the policies and implement any changes requested by Council as soon as practicable.

Community Consultation and Public Relations Implications:

The updated policy, once adopted by Council, will be available on Council's website.

Recommendation:

That Council:

1. ADOPT the updated Advertising Devices on Council Property Policy in the form set out in Attachment 2, and
2. RESCIND the Disposal of Council Assets Policy in the form set out in Attachment 3.

Attachments/Annexures

- 1 Advertising Devices on Council Property Policy 2017 (tracked [⇒](#) changes)
- 2 Draft Policy Advertising Devices on Council Property 2022 [⇒](#)
- 3 Disposal of Council Assets Policy 2019 (to be rescinded) [⇒](#)

14. PROCUREMENT AND CONTRACTS - MONTHLY REPORT

Author: Manager Corporate Governance (Tracey Ehrlich)

Qualified Person: Director Corporate Services (Jenny Richardson)

ECM File Reference: Procurement

Community Plan Reference:

Leading our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency

Strategy 4.1.3 Maximise regulatory compliance in Council and the community through our systems and processes

Reporting Brief:

To inform Council of exemptions that have been applied to procurements under Council's Code for Tenders and Contracts for the period 18 May to 15 June 2022 and provide an update on external legal expenditure in accordance with the Ministerial Directions.

Proposal in Detail:

Exemption report

Council's Code for Tenders and Contracts (**the Code**) has been made and adopted by Council as required under section 333B of the *Local Government Act 1993*.

Under the Code (Annex A), the General Manager is required to report to Council any purchases in circumstances where a normally required public tender or quotation process is not used. Instances of non-application of the quotation or public tender process are to be reported at ordinary Council meetings as soon as possible after a contract is executed or a purchase order is issued.

The information reported for each contract or purchase order will include:

- the contract or purchase order value (excluding GST)
- the circumstances for engaging the contractor or supplier without seeking the required number of quotes

- the date approval was given to engage the contractor or supplier
- the date of the contract or purchase order
- if the contract or purchase order was as a result of a prescribed situation or prescribed contract under regulation 27 of the *Local Government (General) Regulations*, the sub regulation relied on for not calling for public tenders.

For the period from 18 May to 15 June 2022 there were no exemptions to Council's Code for Tenders and Contracts. There is a recommended exemption which is the subject of a separate report on this meeting's closed agenda.

Expenditure on external legal services

In compliance with Item 32 of the Ministerial Directions, Council adopted a policy and process relating to the appointment of external legal advisors and monthly reporting to Council external legal services expenditure.

For the month of May 2022, the total amount spent on external legal services for all of Council was \$3,752.00. This expenditure primarily related to a building enforcement matter.

The expenditure was provided for in Council's 2021/22 budget.

Consultations:

Senior Legal Counsel
Procurement and Contracts Coordinator
Accounts Payable Supervisor

Human Resource / Financial and Risk Management Implications:

Human resources

There are no material human resources implications.

Financial

The report documents expenditure of \$3,752.00 in budgeted operational costs.

Risk management

As this report is recommended for receiving and noting only, no risk management issues arise. Risks around procurement are monitored and reported on a continuous basis as part of standard processes and procedures.

Community Consultation and Public Relations Implications:

Community consultation was not required or undertaken. There are no material public relations implications.

Recommendation:

That Council:

RECEIVE and NOTE the Procurement and Contracts Monthly Report for the period from 18 May to 15 June 2022.

Attachments/Annexures

Nil.

15. FINANCIAL PERFORMANCE REPORT TO 31 MAY 2022

Author: Chief Financial Officer (Tina House)

Qualified Person: Director Corporate Services (Jenny Richardson)

ECM File Reference: Corporate and Financial Reporting

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading Our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability, and transparency

Objective 4.2 Prioritise resources to achieve our communities' goals

Strategy 4.1.2 Manage the City's assets soundly for the long-term benefit of the community

Strategy 4.2.1 Deploy the Council's resources effectively to deliver value

Reporting Brief:

To provide the monthly Financial Performance Report to Council for the period ending 31 May 2022.

Proposal in Detail:

Council's Financial Performance Report (**Report**) for the year-to-date ending 31 May 2022 is Attachment 1.

The Report highlights that Council's operating result as at the end of May is \$3.169 million better than the budgeted position. The favourable variance to the budgeted position is the combined result of a \$3.285 million increase in revenue offset by a \$0.116 million increase in expenditure.

Executive Summary

At the end of the penultimate month of the 2021/22 year, the net financial position remains favourable and is forecast to remain relatively stable through to 30 June 2022.

While expenditure has closed to within just 0.2% variance at \$116,000 over budget, various one-off revenue events particular to just the current year has resulted in revenue recording a favourable 5.2% variance at \$3.285 million above budget expectations.

If notable revenue items totalling \$2.233 million detailed below are excluded from the result, the variance reduces to 1.7% which is materially in line with budget expectations.

Revenue

Year-to-date operational revenue is \$65.993 million compared to budgeted operational revenue of \$62.708 million. This represents a favourable result of \$3.285 million or 5.2% against budget.

Apart from the revenue variances from day-to-day business activities in landfill, waste management, development applications and user fees that contribute a 1.7% favourable variance, there is a favourable 3.5% from one-off items.

These one-off items include operational grants carried forward \$0.869 million, higher prepayment of the Financial Assistance Grant \$0.755 million, government funding of staff further education \$0.464 million and forward funding of the 26TEN program \$0.145 million.

Expenditure

Year-to-date operational expenditure is \$56.616 million compared to budgeted expenditure of \$56.500 million. This represents an unfavourable result of \$0.116 million or 0.2% above budget.

While the bottom line is finely balanced, there are variations between categories that offset each other. Employee costs are reduced by \$0.734 million mainly due to the period of time positions remain vacant until they are filled. Materials are over budget by \$0.886 million due to invoice timing and works to address the recent adverse weather events across many areas.

Non-operating – Capital Grant Revenue

Capital grants revenue is \$4.119 million against an annual budget of \$2.178 million.

A wide range of capital grants make up the actual year-to-date figure, including accrued grants from last financial year which are yet to be expended, new local roads and community infrastructure grants, and vulnerable road user grants.

Non-Operating – Net Gain/(Loss) on Disposal of Assets

Disposal of assets currently records a small gain of \$2,000 against an annual budgeted loss of \$646,000. The budgeted loss represents preparation expenses for delayed land sales that will now not take place until the 2022/23 financial year.

Non-Operating – Contributions Non-Monetary Assets

There has been \$11.774 million in donated assets recognised in advance of the usual 30 June adjustment date, against an annual budget of \$2.1 million.

These are typically infrastructure assets constructed in new subdivisions which pass to Council ownership on the completion of works, or 'found assets' such as underground pipes that are assets not previously recorded in Council's asset register.

The timing of these donated assets is difficult to budget for hence the variance detailed above.

Capital Works

Council's year-to-date Capital Works expenditure is \$12.945 million against an annual budget of \$19.654 million.

The end-of-year forecast is for a final spend of \$19.052 million representing a \$0.600 million underspend.

COVID-19 Expenditure

It is considered necessary to resume regular reporting of expenditure resulting from the COVID-19 situation in Tasmania, due to the increased prevalence of COVID-19 affecting Council and the community. As at the reporting date, \$184,000 has been expended on COVID-19-related activities, with a further \$64,000 currently committed into the immediate future.

Summary

Further information on revenue, expenditure and capital works figures is provided in Attachment 1 to this report.

Consultations:

General Manager

Executive Leadership Team

Officers responsible for Capital and Operational Budget reporting

Human Resource / Financial and Risk Management Implications:

Financial implications are set out in the body of this report and in Attachment 1.

As this report is for receiving and noting only, no risk management issues arise. Risks associated with Council's financial expenditure and sustainability were managed through the process for developing Council's annual budget and are monitored through ongoing reporting on Council's Strategic and Key Operational risk register.

Community Consultation and Public Relations Implications:

Community consultation was not required due to the regular and operational nature of this report. There are no material public relations implications.

Recommendation:

That Council:

RECEIVE and NOTE the Financial Performance Report for the year-to-date ending 31 May 2022 as set out in [Attachment 1](#).

Attachments/Annexures

1 Attachment 1 - Financial Performance Report to 31 May 2022



16. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

CLOSED TO MEMBERS OF THE PUBLIC

17. CONFIRMATION OF MINUTES (CLOSED MEETING)

That the minutes of the Council meeting (closed meeting) held on 30 May 2022 be confirmed.

18. APPLICATIONS FOR LEAVE OF ABSENCE

GOVERNANCE

Community Goal – Leading our Community

19. EXEMPTION TO EXTEND THE ASSET MANAGEMENT SOFTWARE AGREEMENT

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(b) (Information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the Council is conducting, or proposes to conduct, business) and (2)(d) (Contracts and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal).

20. AUDIT PANEL MINUTES

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

21. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)
