

**COUNCIL MEETING
AGENDA
MONDAY, 28 OCTOBER 2019**



GLENORCHY CITY COUNCIL

Hour: 6.00 p.m.

Present:

In attendance:

Leave of Absence:

**Workshops held since
last Council Meeting**

Date: Monday, 7 October 2019

Purpose: To discuss:

- Communications Plan / Strategy
- Wilkinsons Point Update

Date: Monday, 14 October 2019

Purpose: To discuss:

- Community Yarns Preparation

Date: Monday, 21 October 2019

Purpose: To discuss:

- Leasing and Licensing
- Insurance Update

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1. APOLOGIES

2. CONFIRMATION OF MINUTES (OPEN MEETING)

That the minutes of the Council Meeting held on 30 September 2019 be confirmed.

3. ANNOUNCEMENTS BY THE CHAIR

4. PECUNIARY INTEREST NOTIFICATION

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Shane Alderton, 296 Main Road, Austins Ferry

On page 47 of tonight's Council meeting agenda in reference to the response given to the FOGO Petitions, the agenda states consultations were undertaken with the Waste Wise Advisory Group. I am a member of the Waste Wise Advisory Group and this statement is incorrect. The only meeting held so far was basically an introduction meeting and it was only explained to the group what the exemption criteria would consist of, no consultation was undertaken, and the petition was not even discussed.

Q. Can the reference to consultation being undertaken with the Waste Wise Advisory Group be removed from the agenda?

A. The Waste Wise Advisory Group was consulted about the exemptions at its initial workshop. This included discussion on the exemption criteria including a review of home composting scenarios. The list of consultations in Council reports is intended to be exhaustive and to capture all people or groups who have had input. The Waste Wise Advisory Group's inclusion was appropriate and it will not be removed.

Q. If Council passes the Climate Change Emergency motion put forward by Alderman Sims:

- will Council be legally liable for damage caused to any developments or infrastructure on land potentially effected by climate change that are approved by Council after this motion has been passed?
- will it have an impact on the sale of the DEC and Wilkinsons Point as these areas have been identified potentially as being impacted by climate change?
- will it have an impact on the proposed developments at the former Claremont Primary School site and Whitestone Point as these areas have been identified as being impacted by climate change?
- would Council be legally liable to build infrastructure (sea walls etc.) to protect low lying areas that have been identified potentially as being impacted by climate change?
- what would be the legal ramifications for Council?
- can Council defer this motion instead of passing or defeating this motion so legal advice on this matter can be obtained.

A. The questions are superfluous given that the motion was not passed.

Rowan Meyers, Norman Circle, Glenorchy

Q. In relation to the proposed Climate Change Motion before Council, given the level of potential terror that anyone under the age of 40 feels regarding the climate change and the ongoing impacts not necessarily in the next 4 to 5 years but the next 10 to 20 years, and the level of real intensity fear and emotion that the public are feeling and given the fact that, as a planning body and as a local council you are responsible for the day to day wellbeing of a lot of aspects of life for people that live in your Council area, what competing priorities will Council identify as anything that could outrank the existential threat of climate change? What other issues would council see as taking precedence over this or as a justification for deferring or voting down this motion?

A. Council approved an alternative motion at the September Council meeting, part of which was that Council confirmed its commitment to future generations through ongoing collaborative action to collectively reduce, mitigate and adapt to the impacts of climate change, through:

- participation in the Regional Climate Change Initiative to develop a Climate Change Adaptation Plan
- partnering with UTAS to develop a regional climate strategy and climate change action plan
- engaging in LGAT climate change activities, and
- other partnership opportunities that arise.

Kaye Smith, Constance Avenue, Glenorchy

- Q. Several paragraphs in the report to Council around FOGO exemption give ratepayers the impression that their general waste is going to Jackson Street when in fact it is going to Copping. Why has this not been made public on the GCC website or announcement in the Glenorchy Gazette?**
- A. It is not clear which paragraphs are being referred to. Council made the decision in late 2018 to commence diverting general waste from Jackson Street landfill in response to actively extending the close out. This included diversion of Council's kerbside general waste to the Copping landfill via the Derwent Park waste transfer station. This was reported at the December 2018 Council meeting.
- Q. Why is Council waiting until February before ratepayers who are wishing to apply for an exemption to FOGO for them to complete the relevant form? Why can't this process be ready and in place before the bin rollout therefore saving Council time and effort delivering bins to those that have applied and accepted for opting out of this service?**
- A. Council is continuing to work on implementing its exemption criteria to ensure that the process is as simple and easy as possible. Council has not had to implement something like this previously meaning there is considerable work involved (for example, developing the necessary website pages and forms to allow the process to be completed online). This will be completed by February and assessment of applications will occur after that.
- Q. Why should those that will be applying to opt have to 'trial' these bins if they have no intention of using them?**
- A. As noted above, Council is continuing to work on implementing its exemption criteria to ensure that the process is as simple and easy as possible. Council has not had to implement something like this previously meaning there is considerable work involved (for example, developing the necessary website pages and forms to allow the process to be completed online). In the meantime, bins will be rolled out universally. We are hopeful that some people who had intended to apply for an exemption will change their minds after trialing the bins.
- Q. Is it so that Council can then say the \$35 we have paid for a bin we haven't go has now been delivered and therefore we will not have to refund our \$35?**
- A. No, the reasons are as set out above.
- Q. How much is all this obstacle course for ratepayers to jump through to apply for an opt out costing the Council and inevitably the ratepayer? Is it not a fact all that is required is for the forms to be made available now, ratepayers fill them in, Council approve or not approve, Council need not deliver bins that are unwanted and the \$35 already paid be subtracted from their next rates bill?**

- A. Establishing the systems and internal processes to implement the exemption criteria is not as simple as just creating a form. It is also not, and has never been, Council's intention to allow unconditional opting out of the FOGO service (it is a universal service), meaning that all applications need to be assessed against the relevant criteria, which takes time to set up and then carry out.

Jenni McLeod, spokesperson for the Glenorchy Skatepark

Q. In relation to Council's proposed the construction of a skate park in Glenorchy:

- **Could the Council please stop referring to the \$250,000 from DHHS as a grant?**
- **Can the Council please confirm what the DHHS stipulations were for the use of the \$250,000?**
- **Was the \$250,000 an aspect earmarked specially for the skatepark in the agreement between DHHS and the Council?**
- **Can the Council please acknowledge publicly that at the time of the closure of Skate Central, the skate, BMX, Scooter and Roller communities were very supportive of the noble cause of which Skate Central was laid to rest (health clinic) and actively quelled initial user community resistance while creating positive events that said 'goodbye' in style.**
- **Community has noticed the language around the skatepark has changed to 'Glenorchy Community Park' and 'skate pump ramp'. Is there a reason for this?**
- **Does the Council have a Manager Community, Coordinator Community Planning and Inclusion, Community Engagement Officer and a Community Development Coordinator?**
- **How much do ratepayers pay for these positions collectively, each year?**
- **What is the role of Enlocus Landscape Architects on this project?**
- **What process of selection was undertaken to determine Enlocus Landscape Architects?**
- **How will Council pay for their services, i.e. where is the funding coming from?**
- **What is the estimated cost of Enlocus Landscape Architects?**
- **Can Council provide a copy of the quotation received from Enlocus Landscape Architects or confirm their costs to perform the consultant?**
- **Are these the same architects engaged for the re-development of the Montrose Bay playground?**
- **Why has Council ignored the knowledge and expertise of local Tasmanian skate park specialists in favour of outsourcing to an expensive interstate consultant?**

- Why has Council employed expensive interstate consultants to do their work before consulting with skatepark specialists here?
- Design phase and community consultation are separate workloads. If the Clarence City Council and the Hobart City Council can use its community development staff to undertake community consultation on similar projects, without impacting on money set aside for the project build (e.g. South Arm Skatepark and the Wellington Foothills Mountain Bike project), why is Glenorchy City Council engaging consultants to do this job? Please note: 'In kind' assistance paid for by Council to do Council work is NOT in kind, it is actually just work.
- Surveys are not a suitable form of consultation on any matters. They can be supplementary but not replace a normal consultation process – community is expecting to be met by council as a start point, will the council commit to rolling back on its 'preferred' solutions and start again with the community?
- Could the Council please provide date collected from the 2016-17 consultation process?
- Can the Council please explain what happened to the process between 2017 and now?
- Does the Council plan to do a push poll?
- Is the Council planning to poll our communities with only Montrose, Abbotsfield and Tolosa on the poll? Will Council reconsider this approach?
- Can Council please provide a definition of a push poll?
- Can the Council please explain why a central location has not been considered?
- Can the Council please say definitively whether or not it will fulfill its obligations and vow to build a park to replaced Skate Central 'like for like'?
- Community understands there was previously a KGV Working Group – can Council please explain what happened to this group? Can Council please provide meeting notes and follow ups from previous meetings with the KGV Working Group?
- Has Glenorchy City Council followed up on concerns raised by stakeholders when the KGV Working Group was operational? If so, what action has been taken?
- Excluding funding, what are Council's 5 primary objections to the KGV recreation precinct site being a preferred site?
- Users are seeking an intermediate to advanced skating experience and replacing 'like with like' infrastructure, will Council commit to this if this is reflected in community consultation, especially as easier options already exist (i.e. Tolosa Park)?

- **Will Council commit to seeking and obtaining additional funding (such as a Sport and Recreation Grant, which is currently open) to match the existing funding to deliver a quality facility to suit Olympic standard design requirements to give our young people their best chance at developing their skating to a high standard?**
- A. Council received \$250,000 from the Department of Health and Human Services to compensate for the removal of Glenorchy Skate Central in 2015. This money was received by Council in the form of a grant deed titled 'Glenorchy Skate Facility' which Council is required to report on and acquit. The purpose of the grant deed is to assist Council to facilitate the replacement of the skatepark.

Council has engaged Enlocus (formally CONVIC) as leading experts in skate park design and community engagement. Enlocus is assisting Council with several community workshops and drop-in sessions specifically around the future of skating in Glenorchy. Enlocus will prepare a concept design from the outcomes of the workshops and community survey. They have been selected in accordance with Council's purchasing policy. The engagement of Enlocus is part of Council's in-kind contribution to the project.

Council wants to hear from the whole community about what they would like improved at existing facilities or at a new facility. The engagement process will seek input on the community's preferred location for the grant funds to be spent and also what type of features they would like. The engagement period will allow Council to also collect information about who's out there in the Glenorchy municipal area, how they interact with our existing facilities and how they get to these facilities.

Following community consultation into the future of skating in Glenorchy an open tender process will be advertised to engage consultants to undertake the detailed design. Local and interstate skate designers will be invited to submit. Council has made no commitment to replace Glenorchy Skate Central with a 'like for like' facility, nor is the expectation that a park will be able to be constructed in the Glenorchy CBD (due to the lack of a suitable site). Many of the stakeholders who were part of the original engagement have moved on and are no longer involved. Council has gone back out to the whole community as well as inviting new and previously involved stakeholders to provide Council with a current picture of what they all see as the future of skating in Glenorchy.

Angelique Payne, Tolosa Street, Glenorchy

- Q. **Regarding the Public Space Enhancement Grant for \$500,000 that was provided to Glenorchy City Council by the State Government in August 2015 for the specific purpose of a Children's Playground to be constructed in the front of the Glenorchy Council building, and subsequent report dated February 2018 provided after much positive community consultation:**
- **Is the Playground to proceed and when can the community expect construction to commence?**

- If the playground is not to proceed, what is the reason?
- Will the playground proceed at some point in the future, if so when?
- What is the timeframe in the Grant Deed to expend the funds on construction of the Children's Playground, and if expired has Council sought an extension, if so until when?
- Is the \$500,000 specific purpose funding for Children's Playground still held by Council or has it been returned to the State Government?
- Has the \$500,000 specific purpose funding for Children's Playground been utilised for any other purpose, if so what?
- Has the State Government been notified by Council that the funding has not yet been expended for its specific purpose?

A. Unfortunately there are no longer any plans for a CBD playground.

In June 2018, Council made the decision to redirect funds from the Public Enhancement Grant from a playground and kiosk in front of Council Chambers to its CBD Revitalisation Project. The decision was made for various reasons, but primarily because of the un-suitability of the site, community concerns and the fact that the business case for the playground was not able to be justified. While alternative options were considered for spending the funds, the CBD project was selected as being the most suitable, given that it directed the funds into the surrounding area.

A formal request to the Tasmanian Government was made to divert the funds and was subsequently approved. The funds have subsequently been spent as part of the CBD Revitalisation Project, and a final acquittal report has also been provided in accordance with the requirements of the grant.

Council has recently secured approximately \$3m in in-principle funding for 2 significant playgrounds, one at the Montrose Foreshore and one at Giblins Reserve. These will be state-of-the-art facilities that will give Glenorchy residents access to playgrounds that are on par with other destination playgrounds in Greater Hobart.

Jenny Gibson, Grove Road, Glenorchy

Q. Regarding Council's proposed FOGO service:

- Where are people who live in units going to place their bins as we are all fully aware the planning and development schemes have allowed for two bins, if we are going to bring in a third bin where are all these bins going to go in these closed housing developments?
- Can the council provide me with a service that has to be paid for without the service existing?

- A. An extensive audit of all existing unit developments has been undertaken to understand the individual bin storage requirements. From this audit Council, will issue a combination of 140 litre, 240 litre or in some instances 360 litre bins to meet the storage needs of each unit development.

6. PUBLIC QUESTION TIME (15 MINUTES)

Please note:

- the Council Meeting is a formal meeting of the Aldermen elected by the Glenorchy community. It is chaired by the Mayor
- public question time is an opportunity in the formal meeting for the public to ask questions of their elected Council representatives about the matters that affect ratepayers and citizens
- question time is for asking questions and not making statements (brief explanations of the background to questions may be given for context but comments or statements about Council's activities are otherwise not permitted)
- the Chair may permit follow-up questions at the Chair's discretion, however answers to questions are not to be debated with Council
- the Chair may refuse to answer a question, or may direct a person to stop speaking if the Chair decides that the question is not appropriate or not in accordance with the above rules
- the Chair has the discretion to extend public question time if necessary.

**Questions on Notice - Russell Tatlow, 6/124 Mary Hope Road, Rosetta
(received on 23 October 2019)**

- **DHHS has confirmed an extension of the grant and has also indicated further extensions could be applied for to ensure appropriate consultation etc. To what date is the present extension granted, and, will the Council apply for an extension to allow more time to a) ensure appropriate consultation (not a push poll) and b) apply for additional funding to ensure a suitable skate park facility? If so, to what date will Council request an extension?**
- **Why is the council rushing this after 5 years of no activity?**
- **How does GCC plan to support the growth of Olympic skate park action sports over the next 5 years without relying on the support of sports infrastructure provided by Hobart City Council and Clarence City Council?**
- **Given the number of residents in the Glenorchy and surrounding suburbs, what does GCC recommend as the ideal size (in square metres) for a skate park that would meet the regional needs of its residents?**
- **What is GCC's 5 year plan to engage, activate and mentally stimulate hundreds if not thousands of non-driving aged young people in Glenorchy who enjoy skate park action sports but do not engage in competitive ball sports?**

- Can GCC provide a date contractors were booked to plant the 12 commemorative trees in front of the KGV area, why this area was specifically selected and how was the community consulted?
- What are the future plans of the land that runs alongside the 12 commemorative trees?
- Would GCC commit to support the rezoning of a small car park to provide a space dedicated to enriching the lives and engaging thousands of children, families and young people in our community in a healthy outdoor sport that is easy to participate in?
- Will the GCC work with the community to support them in developing a master plan to apply for additional funding for a new public skate park located in Glenorchy CBD to significantly benefit the community, GCC and all businesses in the CBD area?
- Has the Council considered how a suitable skatepark will enhance the council's recently ratified economic strategy?
- Has council made the link between a centrally located skatepark, the Glenorchy mtb Masterplan, the BMX track, existing local sporting facilities such as KGV and the potential economic benefits for Glenorchy?
- Has the council spoken with local business about the benefits of a centrally located skatepark, ie Northgate?
- Is council aware of the south arm skatepark and the objections that led to RMPAT appeals from residents backing on to the park?
- Is council aware of the impact wind has on skateparks sports, especially the northerlies and south easterlies frequently experienced at Montrose Bay?

7. PETITIONS/DEPUTATIONS

A petition lodged by Janiece Bryan, 14 England Avenue, Montrose regarding the proposed sale of the Derwent Entertainment Centre an Wilkinsons Point is to be tabled.

COMMUNITY

Community Goal: “Making Lives Better”

8. ANNOUNCEMENTS BY THE MAYOR

Author: Mayor (Ald. Kristie Johnston)
Qualified Person: General Manager (Tony McMullen)
ECM File Reference: Mayoral Announcements

Community Plan Reference:

Under the City of *Glenorchy Community Plan 2015 – 2040*, the Community has prioritised ‘transparent and accountable government’.

Strategic or Annual Plan Reference:

Objective 4.1 Govern in the best interests of the community
Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency.

Reporting Brief:

To receive the announcement of events and engagements attended by the Mayor for the period from 24 September to 21 October 2019.

Proposal in Detail:

The following is a list of events and external meetings the Mayor has attended during the period from Tuesday, 24 September to Monday, 21 October 2019.

Tuesday, 24 September 2019

- Hosted a group of MBA students from the University of Tasmania
- Attended and participated in the Claremont Bowls Club Fashion Parade
- Hosted Minister Michael Ferguson for a Council briefing on the Hobart City Deal Implementation Plan

Wednesday, 25 September 2019

- Guest speaker at the Harcourt’s Team meeting
- Attended the B4 Early Years Coalition Opening of Children’s Art Exhibition at TMAG

Thursday, 26 September 2019

- Participated in “Jimmy & Nath in your driveway” outdoor broadcast for Hit 100.9FM
- Attended the Greater Glenorchy Group meeting

Friday, 27 September 2019

- Attended a meeting with Shadow Local Government Minister, Anita Dow
- Attended a meeting with representatives of Cricket Tasmania
- Attended the Berriedale Belligerents’ gathering

Sunday, 29 September 2019

- Attended the official opening of the Salvation Army Glenorchy City Corps and provided a Welcome to City address
- Attended the Glenorchy City Open Tennis Tournament Dinner

Monday, 30 September 2019

- Chaired a Council workshop
- Chaired the Council meeting

Tuesday, 1 October 2019

- Attended the Greater Hobart Mayors' Forum
- Attended an interview with ABC Radio Drive program

Wednesday, 2 October 2019

- Attended a meeting with a member of the community

Thursday, 3 October 2019

- Attended a meeting with Senator Carol Brown
- Attended the Official Launch of the Hobart City Deal Implementation Plan
- Attended an informal meeting of the Hobart City Deal Partners

Friday, 4 October 2019

- Attended a meeting with a representative of the Property Council of Tasmania
- Attended the community lunch at Bucaan Community House
- Attended the Glenorchy District Football Club's Best and Fairest Dinner

Saturday, 5 October 2019

- Attended the Whitestone Point Development Open Day

Sunday, 6 October 2019

- Attended and officially opened the Green for 2019 Season at the Glenorchy City Bowls Club

Monday, 7 October 2019

- Chaired a Council workshop

Tuesday, 8 October 2019

- Attended the HOFM outdoor broadcast from Council lawns

Wednesday, 9 October 2019

- Attended a Welcoming Cities gathering hosted by Hobart City Council
- Participated in a campaign to raise awareness about "Light it Red" for Dyslexia Month

Thursday, 10 October 2019

- Officially opened the redevelopments at Prince of Wales Bay Recreation Ground
- Attended the opening night of The Sapphires

Saturday, 12 October 2019

- Attended the Annual Claremont RSL Sub-Branch Dinner as Patron

Monday, 14 October 2019

- Attended ABC Radio's Mornings program for Monday Mayors
- Chaired a Council Workshop
- Chaired the Glenorchy Planning Authority meeting

Tuesday, 15 October 2019

- Attended a meeting with the Lord Mayor and General Manager of Hobart City Council
- Attended a meeting with representatives from Housing Choices
- Attended a meeting with a resident

Wednesday, 16 October 2019

- Hosted the Mayor's Big Cake Bake event for Red Cross

Thursday, 17 October 2019

- Attended a meeting with the Mayor of Kingborough
- Attended and opened the "Be Prepared: Emergency Services Roadshow"
- Attended the Prior of Tasmania's charitable evening at Parliament House

Friday, 18 October 2019

- Attended the final broadcast of Triple Ms Dave Noonan's Breakfast with Al Plaith
- Attended a meeting with Cr. Simon Behrakis (Hobart)
- Attended a meeting with the owners of The Riverfront

Saturday, 19 October 2019

- Attended the Northern Suburbs Table Tennis League's Quiz Night

Monday, 21 October 2019

- Hosted a morning tea for residents
- Attended a veterans gathering at the Salvation Army
- Chaired a Council Workshop

A significant number of other internal Council meetings and administrative duties were also undertaken.

Consultations:

Nil.

Human Resource / Financial and Risk Management Implications:

Nil.

Community Consultation and Public Relations Implications:

Nil.

Recommendation:

That Council:

RECEIVE the announcements about the activities of the Mayor's office during the period from 24 September to 21 October 2019.

Attachments/Annexures

Nil.

9. AMENDMENTS TO 2019-20 SCHEDULE OF FEES AND CHARGES

Author: Accounting Coordinator (Mark Patmore)

Qualified Person: Director Corporate Services (Jenny Self)

ECM File Reference: Annual Budget 2019/2020

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

The communities of Glenorchy will be confident that the Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading our community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency

Strategy 4.1.2 Manage the City's assets soundly for the long-term benefit of the community

Objective 4.2 Prioritise resources to achieve our communities' goals

Strategy 4.2.1 Deploy the Council's resources effectively to deliver value

Reporting Brief:

To recommend that Council approves minor amendments to the 2019-20 Schedule of Fees and Charges which was approved by Council on 27 May 2019.

Proposal in Detail:

Hall Hire - Refundable key deposits and St Matthews Church

An inconsistency has been identified in relation to the standardised setting of refundable key deposits across Council venues in Council's 2019-20 Schedule of Fees and Charges, which was approved by Council on 27 May 2019.

The refundable key deposit amount for the hire of the Berriedale Centre, Chigwell Barn, Claremont Hall and Tolosa Street Hall under the Schedule is currently set at \$56.60, while for the remaining halls it is \$63.55. This inconsistency is causing confusion for hirers and makes it more difficult for Council staff to process applications and transactions. To remedy this, Council proposes to standardise key deposits at \$62.00 across all hire venues.

Further, the St Matthews Church has been omitted from the list of halls for hire and should be included in the group of halls listed above.

Attachment 1 shows the proposed fee structure for the venues listed above, unchanged except for the inclusion of the St Matthews Church and the standardisation of the refundable key deposit amounts at \$62.

Attachment 2 is an extract of the relevant part of the current Schedule of Fees and Charges for comparison purposes.

Landfill Operations – Mattress disposal fee

Council is proposing to introduce a new fee of \$20 (inc GST) for the disposal of mattresses at the Jackson Street Landfill.

The proposed fee is necessary to partially offset the high cost of handling, dismantling and subsequent disposal of discarded mattresses. The fee will be payable in addition to any general waste fees payable at the gate (which are based on weight).

The proposed fee is the same as the fee charged by the City of Hobart for disposing of mattresses at its McRobies Gully landfill site.

Attachment 3 shows the proposed fee structure for Landfill Operations, inclusive of the proposed new mattress disposal fee.

Consultations:

Manager Property, Environment and Waste
Manager Finance and ICT

Human Resource / Financial and Risk Management Implications:

Financial

There are no material financial impacts, although the new mattress disposal fee will partially offset the cost of disposing of mattresses.

Human resources

There are no material human resource implications.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation Adverse public reaction to the decision to amend the fees and charges as outlined.	Insignificant (C1)	Possible (L2)	Low	Adequately communicate the reasons for the fee changes and additional mattress charge.

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Do not adopt the recommendation Ongoing confusion and inefficient processes, and Council having to subsidise the cost of mattress disposal.	Minor (C2)	Possible (L3)	Moderate	Consider alternative measures to counteract the revenue shortfall or cost savings objectives.

Community Consultation and Public Relations Implications:

Community consultation

Community consultation was not required or undertaken.

Public relations

There are no material public relations implications. The updated Schedule will be published on Council's website, once adopted.

Recommendation:

That Council:

APPROVE the following amendments to the Glenorchy City Council 2019/20 Schedule of Fees and Charges:

- (a) standardising refundable key deposits for hall hire and adding of St Matthews Church to the list of halls, as set out in Attachment 1, and
- (b) include a new fee of \$20 (inc GST) for the disposal of mattresses at the Jackson Street Landfill, as set out in Attachment 3.

Attachments/Annexures

- 1 Proposed Updated Schedule (Hall hire)



- 2 Current Schedule (Hall hire)



- 3 Additional Landfill mattress disposal fee



ENVIRONMENT

Community Goal: “Valuing our Environment”

10. PUBLIC TOILET STRATEGY - RESULTS OF COMMUNITY SURVEY

Author: Project Officer (Vanessa Cooling)
 Manager Property, Environment and Waste (Alex Woodward)

Qualified Person: Director Infrastructure and Works (Ted Ross)

ECM File Reference: Public Toilet Strategy

Community Plan Reference:

Making Lives Better

Our ageing population, people with disabilities, and parents with young families will be able to easily access all public areas and have public facilities to support them.

Our lives will be enhanced by using good design to create safer, more welcoming public spaces. Community facilities and services are important to us; especially meeting places, parks and playgrounds.

Valuing Our Environment

We will value and enhance our natural and built environment. Our CBD areas of Glenorchy, Moonah and Claremont will be revitalised, with a strong emphasis on great design, open spaces and public art.

Leading Our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Making Lives Better

- Objective 1.1 Know our communities and what they value
- Strategy 1.1.1 Guide decision making through continued community engagement based on our Community Plan

Valuing Our Environment

- Objective 3.1 Create a liveable and desirable City
- Strategy 3.1.4 Deliver new and existing services to improve the City's liveability

Leading our Community

- Objective 4.1 Govern in the best interests of our community
- Strategy 4.1.2 Manage the City's assets soundly for the long-term benefit of the Community

Reporting Brief:

To brief Council on the results of a community survey exploring public perceptions of the municipality's public toilets which will guide the development of Council's Public Toilet Strategy.

Proposal in Detail:

In August 2019, Council staff carried out a public survey of community views on the City's public toilets. The purpose of the survey was to inform the development of a public toilet strategy (in conjunction with other sources of information).

The survey was publicised through multiple channels, including publishing an article in the Glenorchy Gazette, displaying posters in public toilet blocks, posting on Council's website and Facebook page, direct communication and consultation with local interest groups and a display in the Council Chambers foyer.

The survey was carried out over a three-week period and was able to be completed online or on paper. Council received 390 responses in total. The responses are summarised in the *Public Toilet Survey Results – August 2019* which is [Attachment 1](#) to this report.

The following key themes emerged from the survey responses:

Prioritise improving the facilities in Moonah CBD

The Moonah car park facility was visited by the highest number respondents and identified as the highest priority for improvement. Concern raised included the location, condition and insufficient number of facilities provided in Moonah.

Help us find the toilets

A strong theme identified in the survey related to the ability to find the public toilets, with most respondents suggesting better signage and other means of promoting their whereabouts are needed.

Make sure toilets are clean and comfortable

A number of concerns were expressed about the cleanliness of the toilets, while several respondents also acknowledged the difficulty caused by vandalism and poor behaviour. There is strong support for the provision of more baby change tables, devices to keep personal possessions off the floor, toilet seats, soap and hand dryers/paper towels.

Make sure that toilets are safe and accessible

Respondents would generally like facilities to be available in the evenings and on the weekends. Most respondents feel safe or neutral, however some concerns about safety were evident. Those who expressed concerns visit the toilets less often. Almost 10% of respondents indicated that they cannot use regular toilets, and require a wheelchair accessible or a disability change toilet.

Unisex toilets are ok

The majority of those who responded to the statement “I am comfortable using unisex toilets” agreed. However, a high number of respondents indicated that the question “does not apply to me”, which suggests that there may be some confusion as to what this question is asking or perhaps an assumption that these will be offered as an option rather than a default.

Consider providing some additional toilets

Respondents felt that shopping centres in general were well catered for but fewer considered that there are enough suitable facilities to enable them to spend time in public places in general. A range of locations for new toilet blocks were suggested.

Next steps

The feedback from the survey will inform the development of the strategy, together with feedback obtained from consultations undertaken with special interest groups during August, as well as assessments of the toilets carried out by Council staff.

A Council workshop is scheduled for early November to discuss the overall framework and direction for the strategy. Following that, a draft strategy will be prepared incorporating feedback from the workshop. The draft will then be released for public feedback with the aim of presenting the final strategy for consideration by early 2020.

Consultations:

General public
Access Advisory Committee
Healthy Communities Advisory Committee
Linkages group

Human Resource / Financial and Risk Management Implications:Financial

There are no material financial implications at this stage.

Human resources

There are no material human resources implications at this stage.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation Some in the community concerned that their issues are not reflected by the report or did not have an opportunity to comment	Minor (L2)	Unlikely (L2)	Low	There will be ongoing opportunities to make comment. The survey results will be made available and there will be opportunities to provide comment on the draft strategy as per recommendation.

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Do not adopt the recommendation Community concerns are not received or valued.	Moderate (C3)	Possible (L3)	Moderate	Undertake an additional survey prior to developing the strategy.

Community Consultation and Public Relations Implications:

Community consultation

Preliminary community consultation is now complete, as detailed above. The second stage of community consultation is intended to be undertaken in November/December 2019.

Public relations

The survey results are consistent with Council's own assessment and there are no surprises.

Recommendation:

That Council:

1. RECEIVE and NOTE the report and the *Public Toilet Survey Results – August 2019* in the form of Attachment 1.
2. NOTE that the intended time frames for progression and completion of the strategy are to:
 - (a) release a draft Public Toilet Strategy for public feedback in November/December 2019, and
 - (b) present the final Public Toilet Strategy to Council for consideration by early 2020.

Attachments/Annexures

- 1 Public Toilet Survey Results - August 2019



GOVERNANCE

Community Goal: “Leading our Community”

11. QUARTERLY REPORT

Author: Executive Officer (Bryn Hannan)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Corporate Reporting

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Leading Our Community

Objective 4.1	Govern in the best interests of our community
Strategy 4.1.1	Manage Council for maximum efficiency, accountability and transparency
Action 4.1.1.01	Monitor Council expenditure and drive efficiency across the organisation
Action 4.1.1.02	Develop and monitor Council's Budget, Long Term Financial Plan, Annual Plan and Annual Report

Reporting Brief:

To provide Council with the Quarterly Report for the quarter ending 30 September 2019.

Proposal in Detail:

The Quarterly Report for the period ending 30 September 2019 provides detail on Council's key strategic projects, strategic and key operational risks, core business activities, financial performance and forecasting and monitoring of Council's Annual Plan.

The Quarterly Report comprises the following:

- Quarterly Report Attachment 1, and
- Quarterly Annual Plan Progress Report Attachment 2.

The purpose of the report is to assist Council in its strategic oversight of Council operations and progress on implementation of the Council's Annual (Operational) Plan.

A further benefit of this reporting is that it helps to make Council's operations more transparent to the community.

The Annual Plan Progress Report currently records that all priority items are currently on-track. However, in this quarter's report the system has defaulted to recording all 'on-track' items as 25% complete. This is a system anomaly brought about by the very recent introduction of new corporate reporting software. It will be rectified in time for next quarter's report as individual project and program milestones are added to each annual plan action which will allow for more accurate recording of percentages complete.

Financial Performance

At 30 September 2019, Council's operating result was \$812,000 ahead of the budgeted position.

A summary of the key financial indicators detailed in Attachment 1 is as follows:

Revenue

Revenue is \$31,000 or 0.1% above budget representing a marginal improvement to last month's result of \$27,000 or 0.1% below budget. Although the net result is negligible, the main contributors are operational and capital grants trending ahead of budget while user fees and charges, investment interest and rates are behind budget.

Expenditure

Expenditure is \$781,000 or 5.6% below budget, representing a more favourable position than last month's result of \$560,000 or 5.8% below budget. The underspend is primarily attributable to position vacancies which have reduced employee costs, as well as the materials and services budget for waste management and landfill not being fully expended.

Capital Works

Capital works expenditure is \$1.992 million against an annual budget of \$14.009 million. Program managers are actively monitoring projects to identify opportunities for reallocation of budgets, changes to scope and bringing forward / moving back particular projects.

Consultations:

The Quarterly Report is compiled in consultation with the Directors of each area of Council, with Council's Finance section contributing the financial reporting content.

Annual plan progress reporting is undertaken by individual management team members for each of their allotted annual plan actions and vetted by Council's four Directors.

Human Resource / Financial and Risk Management Implications:

The Quarterly Report assists Council's risk management by regularly monitoring and reporting on the progress of Annual Plan actions, major projects, key activities of Council and financial performance.

This enables Council to have oversight of the performance of the organisation, enabling informed decision-making and risk management.

Community Consultation and Public Relations Implications:

Community consultation

As this is a report on the outputs and outcomes of Council services and activities, no community consultation was undertaken.

Public relations

There are no material public relations implications.

Recommendation:

That Council:

RECEIVE and NOTE Council's Quarterly Report and the Quarterly Annual Plan Progress reports for the quarter ending 30 September 2019.

Attachments/Annexures

1 GCC Quarterly Report - Q1



2 Annual Plan Progress Report - Q1



12. 2018-19 AUDITED FINANCIAL STATEMENTS

Author: Accounting Coordinator (Mark Patmore)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: General Purpose Financial Report

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Leading Our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency

Action 4.1.1.02 Develop and monitor Council's Budget, Long Term Financial Plan, Annual Plan and Annual Report

Reporting Brief:

To present Council's audited financial statements for the 2018-19 Financial Year to Council.

Proposal in Detail:

Section 84 of the *Local Government Act 1993* requires the General Manager to prepare Council's financial statements for each financial year in accordance with the *Audit Act 2008*.

Council's financial statements for the 2018-19 Financial Year, in the form of the *Glenorchy City Council 2019 General Purpose Financial Report (Financial Statements)*, are Attachment 1 to this report.

The Financial Statements have been prepared by Council's finance team under the supervision of the Chief Financial Officer and were certified by the General Manager in accordance with section 84 of the Act on 15 October 2019.

The Tasmanian Audit Office signed-off on the Financial Statements on the same day.

The Financial Statements will form part of Council's Annual Report which is currently being finalised and will be released for community feedback in the coming weeks. The Financial Statements are being presented to Council ahead of the Annual Report being released in the interests of transparency and to ensure that Council has appropriate time to consider them ahead of Council's Annual General Meeting (the date for which is yet to be set).

Summary of 2018-19 Results

The Statement of Comprehensive Income for the year ended 30 June 2019 (page 4) shows that Council recorded a Surplus of \$4.204m against a budgeted Surplus of \$408k.

However, that result includes gifted/donated assets of \$3.284m, gain on disposal of plant and equipment, adjustments for assets written-off and variations in the timing of Australian Government Financial Assistance Grants. When variances caused by these factors are removed, Council has effectively recorded a modest underlying budget surplus of approximately \$60,000 (as reported in Note 7.4 - Management Indicators on page 60).

Statement of Comprehensive Income line item variances between Budget and Actual performance, together explanations for each variance, are detailed below:

Income Statement item	Budget \$'000	Actual \$'000	Variance \$'000	Reason
Rates	39,874	39,940	66	Increased supplemental rates income
User charges and licences	12,262	12,166	(96)	Reduced landfill fees partially offset by increased rental income and food licence fees
Interest	375	497	122	Higher income due to higher than budgeted cash balances and interest rates
Grants	4,126	3,611	(515)	Delays in receipt of the May 2018 Flood event expenditure reimbursement partially offset by higher Childcare income
Contributions – cash	118	143	25	Higher than budgeted DEC revenue
Investment income from TasWater	2,172	2,024	(148)	First instalment treated as a prior year receipt
Other income	649	849	200	Primarily insurance refunds
Contributions – non-monetary assets	-	3,284	3,284	Unbudgeted income from infrastructure assets following property subdivisions
Net loss on disposal of property etc	(70)	(1,479)	(1,409)	Increased activity with the disposal of Council assets including Transport and Stormwater
Capital grants	429	833	404	Unbudgeted grants including Granton Cycleway, Flood Early Warning and Eady Street sports ground

Income Statement item	Budget \$'000	Actual \$'000	Variance \$'000	Reason
Employment benefits	22,473	21,603	870	Driven by a reduction in Employee Support and Annual Leave Provisions
Materials and services	16,699	16,916	(217)	Minor variance with planned contract payments being slightly higher than budgeted
Depreciation and amortisation	13,818	12,655	1,163	Reduced depreciation following a revaluation of the DEC building and delays in the planned capitalisation of the KGV Community building
State Fire Commission contribution	5,642	5,642	-	Nil variance
Finance costs	72	169	(97)	A budgeted non-monetary adjustment to the landfill Provision not required following a recalculation
Assets written off	170	30	140	Reduction in asset write-off
Bad and doubtful debts	2	11	(9)	Minor increase following increased collection costs
Other expenses	650	639	11	Minor savings against budgeted expenditure

Also, of note in the Statement of Comprehensive Income is the result for 'Other comprehensive income'. This records a net gain of \$15.015m for the financial year, which results from the revaluation of Council's property, plant and equipment assets during the year. The reason for this is that in accordance with Council's Asset Management Policy the three main classes of infrastructure assets are revalued each financial year. The previous year's result for this activity was a gain of \$11.477m from a revaluation of all non-transport and stormwater assets.

The Statement of Financial Position as at 30 June 2019 (page 5) discloses that Council's Cash and cash equivalents at the end of the financial year was \$16.776m, an increase of approximately \$2.6m from the previous year. This includes an upward revaluation of \$24.173m of Council's interest in TasWater.

While the increase is positive for Council's overall financial position, it is predominantly caused by the previously reported underspend in Council's capital works program and by the early receipt of the Federal Government Assistance Grant instalment (as discussed above), rather than through budgeted savings or revenue increases. The Tasmanian Audit Office recommends that all Councils' maintain a minimum of three months operating expenditure cash equivalents on hand at all times. Council's average monthly operating expenditure is \$4.8m with GCC meeting the Tasmanian Audit Office expectation.

Further details of the movements underlying the change in the balance of Council's 'Cash and cash equivalents' assets during the 2018-19 financial year are disclosed in the Statement of Cash Flows (page 7).

Consultations:

General Manager
Auditor General / Tasmania Audit Office

Human Resource / Financial and Risk Management Implications:

Financial

As detailed in the Financial Statements.

Human resources

There are no material human resources implications.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
The report is for Council's information only. There are no material risks associated with its adoption				

Community Consultation and Public Relations Implications:

Community consultation

The Financial Statements are required to be prepared in accordance with statutory requirements. Community consultation was therefore not required nor undertaken during their preparation.

The public will have the opportunity to comment on the Financial Statements following release of Council's Annual Report, which is expected to be released in early November 2019, prior to Council's Annual General Meeting.

Submissions on the annual report will be discussed at Council's Annual General Meeting.

Public relations

There are no material public relations implications.

Recommendation:

That Council:

RECEIVE and NOTE the Glenorchy City Council Financial Statements for the financial year ended 30 June 2019 in the form of Attachment 1.

Attachments/Annexures

1 2018-19 Financial Statements



13. PROCUREMENT AND CONTRACTS - MONTHLY REPORT

Author: Manager Corporate Governance (Tracey Ehrlich)

Qualified Person: Director, Corporate Services (Jenny Self)

ECM File Reference: Procurement

Community Plan Reference:

Leading our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading our Community

- | | |
|----------------|---|
| Objective 4.1 | Govern in the best interests of our community |
| Strategy 4.1.1 | Manage Council for maximum efficiency, accountability and transparency |
| Strategy 4.1.2 | Manage the City's assets soundly for the long-term benefit of the community |
| Strategy 4.1.3 | Maximise regulatory compliance in Council and the community through our systems and processes |

Reporting Brief:

To inform Council of exemptions that have been applied to the procurement requirements under Council's Code for Tenders and Contracts for the period 18 September 2019 to 17 October 2019 and provide updates on other relevant procurement matters.

Proposal in Detail:

Exemption Report

Council's Code for Tenders and Contracts (**the Code**) has been made and adopted by Council as required under section 333B of the *Local Government Act 1993*.

Under clause 10.2 of the Code, the General Manager is required to provide a regular report to Council on exemptions that have been authorised to the procurement requirements under the Code. Clause 10.2 relevantly provides:

*In accordance with Regulation 28(j), the General Manager will establish and maintain procedures for reporting to Council **at the first ordinary meeting of Council after the event** in relation to the procurement of goods and/or services **in circumstances where a public tender or quotation process is not used**. Such report will include the following details of each procurement:*

- a) *a brief description of the reason for not inviting public tenders or quotations (as applicable);*
- b) *a brief description of the goods or services acquired;*
- c) *the approximate value of the goods or services acquired; and*
- d) *the name of the supplier.*

A copy of an extract from Council's Purchasing Exemption Register (**Exemption Report**), which is delivered to Council as required under clause 10.2 is Attachment 1 to this report.

The Exemption Report covers the period from 18 September to 17 October 2019. There have been three (3) exemptions approved for the period, accounting for \$24,865.50 in budgeted operational expenditure.

The contracts relate to retaining the specialist communications consultants who were engaged while Council recruited a permanent communications advisor (a process which took longer than originally expected).

All the above amounts were accounted for in Council's current 2019-20 budget.

Expenditure on external Legal Services

For the month of September 2019, the total amount spent on external legal services for all of Council was \$1,039.50.

Expenditure update - Sugden & Gee (KGV consultancy services)

At its meeting on 29 October 2018, Council approved additional expenditure of \$100,000 with Sugden & Gee Pty Ltd for ongoing services in relation to the KGV project, bringing the total approved expenditure on Sugden & Gee to \$500,000 (incl. GST).

Council also approved the non-application of the tender process for the contract with Sugden & Gee on the basis that extenuating circumstances meant that a satisfactory result would not be achieved by inviting tenders. The reasons for that decision are outlined in the report to Council's October 2018 meeting.

Council has requested that it be kept informed of the running total of expenditure on Sugden & Gee for its services in relation to KGV.

For the month of September 2019, no invoices for Sugden and Gee have been paid.

On 12 August 2019 the Director Regional Programs and Financial Reporting wrote to Council confirming the redevelopment of the KGV Sports and Community precinct is complete and the five (5) year operational period, as per the funding agreement, has commenced.

Given this, it is proposed that council officers continue to monitor the expenses for the next 6 months, but report to Council only if an expense is incurred.

Expenditure on Glenorchy CBD Project

The CBD Project has had several products specified by urban designers Inspiring Place. These products have been chosen for varying reasons; durability, ergonomics, cost-effectiveness, maintenance efficiencies, aesthetics etc. Several of the specified product have already been purchased for Stage 1, 2 and 3A of the CBD Project to date – some purchases were under the threshold and some have been procured through the exemption process.

However, further procurement of already utilised product, is required to complete Stages 3B and 3C for the remainder of the project, and as such will also require exemptions. As per the reasons stated below and more importantly, the creation of consistency of design, quality of product, durability etc., the project requires approval of these products in advance of purchase across this financial and next financial years.

Exemptions have therefore been sought for products through to the end of project. Internally these have been approved. By raising them at a Council meeting the option is for Council to consider whether they find this action by Council officers as appropriate.

Consultations:

Executive Leadership Team
Accounts Payable Supervisor

Human Resource / Financial and Risk Management Implications:Human resources

There are no material human resources implications.

Financial

The report identifies the following budgeted operational expenditure that has been approved during the reporting period:

- \$24,865.50 in budgeted operational expenditure
- \$1,039.50 on external legal services, and
- NIL on Sugden and Gee Project Management Expenses for KGV.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation Criticism of Council's acceptance of procurement process exemptions and associated expenditure.	Minor (C2)	Unlikely (L2)	Low	Council notes the reasons identified for the exemptions and satisfies itself that each is sound and in accordance with approved procedures.
Do not adopt the recommendation Council officers less likely to seek exemptions in accordance with approved processes, leading to business inefficiency and excessive administrative burden on staff and suppliers.	Moderate (C3)	Possible (L3)	Moderate	Council communicates reasons for refusal and identifies preferred practices and information required for future exemptions.

Community Consultation and Public Relations Implications:

Community consultation was not required or undertaken.

There is unlikely to be any material public relations impact.

Recommendation:

That Council:

1. RECEIVE and NOTE the Procurement and Contracts Monthly Report for the period from 18 September to 17 October 2019, and
2. APPROVE the monitoring of Sugden and Gee project management expenses and moving to exception reporting on this matter.

Attachments/Annexures

- 1 Procurement Exemption Register 18 September to 17 October 2019



14. UPDATED COUNCIL POLICIES

Author: Executive Officer (Bryn Hannan)

Qualified Person: Director Corporate Services (Jenny Self)

ECM File Reference: Council Policies by Directorate

Community Plan Reference:

Leading our Community

We will be a progressive, positive community with strong Council leadership, striving to make Our Community's Vision a reality.

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading our Community

4.1 Govern in the best interests of our community

4.1.1 Manage Council for maximum efficiency, accountability and transparency

Reporting Brief:

To recommend that Council reviews and adopts updated versions of its Audio Recordings of Meetings of Council Policy and Helicopter and Other Aircraft Operations on Council Property Policy.

Proposal in Detail:

The report presents two proposed updated Council policies to Council and recommends their adoption.

1. Audio Recording of Council Meetings Policy

Council adopted its '*Audio Recordings of Meetings of Council Policy*' on 15 October 2015. The policy had a review period of four years, which expired on 15 October 2019.

The policy sets out when Council will audio record Council meetings, when audio recordings will be made publicly available and also deals with other administrative matters related to the audio recording of meetings. Council has been audio recording all its meetings in accordance with the policy since its introduction in 2015.

Council officers have reviewed the policy and found that its subject matter is still relevant and up-to-date. However, officers recommend a number of cosmetic changes to the policy, primarily to improve the use of plain English, remove some superfluous provisions and bring it into line with Council's current policy template.

Attachment 1 is a copy of the proposed updated policy containing all proposed changes.

Attachment 2 is a marked-up document showing the proposed changes from the current version of the policy.

Notable changes to the Policy are as follows:

- the policy has been renamed the '*Audio Recording of Council Meetings Policy*'
- the requirement that a vote is taken on whether to record closed sections of Council meetings has been removed as this has never occurred in practice and is not considered necessary
- the Chairperson can use any form of words to convey key information about the policy. This will eliminate the need for the lengthy statement that is currently read at the beginning of Council meetings, and
- a document control section has been added (which will become standard for all updated policies).

All other proposed changes to the policy are to form and expression only and will not change the way it operates.

Intention to live video stream future meetings

Council officers will soon begin a project to investigate and implement live video streaming of Council meetings through Council's website. No indicative time frame for this has been set but investigations are likely to commence sometime in the new year, depending on operational priorities.

If live video streaming is implemented, an appropriate policy framework will need to be put in place which is likely to necessitate changes to (or potentially the rescission of) the audio recordings policy.

The policy is being updated in the meantime to ensure it remains current and up to date.

2. Helicopter and Other Aircraft Operations on Council Property Policy

Council's '*Helicopter and Other Aircraft Operations on Council Property Policy*' (**Helicopter Policy**) was adopted in February 2017. At the time of its adoption, the Helicopter Policy prevented Council from approving any helicopter or aircraft operations on Council property due to the fact that Council's insurance policy did not cover the first \$10 million in damages resulting from any claim (e.g from a crash), and the relevant legislative provisions did not provide adequate protection.

Council occasionally receives requests for helicopters to land on Council properties in connection with special events (for example, international performers wishing to transfer direct from Hobart Airport to the Derwent Entertainment Centre by helicopter for concerts). It is desirable that Council has the discretion to allow this if it can be assured that any financial or safety risks can be appropriately managed.

Since the Helicopter Policy was implemented, Council has taken out a 'Hanger Keepers' insurance policy which provides appropriate coverage. Such a policy was not available to any Australian local government at the time the Helicopter Policy was originally introduced. The excess under the policy is \$2,000 in the event of a claim.

It is therefore considered permissible to allow aircraft operations on Council properties in certain, limited, circumstances where any risks can be adequately mitigated, and the General Manager has taken appropriate advice. The revised Helicopter Policy sets out the matters that the General Manager must be satisfied of before giving permission for a helicopter to land on Council property.

Attachment 3 is a copy of the proposed updated Helicopter Policy.

Attachment 4 is a marked-up copy of the current Helicopter Policy showing the proposed changes.

If Council adopts the updated Helicopter Policy it is also recommended that Council formally authorises the General Manager to exercise discretion under the Policy and delegate that function (for example, to the relevant Director or Manager).

Consultations:

Mayor
General Manager
Governance and Insurance Advisor
Work Health and Safety Officer

Human Resource / Financial and Risk Management Implications:

Financial

There are no material financial implications.

Human resources

There are no material human resources implications.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
NOTE: No material risks have been identified as a result of the proposed changes to the Audio Recording of Council Meetings Policy. The Policy has been operating without incident for four years.				
Adopt the recommendation	Major (C4)	Rare (L1)	Low	Risks associated with allowing aircraft operations under the policy are able to be adequately mitigated by following the requirements under the Policy.
Adoption of the revised Helicopter Policy increases aircraft operations leading to risk of accidents and potential financial loss.				
Do not adopt the recommendation	Moderate (C3)	Possible (L3)	Moderate	Council seeks further and more detailed advice on risk management practices around aircraft operation and reconsiders its decision or a revised policy.
Overly rigid regulations prevent all aircraft operations, leading to lost opportunities for cultural or entertainment events, and inconsistency with Council's 'Open for Business' community goal.				

Community Consultation and Public Relations Implications:

Community consultation

There has not been any community consultation.

Public relations

There are no material public relations implications.

Recommendation:

That Council:

1. ADOPT the updated Audio Recording of Council Meetings policy in the form of Attachment 1
2. ADOPT the updated Helicopter and Other Aircraft Operations on Council Property Policy (**Helicopter Policy**) in the form of Attachment 3, and
3. AUTHORISE the General Manager to exercise the discretion under the Helicopter Policy to permit aircraft operations on Council property in the circumstances set out in the policy, and to further delegate that authority to Council officers.

Attachments/Annexures

- 1** Proposed Audio Recording of Council Meetings Policy



- 2** Marked-up policy showing proposed changes



- 3** Helicopter Policy - Updated (draft)



- 4** Helicopter Policy - marked-up



15. INVESTIGATIONS INTO THE DISPOSAL OF PUBLIC LAND

Author: Acting Property Assets Coordinator (Alli Coombe)

Qualified Person: Director Infrastructure and Works (Ted Ross)

ECM File Reference: Council Land - Disposal and Sale

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

The communities of Glenorchy will be confident that the Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading our community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency

Strategy 4.1.2 Manage the City's assets soundly for the long-term benefit of the community

Objective 4.2 Prioritise resources to achieve our communities' goals

Strategy 4.2.1 Deploy the Council's resources effectively to deliver value

Reporting Brief:

To report back to Council on the outcomes of the community engagement processes around the potential disposal of 7 Council properties in accordance with Council's resolution of 26 August 2019 and recommend that Council proceeds with the public land disposal process under section 178 of the *Local Government Act 1993* (**the Act**).

Proposal in Detail:

At its meeting on 26 August, Council made the following resolution:

That Council:

1. *AUTHORISE Council staff to undertake a community engagement process to identify any concerns in the community that warrant further consideration by Council before proceeding with the Section 178 of the Local Government Act 1993 (the Act) in respect to the following properties:*

a) *3 Edgar Street, Claremont*

b) *9 Barclay Crescent, Rosetta*

- c) 5a Taree Street, Chigwell
- d) 14a Colston Street, Claremont
- e) 15 Hestercombe Road, Granton
- f) 345 Main Road, Glenorchy, and
- g) 1 Bournville Crescent, Claremont

2. *REQUIRE a further report to Council raising the concerns and seeking authorisation to proceed with the section 178 process.*

Following the Council resolution, community consultation was undertaken with residents of properties surrounding the parcels of land.

This report summarises the feedback received during the consultation recommends that Council commences the process for the disposal of public land under section 178 of the Act.

This process will be in accordance with Council's 'Disposal of Council Land Workflow' and will include an additional community consultation process in-line with the statutory requirements under section 178 of the Act.

Feedback from Community Consultation

Community consultation was undertaken in-line with Council's Community Engagement Framework and consisted of:

- a survey of the neighbours within a one hundred metre (100m) radius of each property
- door-knocking of adjacent properties, and
- answering any enquiries received by telephone or during face-to-face meetings.

The number of representations received in response to public consultation for each property is set out in the following table:

Property	No. Surveyed	No. responded	Response %
9 Barclay Crescent	28	13	46.42%
3 Edgar Street	33	3	9.09%
14a Colston Street	32	3	9.37%
Bournville Crescent	23	5	21.74%
345 Main Road	35	3	8.57%
5a Taree Street	60	3	5.00%
15 Hestercombe Crescent	12	7	58.33%
TOTAL:	223	37	16.59%

A detailed assessment of the responses received in respect of each property is Attachment 1 to this report.

The results of the survey and personal approaches indicate that the response rate was 16.59% on average. However, it should be noted that many of the respondents were from property owners that did not adjoin the allotments proposed for disposal. The response rate from the adjoining owners was only 8.97%.

The low response rate can likely be attributed to the fact that the potential disposal of these properties is somewhat uncontroversial. All 7 properties are zoned for non-residential use and with nearby open space and a lack of use, their proposed disposal is unlikely to have come as a great surprise to the community.

Council officers acknowledge the concerns of some community members who identified issues like the loss of open space and concerns about the loss of privacy, amenity or property value. On balance, however, Council officers believe that the concerns raised can be addressed through the investment of some of the net profits gained from the disposal of the properties (if approved) into nearby open space, and also through existing planning control safeguards under Council's planning scheme.

If Council approves proceeding with the disposal process those people who have responded, and the general public, will be provided further opportunity to object to the disposal of land through the section 178 process. Responders will be able to review the officer responses, and, if they are not satisfied that their concerns have been addressed, will be able to make further representations.

Process for Disposal and Requirements under Section 178

As part of the 'Future Glenorchy Project', Council Officers developed a 'Disposal of Council Land Workflow' (Attachment 2). The workflow outlines the process that Council officers will take when identifying, evaluating and recommending the disposal of Council land in accordance with the *Local Government Act 1993 (the Act)*.

As noted above, there have not been any significant community concerns noted about the potential disposal of any of the properties that are unable to be addressed.

Accordingly, as envisaged in the workflow, this report proposes to commence the section 178 process for the disposal of public land for all seven (7) properties.

Process under section 178

Council's *Disposal of Council Land Policy (the Policy)* deems all land owned by Council to be 'public land' for the purposes of the Act.

A resolution of Council to dispose of public land is required to be passed by an absolute majority of Council. If such a resolution is passed:

- the intention must be advertised on two (2) occasions in a daily newspaper circulating in the municipal area, and
- a copy of the notice must be displayed on any boundary of the public land that abuts a highway and notifies the public that objection to the proposal may be made to the General Manager within 21 days of the date of the first publication.

The Policy also provides that, in addition to the notification requirements in section 178, Council is required to:

- display a plan and relevant property information on the community notice board in Council's chambers (near the chambers' rear public entrance), and
- notify the owners of neighbouring and affected properties advising of the proposed disposal.

If Council resolves to commence the public notification and consultation process, officers will ensure that the requirements of section 178 and the Policy are complied with.

Following the completion of the notification, Council is required to consider any objections lodged with objectors having an opportunity to appeal a decision to dispose of the land. This will be provided in a future report to Council.

The land

The allotments recommended for disposal have been identified as either surplus to Council's requirements or not fit for the purpose that they were intended for.

Council's Public Open Space Strategy (adopted in 2015) identified that in many cases local open spaces acquired by Council in the 1960's, 70's and 80's are not fit for purpose for the functions required of open space today.

The properties identified are zoned as either 'Public Open Space' or 'Utilities' under the *Glenorchy Interim Planning Scheme 2015 (Planning Scheme)*. A rezoning application would need to be submitted to Council if any of the properties are recommended for disposal as an outcome of the section 178 process.

Three (3) of the properties proposed identified for disposal - Edgar Street, Barclay Crescent, and Taree Street - were identified in the Open Space Strategy as suitable for potential disposal because of either their unsuitability or under- utilisation. This was confirmed through the fit-for-purpose evaluation process (see Attachments 3, 4 and 5).

The Barclay Crescent, Taree Street and Colston Street properties (Attachment 6) were approved for rezoning and disposal by Council at its meeting on 6 December 2010. However, given the nine-year lapse and in the interests of transparency, it is recommended that their potential disposal is ratified by the current Council.

The evaluation revealed that two (2) of the properties - Taree Street and Colston Street - were potential sites that could increase the supply of land for affordable housing. The Barclay Crescent property was identified as an allotment with potential for a multiple dwelling housing development.

345 Main Road Glenorchy (Attachment 7) is not being proposed for disposal by sale but could be made available for a lease. The property is zoned as 'Utilities' under the Planning Scheme, which means that its potential uses under the Planning Scheme are heavily restricted. A 'Central Business' zoning would allow this property to be developed for uses that would complement and enhance the current CBD.

This would require a planning scheme amendment, pending the outcome of the section 178 process.

The Bournville Crescent property has been in Council ownership since January 1998 and has not been developed, nor are there any plans for its development (Attachment 8). It has been listed for consideration after an approach from the Claremont Bowls Club to initiate a joint zoning amendment to the planning scheme, which would allow this underutilised serviced land to be potentially developed.

The Hestercombe crescent property as shown in Attachment 9 has two roadside frontages and shares two private boundaries. As Gould's lagoon and Hestercombe reserve provide for significant social and family recreation spaces close to this parcel of land, it does not provide any material community or environmental benefit.

In summary, these parcels of land serve no strategic purpose for Council and have been identified as 'no longer needed' and are consequently recommended for disposal.

Specific requirements of the Policy

The Policy requires that the initial report to Council under section 178 contains information about how the matters set out below have been considered and addressed.

The matters to be considered and officers' comments on each are as follows:

1. The Council Land can be disposed of in a way which:

- ***transparently demonstrates achievement of the best value for the community, and***
- ***does not expose Council or the community to unacceptable risks around the process or the outcome.***

Council is following the process set out in section 178 of the Act, and the additional requirements over and above that process which are set out in the Policy.

Council will obtain a valuation for the parcels of Land which will be considered in any future decision as to whether to proceed with the disposal.

2. Any transaction can be justified if questions are asked about market testing and competition

The method or terms of any disposal have not yet been determined and will not be until public consultation under section 178 is complete and the final report is provided to Council.

3. The community is given the opportunity to provide feedback about any potential alienation of Public Land

Residents of properties close to the relevant parcels of land have already had the opportunity to comment and provide feedback on the proposed disposals.

In addition, the wider community and those that already have provided comment will be given a further opportunity to comment or object to the potential disposals through the statutory notification and consultation process mandated under section 178 of the Act.

4. The disposal of the Council Land would be consistent with Council's Open Space Strategy

As noted above, the properties serve no strategic purpose for Council and have been identified as 'no longer needed'. Consequently, they are recommended for disposal.

Each parcel of land has been through a fit for purpose assessment, copies of which are contained in Attachments 3-9 to this report.

5. Access to areas and connectivity with any adjacent Public Land is maintained to a level that is acceptable and in keeping with reasonable community expectations

This is not able to be fully addressed until the method and terms of any disposal or exchange have been determined. Any future recommendation to Council will be required to ensure that this is addressed.

6. Any cost associated with creating saleable parcels of land is considered

The allotments subject to Planning Permit requirements will attract costs for the installation of essential infrastructure to service these allotments.

7. Compliance with all applicable planning requirements is achieved, and

A planning scheme amendment would need to be sought following the outcome of the 178 process for all lots which are currently zoned as either Public Open Space or Utilities, if Council is to recoup any material funds from their sale.

8. Any other relevant matters are considered.

All relevant matters at the current stage of the process have been considered. There will be other matters of relevance at the point at which Council is required to consider whether it wishes to proceed with the disposal, which will be after consideration of any representations received during public consultation and following the section 178 process.

Expressions of interest

As part of the section 178 process, Council will consider any expressions of interest received from any interested purchasers for any of the properties.

Consultations:

Director Infrastructure and Works
Manager Community
Manager City Strategy and Economic Development
Operations and Maintenance Supervisor
Coordinator Planning Services
Senior Civil Engineer
Acting Environment Coordinator

Human Resource / Financial and Risk Management Implications:Financial

The cost of advertising the proposals will be approximately \$1,140. If Council decides to proceed with the section 178 process, valuations will be sought following the 21-day consultation process.

Any other Financial implications of the proposed disposals (for example, the expected revenue from sales) will be provided in a future report to Council after the completion of the statutory advertising period.

Human resources

Council staff will facilitate the consultation and disposal process as part of their normal duties.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Moderate (C3)	Possible (L4)	Moderate	Council considers all objections received during the statutory consultation process, as required under s. 178 of the Act.
Adverse public reaction to decision to advertise Council's intention to disposal				
Council does not achieve best value for the community on disposal of the land.	Moderate (C3)	Possible (L4)	Moderate	An independent valuation will be obtained by Council and will be considered following the completion of public notification and as part of any decision to proceed with a disposal
Do not adopt the recommendation	Moderate (C3)	Almost Certain (L5)	Notable	Council gives consideration to a strategy for realising land assets that are not required for strategic purposes. Council articulates any issues with the proposed disposal and instructs officers to address these in a future report.
Council will delay the opportunity to potentially dispose of surplus land that serves no strategic purpose and may be able to be disposed of for money or land with greater strategic benefits.				

Community Consultation and Public Relations Implications:

Initial community engagement has been carried out for each of the properties, as detailed in this report.

Council's decision to commence the statutory process to dispose of public land will be communicated to any community members who responded to the initial community engagement process. Anyone who responded, as well as anyone else in the community, will have the opportunity to make formal submissions during the section 178 notification and consultation process (which is additional to the initial community consultation process).

Public Relations

There are not currently any material public relations implications given, that it does not appear that there are any significant concerns about the potential disposals of the sites. Any concerns raised during the section 178 process will be monitored to gauge whether further action is required to address them.

Recommendation:

That Council:

1. FORM an intention under section 178 of the *Local Government Act 1993* to dispose of the following parcels of public land (**the Land**):
 - (a) 3 Edgar Street, Claremont
 - (b) 9 Barclay Crescent, Rosetta
 - (c) 5a Taree Street, Chigwell
 - (d) 14a Colston Street, Claremont
 - (e) 15 Hestercombe Road, Granton
 - (f) 345 Main Road, Glenorchy, and
 - (g) 1 Bournville Crescent, Claremont
2. AUTHORISE the General Manager to take all actions necessary to complete public notification of Council's intent to sell the land in accordance with section 178 of the Act and Council's *Disposal of Council Land Policy*, and
3. AUTHORISE the General Manager to consider and acknowledge any objection received pursuant to section 178(6) of the Act and report to a future Council meeting.

Attachments/Annexures

- 1 Assessment of community feedback

- 2 Disposal of Council Land Workflow

- 3 9 Barclay Crescent, Rosetta. Site plan and fit for purpose assessment

- 4 3 Edgar Street, Claremont. Site plan and fit for purpose assessment

- 5 5a Taree Street, Chigwell. Site plan and fit for purpose assessment

- 6 14a Colston Street, Claremont. Site plan and fit for purpose
 assessment
- 7 345 Main Road, Glenorchy. Site plan and fit for purpose assessment


- 8** 1 Bournville Crescent, Claremont. Site plan and fit for purpose
 assessment
- 9** 15 Hestercombe Road, Granton. Site plan and fit for purpose
 assessment

16. DISPOSAL OF PUBLIC LAND - MILL LANE (CARPARK) - EXTENSION OF TIMEFRAME

Author: Manager Property, Environment and Waste (Alex Woodward)

Qualified Person: Director Infrastructure and Works (Ted Ross)

ECM File Reference: Disposal of Public Land

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

The communities of Glenorchy will be confident that the Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading our community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency

Strategy 4.1.2 Manage the City's assets soundly for the long-term benefit of the community

Objective 4.2 Prioritise resources to achieve our communities' goals

Strategy 4.2.1 Deploy the Council's resources effectively to deliver value

Reporting Brief:

To recommend that Council extends an exclusive dealing period with Marigold (Tas) Pty Ltd to exchange or purchase land situated at Mill Lane, Glenorchy.

Proposal in Detail:

At the February 2019 Council meeting, Council resolved to commence proceedings to dispose, exchange or lease a 745 m² parcel of public land at Mill Lane, Glenorchy (CT29803/5) (**the Land**). While the address of the Land is listed as Mill Lane, it is situated on the corner of Barry and Regina Streets in the Glenorchy CBD.

Following the completion of the statutory process an additional report was presented and passed at the May Council meeting, at which Council resolved as follows:

That Council:

1. *NOTE the responses to the section 178 process*

2. *Having considered all the submissions received, APPROVE the Disposal by way of exchange, sale or lease of the property at Mill Lane, Glenorchy, situated on the corner of Barry Street and Regina Street, CT29803/5 (the Land) in whole or in part*
3. *AUTHORISE the General Manager enter into a 90-day exclusive dealing period with Marigold (Tas) Pty Ltd to exchange or purchase the Land, and to take all actions necessary to complete the transaction, and*
4. *REQUEST that a further report be provided to Council on options to dispose of or retain the Land in the event that Council is unable to reach a negotiated outcome with Marigold (Tas) Pty Ltd to purchase the Land.*

Since that meeting, Council Officers have worked closely with the agents of Marigold (Tas) Pty Ltd and are close to reaching a satisfactory deal for Marigold to purchase the site. Marigold has advised that it will soon lodge a planning permit application to develop the site.

To allow Marigold's application to progress, officers request that Council extends the initial 90-day exclusive dealing period with Marigold. While a resolution is close and expected to be reached before the end of the year, a six (6) month extension is requested to allow for any unforeseen events or delays with the planning process.

Consultations:

Executive Officer
Property Sales and Acquisitions Officer
Marigold (Tas) Pty Ltd (and its agent)

Human Resource / Financial and Risk Management Implications:

Financial

All costs associated with the disposal will be borne by the purchaser.

The financial implications for Council are expected to be minimal as the costs associated with a proposal to develop the land would be at the developers cost.

Until a negotiated outcome is achieved with an interested party, the value of any transaction cannot be fully assessed.

Human resources

Council's Property Sales and Acquisitions Officer will deal with this matter with the assistance of the Property Officer and the Manager Property, Environment and Waste.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation Adverse public reaction to decision to extend the exclusive dealing process.	Minor (C2)	Possible (L3)	Moderate	Council has given consideration to all objections received during the statutory consultation process, as required under s. 178 of the Act and appropriately manages communications around the issue to counter any misinformation that is circulated.
Do not adopt the recommendation Council may miss an opportunity to achieve a positive outcome for the CBD area which aligns with Council's strategic objectives.				
	Moderate (C3)	Likely (L4)	Notable	Council could look to disposing of the land privately in the future. However, the advantage of selling the land to the current interested purchasers may be lost.

Community Consultation and Public Relations Implications:Community consultation

The section 178 process under the Act provided the public with the opportunity to comment on the proposed disposal. There were three representations lodged and these were considered and responded to in accordance with legislative and policy requirements. There was no representation lodged following the decision of Council at the May 2019 meeting.

The proposed development of the land will be subject to a publicly advertised planning permit application process, meaning that any interested members of the public will have the opportunity to view the proposed development and make submissions.

Recommendation:

That Council:

1. NOTE that negotiations with Marigold (Tas) Pty Ltd to exchange or purchase the property at Mill Lane, Glenorchy, situated on the corner of Barry Street and Regina Street, CT29803/5 (**the Land**) during the initial 90-day exclusive dealing period have been constructive, and that a resolution is close, and
2. EXTEND the exclusive dealing period with Marigold (Tas) Pty Ltd for a further six (6) months, to allow time for Marigold to progress a planning permit application in respect of the Land and for a satisfactory outcome to be reached.

Attachments/Annexures

Nil.

17. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

CLOSED TO MEMBERS OF THE PUBLIC

18. CONFIRMATION OF MINUTES (CLOSED MEETING)

That the minutes of the Council Meeting(Closed Meeting) held on 30 September 2019 be confirmed.

19. APPLICATIONS FOR LEAVE OF ABSENCE

ENVIRONMENT

Community Goal: “Valuing our Environment”

20. PROCUREMENT OF FOOD AND GREEN WASTE (FOGO) SERVICES

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(b) (Information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the Council is conducting, or proposes to conduct, business) and (2)(c) (Commercial information of a confidential nature that, if disclosed, is likely to: prejudice the commercial position of the person who supplied it; confer a commercial advantage on a competitor of the Council; or reveal a trade secret) and (2)(d) (Contracts and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal).

GOVERNANCE

Community Goal: “Leading our Community”

21. AUDIT PANEL MINUTES

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

22. 2019 -20 THREE YEAR INTERNAL AUDIT PLAN

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

23. SALE OF WILKINSONS POINT AND THE DEC

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(b) (Information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the Council is conducting, or proposes to conduct, business) and (2)(c) (Commercial information of a confidential nature that, if disclosed, is likely to: prejudice the commercial position of the person who supplied it; confer a commercial advantage on a competitor of the Council; or reveal a trade secret) and (2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

24. SKM RECYCLING UPDATE

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(c) (Commercial information of a confidential nature that, if disclosed, is likely to: prejudice the commercial position of the person who supplied it; confer a commercial advantage on a competitor of the Council; or reveal a trade secret) and (2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

25. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)
