

**Minutes of the Meeting
of the Glenorchy City Council
held at the Council Chambers
on Monday, 30 April 2018 at 6.03 p.m.**



Present: Aldermen K. Johnston (Mayor), M. Stevenson (Deputy Mayor), P. Bull, M. Carlton, J. Dunsby, S. Fraser, S. King, G. Richardson, K. Sims and B. Thomas.

In attendance: Mr. T. McMullen (General Manager), Mr. S. Scott (Acting Director, Corporate Governance), Mr. D. Ronaldson (Acting Director, Community, Economic Development and Business), Mr. P. Garnsey (Acting Director, Environment and Planning), Mr. B. Richardson (Acting Chief Financial Officer), Mr. B. Hannan (Acting Manager, Governance and Risk), Mr. S. Mohamed (Manager, Waste Services), Ms. A. Marquardt (Coordinator, Community Planning and Inclusion), Ms. E. Richardson (Customer Service / Administration Officer) and Mrs. J. King (Mayoral and Executive Support Officer).

Thirteen (13) members of the public attended the open part of the Council meeting.

Workshops held since last Council Meeting	Date: Monday, 9 April 2018
	Purpose: To discuss: • Aldermanic Training – Financial Fundamentals
	Date: Monday, 16 April 2018
	Purpose: To discuss: • Glenorchy Demography – Profile ID
	Date: Monday, 23 April 2018
	Purpose: To discuss: • KGV Update • Budget and Annual Plan

The Chair opened the meeting at 6.03 p.m.

The meeting began with a prayer by Pastor Peter Clark.

The Chair acknowledged and paid respect to the Tasmanian Aboriginal community as the traditional and original owners and continuing custodians of the land.

1. APOLOGIES

None.

2. CONFIRMATION OF MINUTES

Resolution:

SIMS/KING

That the minutes of the Council Meeting (open session) held on Monday, 26 March 2018 be confirmed.

That the minutes of the Special Council Meeting (open session) held on Monday, 16 April 2018 be confirmed.

The motion was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

3. ANNOUNCEMENTS BY THE CHAIR

The Mayor accepted a Certificate of Appreciation which was presented to Council by the organisers of the Gold Coast Commonwealth Games in appreciation of Council hosting a leg of the Queen's Baton Relay in the lead-up to the games.

The Chair read the following two statements:

Statement 1

In relation to the Audio Recording of the Council Meeting under Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* and Council's 'Audio Recording of Council Meetings' Policy.

Statement 2

In relation to Work Health and Safety at the Council Meeting.

4. PECUNIARY INTEREST NOTIFICATION

The Chair asked if any Aldermen had or were likely to have a pecuniary interest in any items on the Agenda.

No interests were declared.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Darrell Vincent - Berriedale

Q: Mr Vincent noted that there only two disabled car park spaces have been provided at the new (and yet to be opened) medical centre in Glenorchy. He also noted that the new medical centre provided services for dialysis patients who required parking for approximately five (5) hours, and that there was no patient drop-off area to assist patients with accessibility issues. Mr Vincent asked whether Council could look into this issue further?

A: Council has provided Mr Vincent with a written answer, to the following effect:

- the new health centre was approved by Council in March 2014

- the application was assessed under the *Glenorchy Planning Scheme 1992* which was in force at the time the development application was submitted (the **Planning Scheme**)
- the Planning Scheme specified the number of car parking spaces to be provided for developments within the Glenorchy municipality, including accessible parking spaces
- the application for the new health centre sought a reduction in the total number of car parking spaces for the development. The required number of accessible spaces is determined as a ratio to the total number of approved car parking spaces. In this case, the reduction in car parking spaces resulted in a requirement for two accessible parking spaces
- a traffic impact assessment was undertaken by a consultant as part of the application. The assessment looked at a number of factors related to parking requirements, including the number of vehicle trips generated by the health centre, and the proposed usage of the development
- having considered the Planning Scheme requirements and the information included in the application (including the traffic assessment), the Planning Authority ultimately approved the inclusion of two accessible parking spaces Planning Scheme, and
- it was noted in the Development Engineer's report that Council considered when making the decision that two spaces were considered to be acceptable for the proposed development, particularly given that there was also a dedicated parking area for emergency vehicles and accessible service vehicles directly at the rear entrances to the building.

Pam Harvey – Montrose

Q: Mrs Harvey raised a concern that a number of roads in Glenorchy are effectively being used as public 'for sale' yards. In particular, Mrs Harvey noted that there are two cars that are regularly parked outside Centrelink on Main Road with 'for sale' sign on them for 24 hours every day, and also, on occasion, a boat. Mrs Harvey advised that these particular cars take up the majority of the five (5) parking spaces outside Centrelink and prevent other people from parking in that area. Mrs Harvey asked whether Council would consider implementing a two (2) hour parking zone in this area.

A: This issue has been referred to Council's traffic engineering section for investigation advice on a possible solution. The outcome of those investigations and the advice provided will be communicated to Mrs Harvey.

6. PUBLIC QUESTION TIME (15 MINUTES)

Ralph Cruickshank – West Moonah

Q: Why, in 2018, do we still have a prayer to open Council meetings? If we must have prayer, why do we have the invocation to Jesus Christ? Society is changing and has changed dramatically since the first parliaments were established. We are a multicultural city in a multicultural country. We hold ourselves out as a proud multicultural city. Do we really want our Council to display a bias towards any one religion by saying a Christian prayer at the commencement of each Council meeting?

A: The Mayor noted that Council has opened meetings with a prayer for a number of years, and coordinates this with the Glenorchy Fellowship Group. A number of denominations give the opening prayers so that it is not limited to a single denomination. The Mayor advised that she was aware that there are concerns that prayers have been limited to Christian prayers and has committed to having a discussion with the fellowship to broaden that out to a number of faiths that might be represented in our community (acknowledging that Council is a multicultural community). The Mayor noted that the opening of the meeting is an important time of reflection for Aldermen to take a moment to reflect on the reason why they are here.

The Mayor committed to having further discussions with Aldermen and management in relation to the issue and took the balance of the question on notice.

George Burrows – Granton

Q: In relation to the provision of minutes at Council meetings, it is not possible for members of the public to view copies of the provisional minutes of the previous Council meeting which are being considered by Council. It is also not possible for to view them as provisional minutes online. Will Council give consideration to making copies of provisional minutes available to the public either in writing or online prior to the next Council meeting?

A: The Mayor noted that for as long as she has been on Council (since 2011) the draft minutes have not been provided publicly until they have been confirmed, after which they appear on Council's website. She advised that she would ask Council officers to look at this practice and ensure that it was not in breach of the relevant regulations.

The balance of the question was taken on notice.

Q: In relation to public questions at Council meeting, the previous Commissioner committed to receiving a reply to public questions in writing, which was received in good time to allow consideration of the issues by the person who asked the question? Will this procedure be adopted by the current Council?

A: The Mayor advised that it is the intention that Council will provide written answers to questions taken on notice in as timely a manner as possible, where the question has not been able to be answered at the meeting. The Mayor noted that the time taken to respond to those questions depends on the complexity of the issues.

The General Manager added that there are some matters that, because of their nature, require a private response rather than a public response, and that it was Commissioner Smith's practice to provide a response within seven (7) working days.

Q: Mr Burrows asked advised that he was recently refused access to a public document by Council on the basis that to view it would have contravened the Copyright Act. Mr Burrows advised that response was incorrect, and that he should have been permitted access to the document and given the ability to copy at least 10% of it. Mr Burrows asked whether Council has trained its staff in the full use, meaning and extent of the Copyright Act?

A: The question was taken on notice.

7. PETITIONS/DEPUTATIONS

None.

COMMUNITY

8. ANNOUNCEMENTS BY THE MAYOR

File Reference: Mayoral Announcements

Reporting Brief:

To receive the announcement of events by the Mayor.

The Mayor advised that in addition to the events listed in the report, she also attended the Clean Up Glenorchy Task Force monthly event on 22 April 2018.

Resolution:

KING/FRASER

That Council:

RECEIVE the announcements about the activities of the Mayor's office during the period from Tuesday, 20 March 2018 to Monday, 23 April 2018.

The motion was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

ENVIRONMENT

9. PROPOSED FEES AND CHARGES FOR 2018-19 (FOOD BUSINESS REGISTRATIONS, DOG REGISTRATIONS, KENNEL LICENCES AND STABLE LICENCES)

File Reference: Fees and Charges

Reporting Brief:

To seek Council's approval of the fees and charges to be levied by Council for food business registrations, dog registrations, kennel licences and stable licences for the 2018-19 financial year.

Resolution:

DUNSBY/KING

That Council:

1. APPROVE the following food business registration fees for 2018-19:

Category	Fee for 2018/19 (GST EXEMPT)
Cat A	\$1,483.00
Cat B	\$597.00
Cat C+ (multiple premises)	\$1,483.00
Cat C	\$398.00
Cat D	\$199.00
Cat E (school canteens / community organisations)	\$89.00

2. APPROVE the following dog registration, kennel licence and stable licence fees for 2018-19:

Category	Standard fee	Overdue fee
Dog Registration Fees		
Non-Desexed Dog	\$87.00	\$123.00
Desexed Dog	\$41.00	\$92.00
Concession Non De-sexed	\$61.50	\$86.00
Concession De-sexed	\$29.00	\$64.50
Working Dog	\$87.00	\$123.00
Special Assistance Dog	No charge	No charge
Obedience Trained Dog	No charge	No charge
Desexed and Microchipped <12months	No charge	No charge
Licence Application and Renewal Fees		
Kennel Licence application	\$95.00	n/a
Kennel Licence renewal	\$59.00	n/a
Greyhound Kennel Licence (up to 5 dogs)	\$326.00	n/a
Greyhound Kennel Licence (more than 5 dogs)	\$473.50	n/a
Stable Licence (renewal and new)	\$102.50	n/a

The motion was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

10. MONA REQUEST TO REVIEW HOTEL DEVELOPMENT APPLICATION FEES

File Reference: MONA

Reporting Brief:

To brief Council on a request by MONA for Council to reduce the planning application fees for the proposed MONA Hotel development and make recommendations to Council accordingly.

Resolution:

STEVENSON/SIMS

That Council:

APPROVE a reduction in the development application fees associated with the construction of a proposed MONA Hotel at 655 Main Road, Berriedale from \$421,492.70 to \$59,407 on the basis that:

- a) no further discounts will be provided in relation to the planning application for the proposed MONA hotel
- b) the reduction does not create an entitlement to a reduction in fees for any future application from MONA, and

Alderman Dunsby foreshadowed the following motion should the original motion be defeated:

- a) That Council review the current fee calculation under the planning fee structure and develop a reasonable fee level that will appropriately service this high dollar value application, and
- b) That the fees for the MONA hotel application be considered under the new planning fee structure.

AMENDMENT

THOMAS/CARLTON

That the following be included as paragraph 'a)':

- "a) the reduced fee represents the median of the fee variance across councils in relation to development applications of the same value, plus a 50% discount in recognition of MONA's ongoing economic and social contribution to the city"

The amendment was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

AMENDMENT

RICHARDSON/THOMAS

That the following be included as paragraph 'd)':

- "d) the schedule of planning fees be reviewed to make provision for large development projects in the future"

The amendment was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

Amended motion:

That Council:

APPROVE a reduction in the development application fees associated with the construction of a proposed MONA Hotel at 655 Main Road, Berriedale from \$421,492.70 to \$59,407 on the basis that:

- a) the reduced fee represents the median of the fee variance across councils in relation to development applications of the same value, plus a 50% discount in recognition of MONA's ongoing economic and social contribution to the city
- b) no further discounts will be provided in relation to the planning application for the proposed MONA hotel
- c) the reduction does not create an entitlement to a reduction in fees for any future application from MONA, and
- d) the schedule of planning fees be reviewed to make provision for large development projects in the future.

The amended motion was put.

FOR: Aldermen Bull, Thomas, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST: Aldermen Dunsby and King.

The motion was CARRIED.

The foreshadowed motion lapsed.

11. FUTURE PARTICIPATION IN WASTE STRATEGY SOUTH

File Reference: Waste Management

Reporting Brief:

To recommend that Council withdraws from Waste Strategy South (**WSS**) at the end of the current membership period.

Resolution:

STEVENSON/KING

That Council:

1. WITHDRAW from Waste Strategy South (**WSS**) at the conclusion of the current membership year, and not make any further financial contributions to WSS, and
2. WRITE to the Southern Tasmanian Councils Authority informing it of Council's decision.

The motion was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

GOVERNANCE

12. NOMINATION AND APPOINTMENT OF ALDERMEN TO COMMITTEES

File Reference: 2018 Committees

Reporting Brief:

To recommend that Council nominates and appoints Aldermen and the Mayor to Special Committees and Working Groups, and converts two Special Committees to working groups.

Resolution:

DUNSBY/FRASER:

That Council:

1. CONFIRM the Mayor's appointment as a member and the Chair of the Citizen and Young Citizen of the Year Selection Committee
2. RESOLVE that Glenorchy LEARN is to become a working group, and will no longer be a Special Committee of Council
3. RESOLVE that the Citizen and Young Citizen of the Year Selection Committee is to become a working group, and will no longer be a Special Committee of Council, and
4. CONDUCT ballots in accordance with the procedure in Part 4 of the Nominations and Appointments to Committees and Other Bodies Policy to determine the nominees for:
 - (a) the one (1) available position on Glenorchy LEARN, and
 - (b) the two (2) available positions on the Citizen and Young Citizen of the Year Selection Committee

The motion was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

Ballots were held in accordance with paragraph 4 of the above resolution.

Alderman Fraser left the meeting at 7.52 p.m.

Alderman Fraser returned to the meeting at 7.53 p.m.

THOMAS/DUNSBY

5. CALL for nominations for the one (1) position on the Glenorchy City Council Access Committee

The motion was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

Nominations were received from Aldermen Carlton and King.

A ballot was held.

Having received the results of the three ballots, Council made the following resolution

KING/BULL

6. APPOINT:

- (a) Aldermen Fraser to Glenorchy LEARN
- (b) Aldermen Dunsby and Bull to the Citizen and Young Citizen of the Year Selection Committee, and
- (c) Alderman Carlton to the Glenorchy City Council Access Committee

The motion was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

Alderman Stevenson left the meeting at 7.58 p.m.

Alderman Thomas left the meeting at 7.59 p.m.

Alderman Stevenson returned to the meeting at 7.59 p.m.

Alderman Thomas returned to the meeting at 8.01 p.m.

13. CHANGES TO PLANNING DELEGATIONS

File Reference: GPA (Council Committee)

Reporting Brief:

To recommend that Council amends the delegations given to senior planning positions under the *Land Use Planning and Approvals Act 1993* in order to correct a conflict, provide additional delegation to respond to changes in legislation and respond to a current public policy issue.

Resolution:

THOMAS/KING

That Council:

1. APPROVE the changes to the relevant delegations of functions and powers under section 57(2) and (6) of the *Land Use Planning and Approvals Act 1993* given to the positions of Coordinator, Planning Services, Senior Statutory Planner and Strategic Planner that are identified in Attachment 1 to this report, and
2. NOTE, for the avoidance of any doubt, that the changes to the delegations as a result of the resolution in paragraph 1 do not in any way affect any other delegations currently given to the positions of Co-ordinator, Planning Services, Senior Statutory Planner and Strategic Planner under the *Land Use Planning and Approvals Act 1993* or any other Act.

Alderman Stevenson foreshadowed a motion should the original motion be defeated, to the effect that paragraph 1 read:

That Council:

1. APPROVE the changes to the relevant delegations of functions and powers under section 57(2) and (6) of the *Land Use Planning and Approvals Act 1993* given to the positions of Coordinator, Planning Services, Senior Statutory Planner and Strategic Planner that are identified in Attachment 1 to this report, limited to delegations 1 and 2 to this report,

and that the balance of the motion remain the same as moved.

The original motion was put.

FOR: Aldermen Bull, Johnston, Fraser and Sims.

AGAINST: Aldermen Thomas, Dunsby, King, Stevenson, Richardson and Carlton.

The motion was LOST.

The foreshadowed motion was moved:

STEVENSON/KING

That Council:

1. APPROVE the changes to the relevant delegations of functions and powers under section 57(2) and (6) of the *Land Use Planning and Approvals Act 1993* given to the positions of Coordinator, Planning Services, Senior Statutory Planner and Strategic Planner that are identified in Attachment 1 to this report, limited to delegations 1 and 2 to this report, and

2. NOTE, for the avoidance of any doubt, that the changes to the delegations as a result of the resolution in paragraph 1 do not in any way affect any other delegations currently given to the positions of Co-ordinator, Planning Services, Senior Statutory Planner and Strategic Planner under the *Land Use Planning and Approvals Act 1993* or any other Act.

AMENDMENT

CARLTON/STEVENSON

That the motion include the following:

3. Refers to a future workshop the consideration of options for assisting development of affordable housing within its current planning processes.

The amendment was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

Amended motion:

That Council:

1. APPROVE the changes to the relevant delegations of functions and powers under section 57(2) and (6) of the *Land Use Planning and Approvals Act 1993* given to the positions of Coordinator, Planning Services, Senior Statutory Planner and Strategic Planner that are identified in Attachment 1 to this report, limited to delegations 1 and 2 to this report, and
2. NOTE, for the avoidance of any doubt, that the changes to the delegations as a result of the resolution in paragraph 1 do not in any way affect any other delegations currently given to the positions of Co-ordinator, Planning Services, Senior Statutory Planner and Strategic Planner under the *Land Use Planning and Approvals Act 1993* or any other Act, and
3. REFERS to a future workshop the consideration of options for assisting development of affordable housing within its current planning processes

The amended motion was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston,
Richardson, Fraser, Carlton and Sims

AGAINST:

The motion was CARRIED.

14. MEDIA POLICY

File Reference: Council Policy

Reporting Brief:

To present a proposed Media Policy to Council for approval.

Resolution:

STEVENSON/KING

That Council:

ADOPT the Media Policy in the form contained in Attachment 1.

STEVENSON/THOMAS

That under Regulation 21(b) of the *Local Government (Meeting Procedures) Regulations 2015*, the matter be deferred until the 25 June 2018 Council Meeting.

The motion was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston,
Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

15. MINISTERIAL DIRECTIONS - MONTHLY AND FIRST QUARTERLY REPORT

File Reference: Ministerial Directions

Reporting Brief:

To inform Council of the progress towards completing the action items out of the Ministerial Directions Implementation plan for the period ending 19 April 2018 and to recommend for adoption the first quarterly report to the Minister as per Direction 7 of the Ministerial Directions.

Resolution:

DUNSBY/KING

That Council:

1. NOTE the progress satisfying the Ministerial Directions in the form of Attachment 1 as at 18 April 2018
2. ACKNOWLEDGE and APPROVE in accordance with Direction 7 of the Ministerial Directions, for the Mayor to forward the first quarterly report (in the form of Attachment 2) to the Minister of the progress of actions to date taken to comply with the Ministerial Directions, and
3. NOTE that the first quarterly report will be made publicly available on Council's website.

The motion was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

16. FINANCIAL PERFORMANCE REPORT TO 28 FEBRUARY 2018

File Reference: Corporate and Financial Reporting

Reporting Brief:

This report provides the Financial Performance Report to Council for the year-to-date, ending 28 February 2018.

Resolution:

CARLTON/FRASER

That Council:

RECEIVE and NOTE the Financial Performance Report for the year-to-date, ending 28 February 2018.

The motion was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

17. PROCUREMENT EXEMPTIONS - MONTHLY REPORT

File Reference: Procurement

Reporting Brief:

To inform Council of exemptions that have been applied to the procurement requirements under Council's Code for Tenders and Contracts for the period 15 March to 19 April 2018.

Resolution:

DUNSBY/RICHARDSON

That Council:

RECEIVE and NOTE the monthly Procurement Exemptions Report for the period 15 March to 19 April 2018.

The motion was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

18. ACTIONS LIST (OPEN COUNCIL MEETING): UPDATE REPORT

File Reference: Actions List - Council Meetings

Reporting Brief:

To provide Council with the Actions List (Open Council Meeting), updated following the Council meeting on 26 March 2018.

Resolution:

DUNSBY/KING

That Council:

NOTE the progress of the items on the Actions List (Open Council Meeting) as updated, following the 26 March 2018 Council meeting.

The motion was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

19. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

Answer to Previous Question Taken on Notice – 26 March 2018 Council Meeting

Alderman Dunsby

Q: Can Council please be informed of the policies and procedures of Council in respect of the General Manager's Roll and why an eligible voter would be removed from the roll without being advised?

A: In administering the General Manager's Roll for Council elections, Council is required to comply with the requirements of s. 258 of the *Local Government Act 1993 (the Act)*.

Section 258(3) of the Act requires that the General Manager is to make any alterations and additions to the electoral roll necessary to keep the General Manager's roll accurate and up to date.

Section 258(5) of the Act provides that the General Manager may, by notice in writing, require:

- (a) a person to confirm in writing that the person is an occupier or owner of land in the municipal area; and*
- (b) a corporate body to confirm in writing that –*
 - (i) the corporate body is an occupier or owner of land in the municipal area; and*
 - (ii) the nominated person is still entitled to be nominated.*

In accordance with s. 258(5), and to ensure the accuracy of the roll as required s. 258(3), the General Manager wrote to all persons on the General Manager's Roll in early November 2017 following the announcement of the Glenorchy City Council election of 16 January 2017, requiring them to provide the information specified s. 258(5) on or before the closing of the electoral roll (Thursday, 30 November 2018)

Section 258(6) of the Act provides as follows:

- (6) If a person or corporate body has not complied with a requirement under subsection (5) within the period specified in the notice, **the general manager must –***
 - (a) **delete the name and address of that person or person nominated to vote on behalf of that body from the electoral roll; and***
 - (b) **advise that person or body in an approved form"***
[emphasis added]

Accordingly, where information is not required, the General Manager must delete the person's name from the roll. The Act does not give the General Manager any discretion to leave a person on the roll. This was subsequently done in accordance with the requirement in s. 258(6) for anyone who did not respond to the letter requesting confirmation of their details.

In summary:

- an eligible voter would not be removed from the roll without first being asked to provide confirmation of their eligibility to be on the roll, and
- Council does not have any specific policy or procedure relating to the General Manager's roll. Rather, Council maintains the General Manager's roll strictly in accordance with the requirements of the Act, and the procedure which is set out in the Act.

Question Without Notice – Alderman Thomas

Q: Is there a process we can put in place to send information out with rates notices to notify ratepayers of their potential eligibility to be registered on the General Manager's Roll for future Council elections?

A: The Mayor noted that there have been sector-wide discussions about how to increase awareness of General Managers' Rolls, which may not be widely known about by voters given that they are unique to local government.

The Mayor also noted that in the recent Council election was unique in that the lead-up to it was short, and ordinarily the Tasmanian Electoral Commission would run advertisements alerting voters about their potential eligibility to be included on the roll.

Question Without Notice – Alderman Fraser

Q: Is it possible to get an understanding of how many easements Council is responsible for maintaining in the municipality, and whether it is possible to make that land available to adjoining homeowners to reduce Council's annual maintenance bill?

A: The General Manager noted that there are many different types of easements (e.g. services easements, rights of way, access easements, etc.) most of which do not create an obligation for Council to conduct any maintenance. It would be a significant task to identify the exact number of easements across the whole municipality.

The General Manager noted that there is a section of the Municipality in Moonah that contains a number of 'night cart' alleys which run along the rear boundaries of properties, and that some residents have made applications to Council to purchase parts of these over the years. For various reasons, it would be a significant legal process for Council to undertake an audit of all those particular easements with the aim of disposing of them.

Question Without Notice – Alderman Dunsby

Q: Can the General Manager please provide an update on the Shared Services Agreement that is currently in place and the items that are covered by it?

A: The General Manager advised that he met with the secretariat of the Shared Services body during the past week. The agreement involves six Tasmanian Councils and 4 Councils in the Northern Territory.

It was initially envisaged that Council may be able to effectively sell our staffs' services to other signatory Councils under the agreement. In practice, our staff have been too busy delivering services to our own community, and as a result Council has not been actively involved in any of the shared services under the agreement and has derived limited benefit from Council's involvement in it.

Question Without Notice – Alderman Sims

Q: During a recent event with the Clean up Glenorchy Task Force event at Chigwell, Alderman Sims noted that a lot of the drains in that area don't have grates over them. As a result they are collecting a lot of rubbish and directing it down the road and creating an eye sore? Alderman Sims asked whether Council is doing anything to address this?

A: The question was taken on notice.

Resolution:

KING/STEVENSON

That the meeting be closed to the public to allow discussion of matters that are described in Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*.

The motion was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston, Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

The Chair adjourned the meeting under regulation 13(1)(b) of the *Local Government (Meeting Procedures) Regulations 2015* for a short break at 9.24 p.m.

The meeting resumed at 9.32 p.m.

CLOSED TO MEMBERS OF THE PUBLIC

20. CONFIRMATION OF MINUTES

21. APPLICATIONS FOR LEAVE OF ABSENCE

GOVERNANCE

22. ACTIONS LIST (CLOSED COUNCIL MEETING): UPDATE REPORT

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

23. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)

KING/DUNSBY

That Council move into Open Council.

The motion was put.

FOR: Aldermen Bull, Thomas, Dunsby, King, Stevenson, Johnston,
Richardson, Fraser, Carlton and Sims.

AGAINST:

The motion was CARRIED.

The meeting closed at 10.12 p.m.

Confirmed,

CHAIR