

**GLENORCHY CITY COUNCIL
ATTACHMENTS
MONDAY, 30 MAY 2022**



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Schedule of Fees and Charges 2022/23
Glenorchy City Council



Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
Animal Control	Dog Registration Fees	Non-Desexed	standard fee	\$115.00	Exempt	\$115.00	\$100.00
		Desexed	standard fee	\$46.00	Exempt	\$46.00	\$44.50
		Concession (Non-Desexed)	standard fee	\$75.00	Exempt	\$75.00	\$70.00
		Concession (Desexed)	standard fee	\$35.00	Exempt	\$35.00	\$32.00
		Working	full fee	\$98.00	Exempt	\$98.00	\$94.00
		Special Assistance Dogs	full fee	No Charge	Exempt	No Charge	No Charge
	Late Dog Registration Payment Fee	New Fee (Late Registration Fee)		\$30.00	Exempt	\$30.00	\$0.00
	Kennel Licence		application fee	\$106.00	Exempt	\$106.00	\$102.00
			renewal fee	\$66.00	Exempt	\$66.00	\$63.50
	Greyhound Kennel Licence		up to 5 dogs	\$365.00	Exempt	\$365.00	\$352.50
			more than 5 dogs	\$530.00	Exempt	\$530.00	\$512.00
	Dog Impound Reclaim			\$75.00	Exempt	\$75.00	\$75.00
	Dog Impound Return Home Fee (new DMP 2017)	Return dog home fee		\$42.00	Exempt	\$42.00	\$40.00
	Dog Waste Bags		per pack	\$4.95	Taxable	\$5.50	\$5.20
			per roll	\$20.40	Taxable	\$22.50	\$21.50
	Dogs Citronella Collars (antibarking collars)	Hire	per week	\$37.70	Taxable	\$41.50	\$40.00
		Purchase		\$120.00	Taxable	\$132.00	\$110.00
		Refill cans		\$20.90	Taxable	\$23.00	\$22.20
		Batteries		\$8.00	Taxable	\$8.80	\$8.00
	Citronella Collar Refill Cartridge	Cartridge		\$15.90	Taxable	\$17.50	\$16.60
	Stable Licence		renewal fee	\$114.50	Exempt	\$114.50	\$110.50
	Animal Impounding (excluding dogs)	Advertising		Cost Recovery	Exempt	Cost Recovery	Cost Recovery
		Boarding	per day	Cost Recovery	Exempt	Cost Recovery	Cost Recovery
	Silicon Overhead Muzzle		all sizes	\$41.00	Taxable	\$45.10	
	Dangerous Dog Sign			\$45.90	Taxable	\$50.50	\$48.50
	Dangerous Dog Collar		all sizes	\$39.50	Taxable	\$43.50	\$42.00
	Dog Tag Replacement Fee			\$5.00	Exempt	\$5.00	\$5.00
	Formal Notice of Dog Complaints		refundable upon proof	\$42.00	Exempt	\$42.00	\$40.00
	Service Location	One off	per each (100m), 1 man and vehicle for 3 hours(including travel time)	\$255.85	Taxable	\$281.50	\$272.00
Assets	Investigate seepage complaints and refer to TAS Water where issue is related to water or sewer assets		each	\$319.91	Taxable	\$351.90	\$340.00
	Stormwater Connection Fee - Kerb	Kerb connection Installation fee		\$1,967.43	Taxable	\$2,164.20	\$2,091.00
	Stormwater Connection Fee - Inspection	Underground connection Inspection Fee		\$219.22	Taxable	\$241.20	\$233.00

Schedule of Fees and Charges 2022/23

Glenorchy City Council



Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
	Hydraulic Modelling Fee	Charge for Council engineers to extract flood related information	each	\$414.00	Taxable	\$455.40	\$440.00
	Hydraulic Modelling Fee	Charge for Council to provide its flood model(s)	each	\$2,587.50	Taxable	\$2,846.30	\$2,750.00
Building	Building Works under \$20,000 - Class 1, 10, 1 & 10	Application for a Building Permit, Demolition Permit, Permit of Substantial Compliance and Certificate of Completion for all classes	per application	\$363.00	Exempt	\$363.00	\$350.00
	Building Works \$20,000 and over for Class 1, 10, 1 & 10	Application, assessment and completion certificate for a Building Permit, Demolition Permit and Permit of Substantial Compliance for the following classes:					
		Class 10	per application	\$518.00	Exempt	\$518.00	\$500.00
		Class 1 / Classes (1 and 10)	per application	\$621.00	Exempt	\$621.00	\$600.00
		Multi Unit Development (2 or more separate units)	base fee for 2 units plus per unit > 2	\$735.00 \$78.00	Exempt	\$735.00 \$78.00	\$710.00 \$75.00
	Building Works (any value) for Class 2 - 9	Classes - (2 to 9)	\$0 - \$50,000 \$50,000 - \$500,000 \$500,000 - \$5,000,000 \$5,000,000 and above	\$430.00 \$611.00 \$973.00 \$1,553.00	Exempt Exempt Exempt Exempt	\$430.00 \$611.00 \$973.00 \$1,553.00	\$415.00 \$590.00 \$940.00 \$1,500.00
	Notifiable Building Works	Lodgement, assessment, associated correspondence and record keeping	Building Works under \$20,000 all classes Building Works \$20,000 and over all classes	\$311.00 \$414.00	Exempt Exempt	\$311.00 \$414.00	\$300.00 \$400.00
	Amended Plans	Notifiable work	Fee as per normal based on difference between cost of works or base fee of \$250 which ever is greater.	Greater of: \$250 or difference in cost of works	Exempt	Fee as per normal charges, but determined by difference between the original and new value of works.	Fee as per normal charges, but determined by difference between the original and new value of works.

Schedule of Fees and Charges 2022/23

Glenorchy City Council



Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
		Permit work	Fee as per normal based on difference between cost of works or base fee of \$350 which ever is greater.	Greater of: \$350 or difference in cost of works	Exempt	Fee as per normal charges, but determined by difference between the original and new value of works.	Fee as per normal charges, but determined by difference between the original and new value of works.
	Staged Building Permits	1st stage		Normal application fees apply based on total project cost	Exempt	Normal application fees apply based on total project cost	Normal application fees apply based on total project cost
		Each subsequent stage		\$249.00	Exempt	\$249.00	\$240.00
	Extension of time for Building Permit after 24 months from issue of Permit	Administration	per year thereafter	\$197.00	Exempt	\$197.00	\$190.00
	Refusal / Cancellation / Withdrawal of Building and Plumbing Applications	Charge for services provided up until determined milestones. Percentage of application fee charged.	after lodgement	25% of application fee	Exempt	25% of application fee	25% of application fee
			after assessment	50% of application fee	Exempt	50% of application fee	50% of application fee
			after permit issue	75% of application fee	Exempt	75% of application fee	75% of application fee
	Strata Title Application (New Or Amendment/s) Now includes planning assessment	Application fee including first tenancy		\$854.00	Exempt	\$854.00	\$825.00
	Strata amendment (minor)	Each additional tenancy for minor amendments such as boundary adjustments/alignment		\$151.00	Exempt	\$151.00	\$145.00
				\$156.00	Exempt	\$156.00	\$150.00
	Work without a Building Permit	If work NOT undertaken by current owner (signed Statutory declaration required)		Refer to the above normal application fees for building permits under each class	Exempt	Refer to the above normal application fees for building permits under each class	Refer to the above normal application fees for building permits under each class
		Work undertaken by current owner		Double of the above normal application fees for building permits under each class	Exempt	Double of the above normal application fees for building permits under each class	Double of the above normal application fees for building permits under each class
	Building Certificates	Part or whole building		\$373.00	Exempt	\$373.00	\$360.00
		If plumbing work involved		\$735.00	Exempt	\$735.00	\$710.00

Schedule of Fees and Charges 2022/23

Glenorchy City Council



Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
	Finalising existing Building Permits	Prior to 2004 Permit in which Council was Building Surveyor (introduction of Act 2000). Includes inspections and issue of documentation for works (applications) not completed within 2 years of permit being issued.	per permit (Council Building Surveyor)	\$277.00	Exempt	\$277.00	\$267.00
			per permit (Private Building Surveyor)	\$138.00	Exempt	\$138.00	\$133.00
			After 2004 for which Council was not Building Surveyor (introduction of Act 2000). Includes issue of documentation for works (applications) not completed within 2 years of permit being issued.				
			Record retrieval of all available property records (including house inspection (Building))	\$42.00	Exempt	\$42.00	\$40.00
			per inspection (minimum 1 hr)	\$94.00	Exempt	\$94.00	\$90.00
			per inspection (minimum 1 hr) - Classes (1 and 10)	\$171.00	Exempt	\$171.00	\$165.00
			per inspection (minimum 1 hr) - Classes (2 to 9)	\$246.00	Exempt	\$246.00	\$237.00
			Research and technical advice	\$171.00	Exempt	\$171.00	\$165.00
			Building Permit levy	0.1% of total project cost	Exempt	0.1% of total project cost	0.1% of total project cost
			Industry Training levy	0.2% of total project cost	Exempt	0.2% of total project cost	0.2% of total project cost
	Building surveying work	Certification and administrative functions of a building surveyor including assessments, certifications, inspections, research, consultation, enforcement, advice and documentation issue	per hour (minimum 1/2 hour)	\$171.00	Exempt	\$171.00	\$165.00
			per day	\$116.00	Exempt	\$116.00	\$110.50
			per week	\$509.15	Exempt	\$509.20	\$484.90
			per day (holiday attendance)	\$87.00	Exempt	\$87.00	\$0.00
			per week (holiday attendance)	\$381.90	Exempt	\$381.90	\$0.00
			per day	\$116.00	Exempt	\$116.00	\$110.50
			per week	\$509.15	Exempt	\$509.20	\$484.90
			per day (holiday attendance)	\$87.00	Exempt	\$87.00	\$0.00
			per week (holiday attendance)	\$381.90	Exempt	\$381.90	\$0.00
			per week	\$509.15	Exempt	\$509.20	\$484.90
Child Care Centres	Benjafield Child Care Centre	Parent Fees	per day	\$116.00	Exempt	\$116.00	\$110.50
			per week	\$509.15	Exempt	\$509.20	\$484.90
			per day (holiday attendance)	\$87.00	Exempt	\$87.00	\$0.00
	Berriedale Child Care Centre	Parent Fees	per day	\$116.00	Exempt	\$116.00	\$110.50
			per week	\$509.15	Exempt	\$509.20	\$484.90
			per day (holiday attendance)	\$87.00	Exempt	\$87.00	\$0.00
			per week	\$381.90	Exempt	\$381.90	\$0.00
			per day (holiday attendance)	\$87.00	Exempt	\$87.00	\$0.00
			per week (holiday attendance)	\$381.90	Exempt	\$381.90	\$0.00

Schedule of Fees and Charges 2022/23

Glenorchy City Council



Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
Customer Service	Glenorchy History Book Vol 2	Each		\$42.70	Taxable	\$47.00	\$47.00
Environmental	Environment Protection Notice Fee - issuing and ensuring compliance	Drafting, assessment, verification and compliance inspections	per hour or part thereof	\$228.00	Exempt	\$228.00	\$220.00
Health Services	Food Premises	Registration fee - Priority 1	per premises	\$456.00	Exempt	\$456.00	\$440.00
		Registration fee - Priority 2	per premises	\$342.00	Exempt	\$342.00	\$330.00
		Registration fee - Priority 3	per site	\$228.00	Exempt	\$228.00	\$220.00
		Registration fee - Priority - Charitable	per premises	\$115.00	Exempt	\$115.00	\$110.00
		Notification fee - P3N P4	per premises	\$33.00	Exempt	\$33.00	\$31.00
		New Food Business Application	per premises	\$320.00	Exempt	\$320.00	\$310.00
	Pre-purchase inspection (food or other premises)	Pre-purchase food premise inspection and report	per inspection and report	\$321.00	Taxable	\$353.10	\$341.00
	New Premises Assessment (food or other premises)	Application / assessment / report	per hour or part thereof	\$280.00	Exempt	\$280.00	\$270.00
		Certificate of Occupancy compliance inspection fee	per hour or part thereof	\$240.00	Exempt	\$240.00	\$230.00
		Certificate of Occupancy report fee	each	\$63.00	Exempt	\$63.00	\$60.00
		Urgent Occupancy Report fee	2 working days or less from date of opening	\$228.00	Exempt	\$228.00	\$220.00
	Temporary Food Business - Market Applications and/or BBQ's	Assessment / licence fee / all applications	operating: 1 day	\$22.00	Exempt	\$22.00	\$21.00
	Public health risk activity	Registration of premises	per premises	\$228.00	Exempt	\$228.00	\$220.00
		Licence of operator	per licence	\$104.00	Exempt	\$104.00	\$100.00
	Place of Assembly - Mass Outdoor Event	New applications - lodgement / assessment / licence	per hour or part thereof	\$260.00	Exempt	\$260.00	\$250.00
		Compliance inspection - weekdays	per hour or part thereof	\$228.00	Exempt	\$228.00	\$220.00
		Compliance inspection - weekends/public holidays	per hour or part thereof	\$301.00	Exempt	\$301.00	\$290.00
		Late application fee penalty (applicable if received less than minimum required under Council Policy)	per application	\$228.00	Exempt	\$228.00	\$220.00
	Regulated Systems	Application / assessment / licence	1 - 5 systems per site	\$228.00	Exempt	\$228.00	\$220.00
			6 - 10 systems per site	\$466.00	Exempt	\$466.00	\$450.00
			11+ systems per site	\$675.00	Exempt	\$675.00	\$650.00
	Commercial Water Carrier	Application / assessment / licence	per annum	\$110.00	Exempt	\$110.00	\$105.00
	Private Water Supplier	Application / assessment / licence	per annum	\$228.00	Exempt	\$228.00	\$220.00
	Domestic Aerated Wastewater Treatment System (AWTS)	Maintenance charge for all systems that fail to arrange servicing.	per service	\$240.00	Exempt	\$240.00	\$230.00

Schedule of Fees and Charges 2022/23

Glenorchy City Council



Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
	Caravan Licence for Temporary Accommodation	Maximum 26 weeks	per week	\$24.00	Exempt	\$24.00	\$23.00
	Private Burial Assessment	Application / assessment / approval	per hour or part thereof	\$228.00	Exempt	\$228.00	\$220.00
	Vaccines	Adult Diphtheria and Tetanus	per vaccine	\$57.00	Exempt	\$57.00	\$57.00
	Sharps Containers (Disposal free for personal use only)	All sizes (1.4L and 6.0L)	each	Cost plus 20%	Taxable	Cost plus 20%	Cost plus 20%
	Sampling (Bacterial)	Potable water / water carters / swimming pool / spa	per sample	\$228.00	Exempt	\$228.00	\$220.00
Hall Hire	Berriedale Centre, Chigwell Barrn, Claremont Hall, Tolosa Street Hall and St Matthews Church	< 5 hours	per hour	\$24.46	Taxable	\$27.00	\$26.00
		All day functions	per booking over five hours	\$292.62	Taxable	\$321.90	\$311.00
		Volunteer and Charitable events	per booking	\$157.12	Taxable	\$172.90	\$167.00
		Cleaning charge (if left unsatisfactory)	non refundable	\$115.72	Taxable	\$127.30	\$123.00
	Moonah Community Centre	< 5 hours	plus refundable bond	\$560.97	Exempt	\$561.00	\$542.00
			plus refundable key deposit	\$68.31	Exempt	\$68.40	\$66.00
			per hour	\$31.98	Taxable	\$35.20	\$34.00
		All day functions	per booking	\$366.01	Taxable	\$402.70	\$389.00
	Collinsvale Hall	Volunteer and Charitable events	per booking over four hours	\$157.12	Taxable	\$172.90	\$167.00
		Cleaning charge (if left unsatisfactory)	non refundable	\$115.72	Taxable	\$127.30	\$111.00
			plus refundable bond	\$560.97	Exempt	\$561.00	\$542.00
			plus refundable key deposit	\$68.31	Exempt	\$68.40	\$66.00
Information Management	Creswell Beakley Function Room (KGV upstairs function room)	< 5 hours	per hour	\$15.99	Taxable	\$17.60	\$17.00
		All day functions	per booking	\$157.12	Taxable	\$172.90	\$167.00
		Meeting room	per hour	Included	Taxable	Included	Included
		Dining room	per hour	Included	Taxable	Included	Included
		Kitchen	per function	Included	Taxable	Included	Included
		Cleaning charge (if left unsatisfactory)	non refundable	\$115.72	Taxable	\$127.30	\$111.00
			plus refundable bond	\$560.97	Exempt	\$561.00	\$542.00
			plus refundable key deposit	\$68.31	Exempt	\$68.40	\$66.00
		< 5 hours	per hour (Commercial)	\$47.04	Taxable	\$51.80	\$50.00
			per hour (Not for Profit)	\$36.23	Taxable	\$39.90	\$38.50
		All day functions	Full day hire (Commercial)	\$310.50	Taxable	\$341.60	\$330.00
		Volunteer and Charitable events	Full day hire (Not for Profit)	\$230.52	Taxable	\$253.60	\$245.00
		Cleaning charge (if left unsatisfactory)	non refundable	\$115.72	Taxable	\$127.30	\$111.00
			plus refundable bond	\$560.97	Exempt	\$561.00	\$542.00
			plus refundable key deposit	\$68.31	Exempt	\$68.40	\$66.00
	All Halls (including Moonah Community Centre)	Cancellation fee (if cancellation within 48 hrs of booking)		50% of booking fee	Taxable	50% of booking fee	50% of booking fee
	Right to Information Act (Set by legislation)	Application for Assessed Disclosure	25 fee units	\$42.50	Exempt	\$42.50	\$41.25

GLENORCHY
CITY COUNCIL

Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
Landfill Operations	Inspect copies of Council Agendas, Minutes and By-Laws		per inspection	No Charge	Exempt	No Charge	No Charge
	Minimum gate Fee		per visit	\$13.64	Taxable	\$15.00	\$12.00
	General waste - GCC Residents	GCC Residents	per tonne	\$106.36	Taxable	\$117.00	\$84.00
	General waste - Non GCC Residents	NON-GCC Residents	per tonne	\$127.27	Taxable	\$140.00	\$104.00
	Green Waste / Vegetation		per tonne	\$90.91	Taxable	\$100.00	\$79.00
	Mixed Waste - Commercial/ Industrial/ Demolition/ Construction (by negotiation)		per tonne	\$177.27	Taxable	\$195.00	\$157.00
	Recycling			No Charge	Exempt	No Charge	No Charge
	Metal / Car Body		per tonne	\$99.09	Taxable	\$109.00	\$105.00
	Passenger Vehicle Tyres		per tyre	\$9.09	Taxable	\$10.00	\$10.00
	Light Truck / 4wd Tyres		per tyre	\$18.18	Taxable	\$20.00	\$20.00
	Passenger Vehicle Tyres - With Rims		per wheel	\$18.18	Taxable	\$20.00	-
	Light Truck / 4wd Tyres - With Rims		per wheel	\$36.36	Taxable	\$40.00	-
	Clean Fill (condition apply)*		per tonne	\$37.27	Taxable	\$41.00	\$22.00
	Brick/ Concrete/ rubble		per tonne	\$78.18	Taxable	\$86.00	\$64.00
	Domestic quantity of double Wrapped asbestos		per boot load	\$45.45	Taxable	\$50.00	\$50.00
		Small Trailer Load	per small trailer load	\$90.91	Taxable	\$100.00	\$100.00
	Asbestos (conditions apply)	Special Waste Handling Fee	per transaction	\$140.91	Taxable	\$155.00	\$150.00
			per tonne	\$169.09	Taxable	\$186.00	\$180.00
	Bed mattress disposal	Charge pre bed mattress disposal	per mattress	\$21.82	Taxable	\$24.00	\$20.00
	Volume Based Charging Schedule for Vehicles 3 tonne GVM or greater	Boot Load (up to a maximum of 0.25m3)		\$13.64	Taxable	\$15.00	\$0.00
(These charges will only apply when the Weighbridge is non-operational)	Green waste Boot Load			\$13.64	Taxable	\$15.00	\$0.00
	Trucks GVM > 3 tonne to 7 tonne			\$75.45	Taxable	\$83.00	\$63.00
	Trucks GVM > 7 tonne to 12 tonne			\$171.82	Taxable	\$189.00	\$149.00
	Trucks GVM >12 tonne Single Axle			\$247.27	Taxable	\$272.00	\$232.00
	Trucks GVM >12 tonne Dual Axle			\$304.55	Taxable	\$335.00	\$295.00
	Dual axle trailers (behind trucks)			\$304.55	Taxable	\$335.00	\$295.00
	Skip/Bin up to 4m3			\$102.73	Taxable	\$113.00	\$83.00
	Skip/Bin > 4m3 to 8m3			\$198.18	Taxable	\$218.00	\$170.00
	Skip/Bin > 8m3 to 12m3			\$321.82	Taxable	\$354.00	\$254.00
	Skip/Bin > 12m3 to 15m3			\$405.45	Taxable	\$446.00	\$316.00
	Skip/Bin > 15m3 to 20m3			\$529.09	Taxable	\$582.00	\$422.00
	Skip/Bin > 20m3 to 25m3			\$625.45	Taxable	\$688.00	\$528.00
	Skip/Bin > 25m3 to 30m3			\$720.91	Taxable	\$793.00	\$633.00
	Skip/Bin > 30m3			\$913.64	Taxable	\$1,005.00	\$845.00
	Compactors < 7m3			\$242.73	Taxable	\$267.00	\$233.00
	Compactors > 7m3 to 15m3			\$518.18	Taxable	\$570.00	\$485.00

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	Controlled Waste / Special Burial (conditions apply)	Compactors < 15m3 half full		\$386.36	Taxable	\$425.00	\$338.00
		Compactors > 15m3 full		\$873.64	Taxable	\$961.00	\$761.00
		Compactors > 15m3 half full		\$551.82	Taxable	\$607.00	\$507.00
		Each cubic metre or any part thereof and each cubic metre thereafter	Per Tonne	\$187.27	Taxable	\$206.00	\$180.00
Licences	Kerbside Dining Occupation	Plus special handling charge	Per Transaction	\$140.91	Taxable	\$155.00	\$150.00
			per square metre	\$45.54	Exempt	\$45.60	\$44.00
				\$30.02	Exempt	\$30.10	\$29.00
				\$41.40	Exempt	\$41.40	\$40.00
	Miscellaneous Applications	Charitable / Community organisations		\$71.42	Exempt	\$71.50	\$69.00
	Lease Preparation	Other organisations		\$141.80	Exempt	\$141.80	\$137.00
	Licence Preparation	Charitable / Community organisations		\$60.03	Exempt	\$60.10	\$58.00
	Permit Preparation	Other organisations		\$119.03	Exempt	\$119.10	\$115.00
		Charitable / Community organisations		\$36.23	Exempt	\$36.30	\$35.00
		Other organisations		\$95.22	Exempt	\$95.30	\$92.00
Miscellaneous	Photocopying - Public	A4 Black	per sheet	\$0.37	Taxable	\$0.45	\$0.40
		A4 Colour	per sheet	\$2.26	Taxable	\$2.50	\$2.40
		A3 Black	per sheet	\$0.75	Taxable	\$0.90	\$0.80
		A3 Colour	per sheet	\$3.00	Taxable	\$3.40	\$3.20
	Copying or producing plans etc on a Plotter	A0, A1 and A2 Black	per sheet	\$16.56	Taxable	\$18.30	\$17.60
		A0, A1 and A2 Colour	per sheet	\$54.44	Taxable	\$59.90	\$57.90
		A4 and A3	per sheet	\$1.19	Taxable	\$1.40	\$1.30
		A2	per sheet	\$7.04	Taxable	\$7.80	\$7.50
	Scanning documents (to facilitate electronic lodgement)	A1	per sheet	\$9.11	Taxable	\$10.10	\$9.70
		A0	per sheet	\$10.97	Taxable	\$12.10	\$11.70
Moonah Arts Centre	Information research and release	Administrative costs of files review and research of historic approvals etc where time exceeds 30 minutes	per hour or part thereof	\$65.57	Taxable	\$72.20	\$69.70
		Government / Corporate Rate	per week	\$581.48	Taxable	\$639.70	\$618.10
		Funded arts organisation or funded arts project	set up rate per day	\$92.30	Taxable	\$101.60	\$98.10
		Arts volunteer group or individual artists or arts project - Unfunded	per week	\$332.42	Taxable	\$365.70	\$353.30
	Exhibition Space 9.6m x 10.0m (96m ²)	Government / Corporate Rate	set up rate per day	\$49.43	Taxable	\$54.40	\$52.60
			per week	\$263.60	Taxable	\$290.00	\$280.20
			set up rate per day	\$40.77	Taxable	\$44.90	\$43.40
			per week	\$432.24	Taxable	\$475.50	\$459.40
			set up rate per day	\$74.62	Taxable	\$82.10	\$79.40

Schedule of Fees and Charges 2022/23

Glenorchy City Council



Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
Albert Hallway (Corridor) or Avago (window box)	Project Gallery Space 9.6m x 3.3m (31m ²)	Funded arts organisation or funded arts project	per week	\$248.11	Taxable	\$273.00	\$263.70
		Arts volunteer group or individual	set up rate per day	\$34.90	Taxable	\$38.40	\$37.10
		artists or arts project - Unfunded	per week	\$193.83	Taxable	\$213.30	\$206.10
		Government / Corporate Rate	set up rate per day	\$30.05	Taxable	\$33.10	\$32.00
			per week	\$247.86	Taxable	\$272.70	\$263.50
		Funded arts organisation or funded arts project	set up rate per day	\$39.73	Taxable	\$43.80	\$42.30
			per week	\$133.74	Taxable	\$147.20	\$142.20
		Arts volunteer group or individual	set up rate per day	\$20.36	Taxable	\$22.40	\$21.70
		artists or arts project - Unfunded	per week	\$109.52	Taxable	\$120.50	\$116.50
		Government / Corporate Rate	set up rate per day	\$14.54	Taxable	\$16.00	\$15.50
Performance / Screen Studio 9.6m x 17.6m (169m ²)		Funded arts organisation or funded arts project	per week	\$99.83	Taxable	\$109.90	\$106.10
		Arts volunteer group or individual	per week	\$69.78	Taxable	\$76.80	\$74.20
		artists or arts project - Unfunded	per week	\$49.43	Taxable	\$54.40	\$52.60
		Funded non-arts organisation or non-arts project	per week	\$79.48	Taxable	\$87.50	\$84.50
		Funded arts organisation or arts project	per week	\$69.78	Taxable	\$76.80	\$74.20
		Presentation Activity (subject to additional costs) - Government /	per day	\$357.61	Taxable	\$393.40	\$380.10
		Presentation Activity (subject to additional costs) - Funded non-arts	up to 4 hrs (business hours)	\$273.30	Taxable	\$300.70	\$290.50
		Presentation Activity (subject to additional costs) - Funded non-arts	per day	\$223.87	Taxable	\$246.30	\$238.00
		Presentation Activity (subject to additional costs) - Funded arts	up to 4 hrs (business hours)	\$168.63	Taxable	\$185.50	\$179.30
		Presentation Activity (subject to additional costs) - Non-arts volunteer	per day	\$184.15	Taxable	\$202.60	\$195.80
Workshop Activity or Non Performance days (subject to additional costs) - Funded arts organisation or funded arts project		Presentation Activity (subject to additional costs) - Non-arts volunteer	up to 4 hrs (business hours)	\$133.74	Taxable	\$147.20	\$142.20
		Presentation Activity (subject to additional costs) - Arts volunteer	per day	\$184.15	Taxable	\$202.60	\$195.80
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	up to 4 hrs (business hours)	\$133.74	Taxable	\$147.20	\$142.20
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	per day	\$144.39	Taxable	\$158.90	\$153.50
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	up to 4 hrs (business hours)	\$109.52	Taxable	\$120.50	\$116.50
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	per day	\$282.99	Taxable	\$311.30	\$300.80
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	up to 4 hrs (business hours)	\$228.72	Taxable	\$251.60	\$243.10
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	per day	\$188.98	Taxable	\$207.90	\$200.90
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	up to 4 hrs (business hours)	\$133.74	Taxable	\$147.20	\$142.20
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	per day	\$149.25	Taxable	\$164.20	\$158.70
Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	up to 4 hrs (business hours)	\$104.67	Taxable	\$115.20	\$111.30
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	per day	\$104.67	Taxable	\$115.20	\$111.30
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	up to 4 hrs (business hours)	\$149.25	Taxable	\$164.20	\$158.70
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	per day	\$104.67	Taxable	\$115.20	\$111.30
Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	up to 4 hrs (business hours)	\$149.25	Taxable	\$164.20	\$158.70
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	per day	\$104.67	Taxable	\$115.20	\$111.30
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	up to 4 hrs (business hours)	\$149.25	Taxable	\$164.20	\$158.70
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	per day	\$104.67	Taxable	\$115.20	\$111.30
Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	up to 4 hrs (business hours)	\$149.25	Taxable	\$164.20	\$158.70
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	per day	\$104.67	Taxable	\$115.20	\$111.30
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	up to 4 hrs (business hours)	\$149.25	Taxable	\$164.20	\$158.70
		Workshop Activity or Non Performance days (subject to additional costs) - Non-arts volunteer	per day	\$104.67	Taxable	\$115.20	\$111.30

Schedule of Fees and Charges 2022/23

Glenorchy City Council



Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
		Performance days (subject to additional costs) - Arts volunteer group or individual artists or arts	up to 4 hrs (business hours)	\$74.62	Taxable	\$82.10	\$79.40
		Theatre Company Weekly Rate (Monday - Sunday)	up to 4 hrs (Arts only - any day 8am - 11pm)	\$74.62	Taxable	\$82.10	\$79.40
		Government / Corporate Rate	per week	\$1,017.60	Taxable	\$1,119.40	\$1,081.60
		Funded non-arts organisation or non-arts project	per day	\$282.99	Taxable	\$311.30	\$300.80
		Funded arts organisation or arts project	up to 4 hrs (business hours)	\$203.52	Taxable	\$223.90	\$216.40
			per day	\$168.63	Taxable	\$185.50	\$179.30
			up to 4 hrs (business hours)	\$114.36	Taxable	\$125.80	\$121.60
			per day	\$133.74	Taxable	\$147.20	\$142.20
			up to 4 hrs (business hours)	\$79.48	Taxable	\$87.50	\$84.50
			up to 4 hrs (Arts only - any day 8am - 11pm)	\$79.48	Taxable	\$87.50	\$84.50
	Makers Workshop 6.8m x 9.8m (66m ²)		2 hours (Arts only - Gallery Hours) Eftpos & cash only	\$44.59	Taxable	\$49.10	\$47.40
		Non-arts volunteer group or individual - Unfunded	per day	\$133.74	Taxable	\$147.20	\$179.30
		Arts volunteer group or individual artists or arts project - Unfunded	up to 4 hrs (business hours)	\$79.48	Taxable	\$87.50	\$121.60
			per day	\$84.32	Taxable	\$92.80	\$89.70
			up to 4 hrs (business hours)	\$60.09	Taxable	\$66.20	\$63.90
			up to 4 hrs (Arts only - any day 8am - 11pm)	\$60.09	Taxable	\$66.20	\$63.90
			2 hours (Arts only - Gallery Hours) Eftpos & cash only	\$34.90	Taxable	\$38.40	\$37.10
		Government / Corporate Rate	per day	\$184.15	Taxable	\$202.60	\$195.80
		Funded non-arts organisation or non-arts project	up to 4 hrs (business hours)	\$144.40	Taxable	\$158.90	\$153.50
		Funded arts organisation or funded arts project	per day	\$114.36	Taxable	\$125.80	\$121.60
	Meeting Room 5.6m x 5.1m (28m ²)		up to 4 hrs (business hours)	\$89.17	Taxable	\$98.10	\$94.80
			per day	\$79.48	Taxable	\$87.50	\$84.50
			up to 4 hrs (business hours)	\$60.09	Taxable	\$66.20	\$63.90
			up to 4 hrs Arts only - any day 8am - 11pm	\$60.09	Taxable	\$66.20	\$63.90
			2 hours (Arts only - Gallery Hours) Eftpos & cash only	\$31.02	Taxable	\$34.20	\$33.00
		Non-arts volunteer group or individual - Unfunded	per day	\$79.48	Taxable	\$87.50	\$84.50
			up to 4 hrs (business hours)	\$60.09	Taxable	\$66.20	\$63.90
			per day	\$64.94	Taxable	\$71.50	\$69.10
			up to 4 hrs (business hours)	\$44.59	Taxable	\$49.10	\$47.40
		Arts volunteer group or individual artists or arts project - Unfunded	up to 4 hrs Arts only - any day 8am - 11pm	\$44.59	Taxable	\$49.10	\$47.40

Schedule of Fees and Charges 2022/23

Glenorchy City Council



Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
	Kitchen (Not included in hire fee)	Government / Corporate Rate	2 hours (Arts only - Gallery Hours) Eftpos & cash only	\$23.27	Taxable	\$25.60	\$24.80
		Funded non-arts organisation or non-arts project	per booking date if used	\$79.48	Taxable	\$87.50	\$84.50
		Funded arts organisation or funded arts project	per booking date if used	\$69.78	Taxable	\$76.80	\$74.20
		Non-arts volunteer group or individual - Unfunded	per booking date if used	\$66.14	Taxable	\$72.80	\$0.00
		Arts volunteer group or individual artists or arts project - Unfunded	per booking date if used	\$60.09	Taxable	\$66.20	\$63.90
			per booking date if used	\$47.73	Taxable	\$52.50	\$0.00
			full fee	\$36.00	Exempt	\$36.00	\$36.00
			disabled parking permit	\$36.00	Exempt	\$36.00	\$36.00
			per \$1,000 minimum	\$3.70	Exempt	\$3.70	\$3.70
			base fee PLUS \$500,000	\$362.00	Exempt	\$362.00	\$350.00
Parking	Development Application Fee	Estimated Development Cost < \$500,000	per \$1,000 construction cost over \$500,000	\$1,910.00	Exempt	\$1,910.00	\$1,850.00
		Estimated Development Cost > \$500,000 ≤ \$50M	per \$1,000 construction cost over \$50M	\$1.37	Exempt	\$1.37	\$1.37
		Estimated Development Cost > \$50M	base fee PLUS per \$1,000 construction cost over \$50M	\$70,000.00	Exempt	\$70,000.00	\$67,720.00
		Estimated Development Cost < \$10,000 (Residential Only)		\$0.23	Exempt	\$0.23	\$0.23
		Where review of documents and certification is required	flat fee for original request	\$136.00	Exempt	\$136.00	\$131.00
		Review of application lodged as exempt/no permit required		\$150.00	Exempt	\$150.00	\$145.00
		Cancellation / Withdrawal of Planning Applications	Initial application administrative processing completed: receipting, "file" creation, allocation, etc.	25% of application fee	Exempt	25% of application fee	25% of application fee
			Referrals sent, correspondence prepared, consultation occurred	50% of application fee	Exempt	50% of application fee	50% of application fee
			Internal referrals completed, additional information and/or amended plans received, advertising (when required) completed and/or draft report substantially commenced.	75% of application fee	Exempt	75% of application fee	75% of application fee
			Draft report (delegated or GPA) completed.	100% of application fee	Exempt	100% of application fee	100% of application fee
Planning Services	Advertising Fee	All applications	per application	\$330.00	Taxable	\$363.00	\$348.70

Schedule of Fees and Charges 2022/23

Glenorchy City Council



Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
Subdivision Fee		Boundary Adjustments (no new lots created)		\$429.00	Exempt	\$429.00	\$415.00
		New Lots Created	flat fee	\$465.00	Exempt	\$465.00	\$450.00
			plus per lot	\$104.00	Exempt	\$104.00	\$100.00
Engineering Drawings Approval.		Assessment of engineering drawings for which a planning permit has been granted, including inspections of completed works.	Per \$1,000 of the value of the civil works.	\$20.00	Exempt	\$20.00	\$0.00
			Minimum fee for residential development of no more than 2 units.	\$400.00	Exempt	\$400.00	\$0.00
			Minimum fee for all other development.	\$900.00	Exempt	\$900.00	\$0.00
Road Opening Permits (crossovers)		Maintenance - single dwelling	Maintenance - single dwelling	No Charge	Exempt	No Charge	No Charge
		Residential units or small commercial development	less than 1 week of works	\$191.00	Exempt	\$191.00	\$185.00
		Large commercial development	more than 1 week of works	\$548.00	Exempt	\$548.00	\$530.00
Planning Scheme Amendment		Assessment Fee		\$952.00	Exempt	\$952.00	\$920.00
		Amendment prepared		\$2,900.00	Exempt	\$2,900.00	\$2,800.00
Combined Planning Permit Application and Amendment Request				Planning permit application fee PLUS planning scheme amendment fee	Exempt	Planning permit application fee PLUS planning scheme amendment fee	Planning permit application fee PLUS planning scheme amendment fee
				\$69.00	Exempt	\$69.00	\$67.00
			permitted	\$191.00	Exempt	\$191.00	\$185.00
Section 56 Amendment or Section 43 Amendment to Planning Permit		Residential Applications <\$10,000 Original Application	discretionary	\$238.00	Exempt	\$238.00	\$230.00
				\$200.00	Exempt	\$200.00	\$0.00
				\$350.00	Exempt	\$350.00	\$0.00
Request to seal final plan		Boundary Adjustments (no new lots created)	flat fee	\$50.00	Exempt	\$50.00	\$0.00
			plus per lot	\$543.00	Exempt	\$543.00	\$525.00
				\$1,710.00	Exempt	\$1,710.00	\$1,650.00
Petition to amend a sealed plan		PLUS if Hearing Required		\$362.00	Exempt	\$362.00	\$350.00
Adhesion Order or Discharge of Adhesion Order				\$352.00	Exempt	\$352.00	\$340.00
Part Five Agreements		Regardless of whether or not the Part 5 Agreement is required as a condition of approval	standard fee	\$388.00	Exempt	\$388.00	\$375.00
				\$388.00	Exempt	\$388.00	\$375.00

Schedule of Fees and Charges 2022/23

Glenorchy City Council



Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
	Deed of Agreement (other than Part 5)	Preparation of Deed for security for uncompleted works	standard fee	\$600.00	Exempt	\$600.00	\$0.00
		Inspection of works for release of security	standard fee	\$150.00	Exempt	\$150.00	\$0.00
		Reinspection fee if works not satisfactorily completed	standard fee	\$250.00	Exempt	\$250.00	\$0.00
	Extension of time on existing permit (Section 53(5A) application)			\$181.00	Exempt	\$181.00	\$175.00
	Subdivision Asset Data Collection	Number of Blocks: 1 to 5	per block	\$290.00	Exempt	\$290.00	\$280.00
		Number of Blocks: 6 to 20	per block	\$248.00	Exempt	\$248.00	\$240.00
		Number of Blocks: 20 plus	per block	\$228.00	Exempt	\$228.00	\$220.00
	Cash in lieu of public open space	See Part 3, Division 8 of the Local Government (Building and Miscellaneous Provisions) Act 1993		5% of unimproved value of the land	Exempt	5% of the unimproved value of the land	5% of the unimproved value of the land
	Cash in lieu of car parking		per space	\$18,090.00	Taxable	\$19,899.00	\$19,226.00
Plumbing	Value of Building Work under \$10,000 - All classes	Application for Certificate of Likely Compliance - Notice of Work, Application for Permit - Plumbing Work, assessment and Certificate of Completion for all classes. Also includes additions, alterations and amendments	per application	\$239.00	Exempt	\$239.00	\$230.00
	Value of Building Works between \$10,000 and \$19,999 - All classes	Application for Certificate of Likely Compliance - Notice of Work, Application for Permit - Plumbing Work, assessment, and Certificate of Completion for all classes. Also includes additions, alterations and amendments	per application	\$358.00	Exempt	\$358.00	\$345.00

Schedule of Fees and Charges 2022/23

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Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
Value of Building Works \$20,000 and over (Classes 1, 10 and multi unit development)		Class 10 - Application for Certificate of Likely Compliance - Notice of Work, Application for Permit - Plumbing Work, assessment, and Certificate of Completion for all classes. Also includes additions, alterations and amendments	per application	\$735.00	Exempt	\$735.00	\$710.00
		Where work associated with a Class 10 development is commercial in nature or consists of civil hydraulic works assessment, plumbing fees will be aligned to the Classes 2 to 9 fee schedule					
		Class 1 or Classes 1 and 10 - Application for Certificate of Likely Compliance - Notice of Work, Application for Permit - Plumbing Work, assessment, and Certificate of Completion for all classes. Also includes additions, alterations and amendments	per application	\$1,786.00	Exempt	\$1,786.00	\$1,725.00
		Class 1 or Classes 1 and 10 with an Onsite Waste Water Management System - Application for Certificate of Likely Compliance - Notice of Work, Application for Permit - Plumbing Work, assessment, and Certificate of Completion for all classes. Also includes additions, alterations and amendments	per application	\$2,050.00	Exempt	\$2,050.00	\$1,980.00
Minor Plumbing Work where value of Building Work is over \$20,000. Applies to all building classes and categories of work		Multi unit development	2 units	\$3,271.00	Exempt	\$3,271.00	\$3,160.00
			3rd and subsequent units / per unit	\$1,500.00	Exempt	\$1,500.00	\$1,450.00
			Plumbing work minor in nature, could include additional fixtures in an existing building - Maximum of 3 fixtures	\$621.00	Exempt	\$621.00	\$600.00

Schedule of Fees and Charges 2022/23

Glenorchy City Council



Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
	Value of Building Works \$20,000 and over (Classes 2 to 9 and demolition)	Application for Certificate of Likely Compliance - Notice of Work, Application for Permit - Plumbing Work, assessment, and Certificate of Completion for all classes. Also includes additions, alterations and amendments \$20,000 to \$50,000 \$50,000 to under \$500,000 \$500,000 to under \$5,000,000 \$5,000,000 and above. ** Fee includes a minimum of 10 plumbing inspections. Any additional inspections will be charged at \$200.00 each.			Exempt		
Amended Plans		Notifiable work	Fee as per normal based on difference between cost of works or base fee of \$250 which ever is greater.	Greater of: \$250 or difference in cost of works	Exempt	Fee as per normal charges, but determined by difference between the original and new value of works.	Fee as per normal charges, but determined by difference between the original and new value of works.
Staged Plumbing Permits		Permit work	Fee as per normal based on difference between cost of works or base fee of \$350 which ever is greater.	Greater of: \$350 or difference in cost of works	Exempt	Fee as per normal charges, but determined by difference between the original and new value of works.	Fee as per normal charges, but determined by difference between the original and new value of works.
Extension of time for Plumbing Permit after 24 months from issue of Permit. Includes extension of CLC for notifiable work.		1st stage		Normal application fees apply based on total project cost	Exempt	Normal application fees apply based on total project cost	Normal application fees apply based on total project cost
		Each subsequent stage		per year thereafter	Exempt		
		Administration			Exempt		

Schedule of Fees and Charges 2022/23

Glenorchy City Council



Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
	Automatic Control Device	Approval and registration. Includes Testable Backflow Prevention Devices Permit and registration.	assessment and registration of 1 device	\$135.00	Exempt	\$135.00	\$130.00
		Administration of testable backflow prevention devices will be subject to this fee structure whether subject to an existing Special Plumbing Permit or future Plumbing Permit.	assessment and registration of 2 - 5 devices	\$207.00	Exempt	\$207.00	\$200.00
			assessment and registration of 6 - 10 devices	\$466.00	Exempt	\$466.00	\$450.00
			assessment and registration of 11+ devices	\$725.00	Exempt	\$725.00	\$700.00
	Finalising existing Plumbing Permits	Includes inspections and issue of documentation for works (applications) not completed within 2 years.	per permit	\$224.00	Exempt	\$224.00	\$216.00
	Work without a Plumbing Permit	If work NOT undertaken by current owner (signed Statutory Declaration required)		Refer to the above normal application fees for plumbing permits under each classes.	Exempt	Refer to the above normal application fees for plumbing permits under each classes.	Refer to the above normal application fees for plumbing permits under each classes.
		Work undertaken by current owner		Double of the above normal application fees for plumbing permits under each classes.	Exempt	Double of the above normal application fees for plumbing permits under each classes.	Double of the above normal application fees for plumbing permits under each classes.
Reserves - Casual Hire Only	Abbotsfield Park		per hour	\$31.98	Taxable	\$35.20	\$34.00
	Cadbury's 1 and 2 Ground		per hour	\$31.98	Taxable	\$35.20	\$34.00
	Eady Street Reserve - No 1 Ground		per hour	\$36.69	Taxable	\$40.40	\$39.00
	Eady Street Reserve - No 2 Ground		per hour	\$31.98	Taxable	\$35.20	\$34.00
	KGV		per hour	\$57.39	Taxable	\$63.20	\$61.00
	Prince of Wales Bay - No 1, 2 and 3 Ground		per hour	\$31.98	Taxable	\$35.20	\$34.00
	Shoobridge Park		per hour	\$31.98	Taxable	\$35.20	\$34.00
	North Chigwell Oval		per hour	\$31.98	Taxable	\$35.20	\$34.00
	Collinsvale Oval		per hour	\$31.98	Taxable	\$35.20	\$34.00
	Cadbury Tennis courts		per hour	\$5.64	Taxable	\$6.30	\$6.00
			plus refundable key deposit	\$68.40	Exempt	\$68.40	\$68.00
	Montrose Tennis Courts	Daylight hours	per hour	\$5.64	Taxable	\$6.30	\$6.00
		All other hours	per hour	\$9.41	Taxable	\$10.40	\$10.00
			plus refundable key deposit	\$68.40	Exempt	\$68.40	\$68.00
	Bootcamp / PT / Fitness Activities	Reserves	per hour	\$12.22	Taxable	\$13.50	\$13.00

Schedule of Fees and Charges 2022/23
Glenorchy City Council



Charge Category	Description	Additional Info	Definition	Amount 2022/23 (exc GST)	GST Treatment (Taxable or Exempt)	Amount 2022/23 (inc GST)	Amount 2021/22 (inc GST)
Revenue	Junior Casual Hire	50% of Applicable Full Amount	per hour	\$12.22	Taxable	\$13.50	\$13.00
	Minimum Monthly Charge for Landfill Accounts			\$16.93	Taxable	\$18.70	\$18.00
	Section 132 certificates (Set by legislation)	Per certificate	30 fee units	\$51.00	Exempt	\$51.00	\$49.50
	Section 337 certificates (Set by legislation)	Per certificate - standard 10 day turnaround	132.5 fee units	\$225.25	Exempt	\$225.30	\$218.62
	Payment Dishonour Fee	Cheques, Direct Debit		\$30.00	Exempt	\$30.00	\$30.00
Property Assets	Road Opening Permits	Long Term	weekly permits	\$414.00	Exempt	\$414.00	\$400.00
		Short Term	per service connection	\$207.00	Exempt	\$207.00	\$200.00
Tolosa Park	Pre-booked hut hire	All hut bookings (excluding Hut 15)	per day	\$56.41	Taxable	\$62.10	\$60.00
		Green Room (Hut 15)	per day	\$79.97	Taxable	\$88.00	\$85.00
		Music Bowl electricity	per day	\$15.99	Taxable	\$17.60	\$17.00
	Criterion Circuit hire		per day	\$105.38	Taxable	\$116.00	\$112.10
Waste Services	Standard Service						
	Garbage - 140L	Fortnightly Service	per bin	\$102.00	Exempt	\$102.00	\$96.00
	Garbage - 240L	Fortnightly Service	per bin	\$179.00	Exempt	\$179.00	\$165.00
	Recycling - 140L	Fortnightly Service	per bin	\$105.00	Exempt	\$105.00	\$101.00
	Recycling - 240L	Fortnightly Service	per bin	\$105.00	Exempt	\$105.00	\$101.00
	Residential FOGO - 140L & 240L	Fortnightly Service	per bin	\$81.00	Exempt	\$81.00	\$78.00
	Change bin from 140L to 240L	Increased service fee applies	per bin	No Charge	Exempt	No Charge	No Charge
	Shared Services						
	Garbage	Fortnightly Service	per bin	\$102.00	Exempt	\$102.00	\$96.00
	Recycling	Fortnightly Service	per bin	\$105.00	Exempt	\$105.00	\$101.00
	FOGO	Fortnightly Service	per bin	\$81.00	Exempt	\$81.00	\$78.00
	Other Services						
	Commercial Garbage - 140L	Fortnightly Service	per bin	\$177.00	Exempt	\$177.00	\$167.00
	Commercial Garbage - 140L	Weekly Service	per bin	\$309.00	Exempt	\$309.00	\$291.00
	Commercial Garbage - 240L	Fortnightly Service	per bin	\$304.00	Exempt	\$304.00	\$286.00
	Commercial Garbage - 240L	Weekly Service	per bin	\$528.00	Exempt	\$528.00	\$498.00
	Commercial Recycling - 140L & 240L	Fortnightly Service	per bin	\$105.00	Exempt	\$105.00	\$101.00
	Commercial Recycling - 140L & 240L	Weekly Service	per bin	\$208.00	Exempt	\$208.00	\$201.00
	Commercial FOGO - 140L & 240L	Fortnightly Service	per bin	\$81.00	Exempt	\$81.00	\$0.00
	Special Garbage - 140L	Fortnightly Service	per bin	\$204.00	Exempt	\$204.00	\$192.00
	Special Garbage - 240L	Fortnightly Service	per bin	\$350.00	Exempt	\$350.00	\$329.00
	Special Recycling 140L & 240L	Fortnightly Service	per bin	\$208.00	Exempt	\$208.00	\$201.00
	Special FOGO 140L & 240L	Fortnightly Service	per bin	\$210.00	Exempt	\$210.00	-

CERTIFICATION OF THE RULES OF THE
SOUTHERN TASMANIAN REGIONAL WASTE AUTHORITY
PURSUANT TO SECTION 32 OF THE LOCAL GOVERNMENT ACT 1993 (TAS)

I, KATHRYN SPEED, of 179 Murray Street, Hobart in Tasmania, qualified legal practitioner,
HEREBY CERTIFY that the Rules of the Southern Tasmanian Regional Waste Authority (a copy
of which is annexed to this certification) are in accordance with the law.

This certificate is given in accordance with Section 32(2) of the *Local Government Act 1993*
(Tas).

DATED this day of 2021

SIGNED by KATHRYN SPEED

in the presence of:

Witness Signature:.....

Print full name:.....

Occupation:.....

Full Address:.....

CERTIFICATION OF THE RULES OF THE
SOUTHERN TASMANIAN REGIONAL WASTE AUTHORITY
PURSUANT TO SECTION 32 OF THE LOCAL GOVERNMENT ACT 1993 (TAS)

I, [INSERT NAME], of [insert address] in Tasmania, [insert role of signatory and name of relevant Council], (a Participating Council of the Authority), HEREBY CERTIFY that the Rules of the Southern Tasmanian Regional Waste Authority (a copy of which are annexed to this certification) have been made in accordance with the *Local Government Act 1993* (Tas).

This certificate is given in accordance with Section 32(3)(b) of the *Local Government Act 1993* (Tas).

DATED this day of 2021

SIGNED by [INSERT NAME]

in the presence of:

Witness Signature:.....

Print full name:.....

Occupation:.....

Full Address:.....

Rules of the Southern Tasmanian Regional Waste Authority

1. Establishment and commencement

- 1.1 The Southern Tasmanian Regional Waste Authority (**STRWA**) is a joint authority established pursuant to section 30 of the *Local Government Act 1993* (Tas) (the **Act**).
- 1.2 The STRWA is a body corporate with perpetual succession and has the powers and functions specified in the Act and these Rules.
- 1.3 These Rules come into effect on and from the commencement date agreed to by resolution of the STRWA as constituted immediately before the coming into effect of these Rules.

2. Definitions and interpretation

- 2.1 In these Rules, unless the contrary intention is expressed, defined terms have the meanings set out below:

Act has the meaning given in Rule 1.1.

AGM has the meaning given in Rule 7.1.

Annual Plan has the meaning given in Rule 11.1.

Board means the Board of Directors of the STRWA appointed in accordance with Rule 8.

Budget has the meaning given in Rule 14.2.a.

Chair means the Chair of the Board appointed in accordance with Rule 8.6.

Close Associate has the meaning given in section 51 of the Act.

Council means a Council established under section 18 of the Act.

Corporations Act means the *Corporations Act 2001* (Cth).

Director means a person appointed under these Rules as the Chair or as a member of the Board.

Financial Contribution means the annual financial contribution of each Member for its membership of the STRWA as determined in accordance with Rule 14.2.

Forum has the meaning given in Rule 6.1.

General Manager means the General Manager or Chief Executive Officer of a Council or the General Manager's or Chief Executive Officer's nominee.

Member means a Participating Council.

Officer has the same meaning as given in the Corporations Act.

Participating Council means those Councils that established the STRWA in accordance with the Act or were admitted to the STRWA after its establishment in accordance with these Rules but does not include a Council that has withdrawn from the STRWA or has been expelled from the STRWA in accordance with these Rules.

Representative means a natural person appointed by a Member to be the representative of the Member in accordance with Rule 6.

Rules means these Rules of the Southern Tasmanian Regional Waste Authority as altered or added to from time to time.

Special Resolution means a resolution that is passed by 75 percent of the votes cast by Members entitled to vote on the resolution where a Member has the number of votes set out opposite their name in Schedule 1.

Strategic Plan has the meaning given in Rule 10.1.

STRWA has the meaning given in Rule 1.1.

STRWA Chief Executive Officer or STRWA CEO means the Chief Executive Officer of the STRWA appointed under Rule 9.

Treasurer means the Treasurer for the State of Tasmania.

Waste Action Plan means the Tasmanian Government's Draft Waste Action Plan Consultation Draft, June 2019 as may be amended or finalised.

Yearly Member Contribution Budget means the aggregate Financial Contributions required to be paid by all Members in a financial year as determined in accordance with Rule 14.2.

Yearly Member Contribution Cap means \$360, 170.

2.2 Interpretation

In these Rules, a reference to:

- a. words and phrases which are defined in the Act have the same meaning in these Rules;
- b. the singular includes the plural and the plural includes the singular;
- c. a person includes a body corporate or unincorporate;
- d. a party includes the party's executors, administrators, successors and permitted assigns;

- e. a statute, regulation or provision of a statute or regulation (**Statutory Provision**) includes:
 - (A) that Statutory Provision as amended or re-enacted from time to time;
 - (B) a statute, regulation or provision enacted in replacement of that Statutory Provision; and
 - (C) another regulation or other statutory instrument made or issued under that Statutory Provision;
- f. “including” and similar expressions are not words of limitation;
- g. a reference to a Rule or schedule is a reference to a Rule of or a schedule to these Rules;
- h. a reference to a document (including, without limitation, a reference to these Rules) is to that document as amended, novated or replaced;
- i. where a word or expression is given a particular meaning, other parts of speech and grammatical forms of that word or expression have a corresponding meaning; and
- j. headings and any table of contents or index are for convenience only and do not form part of these Rules or affect their interpretation.

3. Purpose

- 3.1. The purpose of the STRWA is to coordinate local government’s resource recovery and management of solid waste in the southern region for a more sustainable future.
- 3.2. The objectives and goals of the STRWA are to:
 - a. Foster sustainable use of resources
 - b. Deliver efficient collection and reprocessing of resources
 - c. Support opportunities for the circular economy to reduce environmental impact and grow Tasmania’s economy
 - d. Provide a collective voice for Member Councils on the circular economy, resource recovery and waste management.

4. Functions and Powers

- 4.1. The functions of the STRWA are to:
 - a. Support Members to deliver on their Council’s resource recovery and waste management strategies or objectives.
 - b. Manage resource recovery or waste management contracts on behalf of Members, ensuring contract compliance and timely, on-budget delivery of contract outcomes and output.
 - c. Develop a Strategic Plan, and subsidiary plans, for the region to deliver upon its purpose and objectives.

- d. Identify and implement, with partners, opportunities to recover more resources from waste.
- e. Identify and seek external funding opportunities and partnerships to support the objectives of the STRWA.
- f. Partner with the Tasmanian Government on delivery of the Waste Action Plan, or future similar strategy, where appropriate.
- g. Support Members to engage their communities through resource education and behaviour change programs.
- h. Support the development of policies and guidance for Members in their resource recovery and waste management activities.
- i. Undertake reasonably incidental actions in achieving its purpose and objectives that are not explicitly identified.
- j. Advocate for policy or legislative change in collaboration with the Local Government Association of Tasmania that will support the achievement of the STRWA's objectives.

4.2. The powers of the STRWA in performing its functions include:

- a. Anything the Act authorises a joint authority to do.
- b. Anything that a Member Council is empowered to do under statute¹ and that the Council could otherwise perform in relation to the functions of the STRWA.
- c. Anything the STRWA is otherwise empowered to do specifically, or generally under statute.
- d. Raising of revenue by:
 - i. calling for contributions from all or some Members additional to annual Financial Contributions;
 - ii. applying for and receiving grants or contributions from the Tasmanian Government or Australian Government;
 - iii. sourcing funds from service agreements for regional resource recovery or waste management.
- e. Acquiring land to deliver the STRWA's purpose, objectives and functions provided that such acquisition is approved by a Special Resolution of Members at a Forum meeting or AGM.
- f. To acquire, hold, dispose of or otherwise deal with property.
- g. To enter into contracts for the performance or exercise of any of its functions or powers.

¹ An Act, Regulation or By-law made by State of Tasmania, Commonwealth of Australia or by a participating Council

- h. To set fees, charges, terms and conditions relating to work done, or services, goods or information supplied by it, except any fee or charge referred to in section 205(2) of the Act or any rate or charge referred to in Part 9 of the Act.
- i. To make by-laws under Part 11 of the Act as if it were a Council.

5. Members

5.1. Councils able to participate as Members of the STRWA are listed in Schedule 1.

5.2. Councils are Members when a Council:

- a. resolves to agree to these Rules and Council provides written notification of such resolution to the STRWA Chief Executive Officer (STRWA CEO); and
- b. pays their respective annual Financial Contribution (if any), amended by yearly notice.

5.3. Subject to any requirements of the Act and of these Rules, Member Councils may withdraw their membership by providing a notice of intent to withdraw to the STRWA CEO at least six months prior to the commencement of the new financial year, provided that:

- a. the Member provides written notice of its intention to withdraw, detailing reasons, addressed to the STRWA CEO; and
- b. such withdrawal does not take effect until the completion of the STRWA's financial year following the STRWA's financial year in which written notice of the intention to withdraw is provided; and
- c. until the period referred to in Rule 5.3(b) expires, the Member pays the Financial Contributions as determined by the STRWA in accordance with these Rules; and
- d. prior to withdrawal the Member pays to the STRWA all sums of money (if any) presently payable by that Member to the STRWA whether on account of Financial Contributions or otherwise.

5.4. A Member ceases to be a member of the STRWA at the completion of the period referred to in Rule 5.3(b).

5.5. Where the STRWA has entered into a contract with a third party on behalf of, or for the benefit of, a Member and that Member ceases to be a Member of the STRWA in accordance with Rule 5.3 (Exiting Council), that Exiting Council will, unless otherwise agreed by the STRWA, be required to enter into a contract individually with the third party on the same terms and conditions as the STRWA contract, for the balance of the term of the STRWA contract in order to continue the scope of services provided by the third party for the benefit of the Exiting Council.

5.6. A Member may, in writing to the STRWA CEO, withdraw a notice of intention to withdraw at any time.

6. Member Representatives

- 6.1. Member Councils are to appoint one Representative to attend meetings of the STRWA Local Government Forum (**Forum**) (Rule 6.8) and the Annual General Meetings (Rule 7).
- 6.2. Subject to clause 6.3, the Member Council Representative is the only person authorised to vote on behalf of a Member Council.
- 6.3. Member Councils are to appoint one substitute Representative who may vote if the Representative is unable.
- 6.4. Member Councils may appoint an observer to attend Forum meetings and the Annual General Meeting.
- 6.5. A Member Representative must be an elected representative of the Council² or an employee of the Council. Where the Representative ceases to be either an elected representative of the Council or an employee of the Council, they will cease to be a member of:
 - a. The Forum; or
 - b. Any of the Forum's subsidiary groups, except if approved by the Forum.
- 6.6. Representatives may be changed when:
 - a. A Representative provides notice to the Member Council's General Manager;
 - b. A Member Council terminates an appointment and appoints a new Representative; or
 - c. A Member Council's General Manager temporarily appoints a substitute Representative if the Representative is unable to act as a Representative.
- 6.7. Changes to a Member Council's Representative are effective when the STRWA CEO has been advised in writing.
- 6.8. STRWA Local Government Forum
 - a. The role of the Forum is to:
 - i. Elect a Chief Member Representative and Deputy Chief Member Representative from within Forum members.
 - ii. Elect Directors of the STRWA in accordance with Rule 8.5.
 - iii. Receive information from, and provide feedback to, the Board and STRWA CEO on performance of the STRWA against its objectives, functions and Strategic Plan.
 - b. Members of the Forum

² Includes Mayor, Deputy Mayor, Alderman, or Councillor.

- i. Each Participating Council will have one Representative and may have a Council observer as part of the Forum.
 - ii. Members of the Forum will vote on the Chief Member Representatives and Deputy Chief Member Representatives on a three yearly basis. The Chief Member Representative and the Deputy Chief Member will also be Directors of the Board.
 - iii. Member votes will carry the number of votes opposite their name in Schedule 1.
- c. The Chief Member Representative will be the Chair of the Forum.
 - d. The Forum will meet at least three times a year.
 - e. In addition to the three Forum meetings per year, the Board may provide notice to Members of a Special Forum in accordance with Rule 6.9.
 - f. The STRWA will provide secretariat to the Forum.
 - g. The Forum may, following consultation with the STRWA, develop working groups where these will help to deliver on the objectives of the STRWA or to deliver particular projects or programs.
 - h. The Local Government Association of Tasmania may have an observer at Forum meetings.

6.9. Special Forums

- a. The Board may, at its discretion, convene a Special Forum of the STRWA at any time.
- b. A Special Forum means any Forum of the STRWA that is not one of the three Forums provided for in Rule 6.8.
- c. The Board, on the requisition in writing of at least 25% of Members of the STRWA, is to convene a Special Forum of the STRWA.
- d. A requisition for a Special Forum is to state the objects of the Special Forum.
- e. Where the nature of the business proposed to be dealt with at a Special Forum requires a Special Resolution of the STRWA, the Board must, at least 14 days before the date fixed for the holding of the Special Forum, cause notice to be sent to each Member specifying the intention to propose a resolution as a Special Resolution.

7. Annual General Meeting of Members and Forum meetings

7.1. Annual General Meeting

The STRWA must hold an Annual General Meeting (AGM) within four months after the end of the financial year.

7.2. Purpose of AGM

The purpose of the AGM is for Members to:

- a. Receive the annual report

- b. Receive the annual financial statements
- c. Be updated on the performance of the STRWA against its objectives and Annual Plan for the financial year just ended.

7.3. Convening an AGM or Forum meeting

An AGM or Forum meeting may be convened by resolution of the Board whenever they think fit and must be convened if required to do so under these Rules or the Act.

7.4. Notice of meeting

Notice of an AGM or Forum meeting must be provided to Members, Directors and an auditor of the STRWA. It must specify the date, time and place and the general nature of the business and must be provided in writing at least 14 days before the meeting.

7.5. Cancellation or postponement of meeting

The Board may, whenever they think fit, postpone, cancel or change the venue for an AGM or Forum meeting by giving notice as follows:

- a. The notice must be provided not later than five business days before the time the AGM or Forum meeting was to be held to Members, directors, the auditor of the STRWA.
- b. A notice postponing or changing the venue for an AGM or Forum meeting must specify the date, time and place of the meeting.

7.6. Directors may attend an AGM or Forum meeting.

7.7. At least 50 per cent of the Members by number are a quorum at an AGM or Forum meeting. A quorum must be present to conduct any business, except to adjourn the meeting by an elected Chair.

7.8. Decisions at an AGM or Forum meeting

- a. Except if a Special Resolution is required under these Rules, a resolution at the AGM or a Forum meeting is taken to be carried if 50% by number of the total votes as set out in Schedule 1 is cast by the Members present at the meeting are in favour of it and that decision is for all purposes a decision of the STRWA.
- b. In the case of an equality of votes upon any proposed resolution:
 - i. the chair of the meeting does not have a second or casting vote; and
 - ii. the proposed resolution is taken as having been lost.

7.9. Electronic technology to conduct meetings

- a. Any meeting of the STRWA may be conducted by video conference or other means of communication that gives the Members a reasonable opportunity to participate.
- b. A Member who participates in a meeting as permitted under this Rule is taken to be present at the meeting.

8. Board

8.1. Board to manage STRWA

The STRWA is governed by the Board which shall have the responsibility to manage the business and other affairs of the STRWA, ensuring that the STRWA acts in accordance with these Rules. The Board is a board of management for the purposes of the Act.

8.2. Decisions of Board

A question arising at a meeting of Directors is to be decided by a majority of votes of Directors present and entitled to vote with each Director having one vote.

8.3. Meetings of the Board

- a. The Board shall meet at such times and places, which includes by electronic means, as are determined by the Board as often as is necessary to properly discharge its responsibilities and functions under these Rules, and shall meet at least ten times each year.
- b. The Chair, after giving each Director reasonable notice of a meeting, may convene a meeting at any time.
- c. A Director may participate in a meeting of the Board by telephone or any electronic means of communication. A Director who participates by such means shall be taken to have been present in person at the meeting.
- d. The number of Directors whose presence in person is necessary to constitute a quorum for a meeting of Directors is more than half of the Directors by number.
- e. A quorum must be present to conduct any business, except to adjourn the meeting by the Chair.
- f. The STRWA CEO shall attend meetings of the Board and shall provide information as required.

8.4. Composition

- a. The Board of the STRWA will comprise five Directors one of who will be appointed as Chair.
- b. Directors are appointed based on merit, through a transparent process, and in alignment with the purpose and strategy, and ability to manage the financial and strategic affairs of the STRWA.
- c. The Chief Member Representative and Deputy Chief Member Representative appointed by the Forum will be Directors of the Board (refer to Rule 6.8).

- d. Directors are appointed for terms of up to three years, and may be reappointed provided that no Director shall be appointed for more than six consecutive years.
- e. Director recruitment is to balance renewal of Board, knowledge and perspective, and corporate knowledge.

8.5. Appointment of the Board

- a. Members of the Forum appoint, or reappoint, Directors to the Board through a Special Resolution of the Forum. The Forum appoints a total of five Directors as follows:
 - i. the Chief Member Representative and Deputy Chief Member Representative in accordance with Rule 6.8.a; and
 - ii. three Directors at a Forum meeting.
- b. In making the Board appointments, Forum members and the Chair are to:
 - i. consider the skills and experience and personal attributes needed of the Chair and Directors to deliver on the Board's functions
 - ii. consider the gender, social and cultural diversity of the Board
 - iii. take into account any likely or perceived conflict of interest(s) arising from employment or association with other organisations
 - iv. consult with the Chair regarding desirable skills, experience and diversity required in Director(s) appointment
 - v. consult with the Chair to set terms of appointment that support continuity of knowledge and skills within the Board and respond to the Director's personal circumstances, in line with this Rule 8.5.

8.6. The Chair of the Board

- a. The Directors may elect one of their number as Chair and may also determine the period for which the person elected as chairman is to hold office.
- b. Directors are to consider the skills and experience and personal attributes needed of the Chair.
- c. The Chair is to be appointed for a term of between one and three years and may be reappointed provided that no Chair is appointed for more than six consecutive years.

8.7. Eligibility as Chair or Director

- a. Persons are ineligible for appointment as Chair or Director if they:

- i. are an elected representative³ of a Member Council, except the local government Representatives appointed by the Forum; or an administrator appointed by the Tasmanian Government;
 - ii. are an undischarged bankrupt;
 - iii. have entered into a personal insolvency agreement under the *Bankruptcy Act 1966* (Cth) and failed to fully comply with the terms of the agreement;
 - iv. have been banned by ASIC or a court from managing corporations under the Corporations Act;
 - v. have been convicted of dishonesty-related offences, such as fraud; or
 - vi. are suspending payment to creditors, or compounding with, or assigning, their estate for the benefit of creditors.
- b. Persons will immediately cease to be the Chair or Director if they:
- i. become ineligible by meeting one of the conditions detailed in Rule 8.7a;
 - ii. for the local government representative(s) appointed by the Forum, cease to be an elected representative, or for an Officer, are no longer be employed within the local government sector;
 - iii. die;
 - iv. become of unsound mind;
 - v. are physically or mentally incapable of acting as Director;
 - vi. fail to attend Board meetings for a continuous period of 3 meetings without first obtaining a leave of absence;
 - vii. are not permitted under the Corporations Act to be a Director;
 - viii. resign by notice in writing; or
 - ix. fail to be appointed by the Forum.

8.8. Suspension or removal of Chair or Director

- a. Members may, by Special Resolution suspend the Chair or a Director where there is reasonable suspicion that they are not fulfilling their Directors' duties (see Rule 8.10).
- b. Suspension may be for a period of up to three months while an investigation in relation to the Chair or Director is undertaken.
- c. Whether or not a period of suspension has occurred or is occurring, Members may without prior notice, by Special Resolution, immediately remove the Chair or Director where Members form the reasonable view that they are guilty of grave misconduct, or are wilfully negligent in the discharge of their duties.

8.9. Functions of the Board

Functions of the Board are to:

³ Includes Mayor, Deputy Mayor, Alderman, or Councillor.

- a. ensure the business and affairs of the STRWA and other functions and powers are conducted in a manner that is commercially sound, is consistent with the STRWA's strategic and business plans and objectives, and in accordance with its approvals, permits, licences and statute.
- b. approve the annual Budget and annual Financial Contributions.
- c. declare dividends in accordance with Rule 14.8.
- d. provide advice, information and assistance to the STRWA on its functions and powers as needed.
- e. consult with Members on the strategic direction of the STRWA.
- f. have regard to the economic and social wellbeing of its customers, employees and the community generally.
- g. follow environmentally sound principles in its development and resource management activities.
- h. prepare the Strategic Plan for the STRWA.
- i. manage annual reporting.
- j. appoint the STRWA CEO.
- k. ensure appropriate risk management and policy frameworks are in place.
- l. ensure a safe and healthy workplace through the implementation and monitoring of appropriate systems, in line with legislative requirements.
- m. brief Members on the performance of the Board's functions from time to time.

8.10. Directors' duties

Directors' duties are to:

- a. act honestly, lawfully and ethically.
- b. exercise a degree of care and diligence that a reasonable person in a like position would exercise in the circumstances.
- c. not make improper use of information acquired through the position on the Board to gain, directly or indirectly, an advantage for themselves or another person, or to cause direct or indirect damage to the STRWA or any other person, or similarly a disadvantage.
- d. avoid and declare conflicts of interest.
- e. prevent insolvent trading.
- f. disclose to the STRWA CEO any direct or indirect pecuniary or other interest in a matter being considered by the STRWA.

8.11. Directors' remuneration and expenses

- a. The Chair and Directors are to be remunerated in accordance with the Tasmanian Government Board Fee Policy⁴ and escalated in line with increases to the Tasmanian State Service Award.
- b. The relevant category under Rule 8.11.a is Regional/state-wide (narrow focus), the competitive situation Category C Full Monopoly/Non-competitive; and turnover is the total value of the contracts let in the applicable financial year.
- c. Directors' remuneration may be increased by up to 20 per cent to attract particular skills with the approval of the Chair.
- d. The Chair's remuneration may be increased through a Special Resolution at the Forum.
- e. Directors will be reimbursed for all reasonable travel, accommodation and other expenses they incur while engaged on the business of the STRWA.

9. Chief Executive Officer and employees

- 9.1. The Board may appoint a STRWA CEO to be responsible for the operation and administration of the STRWA.
- 9.2. The CEO may be removed by the Board at any time.
- 9.3. The Board may delegate to the STRWA CEO, any of the STRWA's powers, discretions and duties as they think fit, and may resolve to delegate any powers, discretions and duties vested in, or exercisable by the directors to the STRWA CEO in writing.
- 9.4. The Board may withdraw, suspend or vary any of the powers, discretions and duties to the STRWA CEO at any time.
- 9.5. The Board may authorise the STRWA CEO to delegate all or any of the powers, discretions and duties conferred on the STRWA CEO.
- 9.6. The Board may require the STRWA CEO to attend meetings of the Board, or leave any part of a Board meeting.
- 9.7. The STRWA CEO may appoint, or remove, staff as necessary to fulfil the objectives, functions and strategic aims of the STRWA.
- 9.8. The STRWA CEO is to keep a register of interests of the Board of the STRWA in accordance with section 53B of the Act.

10. Strategic Plan

- 10.1. The STRWA is to prepare a strategic plan that sets out the strategic priorities of the STRWA (**Strategic Plan**).
- 10.2. Each Strategic Plan is to be for at least a three to five year period.
- 10.3. In preparing a proposed Strategic Plan, the STRWA will consult with each Member and any other organisations that it considers appropriate.

⁴ Available at:

[http://www.dpac.tas.gov.au/divisions/People Performance and Governance/Executive Services/tasmanian government boards](http://www.dpac.tas.gov.au/divisions/People%20Performance%20and%20Governance/Executive%20Services/tasmanian-government-boards)

- 10.4. The STRWA CEO is to make a copy of a proposed Strategic Plan available for public inspection at the STRWA's office during ordinary office hours and online on the STRWA's website.

11. Annual Plan

- 11.1. The STRWA is to prepare an annual plan for each financial year (**Annual Plan**).
- 11.2. Each Annual Plan is to:
- a. Be consistent with the Strategic Plan;
 - b. Include a statement of the manner in which the STRWA is to meet the goals and objectives of the Strategic Plan; and
 - c. Include a summary of the major strategies to be used in relation to the STRWA's objectives and goals outlined in Rule 3.2.

12. Annual reporting

- 12.1. The STRWA will provide an annual report no later than 30 October each year to Members and publish the report on its website following its adoption at the Annual General Meeting.
- 12.2. The annual report is to include at a minimum:
- a. A summary of the STRWA's activities for the preceding year and performance against the authority's overall goals and objectives, as set in any Strategic Plan.
 - b. Performance of contracts let for resource recovery, waste management or other activities.
 - c. Financial statements for the preceding year and accompanying audit opinion.
 - d. Any other information it considers appropriate or necessary to inform the Member Councils of its performance and progress during the financial year.

13. Quarterly reporting

- 11.1 The STRWA must provide a report to Members as soon as practicable after the end of March, June, September and December in each year.
- 11.2 The quarterly report must include:
- a. A statement of the STRWA's general performance; and
 - b. A statement of the STRWA's financial performance.

14. Finance, accounts and audit

- 14.1. Financing of the STRWA
- a. The STRWA's expenses are to be met or defrayed from:

- i. Financial Contributions and other Member contributions
- ii. Fees charged for services or facilities provided by the STRWA, including to Members
- iii. Other revenue received by the STRWA
- iv. Loans taken by the STRWA from a financial institution with the authorisation of the Board
- v. Loans taken by the STRWA from one or more Member Councils with the prior written consent of all Member Councils.

14.2. Member contributions

- a. The budget of the STRWA for each financial year (**Budget**), which includes the Yearly Member Contribution Budget (if any, depending on the external sources of revenue available to the STRWA), will be determined by the Board not less than 60 days prior to the end of the previous financial year. The Yearly Member Contribution Budget will not exceed the Yearly Member Contribution Cap unless the proposed Yearly Member Contribution Budget is first approved by a Special Resolution of the Board.
- b. If Annual Member Financial Contributions are required, they will be required in proportion to the contribution percentage for each Member Council as set out in Schedule 1. The Board will give written notice to each Member of the Member's required Financial Contribution for each financial year.
- c. Each Member must pay its Financial Contribution within 30 days of receiving the written notice under rule 14.2b.

14.3. The STRWA may only invest money in a manner in which a trustee is authorised by law to invest trust funds.

14.4. Borrowing

- a. The Board, for the purpose of raising a loan or obtaining any form of financial accommodation may decide by an absolute majority to provide any of the following forms of security:
 - i. debentures
 - ii. mortgages , security interests or other charges
 - iii. guarantees
 - iv. any other document evidencing indebtedness other than bearer instruments.
- b. The STRWA may not raise a loan in any financial year exceeding any amount the Treasurer determines for that financial year.

14.5. The STRWA is to keep accounting records that correctly record and explain its transaction and financial position and keep those records in line with standards detailed by the Australian Accounting Standards Board and Australian law.

14.6. Financial statements

- a. Within the time prescribed by the Tasmanian Audit Office, the Board is to prepare the financial statements of the STRWA relating to that financial year including statements of:
 - i. financial performance for the financial year
 - ii. financial position as at the end of the financial year
 - iii. cash flows for the financial year
 - iv. reports and notes attached to, or intended to be read with, the financial statements.

14.7. Audit

- a. The accounts and financial reports of the STRWA are subject to the *Audit Act 2008* (Tas).
- b. The Board shall keep accounting records that correctly record and explain its transactions and financial position.
- c. The accounts and financial reports of the STRWA may be audited by private auditors with the approval of, and subject to any terms and conditions determined by the Auditor-General.
- d. The Member Representatives are to appoint and review the appointment of the auditor.
- e. The auditor is to report to the Board.

14.8. Dividends

- a. The Board may declare a dividend in respect of the results of the financial transactions of the STRWA during each financial year, that is to be distributed to the Members. The dividend is to be paid by the end of the following financial year.
- b. The dividend may be paid only out of profits and after payment of fees and taxes and must be distributed in proportion to the percentage contribution of each Member as set out in Schedule 1.
- c. The Board may:

- i. before paying any dividend, set aside out of the profits of the STRWA such sums as they think proper as a reserve, to be applied, at the discretion of the Directors, for any purpose for which the profits of the STRWA may be properly applied; and
- ii. carry forward so much of the profits remaining as they consider ought not to be distributed as dividends without transferring those profits to a reserve.

Pending application, any sum set aside as a reserve may, at the discretion of the Directors, be used in the business of the STRWA or be invested as the Directors think fit.

- d. The Directors may deduct from any dividend payable to a Member all sums of money (if any) presently payable by that Member to STRWA whether on account of Financial Contributions or otherwise.

15. Winding Up

- 15.1. The STRWA may only be wound up in accordance with section 37 of the Act.
- 15.2. Winding up will be triggered when Member Councils resolve by majority of Member Councils that the STRWA will be wound up.
- 15.3. Winding up is to be notified in the Gazette by one of the STRWA's Members.

15.4. Distribution of surplus - subject to these Rules

If the STRWA is wound up and the property of the STRWA is more than sufficient to pay all of its debts and liabilities; and the costs, charges and expenses of the winding up, then the excess must be divided among the Members in accordance with the equity proportions of each member set out in Schedule 1 of these Rules, irrespective of the amounts paid or credited as paid on the shares; and for the purpose of calculating the excess referred in previous point, any amount unpaid on an annual Financial Contribution is to be treated as property of the STRWA.

15.5. Division of property

If the STRWA is wound up, the liquidator may divide among the Members the whole or any part of the property of the STRWA in accordance with the proportions as set out in Schedule 1 of these Rules.

- 15.6. In the case of insolvency, Member Councils are responsible for the net liabilities of the STRWA in proportion to the contributions as listed in Schedule 1. This also includes former Member Councils that have withdrawn within the last two years of the decision to wind up.

16. Indemnity and insurance

16.1. Applicable persons for rules 16.2 and 16.4

- a. Each person who is, or has been, a Director or STRWA CEO of the STRWA.
- b. Other Officers or former Officers of the STRWA that the Directors determine on a case-by-case basis.
- c. Any auditor or former auditor of the STRWA determined by the Directors.

16.2. Indemnity

The STRWA must indemnify to the extent permitted by law each person to whom this Rule applies for all losses or liabilities incurred by the person as an Officer, or an auditor of the STRWA if the Directors so determine, including, but not limited to, a liability for negligence and for legal costs on a full indemnity basis.

16.3. Extent of indemnity

The indemnity in Rule 16.2:

- a. is a continuing obligation and is enforceable by a person whom Rule 16.2 applies even though that person may have ceased to be an Officer or auditor of the STRWA;
- b. applies to losses and liabilities incurred both before and after the date of adoption of that rule; and
- c. operates only to the extent that the loss or liability is not covered by insurance.

16.4. Insurance

The STRWA may, to the extent permitted by law:

- a. purchase and maintain insurance; or
- b. pay or agree to pay a premium for insurance

for any person to whom this Rule applies against any liability incurred by the person as an Officer or auditor of the STRWA including, but not limited to, a liability for negligence and for legal costs.

17. Dispute resolution**17.1. This Rule applies to dispute between:**

- a. Any or all of the Member Councils; or
- b. Any or all of the Member Councils and the Representatives or the Board; or
- c. The Representatives and the Board; or
- d. Any withdrawn Member Council and the STRWA, the Board or the Representatives.

17.2. This Rule does not apply where a dispute has arisen from a Member Council in its capacity as a customer of the STRWA.

- 17.3. The dispute resolution process is:
- a. Negotiation in good faith;
 - b. If negotiation do not resolve the dispute, then mediation;
 - c. If mediation does not resolve the dispute then arbitration, if rule 17.8 applies.
- 17.4. Other parties may require that they join a dispute resolution process as a party.
- 17.5. If a dispute arises, the disputed party must give written notice to the other, and to the STRWA.
- 17.6. If after 30 days of the dispute notice, any party that considers that the dispute, or part of, is unlikely to be resolved through negotiation may give written notice to the other and the STRWA that mediation is required.
- 17.7. Mediation rules
- a. If within 14 days of receiving the notice of mediation the parties do not agree on:
 - i. the selection and compensation of an appropriate mediator; or
 - ii. another dispute resolution technique and procedures; or
 - iii. an actual resolution of the dispute;
- then the dispute must be mediated in accordance with the mediation rules of the Law Society of Tasmania. The mediator is to be selected by the President of the Local Government Association of Tasmania who may determine the mediator's remuneration.
- 17.8. Arbitration
- a. If the mediator appointed under 17.7 certifies that the mediation has been unable, and is unlikely, to resolve the dispute, or any part of it, then the dispute, or that part that is unresolved is to be referred to arbitration under the *Commercial Arbitration Act 2011* (Tas). If the parties cannot agree on an arbitrator, the arbitrator is to be selected by the President of the Local Government Association of Tasmania.
 - b. Rule 17.8(a) only applies if the unresolved dispute is one where the party had a right enforceable in a Court of law and that party wishes to enforce that right.

18. Adverse developments

- 18.1. The Board shall notify Members as soon as practicable after becoming aware of any development which, in the opinion of the STRWA may:
- a. significantly affect the financial viability or operating ability of the STRWA; or
 - b. significantly affect the STRWA in an adverse manner.

19. Disclosure of interests

- 19.1. A Member, Representative or Director shall disclose to the STRWA CEO a direct or indirect pecuniary or other interest in a matter being considered or about to be considered by the STRWA.
- 19.2. At any meeting of the STRWA or the Board, a Representative or Director shall not participate in any discussion or vote on any matter in respect of which the Representative or Director has an interest or is aware or ought to be aware that a Close Associate has an interest.
- 19.3. A Member, Representative or Director shall declare any interest in a matter before any discussion on that matter commences.
- 19.4. On declaring an interest, a Representative or Director is to leave the room in which the meeting is being held.
- 19.5. A Member, Representative or Director shall advise the STRWA CEO in writing of the details of any interest declared in accordance with these Rules within 7 days.
- 19.6. The STRWA CEO must ensure that an employee of the STRWA notifies them in writing of any interest (pecuniary or otherwise) of the employee in any matter in respect of which they:
- provide advice to the STRWA or to the Board;
 - make a decision or determination; or
 - make a recommendation to the STRWA or to the Board.
- 19.7. The STRWA CEO must advise the Board of the existence of any interest notified under Rule 19.6.
- 19.8. The STRWA CEO shall:
- ensure that the declaration of interest of any Representative or Director is recorded in the minutes of the meeting at which it is made; and
 - keep a register of interests of Members, Representatives, Directors and employees of the STRWA in accordance with sections 48A, 53B and 55A of the Act.

20. Seal and Execution of Sealed Documents

- 20.1. The STRWA is a body corporate with a common seal.
- 20.2. The seal of the STRWA is to be in the form of a rubber stamp, inscribed with the name of the Southern Tasmanian Regional Waste Authority and the words "common seal".
- 20.3. The seal may be affixed to documents requiring execution under seal and where affixed must be witnessed by two Board Directors.
- 20.4. The seal must not be affixed to a document except to give effect to a resolution of the Board.

- 20.5. The Board may, by instrument under seal, authorise a person to execute documents on behalf of the STRWA.

21. Amendment of Rules

- 21.1. These Rules may be amended by a resolution of a majority of Member Councils.
- 21.2. Amendment of these Rules must comply with sections 31 and 32 of the Act in respect to publishing a notice and approval.
- 21.3. These Rules must be reviewed at least every five years and updated to reflect contemporary best practice and the requirements of Members.

Schedule 1

Council	Population (2019-20 estimate)	% Population	Contribution % of relevant part of budget	Votes
Brighton (M)	18,123	6%	% population x budget	2
Central Highlands (M)	2,166	1%	"	1
Clarence (C)	58,729	21%	"	3
Derwent Valley (M)	10,518	4%	"	1
Glamorgan-Spring Bay (M)	4,750	2%	"	1
Glenorchy (C)	47,963	17%	"	3
Hobart (C)	55,250	20%	"	3
Huon Valley (M)	17,966	6%	"	2
Kingborough (M)	38,628	14%	"	3
Sorell (M)	16,030	6%	"	2
Southern Midlands (M)	6,400	2%	"	1
Tasman (M)	2,479	1%	"	1
TOTAL Southern Region	279,002	100%	\$yearly member contribution budget	23

Opex

Normal Time
Oncosts

Vehicle Costs

Conference & Seminar Attendance

Mobile Telephone

Computer & IT

Office Rental inc light & power

Office Expenses Stationary
 Printing
 Advertising
 Graphic Design
 Web Page

Amin & Accounting Costs

Meeting Expenses Catering

Governance Board Stipends
 Legal
 Corporate Memberships
 Insurances
 Board Member Development

Materials

Depreciation

Total

Capex

Furniture, phones etc

Vehicle

Total

Year 1 total

\$90,000.00
\$32,450.00

\$9,000.00

\$2,500.00

\$2,000.00

\$5,000.00

\$16,000.00

\$2,000.00

\$3,500.00

\$4,000.00

\$3,000.00

\$2,000.00

\$22,400.00

\$2,000.00

\$45,326.00

\$5,000.00

\$2,000.00

\$5,000.00

\$5,000.00

\$20,000.00

\$3,000.00

\$281,176.00

\$6,250.00

\$40,000.00

\$46,250.00

\$327,426.00

Attachment 1



Monthly Financial Performance Report

For the year-to-date ending 30 April 2022

Statement of Comprehensive Income

Glenorchy City Council Financial Report Statement of Comprehensive Income to 30 April 2022					
Year-to-Date (YTD)	Note	2022 Budget \$'000	2022 Actual \$'000	2021 Actual \$'000	2022 Variance Actual to Budget
Operating Revenue					
Rates	1	43,607	43,724	40,051	↑
User charges and licences	2	11,575	12,329	11,019	↑
Interest	3	42	54	20	↑
Grants	4	4,512	6,350	3,486	↑
Contributions - cash	5	33	111	42	↑
Investment income from TasWater	6	1,629	1,629	543	↔
Other income	7	341	451	416	↑
Total Operating Revenue		61,739	64,647	55,578	↑
Operating Expenditure					
Employment costs	8	20,671	19,963	19,475	↓
Materials and services	9	11,369	11,842	11,728	↑
Depreciation and amortisation	10	13,577	12,965	11,348	↓
Finance costs	11	142	97	40	↓
Assets written off	12	-	248	-	↑
Bad and doubtful debts	13	2	-	-	↓
Other expenses	14	5,517	5,829	6,521	↑
Total Operating Expenditure		51,278	50,944	49,112	↓
Total Operating Surplus/(Deficit)		10,462	13,703	6,465	↑
Non-Operating Revenue					
Contributions – non-monetary assets	15	-	11,774	1,984	↑
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	16	(619)	22	(290)	↑
Capital grants received specifically for new or upgraded assets	17	1,378	3,894	2,736	↑
Total Non-Operating Revenue		759	15,690	4,429	↑
Total Surplus/(Deficit)		11,221	29,393	10,895	↑

Operating Revenue

Year to date operational revenue is \$64.647 million compared to budgeted operational revenue of \$61.739 million. This represents a favourable result of \$2.908 million or 4.7% against budget.

Note 1 – Rates Revenue

Materially in line with Budget for the year to date.

Note 2 – User Charges and Licences Revenue

Favourable to Budget by \$0.754m, noting increased activity in building applications \$0.212m, waste management \$0.209m and landfill \$0.180m.

Note 3 – Interest on Investments

Favourable to budget by \$12k due to increased cash available for investment.

Note 4 – Operating Grants

Favourable to Budget by \$1.838m, noting \$0.869m unspent grants from last year were carried over into this year and 50% prepayment of the Financial Assistance Grant \$0.755m above budget.

Note 5 – Contributions

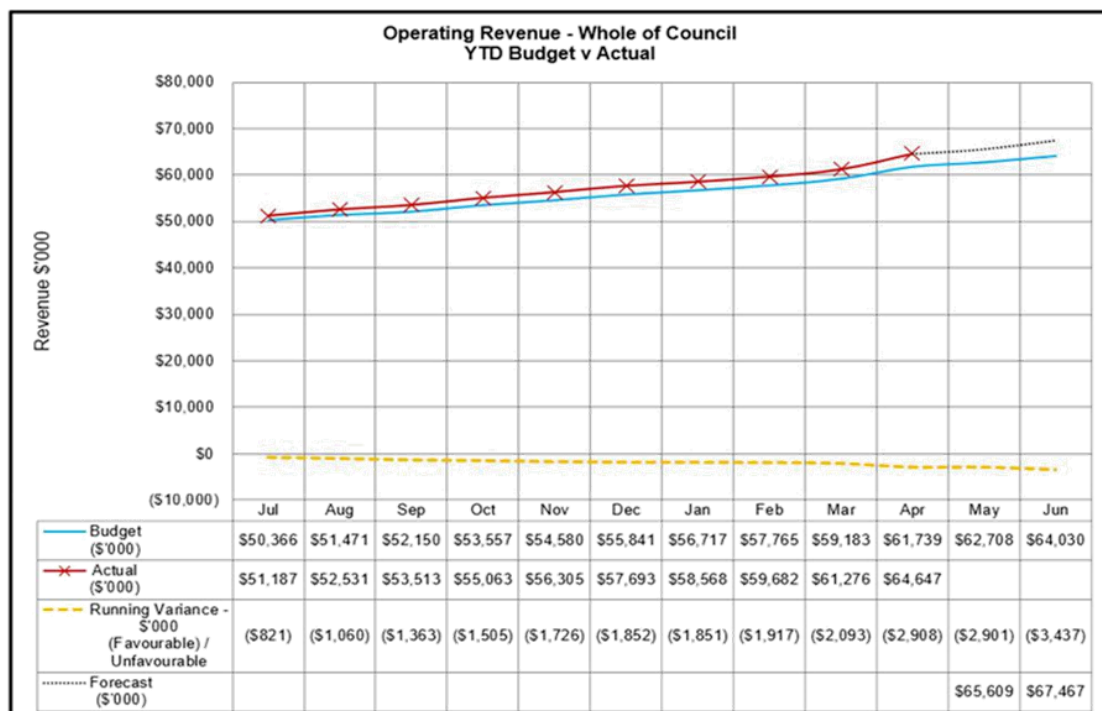
Favourable to Budget by \$78k, noting contributions of \$44k for public open space and \$36k for future infrastructure from a major land development.

Note 6 – TasWater Income

Nil variance with Budget for the year to date.

Note 7 – Other Income

Favourable to Budget by \$0.109m, noting landfill gas royalty revenue \$36k, planning data collection \$19k, land tax refund \$17k and legal costs recovery \$12k.



Operating Expenditure

Year-to-date operational expenditure is \$50.944 million compared to budgeted expenditure of \$51.278 million. This represents a favourable result of \$0.334 million or 0.7% compared to budget.

Note 8 – Employment Costs

Favourable to budget by \$0.708m representing temporary and permanent position vacancies.

Note 9 – Materials and Services Expenditure

Materially in line with Budget for the year to date, noting invoice timing significantly contributes to any monthly variance.

Note 10 – Depreciation and Amortisation

Materially in line with Budget for the year to date, noting there is a final reconciliation undertaken at the end of the year.

Note 11 – Finance Costs

Materially in line with Budget for the year to date, noting the early repayment of part of the economic stimulus loan has reduced the interest repayment.

Note 12 – Assets Written Off

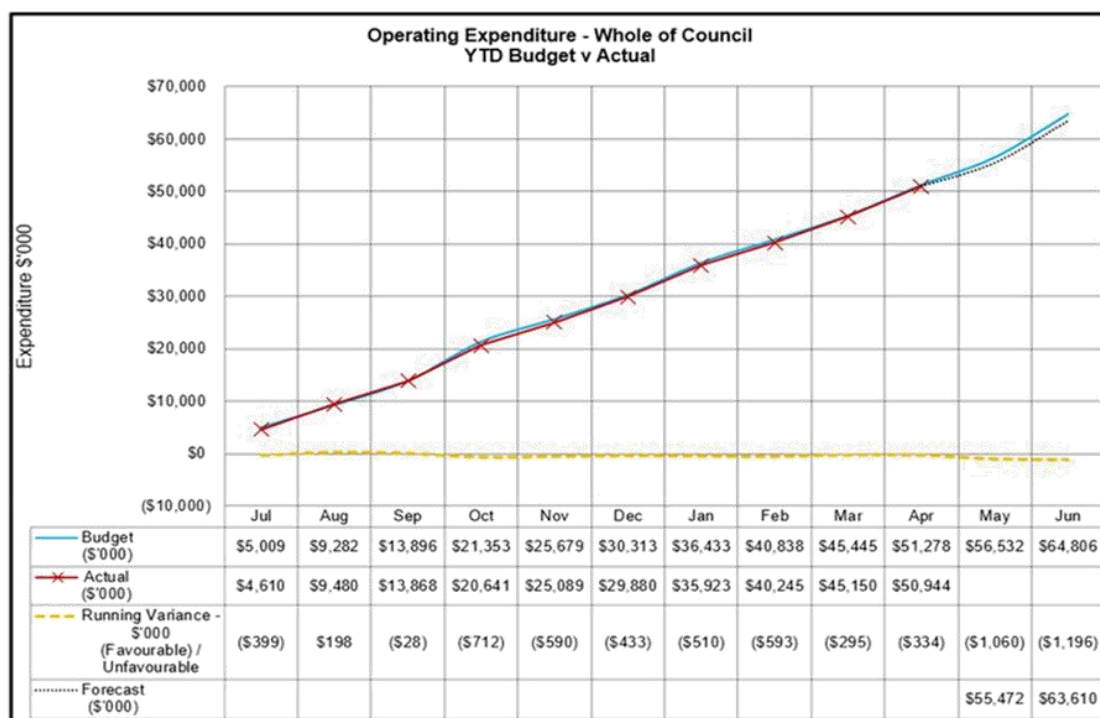
Materially in line with Budget for the year to date, noting this is predominately an end of year calculation.

Note 13 – Bad and Doubtful Debts

Nil for the year to date with the bulk of this addressed at the end of financial year.

Note 14 – Other Expenses

Materially in line with Budget for the year to date.



Non-Operating Revenue

Note 15 – Contributions – Non Monetary Assets

Favourable to budget by \$11.774m due to the recognition of donated assets before 30 June 2022.

Note 16 – Gain or Loss on Disposal of Fixed Assets

Favourable to Budget, noting \$21k gain against \$0.619m budgeted loss, due to delayed land sales.

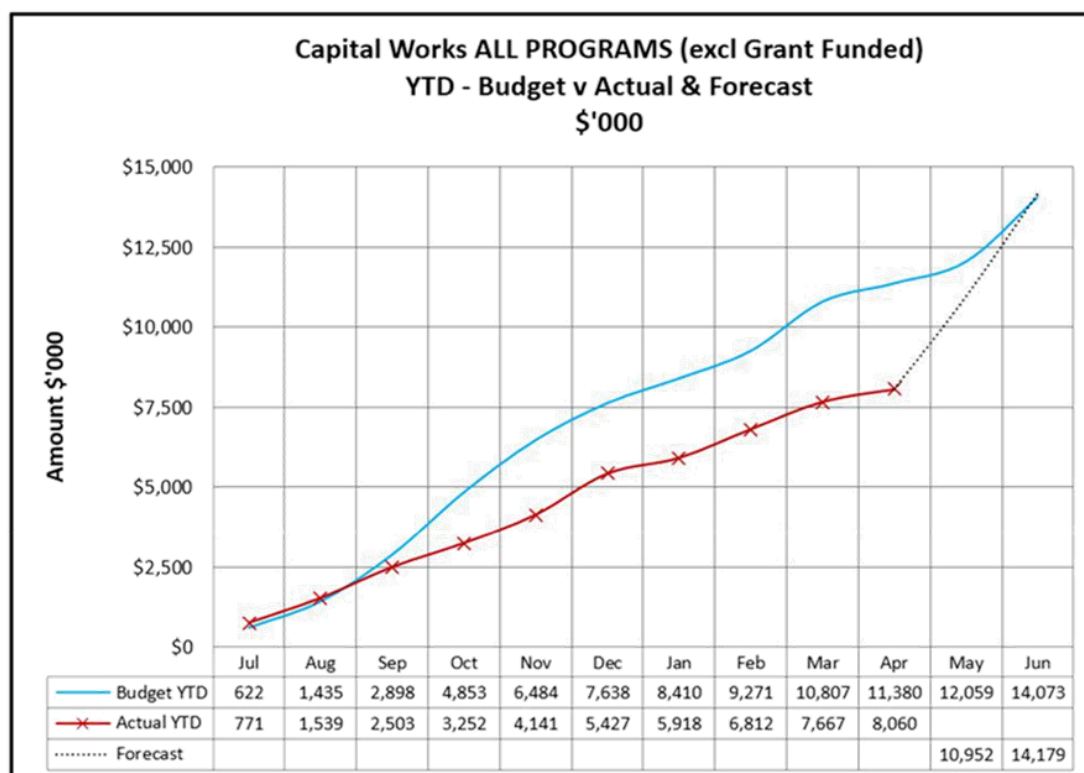
Note 17 – Capital Grants

Favourable to Budget by \$2.516m, noting \$1.835m in unspent grants from last year were carried over into this year, new grants totalling \$1.479m less grants yet to be received for LR&CI and RTR \$0.800m.

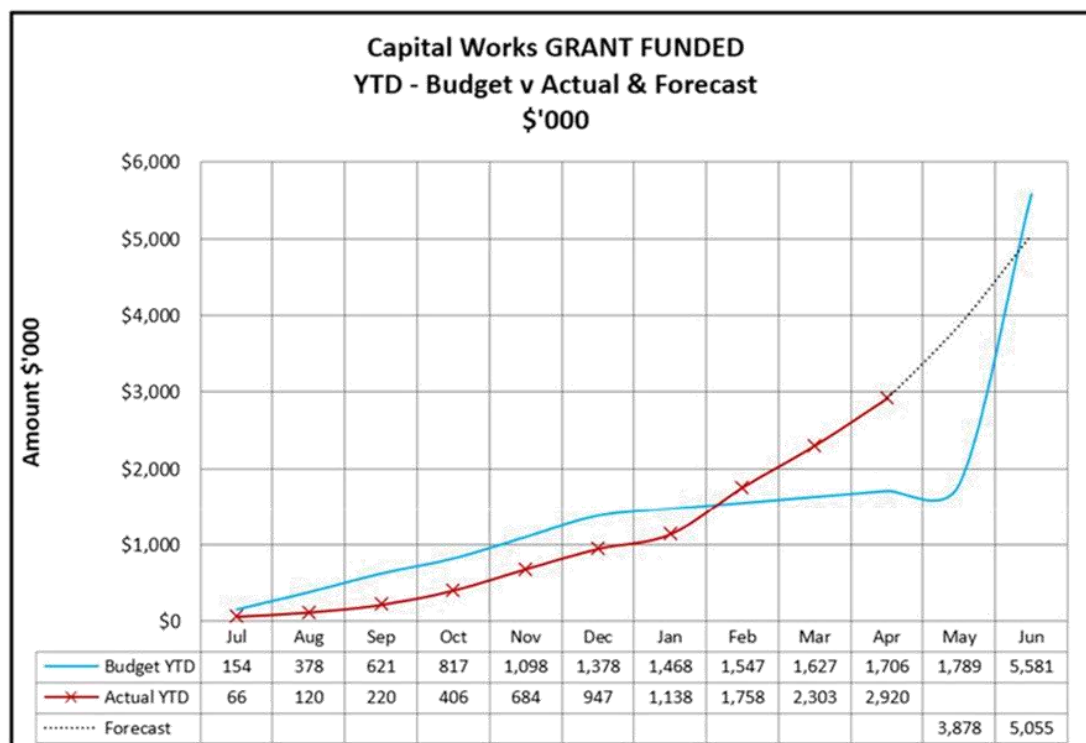
Capital Works

Council's year-to-date Capital Works expenditure is \$10.979 million against an annual budget of \$19.654 million.

Capital Program – Excluding Major Grant Funded Projects



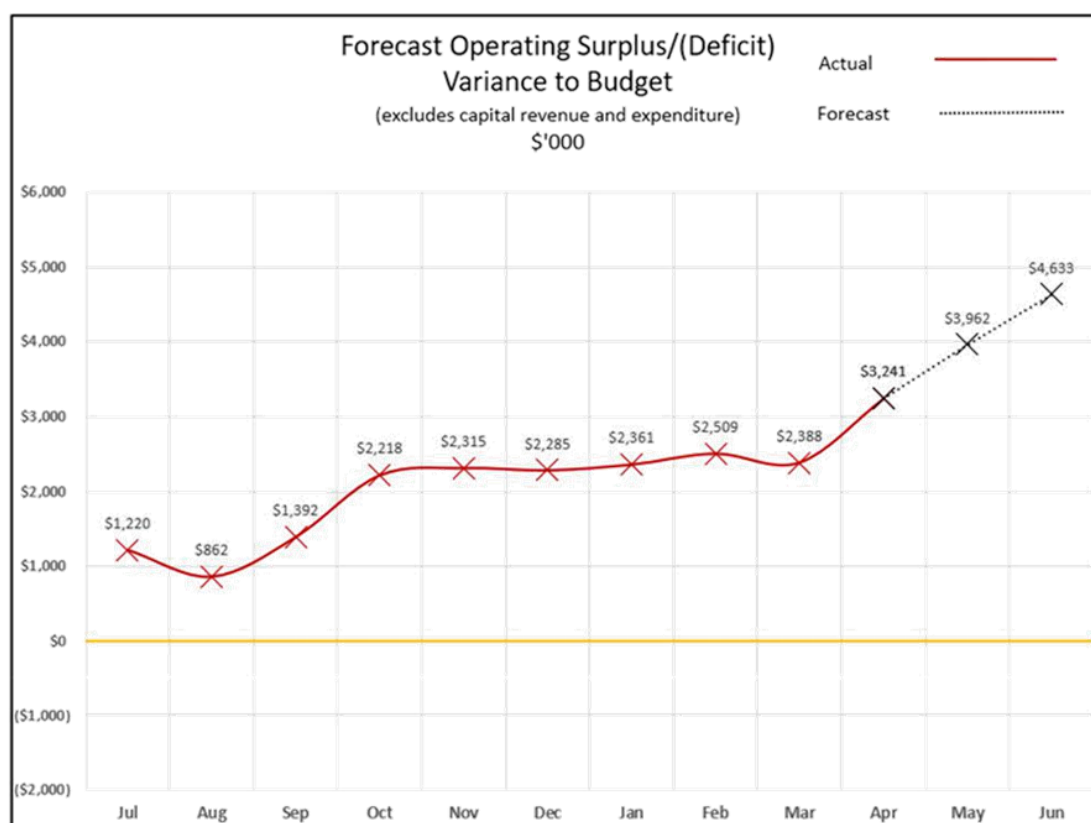
Capital Program –Major Grant Funded Projects*



Includes*

- Giblins Playspace
- North Chigwell
- KGV Soccer Playing Surface & Changerooms
- KGV Interchange
- Montrose Bay Skate Park
- Landfill Extension
- Eady Street Clubrooms
- Cadbury Sports Light Upgrade

Operating Forecast to 30 June 2022



Note 1: The data in this chart is a compilation of actual, budget and forecast revenue / expenditure. It is recalculated each month to ensure it represents the most up-to-date analysis of Councils financial position which may result in differences to previously reported charts.

Covid-19 Expenditure

Expenses to date total \$158,382 mainly sanitary stores issues, labour for daily cleaning of public spaces, security services at Council facilities and materials & services from suppliers.

Description	Expenditure	Purchase Orders
Employee Costs	\$25,042	
Contractors	\$94,601	\$17,008
Materials	\$34,626	
Other	\$100	
Equipment	\$4,013	
TOTAL	\$158,382	\$17,008

Adjustments to amounts previously reported

There are instances where ledger adjustments are required in respect of amounts reported in prior periods. These adjustments will be visible when comparing this report against previously presented Financial Performance Reports.