

**COUNCIL MEETING
AGENDA
MONDAY, 31 AUGUST 2020**



GLENORCHY CITY COUNCIL

QUALIFIED PERSON CERTIFICATION

The General Manager certifies that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

A blue ink signature of Tony McMullen.

Tony McMullen
General Manager

26 August 2020

Hour: 6.00 p.m.

Present (in Chambers):

Present (by video link):

**In attendance (in
Chambers):**

**In attendance (by video
link):**

Leave of Absence:

**Workshops held since
last Council Meeting**

Date: Monday, 3 August 2020

Purpose: To discuss:

- Aldermen finance training – part 1

Date: Monday, 10 August 2020

Purpose: To discuss:

- Budget and annual plan review (inc. economic recovery)

Date: Monday, 17 August 2020

Purpose: To discuss:

- Aldermen finance training – part 2
- Budget and Annual Plan review

Date: Monday, 24 August 2020

Purpose: To discuss:

- Waste Transfer Station discussion paper
- Aldermens' ICT use and reimbursement arrangements

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1. APOLOGIES

2. CONFIRMATION OF MINUTES (OPEN MEETING)

That the minutes of the Council meeting held on 27 July 2020 be confirmed.

3. ANNOUNCEMENTS BY THE CHAIR

4. PECUNIARY INTEREST NOTIFICATION

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

6. PUBLIC QUESTION TIME (15 MINUTES)

Please note:

- the Council Meeting is a formal meeting of the Aldermen elected by the Glenorchy community. It is chaired by the Mayor
- public question time is an opportunity in the formal meeting for the public to ask questions of their elected Council representatives about the matters that affect ratepayers and citizens
- question time is for asking questions and not making statements (brief explanations of the background to questions may be given for context but comments or statements about Council's activities are otherwise not permitted)
- the Chair may permit follow-up questions at the Chair's discretion, however answers to questions are not to be debated with Council
- the Chair may refuse to answer a question, or may direct a person to stop speaking if the Chair decides that the question is not appropriate or not in accordance with the above rules
- the Chair has the discretion to extend public question time if necessary.

Questions on notice - Eddy Steenberg, Rosetta (received 2 August 2020)

I've attached the document containing my first set of questions with answers provided by Council to my first set of questions back in May. Here are some follow-up questions:

Q1. A previous answer says that "*Council has quarterly meetings with Metro to discuss matters relating to public transport.*" To give a general impression of what is discussed, what issues did Council raise at the last meeting?

A. Council discussed a range of issues with Metro in the recent quarterly meeting, including improvements to Metro facilities (e.g. adding tactile ground surface indicators for bus stops), large developments in the Glenorchy municipality (e.g. Whitestone Point subdivision and Abbotsfield Rd subdivision) and traffic safety related matters (e.g. sight distance, line marking).

Q2. A previous answer says, "*Council does not provide input into the operational aspects of Metro services (e.g. bus routes, frequency etc.)*". Does that mean that Council never considers whether current services to a location are adequate for a new development and suggest changes to services when services are considered inadequate? For example, two major recent developments (social/affordable housing) at Abbotsfield Road and 190 Marys Hope Road have virtually no bus services at the weekend - did Council recognize this issue? Did it raise it with Metro Tasmania?

A. As mentioned in the previous response, Council works with Metro to support the bus services provided to our community. Council will raise the matter you mentioned in the question with Metro in the next quarterly meeting. However, it is Metro's role to determine the bus routes and frequency of services.

Q3. In a previous answer you confirm the existence of the MOU between Council and Metro Tasmania. Without mentioning financial figures, can you describe the subjects that it addresses? In a previous answer you write that Council is not "are not prepared to release it publicly". If Metro Tasmania agreed to its release, would Council release it?

A: Council would, of course, consider releasing the document if Metro agreed to its release. However, as noted, it is our preference not to release internal documents, or the details of what they contain, publicly.

Questions on notice - Eddy Steenberg, Rosetta (received 4 August 2020)

Q1. An answer to a public question at the February 2020 Council meeting indicated that Council "made a public transport submission to the State Government budget process in November". I am interested in what Council requested in that submission. Can you please provide the text of the submission? If that is not possible, what exactly did Council advocate for in its submission?

- A. In November 2019, Glenorchy, Hobart, Kingborough and Clarence Councils made a submission to the Tasmanian Government for the State Budget 2020-21 requesting that the government take action to improve public transport in Greater Hobart through measures including increased spending and the establishment of a Public Transport Authority. The submission is available on the Council website here <https://www.gcc.tas.gov.au/residents/hobart-city-deal.aspx>

Questions on notice - Eddy Steenbergen, Rosetta (received 9 August 2020)

Q1: On the GCC website there is a "Support and Reimbursement of Expenses to Aldermen" policy dated 29 August 2016. The website indicates it is up for review after 4 years i.e. August 2020. Will the review appear in the agenda for the August 2020 council meeting? If so, what can you tell me about progress on the review, and any indication of anticipated changes?

- A. The review of the policy will not be complete in time for the August Council meeting. We are aiming to table an updated policy at the September meeting. Aldermen were consulted at a Council Workshop on Monday, 25 August 2020, however further feedback is being sought. At this stage, no material changes to any other parts of the policy are proposed.

Q2. The 'Support and Reimbursement of Expenses to Aldermen' policy says that Council will reimburse an Alderman (including an Alderman acting as the Mayor's Delegate) for a list of reasons including - "vehicle travelling expenses up to a maximum of 80km for each trip for a variety of reasons including attending Council meetings, committee meetings, or any other meeting or function that is arranged by, or is attended as a representative of, Council"?

The Council 2018-19 Annual Report ("Aldermen Allowances and Reimbursement of Expenses" page 46) does not contain a column for travel expenses. In fact, the only entries relating to travel are for the mayor. Does that mean that no alderman claimed travel expenses in that financial year?

- A. Yes, it is correct that no Aldermen claimed any reimbursement of travel expenses during the 2018-19 financial year.

Q3. If no alderman claimed travel expenses in that year, can you indicate why?

- a) aldermen had agreed as a group to not claim travel expenses?
- b) another council decision had overridden the reimbursement policy regarding travel expenses?
- c) only the mayor is expected to undertake significant travel?
- d) another reason?

- A. There has not been any agreement or Council decision that overrides the reimbursement policy around travel expenses, nor is it the case that only the Mayor is expected to undertake travel. Aldermen regularly travel as part of their duties, either within the municipality, or, occasionally, to other parts of the state to attend, for example, training or conferences.

It is entirely up to each individual Aldermen whether they wish to claim any reimbursement for travel expenses.

Q4. I assume that the 2019-20 Annual Report is currently being prepared. Should I expect to see a "travel" column in the reimbursement report in that document?

- A. If any Aldermen has claimed travel expenses during the year the amounts will be disclosed in the Annual Report in accordance with the requirement under the *Local Government Act*. However, if no Aldermen claim travel expenses, it is unlikely that we would include a column for travel expenses in the Annual Report.

Questions on notice - Eddy Steenbergen, Rosetta (received 14 August 2020)

Q1: Back in 2013 Council decided to evaluate (every 6 months) the performance of CCTV using nine measures which are:

- a) The number of incidents reported in the CCTV capture area by offence type;
- b) The number of incidents that were initially detected only by monitoring of the CCTV by offence type
- c) The number of incidents reported in the neighbouring areas by offence type;
- d) The number of offences reports where the use of CCTV footage was referenced by offence type;
- e) The number of offenders charged where it would not have been possible to do so were it not for the presence of CCTV footage by offence type;
- f) The number of requests/views of CCTV material;
- g) The number of requests for maintenance and repairs to the CCTV system;
- h) The number of activities to increase the awareness of the CCTV system;
- i) The ongoing costs of the system.

Have any of these statistics ever been compiled by Council or provided by Police? If so, can you provide me with the most recent figures for these indicators?

A: Council has not compiled these statistics, nor has Tasmania Police (to our knowledge).

Q2: Has Council ever conducted a review to determine whether the CCTV has achieved any of its original purposes i.e.

a) To reduce reported crime and incidents to Police;

b) To reduce reported damage and graffiti within the Glenorchy City Municipality;
Version: 1, Version Date: 14/08/2020 Document Set ID: 2879810

c) To improve perception of safety and reduce fear of crime.

If so, may I see a copy of the report?

A: Council has not conducted such a review, and, as such, there is no report to provide.

Q3: I understand that CCTV has since 2013 also been installed in the GASP Pavilion and Council's own car park. Are they managed in the same way as the others?

A: Yes, those CCTV facilities are managed in the same way as the other CCTV facilities.

Q4: Is the recording equipment for all council CCTV in Council premises? Is it under Council control?

A: Yes, the equipment is located in Council premises and is under Council control.

Q5: Does Council do anything more for CCTV than maintain the CCTV equipment and its network connectivity?

A: An annual maintenance check is undertaken on all CCTV equipment. Council reviews CCTV footage and provides relevant footage to Tasmania Police if an incident is reported or the Police request the footage.

Q6: To Council's knowledge, has Tasmania Police ever reviewed the usefulness of the council-installed CCTV?

A: Not to Council's knowledge. This question may be better directed to Tasmania Police.

Q7: Is Council considering the installation of CCTV in the proposed Montrose Bay Playspace?

A: No, CCTV is not being considered for this location at this point in time.

Robert Holderness-Roddam (Received 16 August 2020)

Q1. Please provide results for traffic counts between Granton and Glenorchy on Main Road in 2019 (I believe any counts in 2020 could be influenced by

reduced travel during the COVID-19 shut down). If no counts were conducted in 2019, please provide figures for last counts before then.

A: Two traffic counts on Main Road were conducted in 2019 using the MetroCount automatic traffic counters. We have provided you with a copy of the results by email. We can also provide these to anyone else, on request.

Q2. Please advise locations for each count, and period over which conducted.

A: Traffic counters were placed on Main Road at the following locations and on the following dates:

- near Goulds Lagoon between 11 and 28 September 2019, and
- Outside the Granada Tavern between 18 and 30 October 2019.

Q3. What was the rationale for installing the pedestrian refuge on Main Road?

A: Pedestrian refuges are primarily installed at locations where high numbers of vulnerable road users are present and there are regular crossroad movements associated with this (for example, near schools or shopping malls).

Q4. What criteria are used to determine location of pedestrian refuges?

A: As noted above, if a location is identified where it is desirable to install a pedestrian refuge (e.g. because of vulnerable road users and cross-road movements), further investigations are undertaken to identify the optimal spot for the positioning and dimensions of the refuge.

Pedestrian refuges and associated kerb ramps require sufficient road width, free obstruction from any existing service (e.g. power poles, pits) and adequate sight distance.

The installation also needs to be supported by nearby residents and businesses and take into consideration its impact on cycling, public transport and parking. The exact location and the geometry of the pedestrian refuge and kerb ramps needs to be designed in accordance with the relevant Australian Standards and the Austroads Guidelines.

7. PETITIONS/DEPUTATIONS

COMMUNITY

Community Goal: “Making Lives Better”

8. ANNOUNCEMENTS BY THE MAYOR

Author: Mayor (Ald. Kristie Johnston)
Qualified Person: General Manager (Tony McMullen)
ECM File Reference: Mayoral Announcements

Community Plan Reference:

Under the City of *Glenorchy Community Plan 2015 – 2040*, the Community has prioritised ‘transparent and accountable government’.

Strategic or Annual Plan Reference:

Objective 4.1 Govern in the best interests of the community
Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency.

Reporting Brief:

To receive an update on the recent activities undertaken by the Mayor.

Proposal in Detail:

The following is a list of events and external meetings the Mayor has attended during the period Tuesday 21 July to Monday 24 August 2020.

Tuesday 21 July 2020

- Attended a meeting with residents
- Attended the Greater Hobart Mayors’ Forum
- Attended the Collinsvale Community Association meeting

Wednesday 22 July 2020

- Attended the Local Government Association of Tasmania Annual General Meeting and General Meeting
- Attended a meeting regarding KGV

Thursday 23 July 2020

- Attended an interview with the Glenorchy Gazette regarding homelessness

Friday 24 July 2020

- Attended a meeting with The Mercury and The20
- Attended the Aldermanic Planning Workshop Day 1

Saturday 25 July 2020

- Attended the Aldermanic Planning Workshop Day 2

Monday 27 July 2020

- Attended a media event for the Draft Glenorchy Mountain Bike Masterplan
- Attended a meeting with The20
- Attended a meeting with business representatives
- Chaired a Council meeting

Tuesday 28 July 2020

- Attended a meeting with business representatives
- Attended a media interview with ABC Drive program

Wednesday 29 July 2020

- Attended a meeting with The20
- Attended a TasWater Owners' Representative Group Information Session
- Hosted an online Citizenship Ceremony

Thursday 30 July 2020

- Attended a Landcare Tree Planting event at Goodwood Primary School

Friday 31 July 2020

- Attended a meeting with a business representative
- Attended a meeting with Lord Mayor of Hobart, Anna Reynolds

Sunday 2 August 2020

- Attended the Glenorchy City Bowls Club Annual General Meeting

Monday 3 August 2020

- Attended a meeting with a community representative
- Chaired a Council workshop

Wednesday 5 August 2020

- Attended a meeting with Minister for Planning and Housing, Roger Jaensch

Thursday 6 August 2020

- Attended a meeting with a resident
- Attended the commemoration of the 75th Anniversary of the bombing of Hiroshima

Friday 7 August 2020

- Announced the 2020 WastED Art winners and presented the award at Bowen Road Primary School

Monday 10 August 2020

- Attended a meeting with business representatives
- Attended a meeting with The20
- Chaired a Council workshop
- Chaired the Glenorchy Planning Authority meeting

Tuesday 11 August 2020

- Attended a meeting with the Principal of Montrose Bay High School
- Attended a presentation of WastED Art Award at Hilliard Christian School
- Attended the Winners Announcement of the Local Government Challenge

Wednesday 12 August 2020

- Attended the Inaugural meeting of the Emerging Leaders Club at Montrose Bay High School
- Attended a meeting regarding Australia Day events
- Attended a meeting with representatives of the Greater Hobart Strategic Partnership

Thursday 13 August 2020

- Attended a media event for the Beyond the Curtain campaign
- Attended a meeting with Minister Michael Ferguson, Lord Mayor Anna Reynolds, and Mayor Doug Chipman

Friday 14 August 2020

- Attended a meeting with business representatives

Saturday 15 August 2020

- Attended as guest speaker the Indian Independence Day Celebrations

Sunday 16 August 2020

- Attended the surprise 80th birthday celebrations of resident Ian Harris

Monday 17 August 2020

- Attended an aldermanic tour of Korongee
- Chaired a Council workshop

Tuesday 18 August 2020

- Attended a meeting with Senator Jacqui Lambie
- Attended and laid a wreath at the Vietnam Veterans Day Commemorative Service
- Attended the Greater Hobart Mayors' Forum
- Attended a meeting with Independent Member for Clark, Andrew Wilkie
- Attended an interview with ABC Drive program regarding Beyond the Curtain

Wednesday 19 August 2020

- Attended a meeting with a representative of the Moonah and Glenorchy Business Association
- Attended a meeting with representatives of Southern Waste Solutions
- Attended the TasWater Owners' Representatives Quarterly briefing

Thursday 20 August 2020

- Attended a meeting with a resident
- Attended a meeting with the Legislative Council Member for Elwick, Josh Willie
- Attended a meeting with representatives of the Glenorchy Knights and Football Tasmania
- Attended a meeting with a resident
- Attended and hosted the opening of three exhibitions at the Moonah Arts Centre

Friday 21 August 2020

- Attended the launch of the Hobart City Deal Annual Progress Report with Senator Duniam, Senator Abetz, Minister Ferguson, Jacqui Petrusma MP, Nic Street MP, Mayor Winter and Mayor Chipman

Saturday 22 August 2020

- Guest Speaker at a Hobart Northern Suburbs Rail Action Group Committee meeting

Sunday 23 August 2020

- Attended the opening of 009 Space in Moonah

Monday 24 August 2020

- Chaired a Council workshop

Due to COVID-19 many community commitments and engagements were cancelled during this period. In addition to the regular internal meetings held in the normal course of council business and mayoral responsibilities, I also attended weekly Economic Recovery Committee meetings. I also regularly liaised with other greater

Hobart mayors (often daily) and Members of Parliament with regard to the COVID-19 situation; and attended numerous other internal meetings.

Consultations:

Nil.

Human Resource / Financial and Risk Management Implications:

Nil.

Community Consultation and Public Relations Implications:

Nil.

Recommendation:

That Council:

RECEIVE the announcements about the activities of the Mayor during the period from Tuesday 21 July to Monday 24 August 2020.

Attachments/Annexures

Nil.

9. EXTENDING THE ASSISTANCE DOG DISCOUNT FOR DOG REGISTRATION

Author: Manager Customer Services (Robbie Shafe)
Qualified Person: Director Community and Customer Services (David Ronaldson)
ECM File Reference: Animal Management

Community Plan Reference:

Making Lives Better

We continue to be a safe, inclusive, active, healthy and vibrant community.

Leading our Community

We are a progressive, positive community with strong Council leadership, striving to make our Community's Vision a reality.

Strategic or Annual Plan Reference:

Making Lives Better

- Objective 1.1 Know our communities and what they value
- Strategy 1.1.2 Encourage diversity in our community by facilitating opportunities and connections
- Objective 1.2 Support our communities to pursue and achieve their goals
- Strategy 1.2.1 Encourage and support communities to express and achieve their aspirations
- Objective 4.1 Govern in the best interests of our community
- Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency

Reporting Brief:

To recommend that Council extends the full discount on registration fees for guide and hearing dogs, to also cover other types of Assistance Dogs.

Proposal in Detail:

Background and context

Council recognises that Assistance Dogs provide vital support to people with disabilities.

Council currently does not charge any registration fee for guide dogs (for vision impaired people) or hearing dogs (for hearing impaired people), instead, it provides a 100% discount on the registration fee. That position aligns with the *Dog Control Act*

2000, which also only refers to 'guide dogs' and 'hearing dogs', but not more generally to 'assistance dogs'.

Over the past month, Council has been contacted by several residents who have Assistance Dogs that support them for impairments other than sight and hearing. These residents have requested that discount be applied to their Assistance Dogs, so they are not required to pay a registration fee.

These dogs have been trained specifically for assistance purposes and have accompanying documentation to support this.

Assistance Dogs Australia defines an Assistance Dogs as follows:

"Assistance Dog is a generic term for a guide, hearing, or service dog specifically trained to perform identifiable physical tasks and behaviours to assist a person with a disability in order to aid in quality of life and/or independence. Assistance dogs are covered under many legislative access laws for public access rights when working with their handler who lives with a disability.

Assistance dogs are not to be confused with a therapy, emotional support or companion. All dogs can intrinsically provide emotional support to a human being. Assistance dogs are different from emotional support dogs in that they are specifically trained to perform identifiable tasks to increase independence and/or quality of life."

Proposal to Extend Concession to Assistance Dogs

Council's officers identify that Assistance Dogs are becoming more prevalent as more are being trained to assist with a person's independence and quality of life.

Council officers would like to support the community, and especially those with varying abilities, by acknowledging all Assistance Dogs, rather than just guide and hearing dogs, for registration purposes.

It is recommended that Council extends the discount provided for guide and hearing dogs to cover any Assistance Dog that:

- has been trained by an organisation for the specific purpose of performing identifiable physical tasks and behaviours to assist a person with a disability in order to aid quality of life and/or independence, and
- has supporting documentation to show this.

Extending the discount to all Assistance Dogs would benefit vulnerable members of our community and have a minimal financial impact on Council. It is also in line with community expectations around supporting and facilitating people who use assistance dogs and has been adopted by various other Councils in Australia.

In Greater Hobart, Clarence and Hobart Council's websites and available policies indicate that they only provide concessions to guide and hearing dogs. Kingborough Council extends the concession to both Assistance dogs and Therapy Dogs, (although a definition of what would qualify as a Therapy Dog is not provided)

It is not recommended that Council extends the discount to Therapy Dogs, given the difficulties in delineating between a trained emotional support animal and someone's pet. This is, however, something that could be considered in the future.

Administrative matters

From a compliance perspective, two minor changes to Council's *Dog Management Policy* would need to be made. These would be:

- update the definition of 'Assistance Dog' to:
"a guide dog, hearing dog or other dog that has been trained by an organisation for the specific purpose of performing identifiable physical tasks and behaviours to assist a person with a disability in order to aid quality of life and/or independence"
- change the evidence required to be provided for an Assistance Dog to:
"evidence that the dog has been trained by an organisation for the specific purpose of performing identifiable physical tasks and behaviours to assist a person with a disability, in order to aid quality of life and/or independence."

The recommendations to this report provide for the necessary amendments to the policy to be made.

Consultations:

Director Community and Customer Services
Manager Customer Services
Coordinator Public Compliance
Community Development Officer - Access and Inclusion
Equal Opportunities Australia

Human Resource / Financial and Risk Management Implications:

Financial

Financial implications would be minimal. Currently, Council has received two requests this financial year that would be eligible for the full discount under the proposal. A full discount would equate to \$31.00, presuming that the resident would otherwise be eligible for the concession rate.

Human resources

There would be no material human resources implications.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation Loss of revenue from increased concessions available Assistance Dogs at levels not anticipated, leading to adverse impacts on budget estimates.	Rare (L1)	Insignificant (L1)	Low	Officers monitor concessions provided and report back to Council if there is a significant increase.
Do not adopt the recommendation Indirectly penalising vulnerable community members with Assistance Dogs out of step with community expectations leading to adverse impacts on those people and negative community perceptions.	Possible (L3)	Moderate (C3)	Medium	Council includes consideration of the recommended extension of the discount as part of its 2021-22 budget.

Community Consultation and Public Relations Implications:Community consultation

Community consultation is not considered to be necessary and would unnecessarily delay the implementation of the recommended outcome.

Public relations

Endorsing the recommendation would have a positive impact and would be expected to be well received.

Recommendation:

That Council:

1. APPROVE the application of the 100% discount on dog registration currently provided for guide dogs and hearing dogs to also include Assistance Dogs which have been trained by an organisation for the specific purpose of performing identifiable physical tasks and behaviours to assist a person with a disability in order to aid quality of life and/or independence, and
2. APPROVE the minor changes to Council's *Dog Management Policy* that are necessary to give effect to the resolution in paragraph 1.
3. Through the Mayor, WRITE to the Ministers responsible for the *Anti-discrimination Act 1998* and the *Dog Control Act 2000*, seeking that Assistance Dogs be given equivalent treatment to Guide and Hearing Dogs under those Acts.

Attachments/Annexures

- 1 Glenorchy City Council Dog Management Policy



10. STATEMENT OF COMMITMENT ON HOUSING

Author: Director Strategy and Development (Sam Fox)

Qualified Person: Director Strategy and Development (Sam Fox)

ECM File Reference: Housing

Community Plan Reference:

Making Lives Better

We continue to be a safe, inclusive, active, healthy and vibrant community.

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

The communities of Glenorchy will be confident that the Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading Our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.2 Manage the City's assets soundly for the long-term benefit of the community

Objective 4.3 Build Strong relationships to deliver our communities' goals

Strategy 4.3.1 Foster productive relationships with other levels of government, other councils and peak bodies to achieve community outcomes

Reporting Brief:

To recommend that Council adopts and communicates a Statement of Commitment on Housing.

Proposal in Detail:

Background

The Australian Institute of Health and Welfare states that:

"Housing plays a critical role in the health and wellbeing of Australians. It is vital for people's social and economic security, associated with positive outcomes for education, employment and finances."

Tasmania's Affordable Housing Action Plan 2015-2025 agrees, stating that all Tasmanians should live in homes that are safe, affordable and appropriate to their needs.

The Hobart City Deal (a 10-year partnership between the Australian and Tasmanian Governments, and Glenorchy, Hobart, Clarence and Kingborough councils) also recognises the delivery of a diverse range of affordable housing options as a key focus area.

While local government does not have funding to invest in building housing, Glenorchy City Council can (and does) assist in the development and delivery of housing through:

- information gathering about housing stress, need and homelessness
- advocating for Australian and State government investment in housing
- planning and development facilitation
- providing Council land where appropriate to facilitate housing development
- in partnership with non-government organisations, supporting residents experiencing housing stress and homelessness
- engaging with our community about housing and homelessness to better understand housing need and housing options, and
- working with governments, housing providers and non-government organisations to facilitate housing provision.

Housing need in Glenorchy

Glenorchy has an estimated population of 47,969 people, living in 19,558 households. Glenorchy also has a higher proportion of very low, low and moderate incomes than Greater Hobart. Housing and rental prices have increased in recent years.

In Glenorchy in 2016, 60% of households were purchasing or fully owned their home, 23.8% were renting privately and 8.6% were in social housing. Compared to Greater Hobart, a higher proportion of people in Glenorchy were renting or in social housing and a lower proportion were purchasing their own home.

Recent data suggests that there is a critical shortage of housing in Glenorchy and high levels of housing stress. Housing stress refers to households having trouble meeting their financial housing obligations (i.e. they are spending more than 30% of their income on rent or a mortgage).

Of the 6,184 households with a mortgage in Glenorchy, 714 (11.6%) were in housing stress. This was higher than the Greater Hobart average (10.1%). Of the 6,335 households renting in the City, 1,764 (38.7%) were in housing stress. This was higher than the Greater Hobart average (34.7%).

Statement of Commitment on Housing

In recognition of the unmet need for housing in Glenorchy and the levels of housing stress, a Housing Working Group was convened earlier in 2020, involving officers from across Council, to consider Council's role in the development and delivery of housing throughout the City.

The Working Group has drafted a Statement of Commitment on Housing for Council's consideration ([Attachment 1](#)). The aim of the Statement is to demonstrate Council's role in facilitating the provision of housing in Glenorchy.

If Council adopts the Statement of Commitment on Housing, an action plan would be developed by the Housing Working Group to support its delivery. The Housing Working Group would continue to meet monthly to monitor housing stress in Glenorchy and to implement the Statement of Commitment, using the action plan that would be developed.

Consultations:

General Manager
Director Strategy and Development
Director Community and Customer Services
Director Corporate Services
Director Infrastructure and Works
Manager Community
Manager Development
Manager City Strategy and Economic Development
Manager Property, Waste and Environment
Coordinator Community Development
Coordinator Community Planning and Engagement
Coordinator Open Space

Human Resource / Financial and Risk Management Implications:Financial

There are no material financial implications at this stage.

The potential disposal of Council land at a price lower than market value to facilitate housing developments would have revenue implications. Any recommended disposal of Council land would be brought to Council for consideration of the financial and other aspects prior to proceeding.

Human resources

Council officers would facilitate the implementation and communication of the Statement of Commitment as part of their normal duties.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Minor (C2)	Unlikely (L2)	Low	Communication about housing need and the benefits of a diversity of housing options in Glenorchy.
Community concern regarding the increase of social and affordable housing.				
Community concern regarding the use of any potential revenue from land disposals.	Minor (C2)	Unlikely (L2)	Low	Each disposal would be provided to Council for decision prior to progressing. Revenue would be dealt with in accordance with relevant policies.
Do not adopt the recommendation	Minor (C2)	Possible (C3)	Medium	Communicate about the actions Council is taking without releasing a Statement of Commitment.
Community concern regarding the intentions/inaction of Council in facilitating housing development and lack of a coordinated approach.				

Community Consultation and Public Relations Implications:

Community consultation was not undertaken in the development of the Statement of Commitment.

The Statement of Commitment demonstrates Council's understanding and knowledge of its community, the challenges for its community and that it will be proactive to address the housing need within our municipality. The Statement of Commitment is expected to have a positive community benefit and to be welcomed.

If Council approves the Statement of Commitment on Housing, it would be made available on Council's website.

Summary information and frequently asked questions would also be provided on the website.

Recommendation:

That Council:

ADOPT the Statement of Commitment on Housing in Attachment 1.

Attachments/Annexures

1 Statement of Commitment on Housing



11. SPECIAL COMMITTEES ANNUAL REPORT

Author: Manager Community (Marina Campbell)

Qualified Person: Director Community and Customer Services (David Ronaldson)

ECM File Reference: Special Committees

Community Plan Reference:

Building Image and Pride

We will show our pride as a City and others will see it.

Making Lives Better

We continue to be a safe, inclusive, active, healthy and vibrant community. We will focus on developing a hub of multiculturalism, arts and culture.

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Making lives better

Objective 1.1 Know our communities and what they value

Strategy 1.1.1 Guide decision making through continued community engagement based on our community plan

Strategy 1.1.2 Encourage diversity in our community by facilitating opportunities and connections

Action 1.1.1.02 Support Council's special committees

Objective 1.2 Support our communities to pursue and achieve their goals

Strategy 1.2.1 Encourage and support communities to express and achieve their aspirations

Strategy 1.2.2 Build relationships and networks that create opportunities for our community

Valuing Our Environment

Objective 3.1 Create a liveable and desirable city

Strategy 3.1.1 Revitalise our CBD areas through infrastructure improvements

Strategy 3.1.2 Enhance our parks and public spaces with public art and contemporary design

Reporting Brief:

To present the Annual Special Committees Report to Council in accordance with Council's Committees Policy and Committees Guide and Procedure.

Proposal in Detail:**Overview**

Council's Committees Policy (adopted on 30 July 2018) requires that Council receives an annual update on the performance and activities of all committees and external bodies. The reporting requirements for the different types of committees are set out in the Policy (sections 3.1 to 3.4) and are further detailed in Council's Committees Guide and Procedure (sections 2.5, 3.5, 4.4, 5.1 and 8).

This report presents the annual reports of Council's active Special Committees to Council for the period from 1 July 2019 to 30 June 2020 in accordance with the requirements of the Policy.

The report also complies with the requirements of the Ministerial Directions issued to Council in 2018, which required that Council was to ensure that representatives on Special Committees reported to Council at least annually. This is the second annual report, with the first provided for the 2018/19 year.

Committees Status and Active Committees

Each of Council's Special Committees is governed by approved Terms of Reference. The author of this report is appointed under the Committees Policy as Council's designated Committees Officer.

During the reporting year, the Committees Officer has worked with Aldermen and Council officers to provide support to the operations of the committees and ensure that they are complying with policy requirements and working towards fulfilling their respective roles.

Further, specifically designed training was developed and delivered to all committee members.

Council's active Special Committees are:

- Glenorchy Access Advisory Committee
- Glenorchy Arts and Culture Advisory Committee
- Glenorchy Carols Committee
- Healthy Communities Advisory Committee, and
- Safer Communities Advisory Committee.

Each Special Committee has provided a report to Council on their performance and activities for the period 1 July 2019 to 30 June 2020. The reports include the following information as prescribed in Council's Committees Guide and Procedure:

- the number of meetings held
- the meeting attendance record of Aldermanic appointed members

- a summary of activities and the key outcomes achieved during the preceding period
- a summary of the Special Committee's aims and objectives for the following six-month period and strategies to be employed to meet them
- details of any funds received or spent during the period, and
- the approximate number of hours spent working on administrative matters related to the Special Committee by the Responsible Officer.

The reports also include the names of community and organisational representatives.

Special Committees' Purpose and Annual Reports

Glenorchy Access Advisory Committee

The annual report of the Glenorchy Access Advisory Committee is Attachment 1.

The role of the Access Advisory Committee is to make Glenorchy a more accessible and inclusive community.

Glenorchy Arts and Culture Advisory Committee

The annual report of the Glenorchy Arts and Culture Advisory Committee is Attachment 2.

The role of the Glenorchy Arts and Culture Advisory Committee is to advise Council on arts and cultural development and provides input into the development of Council services and activities, such as the Moonah Arts Centre, community cultural development projects, public art, festivals and events.

Glenorchy Carols Committee

The annual report of the Glenorchy Carols Committee is Attachment 3.

The role of the Glenorchy Carols Committee to deliver and stage the annual Glenorchy Carols by Candlelight event.

Glenorchy Healthy Communities Advisory Committee

The annual report of the Glenorchy Healthy Communities Advisory Committee is Attachment 4.

In-line with the *Glenorchy Health Communities Plan 2014-2023*, the Glenorchy Healthy Communities Advisory Committee aims to:

- improve health and wellbeing of the people of Glenorchy through increased awareness of, and participation in, physical and wellness activities, and
- contribute to the three specific goals in the Glenorchy Healthy Communities Plan 2014 -2023:
- a natural and built environment that encourages active lifestyles and healthy eating (places)

- a cohesive and inclusive community with well-developed social and community assets and networks (providers/programs), and
- improved health knowledge, practices and lifestyles (people/promotion).

In addition, the committee may undertake additional activities in response to community need and/or at council's request. The actions of the committee are listed in an annual action plan.

Safer Communities Advisory Committee

The annual report of the Safer Communities Advisory Committee is Attachment 5.

In line with the Council approved *Safer Communities Framework 2019-2029*, the committee aims to provide advice and feedback to Council on matters that relate to the implementation of the Safer Communities Framework. There is a particular focus upon the five key elements identified as contributing to safer communities, namely:

- creating connected communities
- community cultural development
- building a Welcoming City
- local area renewal, and
- addressing social injustice.

The committee may also undertake additional activities in response to community need and/or at Council's request. The actions of the committee are listed in an annual action plan.

Consultations:

Mayor

Aldermen Carlton, Dunsby, King, Richardson and Sims

Director Community and Customer Services

Coordinator Art and Culture

Coordinator Community Development

Coordinator Community Planning and Engagement

Community Development Officer, Access and Inclusion

Community Development Officer, Healthy Communities

Community Development Officer, Safer Communities

Human Resource / Financial and Risk Management Implications:

Financial

There are no material financial implications.

Human resources

In accordance with Council's Committees Policy, responsible officers (being members of Council staff) are appointed to carry out the administrative matters related to the

committees. The annual reports of each of the committees ([Attachment 1-5](#)) detail the approximate number of hours spent by officers working on administrative matters related to the committees. In total, 746 hours were recorded for the 2019-20 reporting period.

Risk management

The report is for noting only. There are no material risk management implications.

Community Consultation and Public Relations Implications:

Community consultation

The Special Committees are one of the ways that Council consults with the community on a range of matters.

Most of the committees listed have been engaged in a range of consultation activities this past year in their specialised areas, such as the CBD Revitalisation Public Art Project, Moonah Art Centre programming, Homelessness Kindness Card and Playspaces Project, as well as input into broader engagements such as the Community Yarns, Mountain Bike Masterplan, Public Toilet Strategy, Parking Strategy and the Paths Tracks and Trails Strategy.

Public relations

There are not expected to be any material public relations impacts.

Recommendation:

That Council:

RECEIVE and NOTE the Special Committees Annual Report for the period 1 July 2019 to 30 June 2020 and the following annual reports of the Special Committees:

- (a) Glenorchy Access Advisory Committee ([Attachment 1](#))
- (b) Glenorchy Arts and Culture Advisory Committee ([Attachment 2](#)),
- (c) Glenorchy Carols Committee ([Attachment 3](#))
- (d) Glenorchy Healthy Communities Advisory Committee ([Attachment 4](#)), and
- (e) Safer Communities Advisory Committee ([Attachment 5](#)).

Attachments/Annexures

- 1** Glenorchy Access Advisory Committee
[⇒](#)
- 2** Glenorchy Arts and Culture Advisory Committee
[⇒](#)
- 3** Glenorchy Carols Committee
[⇒](#)

4 Healthy Communities Advisory Committee



5 Safer Communities Advisory Committee



GOVERNANCE

Community Goal: “Leading our Community”

12. FINANCIAL PERFORMANCE REPORT TO 31 JULY 2020

Author: Manager Finance and ICT (Tina House)
Qualified Person: Director Corporate Services (Jenny Richardson)
ECM File Reference: Corporate and Financial Reporting

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

The communities of Glenorchy will be confident that the Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading Our Community

- Objective 4.1 Govern in the best interests of our community
- Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency
- Objective 4.2 Prioritise resources to achieve our communities' goals
- Strategy 4.2.1 Deploy the Council's resources effectively to deliver value

Reporting Brief:

To provide the monthly Financial Performance Report to Council for the period ending 31 July 2020.

Proposal in Detail:

The Financial Performance Report (**Report**) for the period 1 July to 31 July 2020 is Attachment 1.

The Report highlights Council's operating result is \$1.006m better than the budgeted position.

A summary of the key indicators is as follows:

Revenue

Revenue is \$219k or 0.5% above budget.

No material revenue variances were identified during the current reporting period. However, a revised budget report is to be considered by Council, at the same meeting

as this report, which, if adopted, will alter reported and forecast revenue in future financial performance reports.

Expenditure

Expenditure is \$787k or 15.7% below budget.

The expenditure underspend is primarily attributable to spending scheduled for July being delayed across several programs. The forecast result to 30 June indicates this underspend will be eliminated over coming months. However, as with Revenue, the revised budget report being considered by Council would alter the reported and forecast expenditure in future financial performance reports, if it is adopted.

Forecast

Based on the budget adopted by Council on 15 June 2020, and forecasts pre-empting the adoption of a revised budget, the result to 30 June 2021 is a lower deficit of \$5.635m compared to the budgeted deficit of \$6.510m.

Capital Works

Capital works expenditure is \$412k against an annual budget of \$21.138m.

The spend at 31 July was \$132k below the \$544k budget due to delays with stormwater projects at Lime Road, Lutana and Neera Court, Berriedale. However, these have since been completed and the overall capital works program is forecast to be substantially on track by 31 August 2020.

As part of a revised budget report, a further \$579k will be added to the 2020/21 capital works budget as part of the Local Roads and Community Infrastructure Program provided by the Australian Government.

COVID-19 Response

A key component of Council's COVID-19 Community Assistance Package was to adopt a zero-rates bill increase for 2020/21. To ensure transparency, this year's rate notices included the COVID-19 rates relief rebate. In total, \$1.9m was rebated back to ratepayers to ensure the zero rates bill increase policy was achieved.

Financial hardship assistance was also granted in the form of rental waivers for grassroots sporting and community organisations. In total, \$657k was foregone in rental revenue for the 2020/21 year.

Special application processes were implemented for consideration of financial hardship for customers and rent relief for commercial tenants of Council properties. To date, twenty-six applications have been received, with fourteen subsequently processed within the published guidelines. The remainder are currently awaiting further information. There have been no refusals thus far.

Further information on Revenue, Expenditure, Capital Works and COVID-19 Response figures are in Attachment 1 of this report.

Consultations:

General Manager
Executive Leadership Team
Officers responsible for Capital and Operational Budget reporting

Human Resource / Financial and Risk Management Implications:

Financial implications are set out in the body of this report and the attachment.

As this report is recommended for receiving and noting only, no risk management issues arise. Risks associated with Council's financial expenditure and sustainability are managed through the process for developing Council's annual budget and are monitored through reporting on Council's Strategic and Key Operational risk register.

Community Consultation and Public Relations Implications:

Community consultation was not required due to the regular and operational nature of this report. There are no material public relations implications.

Recommendation:

That Council:

RECEIVE and NOTE the Financial Performance Report for the year-to-date ending 31 July 2020 in the form of Attachment 1.

Attachments/Annexures

1 Attachment 1 - Financial Performance Report to 31 July 2020



13. REVISED BUDGET 2020/21

Author: Manager Finance and ICT (Tina House)
Accounting Coordinator (Mark Patmore)

Qualified Person: Director Corporate Services (Jenny Richardson)

ECM File Reference: Annual Budget 2020/2021

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

The communities of Glenorchy will be confident that the Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading Our Community

- Objective 4.1 Govern in the best interests of our community
- Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency
- Objective 4.2 Prioritise resources to achieve our communities' goals
- Strategy 4.2.1 Deploy the Council's resources effectively to deliver value

Reporting Brief:

To recommend Council approve alterations to the original 2020/21 Budget estimates to include the revised Revenue and Expenditure budget amounts detailed in this report.

Proposal in Detail:

Executive Summary

The 2020/2021 Budget Estimates were presented to, and approved, by Council on 19 June 2020.

The COVID-19 pandemic and the potential forecast impacts have created an uncertain and dynamic environment. Social distancing requirements, business closures, job losses, border closures and various stimulus packages have created unprecedented economic and fiscal conditions at every level of government.

Council's Community Assistance Package (which it adopted on 18 May 2020) included a number of support and stimulus measures, including the COVID-19 Rate Relief Rebate which ensures Glenorchy ratepayers have no total bill increase in 2020/21.

As a result of the COVID-19 pandemic, the focus of the 2020/21 budget is:

- providing community assistance measures to support the community through difficult financial times
- increasing expenditure on capital works, and
- investing in economic recovery and stimulus projects.

As a result of the uncertainties of the economic climate and the impacts of COVID-19, Council committed to reviewing the budget forecasts in August 2020 and again in January 2021.

Some COVID-19 impacts have become clearer over the past two months, however there are still many possible financial implications that are outside of Council's control that are yet to crystallise and remain under review.

The revised budget forecast for 2020/2021 is an \$8.73m deficit, a marginal improvement on the originally adopted budget forecast.

Background

Council adopted the original Budget on 19 June 2020. The budget forecast a \$9.602m deficit due to the impact of COVID-19 and associated assistance packages put in place by Council.

The original Budget was developed in times of uncertainty resulting in the following disclosure in the agenda report:

"The 2020/21 budget estimates (as presented) represent the best approximations available at the time of preparation, taking into account there are many external financial factors outside of Council's control that may crystallise over the coming months. Because of the level of uncertainty around external factors, the budget will be reviewed, and an update provided to the Council meeting in August 2020, and again in January 2021."

In accordance with the undertaking to review the original Budget and report back to Council in August a revised Budget has been prepared. This contains adjustments to previously assumed COVID-19 impacts as well as corrections identified since the original Budget was prepared.

Revised 2020/21 Budget

Section 82 of the *Local Government Act 1993* requires the General Manager to prepare estimates of Council's revenue and expenditure for each financial year. Subsection (4) allows Council to alter any estimate referred to in (2) during the financial year.

Section 82 (2) and (4) read as follows:

(2) Estimates are to contain details of the following:

- (a) the estimated revenue of the council;*
- (b) the estimated expenditure of the council;*
- (c) the estimated borrowings by the council;*

(d) the estimated capital works of the council;

(e) any other detail required by the Minister.

(4) A council may alter by absolute majority any estimate referred to in subsection (2) during the financial year

The proposed changes to the 2020/21 Budget affect the Comprehensive Income Statement as follows:

	Original Budget 2020/21	Revised Budget 2020/21	Budget Difference	
Total Operating Revenue	\$54,010,475	\$54,976,215	\$965,740	↑
Total Operating Expenditure	\$63,612,811	\$63,703,838	\$91,027	↑
Total Operating Surplus/(Deficit)	(\$9,602,336)	(\$8,727,623)	\$874,713	↓
Total Non-Operating Income	\$3,422,532	\$3,422,532	\$0	↔
Net Land Sales	(\$503,761)	(\$503,761)	\$0	↔
Net Fleet Sales	\$172,855	\$172,855	\$0	↔
Total Surplus/(Deficit)	(\$6,510,710)	(\$5,635,997)	\$874,713	↓
Total Capital and Assets	\$21,138,000	\$21,716,903	\$578,903	↑

The 2020/21 revised Budget Summary, which includes the estimates required under the Act, is Attachment 1 to this report.

The major elements of the 2020/21 revised Budget are:

1. COVID-19 Impacts
2. Operating Income and Expenditure
3. Statement of Financial Position
4. Capital Expenditure
5. Cash Flow
6. Long-Term Financial Management Plan

1. COVID-19 IMPACTS

When developing the original 2020/21 Budget, a conservative approach was taken in relation to some key revenue programs. Of particular relevance were Childcare Parent Fees and Commercial Property Leasing and Licensing.

Childcare Parent Fees

Due to the uncertainty in funding arrangements on 1 July, no revenue from families or government was provided for in the original Budget. This was on the basis a review

would be undertaken after 1 July and any changes would be presented to Council as part of a revised Budget.

The Early Childhood Education and Care Relief Package commenced on 6 April 2020 and finished on 12 July 2020. During this period, childcare was free for families and the Australian Government provided funding directly to childcare providers. From 13 July 2020, the pre-COVID-19 fee payment rules for families and government subsidies recommenced.

Commercial Property Leasing and Licencing

Council has a range of commercial arrangements in place in relation to property it owns. The conservative approach taken in developing the Budget resulted in no revenue being received due to the uncertainty of the impact of COVID-19 on businesses.

A subsequent review has identified ten commercial arrangements that are considered to not be unduly affected by COVID-19. These are predominately car parks and mobile phone towers.

2. OPERATING INCOME AND EXPENDITURE 2020/21

The proposed Budget changes reduce the original deficit from \$9.602m to \$8.727m

Table 2a – Statement of Forecast Comprehensive Income 2020/21

<i>Account Group</i>	<i>Original Budget 2020/21</i>	<i>Revised Budget 2020/21</i>	<i>Budget Difference</i>
SUMMARY FOR ALL DIRECTORATES			
Operating Budget			
Rates	34,172,783	34,172,783	0
State Fire Commission Income	5,927,654	5,927,654	0
Statutory Charges	2,793,653	2,853,463	59,810
User Charges	7,611,220	7,949,426	338,206
Grants Subsidies	2,783,318	3,363,624	580,306
Investment Income	200,000	200,000	0
Reimbursements	87,033	74,451	(12,582)
Other Income	434,814	434,814	0
Total Operating Revenue	54,010,475	54,976,215	965,740
Finance Charges	235,308	235,308	0
Employee Costs	24,603,483	24,474,357	(129,126)
Administration Office Costs	6,091,558	6,277,711	186,153
Materials, Contractors & Other	12,177,022	12,211,022	34,000
Rates Expense	5,898,556	5,898,556	0
Depreciation & Amortisation Exp	13,506,884	13,506,884	0
Asset Write Off Expense	1,100,000	1,100,000	0
Total Operating Expenditure	63,612,811	63,703,838	91,027
Total Operating Surplus/(Deficit)	(9,602,336)	(8,727,623)	874,713
Non Operating Income			
Assets - Capital - Donated / Gifted assets	2,120,000	2,120,000	0
Grants - Capital - Roads to Recovery Program	723,629	723,629	0
Grants - Capital - Local Roads & Community Infrastructure	578,903	578,903	0
Total Non Operating Income	3,422,532	3,422,532	0
Land Sales			
Land Sales Revenue	12,316,902	12,316,902	0
Land Sales Expenditure	12,820,663	12,820,663	0
Net Land Sales	(503,761)	(503,761)	(0)
Fleet and Equipment Sales			
Fleet and Equipment Sales Revenue	451,500	451,500	0
Fleet and Equipment Sales Expenditure	278,645	278,645	0
Net Fleet Sales	172,855	172,855	0
Total Surplus/(Deficit)	(6,510,710)	(5,635,997)	874,713

2.1 User and Statutory Charges

Food Licence Revenue

As part of the State Government's COVID-19 assistance package, food licence renewals due in June 2020 were suspended until December 2020. It is proposed to include \$59,810 in the revised budget to cover six-months of renewal fees not previously allowed for. This is in addition to the \$121,212 already in the original budget for licences issued in June 2021 for the 2021/22 year.

Moonah Arts Centre Revenue

The original budget contained twelve months of revenue projections. However, it is necessary to take a conservative approach due to COVID-19 and reduce this by \$34,530 representing a 50% or six-month reduction.

Childcare User Fee Revenue

The original budget contained no revenue from childcare user fees due to the uncertainty in the Federal Government COVID-19 childcare policy from 1 July. The budget report presented to Council noted that this would be reviewed in August 2020 and January 2021.

Due to the reintroduction of fee-paying arrangements from 1 July 2020, it is proposed to include in the revised budget user fee revenue for the period July to December 2020 and undertake a further review in January 2021.

This results in user fees of \$132,799 for Berriedale and \$96,311 for Benjafield.

Property Services Rental Revenue

The COVID-19 Community Assistance Package contained rental relief for occupiers of Council owned properties, including a full waiver for grassroots community and sporting organisations.

In applying the assistance package, the original budget contained no rental revenue from any source for the 2020/21 year. However, some leasing arrangements have been identified where it is reasonable to recover rent, predominately car parks and mobile phone towers. This results in a total of \$106,186 for rental revenue in the revised budget.

2.2 Operating Grant Subsidies

Childcare Government Subsidy Revenue

As with Childcare User Fee Revenue, the original budget contained no revenue from subsidies due to the uncertainty in the Federal Government COVID-19 childcare policy from 1 July. As noted above, the budget report noted that this would be reviewed in August 2020 and January 2021.

Due to the reintroduction of standard subsidy arrangements from 1 July, it is proposed to include in the revised budget subsidy revenue for the period July to December 2020 and undertake a further review in January 2021. This results in subsidy amounts of \$355,580 for Berriedale and \$249,584 for Benjafield.

2.3 Employee Costs

Position Funding

Due to an oversight, the original budget did not allow for funding of two existing positions in the organisational structure.

The first position was relocated from the Works Centre to Facilities and the second position is a long-term vacancy within Information Management. It is necessary to allocate \$203,326 in the revised budget to rectify the oversight.

Workers Compensation

Council's workers compensation insurer changed from 1 July 2020, resulting in a reduced premium expense for 2020/21. The new premium is capped for the 2020/2021 financial year, hence Council's budget for this item is able to be reduced to the cap amount of \$700k from the original budget provision of \$1.1M.

2.4 Administration and Office Costs

Skytrust Support and Maintenance

Specialised Workplace Health and Safety (WHS) software is in place to manage incidents, contractors, data analysis, training records, automated emails and legislated audit requirements.

Additional budget of \$4,788 is required to purchase upgrades to the software to ensure WHS best practice.

Insurance Premiums

Council maintains a broad insurance portfolio across eleven essential policies. The premiums for these policies was unavailable when the original budget was prepared and has subsequently come in over budget by \$181,365.

Of particular note is Councillors and Officers Liability, Community Liability and Industrial Special Risks insurance, all of which all have experienced significant premium increases across the entire local government sector.

2.5 Materials, Contractors and Other

The departure of staff from two programs under the Works Centre and Infrastructure sections has resulted in the opportunity to move resourcing between the two.

The moves are almost cost neutral, represented by an additional \$34,000 in the Works Centre being offset by a saving of \$32,452 in Infrastructure Administration and Office Costs.

3. STATEMENT OF FINANCIAL POSITION

The revised budget does not materially alter the Statement of Financial Position presented to Council in the budget papers on 19 June 2020.

4. CAPITAL EXPENDITURE

The Federal Government has provided additional funding under its Local Roads and Community Infrastructure Program (**LRCI**). The objective of the LRCI is to stimulate additional infrastructure construction projects in local communities to assist with COVID-19 economic recovery.

Council has received \$578,903 in LRCI funding which has been allocated to road resurfacing within the municipality.

Table 4 – Capital Expenditure by Class

Capital Works by Class	Original Budget \$'000	Revised Budget \$'000
Roads	\$ 7,480	\$ 8,058
Stormwater	\$ 1,390	\$ 1,390
Property	\$ 2,610	\$ 2,610
Fleet and Plant	\$ 685	\$ 685
ICT & Other	\$ 845	\$ 845
Aust Govt Grants	\$ 4,708	\$ 4,708
Economic Recovery	\$ 3,420	\$ 3,420
TOTAL	\$ 21,138	\$ 21,716

5. CASH FLOW

The proposed budget changes are expected to reduce the original estimated decline in cash balances from the previously reported \$4.0m to a decline of \$3.5m.

6. LONG-TERM FINANCIAL MANAGEMENT PLAN

The revised budget does not materially alter the Long-Term Financial Management Plan presented to Council in the budget papers on 19 June 2020. The endorsed Long-Term Financial Management Plan forecast budget deficits outgoing to 2029/30. The changes resulting from this budget review are isolated to a single financial year only.

7. STATUTORY CONSIDERATIONS

Under section 82(4) of the *Local Government Act 1993*, Council can approve alterations to any of the budget estimates set out in section 82(2) of the Act, by absolute majority.

The overall effect of the review of the budget set out above is that the following estimates will be altered for the 2020/21 financial year:

- the estimated revenue of Council would increase by \$965k to \$54,976k (s. 82(2)(a) of the Act), and
 - the estimated expenditure of Council will increase by \$91k to \$63,704k (s. 82(2)(b) of the Act)
- and
- the estimated capital works of the Council would increase by \$579k (s.82(2)(d) of the Act) to \$21.716m.

If Council is to adopt the recommendations in this report, it must therefore be by an absolute majority of aldermen.

8. SUMMARY

The 2020/21 budget papers presented to Council on 19 June 2020 flagged that revisions would be presented in August 2020 and January 2021. As a result, the revised budget proposed in this report contains changes based on information not previously

available at the time the original budget was prepared. The operating budget bottom-line is improved by \$874,713 if the changes are adopted.

Consultations:

Aldermen
Executive Leadership Team
Managers and Coordinators
Finance staff

Human Resource / Financial and Risk Management Implications:

Human resources

Officers have prepared and will implement the revised Budget as part of their ordinary duties.

Financial

Financial implications of the revised Budget are outlined in detail in the report.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation Ongoing substantial budget deficits leading to depleted cash reserves as a result of changes to economic conditions or other unforeseen events, leads to a loss of financial sustainability or the need to borrow or increase rates above community expectations.	Severe (C5)	Unlikely (L1)	Notable	Budget and LTFMP to be formally reviewed during the year. Prudent debt management and consistent monitoring of financial conditions enabling an appropriate response. LTFMP reviewed annually and adjustments made in future budgets to account for any unforeseen events. The current LTFMP forecasts ongoing modest rate increases, generally in line with CPI.
Further economic changes result in estimates that are not materially accurate, leading to a need to revise estimates either up or down during the year.	Minor (C2)	Possible (L3)	Moderate	Commitment to Council that an updated 2020/21 budget and estimates will be provided for the August 2020 Council meeting and again as at December 2020, in January 2021.
Suppliers, contractors and service providers are unable to provide goods and services or at competitive prices.	Minor (C2)	Possible (L3)	Moderate	Robust procurements to engage with a broad range of potential suppliers and service providers to minimise dependencies.
Damage to Council infrastructure from unpredictable events resulting in significant costs to repair or replace.	Major (C4)	Unlikely (L2)	Moderate	Limited insurance coverage in place for some events with Council accepting risk of a significant event where other financial support is not made available (e.g. State Government).

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Do not adopt the recommendation An alternative or updated version of the Annual Budget would need to be developed and endorsed, resulting in delayed implementation of revenue raising in the 2020/21 year and financial uncertainty.	Major (C4)	Likely (L4)	Significant	Consultation and integration of feedback received is part of the Annual Budget drafting process to make sure the final draft meets Aldermanic expectations.

Community Consultation and Public Relations Implications:

Community consultation

Council undertakes frequent community consultation on a range of projects and programs which helps inform any changes to its budgeted priorities for the year.

Public relations

Council will communicate the key information about changes to the Budget through its Facebook page, website and other channels.

Recommendation:

That Council:

- 1: APPROVE the alterations to Council's 2020/21 Budget estimates set out in Attachment 1, and specifically:
 - (a) an increase in Council's estimated revenue of \$965k to \$54,976k, and
 - (b) an increase in Council's estimated expenditure of \$91k to \$63,704k, and
 - (c) an increase in Council's estimate capital works of \$579k to \$21.716m.

Attachments/Annexures

- 1 Budget Estimates 2020/2021
[📄](#)
- 2 Long Term Financial Management Plan
[📄](#)
- 3 Capital Works 2020/2021
[📄](#)

14. DISPOSAL (LONG TERM LEASE) OF COUNCIL LAND AT 16 AND 18 GROVE ROAD, GLENORCHY (KGV SOCCER FACILITY)

Author: Property Sales and Administration Officer (Jasmine Budd)

Qualified Person: Director Infrastructure and Works (Ted Ross)

ECM File Reference: Disposal of Council Land Public Consultation 2020

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality. The communities of Glenorchy will be confident that the Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading our community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency

Strategy 4.1.2 Manage the City's assets soundly for the long-term benefit of the community

Objective 4.2 Prioritise resources to achieve our communities' goals

Strategy 4.2.1 Deploy the Council's resources effectively to deliver value

Reporting Brief:

To report back to Council on the outcomes of the community engagement process around the future use and potential disposal (long-term lease) of 16 and 18 Grove Road, Glenorchy (the KGV soccer facility) and recommend that Council proceeds with the public land disposal process under section 178 of the *Local Government Act 1993* (the Act)

Proposal in Detail:

At its meeting on 25 May 2020, Council made the following resolution:

That Council:

1. *ENDORSE the commencement of initial investigations into the potential disposal (long-term lease) of 16 and 18 Grove Road, Glenorchy (Title Ref: 218303/1) (the Land) and direct the General Manager to undertake a community engagement process, and*

2. *DIRECT the General Manager to provide a further report to Council summarising the results of the community consultation process and identifying any specific concerns about the disposal of the Land and (if recommended) seeking authorisation to proceed with a statutory disposal process.*

The KGV Football (soccer) Ground and associated buildings are currently situated on land owned by Council at 16 and 18 Grove Road, Glenorchy (title references **16 Grove Road** - 218303/1, 216010/1, 54872/22, 54872/23 and **18 Grove Road** - 218303/1). For the purposes of this report, these properties will be referred to as **the Land**.

Some important points to note about the Land are as follows:

- while the two parcels have one title, they have separate Property Identifiers (PID's)
- 16 Grove Road currently has a facility building which is considered to be owned by Football Tasmania and is 600m² in size
- 18 Grove Road is used as the football (soccer) playing surface and has a grandstand and toilet facilities currently situated on it. This parcel is 17,400m² in size, and
- Football Tasmania currently has a holding-over lease agreement with Council over both parcels of land, and they are currently using it as a football/soccer facility.

The approximate location of the Land is the area outlined in red in the below photo, which is bordered by KGV Football (AFL) to the south, and residential/open space land on the other borders.



Funding Context

Recently, both the Australian Government and the Tasmanian Government announced grant funding to Council for an upgrade to the facilities on the Land.

Funding commitments from the Australian Government are being managed by the Department of Infrastructure, Cities, Regional Development and Communication (**DICRDC**) through the Community Development Grant (**CDG**) program. This grant was for a total of \$12.8m for a Northern Suburbs Football Redevelopment. Council Officers have been negotiating with the Australian Government to allocate 30% (\$3.84m) of this funding to upgrading the KGV football facility. The remainder of the funds (\$8.96) have been nominated to fund the development of a Northern Suburbs Football Redevelopment at the North Chigwell Soccer Grounds site.

An additional grant of \$500k was received through the 'Levelling the Playing Field' program (**LTPF**) from the Tasmanian Government, managed by the Department of Communities, Sport and Recreation (**DCSR**), to go towards upgrading the amenities building on the Land.

Separately, the Glenorchy Knights Soccer Club has received a \$1m grant through the CDG program for the purchase and refurbishment of the administration building at the KGV football facility.

KGV Masterplan and requirement to long-term lease

A draft KGV Masterplan was developed to explore the opportunities to develop a high-level facility at the site with all of the grant funds.

The Masterplan considers utilising all of these funds and to develop a single, joint-use, facility building and upgrade the sporting infrastructure on site. Council officers are currently working closely with Football Tasmania and the Glenorchy Knights on this Masterplan.

During these discussions, it has become evident that Council needs to consider providing long-term tenure over the site. For leases greater than 5 years, Council is required to comply with the public notification requirements and process set out in section 178 of the *Local Government Act 1993*.

Council has developed a process for investigating the potential disposal of parcels of Council owned land to accompany the formal 178 process in the Act. The process is set out in the '*Disposal of Council Land Workflow*' ([Attachment 1](#)). This requires that, prior to deciding whether to commence a formal s. 178 process, Council first carries out a preliminary consultation around the potential disposal to identify whether there are any significant concerns in the community.

Council's resolution at its May 2020 Council meeting triggered those initial investigations, which have now been completed. The outcomes of the consultation process are summarised below, and ultimately result in the recommendation that, Council commences the formal 178 process in the Act for the Land.

Community engagement process

Community consultation was undertaken in-line with Council's Community Engagement Framework and consisted of:

- the preparation and implementation of a Community Engagement Plan
- advertising on social media and on Council's website (see [Attachment 2](#))
- consultation with all stakeholders accommodated on the site, and
- an invitation to lodge submissions through an online survey or request a hard copy of the survey.

Survey results

Council received 12 completed surveys. Other than the comments left in the survey, there were no other written responses or submissions received.

Of the 12 survey responses, there was one objection. The objection outlined concerns about the ongoing maintenance at the facility and future possible uses. The full text of the objection was as follows:

Do you have any objection to the long-term lease of this land?

Yes, if they hold the lease they must make sure it is maintained and that the broadest possible use is made of the facility. They don't have a good track record.

Two other comments were received through the surveys, one supporting the proposal and the other listing several concerns relating to the economic management of the facility, future potential impacts on surrounding residents and effects on nearby infrastructure and parking. The full text of the other two comments are as follows:

Do you have any other comments regarding this proposal?

Comment 1

I would consider it appropriate for the new lessees to detail their proposals for future infrastructure and their strategy for economic management of the location maintenance. Surely they can negotiate with GCC prior to becoming the beneficiary of any long term lease for the creation of a master plan for the location. After all it is in both parties best interests plus surrounding residents to be aware of what will be necessary to develop and upgrade facilities including much more covered seating for instance apart from a dearth of parking in the immediate area. The location has potential for a number of upgrades and for spectators to utilise any future nearby light rail transport.

Comment 2

Great idea, gives football tas and the knights a home and they are more likely to upgrade facilities knowing they have a long term lease.

Officers' Comments

If a long-term lease were agreed to, Council officers would work with the prospective tenants to ensure that the new lease is in-line with Council's *Leasing and Licensing Policy*. This would address the concerns outlined in the submission around the management and operation of the facility.

In addition, Council is currently working through an upgrade of the facility which would see a new facility building with seating, improvements to the ground, other infrastructure and parking improvements.

Council process to dispose of Public Land

As noted above, Council's process for disposing of parcels of Council owned land is set out in the '*Disposal of Council Land Workflow*' (Attachment 1).

The workflow outlines the process that Council officers take when identifying, investigating and recommending leases greater than five years or disposal of Council land and identifies the stage in the process that the current disposal has reached.

In preparing this report, Council officers have analysed the community's feedback, strategic open space planning undertaken for both the municipality, and the current Masterplan for the KGV Football (soccer) facility.

This report recommends commencing the section 178 process for the disposal of public land as envisaged in the workflow and for Council to work closely with the Glenorchy Knights Football Club and Football Tasmania to decide on the optimal upgrades for the facility.

Process under section 178 of the Act – Next steps

Council's *Disposal of Council Land Policy (the Policy)* deems all land owned by Council to be 'public land' for the purposes of the Act.

A resolution of Council to dispose of public land is required to be passed by an absolute majority of Council. If such a resolution is passed, this does not mean that the land would be disposed of. Rather, it requires that Council conducts a formal public consultation process and then considers any objections before making a final decision on whether to dispose of the land.

It should be noted that Council has already undertaken a preliminary consultation process (the one described above) to determine whether there were any significant concerns. A section 178 process would be a new and separate process, which would give the community a further opportunity to comment on the potential disposal. If Council does resolve to commence the section 178 process (as recommended):

- Council's intention must be advertised on two (2) occasions in a daily newspaper circulating in the municipal area, and
- a copy of the notice must be displayed on any boundary of the public land that abuts a highway and notifies the public that objection to the proposal may be made to the General Manager within 21 days of the date of the first publication.

The Policy also provides that, in addition to the notification requirements in section 178, Council is required to:

- display a plan and relevant property information on the community notice board in Council's chambers (near the chambers' rear public entrance), and
- notify the owners of neighbouring and affected properties advising of the recommended disposal.

If Council resolves to commence the public notification and consultation process, officers would ensure that the requirements of section 178 and the Policy were complied with.

Following the completion of the notification, Council is required to consider any objections lodged, with objectors having an opportunity to appeal a decision to dispose of the Land. This would be provided in a future report to Council.

If Council adopts the officers' recommendations, officers recommend that the advertising of the section 178 should commence in mid-September 2020.

Specific Requirements of the Disposal of Council Land Policy

The Policy requires the initial report to Council under section 178 contains information about how the matters set out below have been considered and addressed.

The matters to be considered and officers' comments on each are as follows:

1. The Council Land may be disposed of in a way which:

- ***transparently demonstrates achievement of the best value for the community, and***
- ***does not expose Council or the community to unacceptable risks around the process or the outcome.***

Council is following the process set out in section 178 of the Act, and the additional requirements over and above that process, which are set out in the Policy and Workflow.

Council would obtain a valuation for the Land, which would be considered in any future decision as to whether to proceed with the disposal. As the recommended method of the disposal is by long-term lease arrangements, the valuations would reflect approximate rental returns for the facility.

2. Any transaction can be justified if questions are asked about market testing and competition

The method or terms of any lease have not yet been determined and would not be until public consultation under section 178 is complete and the final report is provided to Council.

3. The community is given the opportunity to provide feedback about any potential alienation of Public Land

The entire community has been given the opportunity to comment and provide feedback on the recommended disposal. In addition, there would be a further opportunity to object to the potential disposal through the statutory notification and consultation process mandated under section 178 of the Act, if Council resolves to commence that process.

4. The disposal of the Council Land would be consistent with Council's Open Space Strategy

The Open Space Strategy refers to KGV as a district and regional sports event space.

The disposal (lease to sporting organisations) of the Land would be consistent with Council's Open Space Strategy, as it would continue to be used as a sports ground.

5. Access to areas and connectivity with any adjacent Public Land is maintained to a level that is acceptable and in keeping with reasonable community expectations

Recreation infrastructure, such as the KGV football facility, forms part of a larger recreation portfolio provided and maintained by Council for the Glenorchy community. Council's commitment to the community is to provide contemporary and affordable recreation infrastructure and opportunities.

The recreation portfolio, and the recreation facilities comprising it have taken many years, if not decades, to be compiled. Council would not be able to provide all of the facilities required by the community in one go, but rather has provided them one-by-one over many years. Therefore, the process of provision and upgrading these facilities is an ongoing one.

The KGV football facility needs a significant upgrade to its facilities to meet both community expectations and contemporary standards. Council is currently working with both the Tasmanian and Australian Governments to deliver a major upgrade to the facility that would bring it up to the required regional standard.

Along with this upgrade, the upgrade to the North Chigwell football facility is also planned. These two major projects form a large component of the football offering for the Glenorchy and the greater Hobart catchment. These two facilities, along with the Eady St and Prince of Wales Bay facilities, form part of Council's recreation portfolio with community members moving between the facilities to undertake their chosen activities.

Linkages between these facilities, as well as linkages to other recreation facilities, is vitally important for the community. The ability for a person to move from a sports facility, to a play space, to a linear park to a foreshore park is a critical consideration when planning Council's open space portfolio.

6. Any cost associated with creating saleable parcels of land is considered

As part of the redevelopment on the site, Council has in-principle funding to commence improvements at the facility. This would occur regardless of whether the disposal by long-term lease is approved.

7. Compliance with all applicable planning requirements is achieved, and

Development approvals would need to be obtained for the recommended facility upgrades, however this is a separate process to the proposed long-term lease arrangement.

The Land is currently zoned recreational, and the recommended use of the Land is compliant with the use class of this zone.

8. Any other relevant matters are considered.

All relevant matters at the current stage of the process have been considered.

If any other matters of relevance emerge (for example, as a result of any representations received during the section 178 consultation process), Council will have the opportunity to consider them when deciding whether it wishes to proceed with the disposal, which will be at a future meeting.

Expressions of interest

Council is not seeking expressions of interest for this disposal, as the two organisations currently using the Land (the Knights and Football Tasmania) have been successful in obtaining grant funding to further develop the Land.

We will be working through a process with both organisations to identify the optimal arrangements for future site tenure.

Consultations:

Manager Property, Environment and Waste
Coordinator Community Planning and Inclusion
Coordinator Open Space
Coordinator Property Assets
Project Manager – Sport and Recreation
Andrew Wilkie MP, Federal Member for Clark
Football Tasmania
Glenorchy Knights Football Club
Community

Human Resource / Financial and Risk Management Implications:

Financial

The cost of undertaking the section 178 process is expected to be in the order of \$1,000, for advertising in the Mercury and mail-outs to neighbouring properties and affected properties.

Further development of the site is part of the recommended capital works redevelopment costing an estimated \$5,340,000 although this is not related to the decision to lease the Land.

The eventual upgrade of the facility would result in an increase in costs to Council for ongoing depreciation and maintenance. As a result, Council is expected to receive some income from the tenants which would go towards partially offsetting those and other costs. Any rental amount would be determined as part of the lease negotiations.

A more detailed analysis of financial implications would be reported to Council as part of the next phase of the section 178 process.

Human resources

Council staff would facilitate the process as part of their normal duties.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Moderate (C3)	Possible (L4)	Medium	Council considers all objections received during the statutory consultation process, as required under s. 178 of the Act. The disposal would be leasehold only.
Adverse public reaction to decision to advertise Council's intention to disposal.				
Council does not achieve best value for the community on disposal (long term lease) of the land.	Moderate (C3)	Possible (L4)	Medium	An independent valuation would be obtained by Council and would be considered following the completion of public notification and as part of any decision to proceed with a disposal or lease.
Do not adopt the recommendation	Severe (C5)	Almost Certain (L5)	Extreme	Council attempts to rescope the project in alignment with available budget.
Failure to provide an opportunity for a long-term lease for the tenants may result in loss of the funding from the Australian Government for the upgrades to the site.				
Uncertainty for current tenants and the ongoing management of the facility leading to adverse financial and PR implications.	Major (C4)	Likely (L4)	High	Continue to communicate with the Football Tasmania and the Knights to continue a short-term lease and assign budget to assist with the ongoing operation of the facility.
Reduced social and community outcomes due to loss of government funding.	Moderate (C3)	Almost Certain (L5)	High	Consider alternative lease arrangements, and negotiate with the funding body to rescope the project.

Community Consultation and Public Relations Implications:Community consultation

Initial community engagement has been carried out for the Land, as detailed in this report.

If Council decides to proceed with the disposal (long-term lease), the next step would be to formally advertise Council's intention to dispose in accordance with Council's *'Disposal of Council Land Workflow'* ([Attachment 1](#)). This process requires a 21-day public exhibition period. Anyone who responded in the initial engagement, as well as anyone else in the community, would have the opportunity to make formal submissions during the section 178 notification and consultation process.

It is also recommended that Council undertakes further consultation with Glenorchy Knights Football Club and Football Tasmania.

Public Relations

Any concerns raised during the section 178 process would be monitored to gauge whether further action is required to address them.

Recommendation:

That Council:

1. FORM an intention under section 178 of the *Local Government Act 1993* (**the Act**) to dispose of public land by long-term lease, namely 16 and 18 Grove Road, Glenorchy (title references 218303/1, 216010/1, 54872/22, 54872/23 and 218303/1), being the area outlined in red in Figure 1 in the report to Council (**the Land**)
2. AUTHORISE the General Manager to take all actions necessary to complete public notification of Council's intention to dispose of the Land in accordance with section 178 of the Act and Council's Disposal of Council Land Policy, and
3. AUTHORISE the General Manager to consider and acknowledge any objection received pursuant to section 178(6) of the Act and report to a future Council meeting.

Attachments/Annexures

- 1 Disposal of Council Land Workflow



- 2 Website content for 16 and 18 Grove Road, Glenorchy



- 3 Survey Results



15. PROCEEDS OF PROPERTY DISPOSALS POLICY

Author: Project Officer (Vanessa Cooling)
Open Space Coordinator (Alli Coombe)

Qualified Person: Director Infrastructure and Works (Ted Ross)

ECM File Reference: Council Policies by Directorate

Community Plan Reference:

Leading our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading our Community

Objective 4.1	Govern in the best interests of our community
Strategy 4.1.1	Manage Council for maximum efficiency, accountability and transparency
Strategy 4.1.2	Manage the City's assets soundly for the long-term benefit of the community
Objective 4.2	Prioritise resources to achieve our communities' goals
Strategy 4.2.1	Deploy the Council's resources effectively to deliver value

Reporting Brief:

To recommend that Council adopts a policy setting out how the proceeds of sales of Council land are to be managed and used.

Proposal in Detail:

Open Space Strategy objectives for strategic land disposals

The *Glenorchy Open Space Strategy 2015 (the strategy)* developed by @Leisure Planners found that multiple land parcels owned by Council had "no identified function" due to lack of embellishment, size and/or poor location.

The strategy found that reducing the number of these sites in favour of developing others would improve the diversity, sustainability and affordability of the open space network. A key direction of the strategy, therefore, was to dispose of redundant reserves, but "only to expand or embellish others" (p.17 of the strategy).

The strategy proposed a policy on the strategic acquisition and disposal of public open space, including a key objective to ensure that resources derived from disposal are used for the acquisition, development or improvement of the public open space network (p.46 of the strategy).

To date, Council has not adopted a policy to address these matters.

Proposed Policy

The proposed Proceeds of Property Disposals Policy (**Policy**) is Attachment 1.

If adopted, the Policy will provide greater transparency and consistency on the use of funds from sales of all Council land. The policy aims to increase the overall benefit of open space in the municipality by redirecting proceeds from underperforming sites into new, improved or more accessible open space that are fit for purpose.

The policy establishes two dedicated reserve funds for sale proceeds that meet specified criteria:

- the **Property Disposals Reserve Fund** - to be used exclusively for the acquisition, development, improvement and/or accessibility of open space, and
- the **Special Projects Reserve Fund** - to be used exclusively for special projects approved by Council.

Under the policy, proceeds of Council land sales would be apportioned as follows:

Land sold for <u>less than \$1 million</u>			Land sold for <u>\$1 million or more</u>
Land entirely zoned or designated 'open space'	Land partially zoned or designated 'open space'	Land with no open space zoning or designation	
100% of net proceeds to Property Disposals Reserve Fund.	Pro-rata allocation of net proceeds to Property Disposal Reserve Fund and Special Projects Reserve Fund, based on percentage which is open space	• 25% of net proceeds to Property Disposals Reserve Fund and • 75% to Special Projects Reserve Fund • unless otherwise designated by Council.	Council to determine. Can: • apportion between Reserves, or • dedicate to specific projects, programs or uses with community benefit • decide a combination of the above.

Impacts of decision

Council is currently in the process of disposing of various parcels of land, identified in the Open Space Strategy. All such sales are considered by Council and undergo a rigorous community consultation process. The policy will provide guidance around how the proceeds of these sales are to be apportioned and ensure that open space availability is preserved and enhanced.

Most notably, Council is in the process of disposing of the Derwent Entertainment Centre and surrounding land at Wilkinsons Point. This sale will provide a significant return to Council but will also be offset by costs associated with the sale, and a contribution in cash or in kind to roading at Wilkinsons Point.

Council has previously advised that proceeds from the sale of the DEC and Wilkinsons Point will be reinvested into the local community through the Future Glenorchy program, which enables Council to work with developers, our partners and our people to grow the economy and to ensure our city is a great place to live.

That purpose is consistent with the proposed policy, which would dictate how Council would be required to decide how to allocate net sale proceeds for land sales over \$1 million.

Consultations:

Mayor
Aldermen
Director Strategy and Development
Manager Finance and ICT
Manager City Strategy and Economic Development
Executive Leadership Team

Human Resource / Financial and Risk Management Implications:

Human resources

There are no material human resources implications.

Financial

The policy does not impact on the quantum of revenue or expenditure but provides parameters around how proceeds are to be spent.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Minor (C2)	Possible (L3)	Moderate	Council has other budgets available to cover contingencies. Council reviews or updates policy, if unforeseen impacts are identified.
The Policy does not provide flexibility to deviate, to expend funds for other purposes not listed in the policy.				
Do not adopt the recommendation	Moderate (C3)	Possible (L3)	Moderate	Information to be provided on a case-by-case basis through existing processes and legal requirements.
Community uncertainty as to expenditure of sale proceeds.				
Deterioration of the provision of open space in the municipality due to proceeds being diverted to other uses.	Major (C4)	Possible (L3)	Notable	Council decisions sought about use of proceeds on a case-by-case basis.

Community Consultation and Public Relations Implications:

Community consultation

Community consultation was not undertaken for the development of this policy. However, over the past 18 months Council has undertaken extensive consultation and

engagement around potential land disposals. During that process, it has emerged that the community has a strong interest in finding out how and where land sales revenue would be spent. The policy seeks to address this.

The policy is consistent with Council's current Open Space Strategy and will result in no net loss of public benefit.

Public relations

The upcoming sale of the DEC and Wilkinsons Point has generated interest in how the funds will be spent. The draft provides guidance around this and does not constrain the existing intention to put sale proceeds towards the Future Glenorchy program.

Recommendation:

That Council:

ADOPT the Proceeds of Property Disposals Policy in the form of Attachment 1.

Attachments/Annexures

- 1 Proceeds of Property Disposals Policy



16. FOOTPATHS POLICY

Author: Manager Infrastructure, Engineering and Design (Frank Chen)

Qualified Person: Director Infrastructure and Works (Ted Ross)

ECM File Reference: Policies by Directorate

Community Plan Reference:

Leading our Community

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Objective 4.2 Prioritise resources to achieve our communities' goals.

Strategy 4.2.1 Deploy the Council's resources effectively to deliver value.

Reporting Brief:

To recommend that Council adopts a revised Footpaths Policy to set out the standards that will apply to any provision and construction of footpaths in the Glenorchy municipality and balance asset management and financial considerations.

Proposal in Detail:

Background

Council manages approximately 388 km of footpaths in the Glenorchy municipality.

Council undertakes regular maintenance and replacement tasks on these footpath assets to ensure they are safe, of sound construction and effective in achieving their purpose.

It is important that Council carefully considers and clearly defines the level of service that we will deliver for our footpath network. The aim is to ensure that our footpaths are in a sound condition and meet the needs of the community, while avoiding over-servicing the network and placing an unsustainable financial burden on current and future generations.

Council also needs to ensure that any new footpaths constructed by Council or received as part of the new subdivision works are designed and constructed properly and meet all the necessary standards and requirements.

To achieve this, it is necessary for Council to set targets for the design and construction of footpaths and set specific requirements for the footpath provision and replacement in different areas of the municipality.

Revisions to Footpaths Policy

Council adopted the current Footpaths Policy in 2016 ([Attachment 1](#)). The Policy is due for review by November this year.

The policy outlines the requirements and standards for the design and construction of footpaths in the Glenorchy municipality. It has been successfully implemented since its adoption.

In reviewing the 2016 policy, it has been identified that some changes and new elements are required for it to both achieve its aims in-terms of setting appropriate maintenance and replacement targets, but to also ease the current financial burden it is creating.

A revised Footpaths Policy has now been developed and is presented to Council for recommended adoption ([Attachment 2](#)).

The updated policy sets out the standards that will apply to any provision and construction of footpaths in the Glenorchy municipality and introduces various new requirements. The key elements of the updated Footpath Policy include:

- the introduction of a footpath hierarchy
- setting width targets (1.2m to 2m) and preferred surface treatment (mainly asphalt) for the provision of footpath infrastructure, based on the footpath hierarchy
- detailing the standards for the provision of footpaths and kerb ramps within new subdivisions (e.g. 1.5m wide concrete footpath on both sides of the road, including at Cul-De-Secs, unless, otherwise approved
- outlining the requirements for the decommissioning of any existing footpaths in Cul-De-Sacs in established urban areas (which requires prior consultation with affected residents and a Council resolution), and
- introducing a Footpath Technical Guideline for reference by Council technical staff and external engineering consultants.

The policy incorporates the learnings around the community's expectations for footpath standards that Council gained from the comprehensive 'Paths, Tracks and Trails Survey' which it conducted in 2019. Most notably, it sets a standard above and beyond the relevant Australian Standard while ensuring that the overall footpath network is both functional and affordable to our community.

Key elements of the updated policy are discussed below.

Footpath Hierarchy and Targets

The Policy introduces a hierarchy with target widths for footpaths in different areas and groups them into four categories, namely 'CBD centre', 'Primary', 'Secondary' and 'Local' (see Table 1, below).

Each of the categories in the footpath hierarchy has a target width and preferred surface treatment nominated, based on their function, usage and other factors.

Table 1: Footpath Hierarchy defined in the Policy

Category	Name	Definition	Target Width	Preferred Surface Treatment
Category 1	CBD Centre	The main street in the CBD where there is significant business and pedestrian activity	2.0 m	Pavers or concrete
Category 2	Primary	High pedestrian activity within the CBD business areas and direct pedestrian links between the CBD areas	1.8 m	Concrete or asphalt
Category 3	Secondary	Footpaths that provide the best link between key destinations and facilities (e.g. bus stops, local shops, schools, playgrounds, etc.)	1.5 m	Asphalt
Category 4	Local	Generally residential streets and any footpaths which are not included in the categories above.	1.2 m	Asphalt

Council is always committed to providing footpaths that can be used by people of all abilities.

As the diagram below indicates, a footpath that is 1.2m wide is required for a single wheelchair user to travel safely. This is in-line with AS 1428.2 (from which the diagram was obtained).

The updated Policy therefore requires that the lowest footpath category ('Local') has a target width of 1.2 metres.

Conversely, the highest category ('CBD centre') has a target width of 2 metres, to provide adequate space for people using different transport modes (e.g. wheelchairs, prams, on foot, etc.) to pass each other safely.

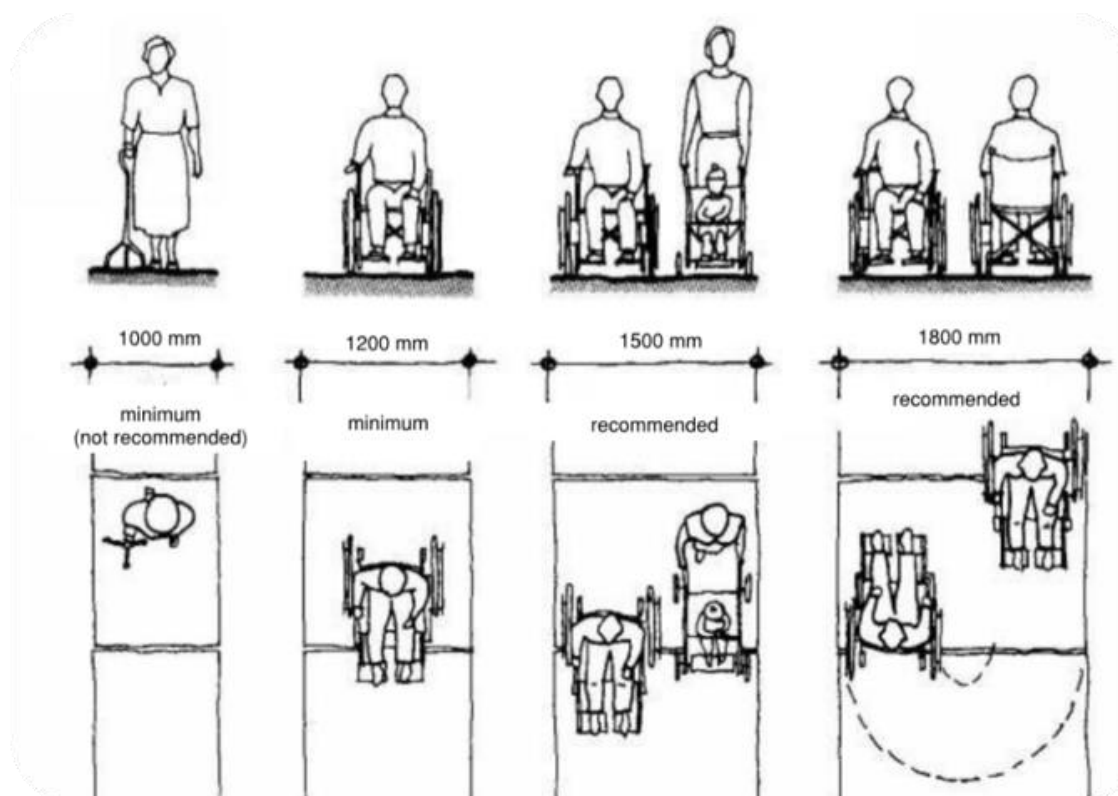


Figure 1: Footpath widths in accordance with AS1428.2 (VicRoads Accessibility (DDA) Guidelines - Edition 1)

The allocation of a hierarchy classification to a footpath segment will be continually reviewed and updated, in consultation with the community and key stakeholders, such as Council's Access Advisory Committee.

Footpath Design and Construction in New Subdivisions

Council receives footpath assets from new subdivisions every year and must ensure that these assets are designed and constructed to serve their required purpose and provide both short-term and long-term benefits to the community.

The policy outlines standards which will be applied to new footpaths to be constructed in subdivisions. It provides clear directions for developers to follow and will ensure that the quality and function of the footpath and kerb ramp assets handed over to Council meets the needs of the community.

Footpath Technical Guideline

The Policy also requires Councils' technical staff to develop and maintain a Technical Guideline to address technical aspects relating to footpaths and assist in the design of footpath infrastructure, taking into account the footpath hierarchy.

The footpath technical guideline will set target criteria and minimal acceptable targets (e.g. horizontal and longitudinal gradients) based on relevant standards and guidelines.

An example of the Footpath Technical Guideline is provided in Attachment 3 for information.

Consultations:

Aldermen
Director Infrastructure and Works
Infrastructure Section
Asset Management Section
Engineering Project Section
Development Engineering Section

Human Resource / Financial and Risk Management Implications:

Financial

The proposed policy moves away from the previous 'one size fits all' approach and aims to create a footpath network which is both functional and affordable to the community.

It is forecast that the implementation of the updated policy will reduce the annual footpath renewal demand from approximately \$4.0 million/year to approximately \$2.5 million/year, while aiming to maintain a similar level of service for the next 10 years.

Reducing the annual renewal demand by approximately \$1.5 million/year would significantly reduce the future infrastructure renewal backlog and enable Council to maintain its footpath network in an effective and efficient manner.

Human resources

There are no material human resources implications.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation Creating standards and requirements that are not in line with the relevant legislation, Australian Standards and guideline.	Moderate (C3)	Rare (L1)	Low (3)	The Policy has been reviewed by Council's technical staff, including experienced engineers and designers. Council staff will continually review and update the standards and requirements outlined in the policy to ensure they are in line with the latest legislation, Australian Standards and guidelines.
Committing Council to standards or requirements that are not physically or financially viable.	Major (C4)	Rare (L1)	Low (4)	Financial modelling has been carried out to understand the asset management and financial implications of the proposed policy. The modelling found that the level of service defined in the proposed Policy would enable Council to maintain the average condition of its footpath assets in a reasonable manner while reducing the renewal demand in the next 10 years. To mitigate the risk, Council officers will continue the asset modelling and feasibility analysis before making any major changes to the standards and requirements defined in the Policy.
Do not adopt the recommendation Lack of standards and requirements to guide Council's level of service, resulting in substandard infrastructure being built or maintained and creating a substantial financial burden on Council	Major (C4)	Almost Certain (L5)	High (20)	Officers continually monitor footpath maintenance and construction costs and increase inspections of new infrastructure. Officers are instructed to review the draft Policy in-line with Aldermens' expectations and present an alternative for Council to consider.

Community Consultation and Public Relations Implications:

Community consultation was not carried out specifically for the development of the proposed Policy.

However, the development of the policy was guided by Council's recent 'Paths, Tracks and Trails' survey, which identified that our community demands a footpath network which is safe to use and suitable for all abilities of users.

The updated policy set the target width for all footpaths in Glenorchy above and beyond the minimum requirements in the relevant Australian Standard and ensure the network is functional and affordable to the community. Having such policy in place will contribute to achieving the community's expectation of maintaining a footpath network which connects our community and keeps us safe, healthy, active and inclusive.

Recommendation:

That Council:

ADOPT the updated Footpaths Policy 2020 in the form of Attachment 2.

Attachments/Annexures

1 Current Footpath Policy 2016



2 Draft Footpaths Policy 2020



3 Footpath Technical Guidelines



17. AUDIT PANEL CHAIR'S ANNUAL REPORT 2019 TO 2020

Author: Manager Corporate Governance (Tracey Ehrlich)

Qualified Person: Director Corporate Services (Jenny Richardson)

ECM File Reference: Audit Panel

Community Plan Reference:

Under the *City of Glenorchy Community Plan 2015 – 2040*, the Community has prioritised ‘transparent and accountable government’.

Strategic or Annual Plan Reference:

Leading our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency

Strategy 4.1.3 Maximise regulatory compliance in Council and the community through our systems and processes

Reporting Brief:

Council’s Audit Panel Charter (clause 14.4) states that the Audit Panel, through the Chairperson, must report annually to Council on its overall operation and activities during the financial year. The purpose of this report is to table the Audit Panel Chair’s Report for 2019-20 financial year.

Proposal in Detail:

The Audit Panel Chair’s Annual Report (**Report**) for the financial year 2019-20 was adopted at the Audit Panel’s special meeting held on 26 August 2020. The Report is Attachment 1.

In accordance with clause 14.5 of Council’s Audit Panel Charter, the Report is required to document a summary of the work the Audit Panel performed to fully discharge its responsibilities during the preceding year and an overall assessment of Council’s legal, governance, financial, risk, control and compliance framework including details of any significant emerging risk impacting on Council.

Additionally, the Minister for Local Government has requested that a copy of the Report is forwarded to the Local Government Division to meet the requirement for annual reporting under the Ministerial Directions issued in 2018. The Minister has agreed that the Report would provide an independent review of Council’s compliance, generally aligned to Ministerial Direction 5, and that this would satisfy the ongoing annual reporting requirements.

It was agreed by Council at the 29 June 2020 Council meeting that a copy of the Audit Panel Chair's reports would be provided to the Minister annually.

Consultations:

Audit Panel Chair
Audit Panel Members

Human Resource / Financial and Risk Management Implications:

There are no human resource implications. All costs may be met through existing budget allocations.

Community Consultation and Public Relations Implications:

Community consultation was not required or undertaken. There are no material public relations implications.

Recommendation:

That Council:

1. RECEIVE and NOTE the Glenorchy City Council Audit Panel Chair's Report for the 2019-20 financial year, and
2. DIRECT the General Manager to forward a copy of the Audit Panel Chair's annual report to the Minister for Local Government.

Attachments/Annexures

- 1 GCC Audit Chair's Annual Report



18. PROCUREMENT AND CONTRACTS - MONTHLY REPORT

Author: Manager Corporate Governance (Tracey Ehrlich)

Qualified Person: Director Corporate Services (Jenny Richardson)

ECM File Reference: Procurement

Community Plan Reference:

Leading our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency

Strategy 4.1.3 Maximise regulatory compliance in Council and the community through our systems and processes

Reporting Brief:

To inform Council of exemptions that have been applied to procurements under Council's Code for Tenders and Contracts for the period 14 July 2020 to 14 August 2020 and to provide updates on other relevant procurement matters.

Proposal in Detail:

Exemption Report

Council's Code for Tenders and Contracts (**the Code**) has been made and adopted by Council as required under section 333B of the *Local Government Act 1993*.

Under clause 10.2 of the Code, the General Manager is required to provide a regular report to Council on exemptions that have been authorised to the procurement requirements under the Code. Clause 10.2 relevantly provides:

*In accordance with Regulation 28(j), the General Manager will establish and maintain procedures for reporting to Council **at the first ordinary meeting of Council after the event** in relation to the procurement of goods and/or services **in circumstances where a public tender or quotation process is not used**. Such report will include the following details of each procurement:*

- a) a brief description of the reason for not inviting public tenders or quotations (as applicable);*
- b) a brief description of the goods or services acquired;*
- c) the approximate value of the goods or services acquired; and*
- d) the name of the supplier.*

For the period from 14 July to 14 August 2020 there were no exemptions to Council's Code for Tenders and Contracts.

Expenditure on External Legal Services

For the month of July 2020, the total amount spent on external legal services for all of Council was \$27,408.04. This was comprised of \$16,821 relating to the sale of the Derwent Entertainment Centre (DEC), \$6,669 relating to the potential disposal of the Berriedale Caravan Park and \$2,165 for various building enforcement matters.

The above amounts are provided for in Council's current 2020-2021 budget.

Consultations:

Executive Leadership Team
Senior Legal Counsel
Accounts Payable Supervisor

Human Resource / Financial and Risk Management Implications:

Human resources

There are no material human resources implications.

Financial

The report identifies \$27,408.04 in budgeted operational expenditure that has been approved during the reporting period.

Risk management

As this report is recommended for receiving and noting only, no risk management issues arise. Risks around procurement are monitored and reported on a continuous basis as part of standard processes and procedures.

Community Consultation and Public Relations Implications:

Community consultation was not required or undertaken. There are no material public relations implications.

Recommendation:

That Council:

RECEIVE and NOTE the Procurement and Contracts Monthly Report for the period from 14 July to 14 August 2020.

Attachments/Annexures

Nil.

19. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

19.1 NOTICE OF MOTION - ALDERMAN DUNSBY: LANDFILL FEES FOR TRAILERS

Author: Manager Property, Environment and Waste (Alex Woodward)
Qualified Person: Director Infrastructure and Works (Ted Ross)
ECM File Reference: Waste Services

Reporting Brief:

To consider a notice of motion by Alderman Jan Dunsby submitted in accordance with the requirements of Regulation 16(5) of the *Local Government (Meeting Procedures) Regulations 2015*.

Motion:

That determinations of trailer size mirror the current State Government regulations, and that the information be incorporated into charging at the Jackson Street Landfill, or any other venue utilised for waste disposal.

Rationale:

I note a disparity in charging rates for domestic trailer loads at the Jackson Street Landfill.

A box trailer with dual axles currently creates a need for discretion by the operators at the Toll Booth. Obviously with no clear guidelines, there is no guarantee of consistent application or regard applied to the load on such a trailer.

The Department of Infrastructure, Transport, Regional Development and Local Government ruling is that two axle trailers with axle centres spaced less than one metre apart are regarded as a single axle:

<https://www.transport.tas.gov.au/?a=109707>

This is applied to all trailers in Tasmania.

Quote 1 from the above referenced website:

All new trailers (including imported trailers), not exceeding 4500 kg Aggregate Trailer Mass (ATM), presented for registration in Tasmania must comply with requirements of the National Code of Practice for Building Small Trailers

Vehicle Standards Bulletin (VSB)¹ – as published by the Commonwealth Department of Infrastructure, Transport, Regional Development and Local Government.

Quote 2 from the above referenced website

I quote from item 3: *Two axle trailers with axle centres spaced less than one metre apart are regarded as a single axle.*

The incorporation of the above clear determination in relation to box trailers within the landfill operator guidelines will alleviate any need to make a discretionary decision that may not be applied consistently.

Officers' Response/Qualified Advice:

Council's policy to differentiate pricing was formulated as we shifted from volumetric to weight-based assessment. This was to reduce the impact of the increasing cost of waste on local residents with small quantities of waste who make regular visits to the Landfill. It was also put in place to encourage residents in the broader region to travel to the most direct disposal facility.

Council's calculation of whether a residential or commercial rate is applied to a load is assessed in two ways:

1. Resident/non-resident Status is determined by either a driver's licence or rates notice. During the COVID period, Council has relaxed the requirement to produce evidence to reduce the risk to operators and customers.
2. Commercial/domestic is assessed based on the amount and type of waste, as well as who is disposing of the waste.
 - a) Council uses a standard single axle box trailer that has a capacity of approximately 0.5 tonne depending on the type of waste as a benchmark for determining whether a trailer is commercial or domestic. Sides can be put on a trailer to assist with bulkier waste, including green waste. Anything over 0.5 tonne would generally be considered a commercial quantity of waste.
 - b) Operators can also identify commercial waste through the type of waste being delivered, business identification on vehicles and also based on repeated entry.

If a customer is assessed as being a non-resident then the commercial rate applies.

If a customer is assessed as being a resident then the second test of whether it is a commercial quantity of waste is applied.

Council's measuring system requires the Toll Booth operator to assess whether the waste is to be charged based on the resident rate or the commercial rate as they enter the landfill.

The use of a single box trailer is a guide used to assess the quantity of waste. For example, if a resident has a dual axle trailer with a small amount of waste then the operator can (and does) apply discretion and use the residential rate. The system is

not in place to penalise members of our community because of the type of trailer they own.

Most customers who attend the landfill do so with less than the minimum weight (100 kg) and are therefore charged the minimum fee of \$11.00 (inc GST) for the load.

During the last 12 months, Council officers have only received one complaint from a customer in relation to the system of determining the rate applied to loads. Council officers reviewed images from toll booth cameras of the complainant and assessed that operators correctly identified the loads as being commercial loads.

The images clearly showed a large dual axle trailer. The type of waste on the trailer includes significant packaging and wooden pallets and the vehicle towing the trailer is a business vehicle with branding on the sides and rear. It is therefore clear that the waste in the trailer is commercial in nature, not domestic. The person was charged the commercial rate based on the type of waste being deposited, not arbitrarily because they had a dual-axle trailer.

Council officers believe that the current system of managing the assessment of trailer loads works well and provides toll booth operators with the necessary discretion.

The lower rate currently applied to residential/domestic loads costs Council up to \$100,000 per year to process. Introducing a blanket classification for dual axle trailers would make it more difficult for operators to apply discretion and could result in a significant reduction in revenue from the landfill.

In addition, changing the fees and charges throughout the year would require the reprinting and amendment of signage. This would likely cost Council approximately \$1,000.

Council officers therefore recommend that there is no change to the current system of assessing trailer loads.

However, Council officers will review the signage at the landfill and information on the website to make it clearer for customers.

Attachments/Annexures

Nil.

19.2 NOTICE OF MOTION - ALDERMAN DUNSBY - NO SPRAY REGISTER

Author: Director Infrastructure and Works (Ted Ross)
Qualified Person: Director Infrastructure and Works (Ted Ross)
ECM File Reference: Spray Register

Reporting Brief:

To consider a notice of motion by Alderman Jan Dunsby submitted in accordance with the requirements of Regulation 16(5) of the *Local Government (Meeting Procedures) Regulations 2015*.

Motion:

That Glenorchy City Council introduces a No Spray Register in relation to the use of pesticides.

Rationale:

The aim of a No Spray Register is to assist Council to meet the community's general right-to-know about pesticide use in outdoor public areas.

It is the right of individuals to have some say in the manner in which weeds are controlled, particularly in the area they reside. There are people who suffer from chronic conditions and chemical sensitivity that can be linked to the use of pesticides. However, every individual should have the right to request the exclusion of pesticide use in the vicinity of their property.

Positive outcomes of a no spray register can include:

- the reduction of potential unintended adverse impacts from the use of pesticides
- a reduction in the use of pesticides by Council across the city
- an increase in the well-being of all community members
- improvement in the quality of our environment
- a more informed community in relation to pesticide application
- added controls to direct contractors around agreed use of pesticides, and
- development/encouragement of non-pesticide weed management strategies.

Officers' Response/Qualified Advice:

Council officers note that both City of Hobart and Kingborough Councils have No Spray Registers and that Clarence City Council is considering the adoption of a register at its August 2020 Council Meeting.

Council has been proactive in its approach to reducing our reliance on chemicals. Actions taken include:

- increasing the use of mowing strips to reduce the use of chemicals along fence lines
- trialing alternative treatments, including growth regulators, manual removal, mechanical management and steam (previously trialed and not found to be effective), and
- alternative work practices, including encouraging and promoting plant health to allow plants to out-compete invasive weeds.

Council officers have also looked at ways of responding to those in our community who do not want chemical sprays used on the frontage of their properties, including the adoption of a No Spray Register.

A No Spray Register would require property owners to agree to undertake the maintenance of the area fronting their property, and, in return, Council would not spray in these areas.

There is a large amount of administration required to set up and maintain a no-spray register. This includes setting up an application process (including agreements around maintenance) and inspections of properties to ensure that property owners undertake the required maintenance. Council would also need to develop a system so that Council employees and contractors do not spray in these areas.

Council officers have undertaken some preliminary investigations into how a No Spray Register could be implemented in Glenorchy. Officers propose that a report be brought back to the September 2020 Council Meeting with a draft No Spray Register policy, including details of resourcing requirements, for further consideration by Council.

Attachments/Annexures

Nil.

CLOSED TO MEMBERS OF THE PUBLIC

20. CONFIRMATION OF MINUTES (CLOSED MEETING)

That the minutes of the Council meeting (closed meeting) held on 27 July 2020 be confirmed.

21. APPLICATIONS FOR LEAVE OF ABSENCE

22. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)
