

GLENORCHY PLANNING AUTHORITY

MINUTES

MONDAY, 21 AUGUST 2017



Chairperson: Commissioner Sue Smith

Hour: 3.00 p.m.

Present: Commissioner Sue Smith

In attendance: Ms. V. Tomlin (Senior Statutory Planner), Ms. S. Jeffreys (Planning Officer), Mr. P. Coney (Planning Officer), Ms. L. Byrne (Strategic Planner), Mr. A. Mousavi (Transport Engineer), Mr. L. Meline (Development Technical Officer), Mr. D. Parham (Heritage Officer) and Ms. A. Dionysopoulos (Planning Officer).

1. PLANNING AUTHORITY DECLARATION

The Chairperson stated that the Glenorchy Planning Authority intended to act as a Planning Authority under the Land Use Planning and Approvals Act 1993.

2. APOLOGIES

None.

3. PECUNIARY INTERESTS

None.

4. CONFIRMATION OF MINUTES

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That the minutes of the Glenorchy Planning Authority Meeting held on Monday, 24 July 2017 be confirmed.

That the minutes of the Glenorchy Planning Authority Meeting held on Thursday, 10 August 2017 be confirmed.

**5. AMENDMENT PLAM-17/01
SECTION 39 REPORT TO TPC - MERITS OF REPRESENTATIONS
36 CADBURY ROAD, CLAREMONT (LOTS 1 AND 2)
CORRECTION TO TABLE E13.1 LOCAL HERITAGE PLACES**

File Reference: 3284010

REPORT SUMMARY:

Amendment:	PLAM-17/01
Applicant:	Glenorchy City Council
Owner:	MLW Holdings II Pty Ltd
Proposal:	To correct a typographical error to the title information of 1/36 and 2/36 Cadbury Road, Claremont in Table E13.1 Heritage Places of the Historic Heritage Code to the Glenorchy Interim Planning Scheme 2015.
Report Purpose:	To consider the merits of representations received during the public exhibition period for the draft Amendment PLAM-17/01 to the Glenorchy Interim Planning Scheme 2015 and their effect on the proposal.
Representations:	10 received: nine objections one 'no objection'
Recommendation:	Approval.

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That Council report in the above terms to the Tasmanian Planning Commission about draft Amendment application PLAM-17/01 to the Glenorchy Interim Planning Scheme 2015 under s. 39, former provisions, of the *Land Use Planning and Approvals Act 1993*.

Reason for Decision:

In accordance with delegated authority dated 13 February 2001, the Glenorchy Planning Authority decided that the Council report regarding draft amendment PLAM-17/01 to the Glenorchy Interim Planning Scheme 2015 be forwarded to the Tasmanian Planning Commission under s.39 of the Land Use Planning and Approvals Act 1993 for the reasons set out in the officer's report.

6. PROPOSED USE AND DEVELOPMENT - ADDITIONS AND ALTERATIONS RESIDENTIAL (SINGLE DWELLING) RELYING ON PERFORMANCE CRITERIA - 5 CONTINENTAL ROAD, GLENORCHY

File Reference: 5363492

REPORT SUMMARY:

<i>Application No.:</i>	PLN-17-132
<i>Applicant:</i>	Longview Design & Drafting
<i>Owner:</i>	A B Eisenhuth
<i>Zone:</i>	Inner Residential
<i>Use Class</i>	Residential (single dwelling)
<i>Application Status:</i>	Discretionary
<i>Discretions:</i>	11.4.2 Setbacks and building envelope (The proposal meets all other applicable standards as demonstrated in the attached appendices)
<i>Level 2 Activity?</i>	No
<i>42 Days Expires:</i>	23 August 2017
<i>Existing Land Use:</i>	Residential (single dwelling)
<i>Proposal In Brief:</i>	Additions and alterations (Residential) relying on performance criteria
<i>Representations:</i>	1
<i>Recommendation:</i>	Approval, subject to conditions

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That a permit be granted for the proposed use and development of Additions and alterations (Residential) relying on performance criteria at 5 Continental Road, Glenorchy subject to the following conditions:

Planning

1. Use and development shall be substantially in accordance with planning permit application No. PLN-17-132 and Drawing No. P1 submitted on 16 May 2017, except as otherwise required by this permit.
2. Any conditions and/or advice as determined by TasWater, and set out in the attached Appendix A, form part of this permit.
3. The wall adjoining the side boundary at the southern end of the deck must screen the full width of the deck and adjacent stairs (being 3.224m wide as shown on page 2 of the plans) to a height of at least 1.7m above the finished floor level with a uniform transparency of not more than 25%. The wall must be retained for the life of the deck.

Engineering

4. All runoff from impervious areas must be retained within site boundaries and all internal hydraulic service works required for the development must comply with the requirements of Council's Plumbing Surveyor.

Advice to Applicant

This advice does not form part of the permit but is provided for the information of the applicant.

Other Permits

Please be aware that this planning permit is a planning approval issued under the Glenorchy Interim Planning Scheme 2015. You should consult with an accredited Building Surveyor prior to commencing this use or work to ensure all relevant requirements of the *Building Act 2016* are complied with. In addition to this planning permit, a building permit and/or plumbing permit may also be required. If further clarification is required, please contact Council's Building Section on 62166800.

Fire Rating Level

The approved plans indicate that the end of the deck adjoining the boundary with 7 Continental Road will have a Fire Rating Level (FRL) of 60/60/60. Please be aware that this planning permit does not specify or approve any FRL requirements under the Building Code of Australia. You should consult with an accredited Building Surveyor regarding compliance with any fire rating requirements for the development.

Reason for Decision:

After seeking to further the objectives of the *Land Use Planning and Approvals Act 1993*; considering the matters set out in representations (if any); and reference to the current provisions of the Glenorchy Interim Planning Scheme 2015, the Glenorchy Planning Authority decides to **grant a permit** for the reasons set out in the officer's report.

7. PROPOSED USE AND DEVELOPMENT - ADDITIONAL DWELLING (ONE EXISTING AND ONE NEW) RELYING ON PERFORMANCE CRITERIA - 13 HUMPHREY STREET, GLENORCHY

File Reference: 5376226

REPORT SUMMARY:

<i>Application No.:</i>	PLN-17-168
<i>Applicant:</i>	D G Clark
<i>Owner:</i>	D G Clark
<i>Zone:</i>	Inner Residential
<i>Use Class</i>	Residential (multiple dwellings)
<i>Application Status:</i>	Discretionary
<i>Discretions:</i>	11.4.2 A3 Setbacks and building envelope 11.4.3 P2 Site coverage and private open space E6.7.1 P1 Number of Vehicular Accesses (The proposal meets all other applicable standards as demonstrated in the attached appendices)
<i>Level 2 Activity?</i>	No
<i>42 Days Expires:</i>	22 Aug 2017
<i>Existing Land Use:</i>	Single Dwelling
<i>Proposal In Brief:</i>	Additional dwelling (one existing and one new) relying on performance criteria
<i>Representations:</i>	1
<i>Recommendation:</i>	Approval, subject to condition

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That a permit be granted for the proposed use and development of Additional dwelling (one existing and one new) relying on performance criteria at 13 Humphrey Street, Glenorchy, subject to the following conditions:

Planning

1. Use and development shall be substantially in accordance with planning permit application No. PLN-17-168 and Drawing No. P1 submitted on 19/06/17, except as otherwise required by this permit.
2. Any conditions and/or advice as determined by TasWater, and set out in the attached Appendix A, form part of this permit.
3. The driveway on the northeast boundary must be screened by way of extending the height of the common fence in the vicinity of the neighbouring bedroom window to a height of 1.8m prior to a Certificate of Occupancy. The screening is to be at the applicant's expense and is intended to minimise any impacts from vehicle noise and light intrusion. The screening must be to the satisfaction of Council's Senior Statutory Planner and must be in place for the life of the development.
4. The Private Outdoor Space for the existing dwelling must be screened from the street by landscaping as shown on the endorsed plans. The landscaping must comprise vegetation with a minimum planting height of 1m and a mature height of 1.8m. All landscaping must be completed prior to the Certificate of Occupancy and must then be maintained for the life of the development to the satisfaction of Council's Senior Statutory Planner.
5. Any windows of the existing dwelling facing the new driveway must be screened by vegetation from the driveway or alternatively have obscured glazing extending to a height of 1.7m prior to a Certificate of Occupancy. This requirement must be in place for the life of the development and to the satisfaction of Council's Senior Statutory Planner.

Engineering

6. Soil and water management is to comply with best practice to prevent any transfer of soil material outside of the area specifically and necessarily disturbed for construction. Particular attention is to be paid to ensure no soil material is tracked onto roads and footpaths or to enter the Council's stormwater system. All aspects and protection measures in connection with soil and water management are to comply with the requirements of Council's Development Engineer and be installed prior to the removal of and/or disturbance of any soil or vegetation.
7. The loading and unloading of goods, including building materials and equipment, from vehicles must only be carried out on the land.
8. Detailed engineering drawings showing the driveway and manoeuvring areas, internal service lines and connections to existing infrastructure, surface drainage collection, pavement composition and finished levels, must be submitted with the Building Application for approval by Council's Development Engineer.

9. To meet minimum sight lines for pedestrian safety as required under clause 3.2.4 sight distance at access driveway exists of the Australian Standard, Off-Street Car parking, AS 2890.1 – 2004; the footpath must be moved away from the front boundary to the kerb to provide the sight triangle for pedestrian safety when vehicles are exiting the site. This new footpath must be constructed in concrete to Council standards and fully funded by the developer. The redundant asphalt footpath must be removed and reinstated to the approval of Councils Development Engineer.
10. The proposed parking and driveway area must be constructed to a sealed finish and must generally comply with the Australian Standard, Parking facilities, Part 1: Off-Street Car parking, AS 2890.1 – 2004, to the satisfaction of the Council's Development Engineer. Detailed drawings showing the driveway areas mains, surface drainage collection, pavement composition and finished levels must be in accordance with the Australian Standard AS 2890.1 – 2004 Off-Street Parking and submitted prior to the issuing of the Building Permit and be approved by Council's Development Engineer.
11. All internal hydraulic service works required for the development shall be at the Developer's expense and must comply with the requirements of Council's Plumbing Surveyor. Any alterations or works to Council mains shall be undertaken by Council at the developer's cost.
12. Four (4) clearly marked car parking spaces must be provided prior to use and kept available for these purposes at all times. Car parking spaces, manoeuvring areas and aisles must be provided in accordance with the Australian Standard AS 2890.1 – 2004 Off-Street Parking. In areas set aside for car parking, securely fixed wheel stops or kerbing must be provided to the satisfaction of Council to prevent damage to fences or landscaped areas.
13. Driveways, car parking and turning areas must be constructed and sealed with an approved impervious surface treatment prior to occupancy of the second dwelling unit. All runoff from paved and driveway areas must be retained within site boundaries and discharged into Council's stormwater system. Construction details must generally be in accordance with Council's standard requirements. The driveway, parking and manoeuvring areas must be kept clear of obstructions, such as service authority infrastructure, letterboxes or bin enclosures, so that vehicle paths are not restricted.
14. Any driveway / crossover work within Council's road reservation must be carried out by a Council approved contractor and all work must be reinstated to match the existing adjacent footpath/nature strip profile. A Property Access Works Application must be completed prior to any work being undertaken. The application is available from Council's planning department or available from Council's website at:
<http://gcc.tas.gov.au/content/Driveways.GCC?ActiveID=1304>
15. All internal hydraulic service works required for the development shall be at the Developer's expense and must comply with the requirements of Council's Plumbing Surveyor.

Advice to Applicant

This advice does not form part of the permit but is provided for the information of the applicant.

Other Permits

Please be aware that this planning permit is a planning approval issued under the Glenorchy Interim Planning Scheme 2015. You should consult with an accredited Building Surveyor prior to commencing this use or work to ensure all relevant requirements of the Building Act 2016 are complied with. In addition to this planning permit, a building permit and/or plumbing permit may also be required. If further clarification is required, please contact Council's Building Section on 62166800.

Waste Management

Waste Services to the multiple dwelling development would be Council's standard bin service collected fortnightly.

- The Council's Standard Bin Service includes one (1) x 140L wheelie bin for Waste and one (1) x 240L wheelie bin for recycling to each of the dwelling, collected fortnightly.
- Please note that this property would have a total of four (4) bins, two (2) Waste bins and two (2) Recycling Bins.
- This property has an existing kerbside/nature strip area for placement of the bins therefore the dwellings would have their own individual bins.
- All bins are to be placed on the kerbside for collection.
- Council's Waste Management Contractor collection trucks will not enter the property to collect and empty the wheelie bins.

Reason for Decision:

After seeking to further the objectives of the *Land Use Planning and Approvals Act 1993*; considering the matters set out in representations (if any); and reference to the current provisions of the Glenorchy Interim Planning Scheme 2015, the Glenorchy Planning Authority decides to **grant a permit** for the reasons set out in the officer's report.

8. PROPOSED USE AND DEVELOPMENT - MULTIPLE DWELLINGS (RESIDENTIAL) RELYING ON PERFORMANCE CRITERIA - 59A, 61, 63 AND 65 TOLOSA STREET, GLENORCHY

File Reference: 5398126

REPORT SUMMARY:

<i>Application No.:</i>	PLN-17-155
<i>Applicant:</i>	Pinnacle Drafting & Design
<i>Owner:</i>	Clementine (Tas) Pty Ltd
<i>Zone:</i>	Inner Residential
<i>Use Class</i>	Residential
<i>Application Status:</i>	Discretionary
<i>Discretions:</i>	11.4.2 (P3) Setbacks and Building Envelope. 11.4.3 (P1) Site Coverage and Private Open Space. 11.4.3 (P2) Site Coverage and Private Open Space. 11.4.4 (P1) Sunlight and overshadowing. 11.4.4 (P2) Sunlight and overshadowing. 11.4.4 (P3) Sunlight and overshadowing. 11.4.6 (P3) Privacy for all dwellings. 11.4.8 (P1) Waste Storage for multiple dwellings. E5.6.2 (P2) Road Accesses and Junctions E6.6.1 (P1) Number of Car Parking Spaces. E6.7.12 (P1) Siting of Car Parking. (The proposal meets all other applicable standards as demonstrated in the attached appendices)

Level 2 Activity?	No
42 Days Expires:	22 Aug 2017
Existing Land Use:	Single dwelling (Residential)
Proposal In Brief:	Multiple dwellings (Residential) relying on performance criteria
Representations:	1
Recommendation:	Approval subject to conditions

Moved: COMMISSIONER SMITH

Approved by Commissioner Smith:

That a permit be granted for the proposed use and development of Multiple dwellings (Residential) relying on performance criteria at 59a, 61, 63 and 65 Tolosa Street, Glenorchy subject to the following conditions:

Planning

1. Use and development shall be substantially in accordance with planning permit application No PLN-17-155 and Drawing No. P3 submitted on 14/07/2017 (sheets 1-22) and P4 submitted on 7/07/2017 (sheets 1 of 1), except as otherwise required by this permit.
2. Any conditions and/or advice as determined by TasWater, and set out in the attached Appendix A, form part of this permit.
3. Titles for the land subject to the proposed use and development must be adhered prior to submission of a building permit application.
4. Development and works required by conditions of this permit must occur in the order of stages as shown on the approved plans.
5. Plans submitted for building approval must clearly demonstrate that the areas of principal private open space attributed to those dwellings identified on the approved plans as U6, U7, U8, U9, U10 and U11 must have a minimum horizontal dimension of 3m. This area of private open space must not be obstructed for the life of the development.
6. Unobstructed access from the kitchen/dining area of the dwelling identified as U3, to the private open space attributed to that dwelling must be maintained at all times.
7. A landscaping plan, prepared by a suitably qualified person, is to be submitted in association with the building permit application for approval by Council's Senior Statutory Planner. Particular attention is to be paid to the heights (at time of planting) and species of that vegetation to be provided to screen those windows to habitable rooms within 2.5m of shared driveways. These plants must be at a minimum 1.7m.

As well, the landscaping plan must show that the plant species for the vegetation along the south west wall of U9 is to be deciduous, so as to allow additional sunlight to enter the dwelling identified as U10.

The landscaping works must be completed prior to issue of the Certificate of Occupancy and then maintained for the life of the development. Screening vegetation must be maintained at a minimum height of 1.7m for the life of the development.

8. Plans submitted in association with the building permit application must include the design of the proposed bin enclosure. This bin enclosure must be of sufficient height (minimum 1.2m) to screen waste and recycling bins from view of adjoining dwellings, and must be constructed of masonry materials sufficient to minimise noise impacts. In addition to this, landscaping adjacent to the bin enclosure must be sufficient to reduce the apparent bulk of the structure and disrupt blank expanses of wall.
 - (a) The design for the bin enclosure must comply with the following:
 - (b) it must be built on a flat surface with a concrete base/pad and surround of a brick or painted block enclosure or other suitable material to Council's approval;
 - (c) it must have concrete at the entrance to the bin enclosure;
 - (d) it must accommodate 6 X 240L wheelie bins of size 1100 height x 600mm wide x 800mm deep and must allow for 300mm space in between each bin;
 - (e) minimum height of the enclosure is 1200mm and minimum depth is 930mm;
 - (f) the front of the enclosure must face the internal access driveway, and is to be left open throughout the length of the bin enclosure to enable the bins to be removed, and returned in a safe and efficient manner;
 - (g) there must be no lip on the concrete slab of the bin enclosure;
 - (h) the bin enclosure as shown on the plan is expected to be able to accommodate six (6) shared bins.
 - (i) The bin enclosure must not be roofed.

Prior to occupancy of the proposed multiple dwellings the bin enclosure must be constructed to the satisfaction of Council's Waste Services Co-ordinator.

Engineering

9. Soil and water management is to comply with best practice to prevent any transfer of soil material outside of the area specifically and necessarily disturbed for construction. Particular attention is to be paid to ensure no soil material is tracked onto roads and footpaths or to enter the Council's stormwater system. All aspects and protection measures in connection with soil and water management are to comply with the requirements of Council's Development Engineer and be installed prior to the removal of and/or disturbance of any soil or vegetation.

10. The loading and unloading of goods, including building materials and equipment, from vehicles must only be carried out on the land.
11. Detailed engineering drawings showing the driveway and manoeuvring areas, internal service lines and connections to existing infrastructure, surface drainage collection, pavement composition, finished levels and stormwater treatment details, must be submitted with the Building Application for approval by Council's Development Engineer.
12. Driveways, car parking and turning areas must be constructed and sealed with an approved impervious surface treatment prior to occupancy of a second dwelling unit. All runoff from paved and driveway areas must be retained within site boundaries and discharged into Council's stormwater system. Construction details must generally be in accordance with Council's standard requirements. The driveway, parking and manoeuvring areas must be kept clear of obstructions, such as service authority infrastructure, letterboxes or bin enclosures, so that vehicle paths are not restricted.
13. Twenty Three (23) clearly marked car parking spaces must be provided and kept available for these purposes at all times. A minimum of four (4) must be provided at the completion of stage one. The remaining nineteen (19) must be provided prior to occupancy of any of the additional dwelling units within stage two. Car parking spaces, manoeuvring areas and aisles must be provided in accordance with the Australian Standard AS 2890.1 – 2004 Off-Street Parking. In areas set aside for car parking, securely fixed wheel stops or kerbing must be provided to the satisfaction of Council to prevent damage to fences or landscaped areas.
14. One (1) dedicated motorcycle parking space must be provided and shall be clearly marked (delineated) in accordance with the Australian Standard AS 2890.1 – 2004 Off-Street Parking Clause 2.4.7.
15. Lighting must be provided for the carpark in accordance with Australian Standard AS 1158.3.1 – Lighting for roads and public spaces and completed prior to occupancy of any of units within stage two.
16. A passing bay of minimum width 5.5m and minimum length 6.0m must be provided at the road frontage of the proposed shared driveway, prior to occupancy of any of the dwelling units and constructed in accordance with standard drawing SD-1003 between the kerb and the property boundary. Any driveway / crossover work within Council's road reservation must be carried out by a Council approved contractor and all work must be reinstated to match the existing adjacent footpath/nature strip profile. A Property Access Works Application must be completed prior to any work being undertaken.

The application is available from Council's planning department or available from Council's website at:

<http://gcc.tas.gov.au/content/Driveways.GCC?ActiveID=1304>

17. All internal hydraulic service works required for the development shall be at the Developer's expense and must comply with the requirements of Council's Plumbing Surveyor.

Hydraulics

18. The minimum floor level for all habitable rooms shall be minimum 300 mm above the 1% AEP storm events flood level identified by a suitably qualified engineer or comply with the minimum floor level specified by the Council Hydraulics Engineer;
19. No change or alter the shape or elevation of the natural ground level of the development in any way, which may adversely affect the overland flow path and flood patterns produced by a 1% AEP flood event, shall be undertaken, unless approved by Council;
20. An onsite detention element, which has a total storage volume no less than 17m³ with a peak discharge rate no greater than 6L/s, shall be incorporated into the development. The onsite detention element and its associated components shall be design and constructed to the satisfaction of the Council's Hydraulics Engineer;
21. The Water Sensitive Urban Design (WSUD) elements specified in the report named '59A, 65, 63 and 61 Tolosa Street Glenorchy Stormwater Detention Modelling and MUSIC Analysis' prepared by JMG Engineers & Planners submitted on 25th July 2017, or similar, shall be incorporated into the development, to the satisfaction of the Council's Hydraulics Engineer, to achieve the pollutant removal rates nominated in the same report; and
22. Prior to the commencement of works, a WSUD Maintenance Scheme must be submitted to the Council for approval of the Council's Hydraulic Engineer, outlining the maintenance method and frequency for individual Water Sensitive Urban Design elements, to be implemented into the development. All Water Sensitive Urban Design elements are required to achieve the designed pollutant removal rates, and must be implemented by the applicant prior to the issue of the certificate of occupancy.
23. Upon approval of the Maintenance Scheme, the applicant shall enter into a registered agreement with Council, at the sole expense of the applicant, pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993*, for the area which is subject to this permit.

The Part 5 agreement shall require the owner and all successors in title to covenant and agree with the Council:

- (a) All works outlined in the WSUD maintenance Scheme submitted by the applicant, including the maintenance method and frequency for individual Water Sensitive Urban Design elements, must be implemented and managed by the owner and all successors in title at their sole expense
- (b) Repair and replace all the WSUD elements at the sole expense of the owner and its successors in title so that it functions (removing pollutants from stormwater runoff) in a safe and efficient manner;

- (c) Permit the Council from time to time and upon giving reasonable notice (but in the case of an emergency, at any time and without notice) to enter and inspect the WSUD elements for compliance with the requirements of this agreement;
- (d) Comply with the terms of any written notice issued by the Council in respect of the requirements of this agreement within the time stated in the notice;
- (e) In the event that Owner fails to comply with its obligations under this Agreement, Council may arrange for its employees, agents or contractors to enter upon the Land and undertake all works necessary to ensure that the obligations of this Agreement are met and all required works are performed in full;
- (f) The reasonable costs of all works undertaken pursuant to the clause above (including GST) will constitute a debt due and owing to the Council immediately upon demand, by the owner of the land upon which such works were undertaken and, if not paid to Council within 14 days of receipt of a demand for payment by Council, are recoverable by Council in a court of competent jurisdiction along with interest calculated
- (g) All debts due and payable to Council will accrue interest at the Interest Rate compounding monthly until the relevant debt and all accrued interest is paid to Council in full.

Advice to Applicant

This advice does not form part of the permit but is provided for the information of the applicant.

Other Permits

Please be aware that this planning permit is a planning approval issued under the Glenorchy Interim Planning Scheme 2015. You should consult with an accredited Building Surveyor prior to commencing this use or work to ensure all relevant requirements of the Building Act 2016 are complied with. In addition to this planning permit, a building permit and/or plumbing permit may also be required. If further clarification is required, please contact Council's Building Section on 62166800.

Reason for Decision:

After seeking to further the objectives of the *Land Use Planning and Approvals Act 1993*; considering the matters set out in representations (if any); and reference to the current provisions of the Glenorchy Interim Planning Scheme 2015, the Glenorchy Planning Authority decides to **grant a permit** for the reasons set out in the officer's report.

Moved: COMMISSIONER SMITH

That the meeting be closed to the public pursuant to *Regulation 15(4)* of the Local Government (Meeting Procedures) Regulations 2015.

CLOSED TO MEMBERS OF THE PUBLIC

9. COMPLIANCE REPORT

This item is to be considered at a closed meeting of the Glenorchy Planning Authority by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(4).

The meeting closed at 4.15 p.m.

Confirmed,

CHAIRMAN