Glenorchy City Council

Unconfirmed minutes

The following are the unconfirmed minutes of the Glenorchy City Council Meeting held on Monday, 26 October 2026.

The minutes will remain provisional until confirmed at the next Ordinary Meeting of the Council.

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MINUTES

Glenorchy City Council Meeting

held at the Council Chambers

on Monday, 26 October 2026

at 3:30 pm

UNCONFIRMED

Present (in Chambers):	Alderman Sue Hickey (Mayor), Aldermen Shane Alderton, Josh Cockshutt, Steven King, Tim Marks, Stuart Slade, Justin Stringer and Russell Yaxley (Deputy Mayor) and Councillor Molly Kendall
Present (by video link):	None
In attendance (in Chambers):	Emilio Reale (Chief Executive Officer), Tracey Ehrlich (Director Community and Corporate Services), Luke Chiu (Director Environmental Services), Patrick Marshall (Director Infrastructure and Development), Andrea Marquardt (Acting Manager Stakeholder and Executive), Tim Douglass (Coordinator Executive and Strategy)
In attendance (by video link):	Mandy Henderson (Executive Officer to the Chief Executive Officer and Mayor)
Leave of Absence:	None

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Workshops held since last Council meeting:

Date: Monday, 5 October 2026

Purpose: To present and discuss at an Open Workshop:

- Presentation on the No Interest Loans Scheme (NILS)
- Glenorchy Sports Centre project update

Date: Monday, 12 October 2026

Purpose: To present and discuss at a Closed Workshop:

- Traffic Calming Policy update following community consultation

Date: Monday, 19 October 2026

Purpose: To present and discuss at an Open Workshop:

- Bushfire management annual update
- Emergency management arrangements

The Council meeting was live streamed on Council's website, Facebook page and YouTube channel. The peak number of viewers watching the live stream was 23 viewers and seven members of the public attended in person.

The Chair opened the meeting at 3.30pm.

The Chair acknowledged and paid respect to the Tasmanian Aboriginal Community as the original and traditional owners and continuing custodians of the land and their elders, past and present.

We acknowledge the muwinina people as the traditional owners of this land. We recognise the Tasmanian Aboriginal people as the original owners and continuing custodians of the land, sky and country and waters of this island, Lutruwita. We pay our respect to Aboriginal Elders, past and present. We commit to working in a way that welcomes and respects all Aboriginal and Torres Strait Islanders.

The Chair read a statement noting that the meeting would be recorded and live streamed to members of the public, and about work health and safety at the Council meeting.

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1 APOLOGIES

Alderman Peter Ridler

2 CONFIRMATION OF MINUTES (OPEN MEETING)

Resolution:

Ald. Marks/Ald. Cockshutt

That Council:

1. CONFIRM the minutes of the Ordinary Council meeting held on Monday, 28 September 2026

The motion was put.

FOR:	Ald. Hickey, Ald. Yaxley, Ald. Alderton, Ald. Cockshutt, Ald. King, Ald. Marks, Ald. Slade, Ald. Stringer and Cr. Kendall
AGAINST:	Nil
ABSTAINED:	Nil

The motion was CARRIED.

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3 ANNOUNCEMENTS BY THE CHAIR

Glenorchy War Memorial Pool: [Slide 6]

- Following the hugely successful reopening of the Glenorchy War Memorial Pool, pool operator Belgravia has advised that $1,040 was donated during the four days of free pool entry.
- Council is pleased to contribute $2 for every $1 donated, bringing the total raised for the Belgravia Foundation to $3,120.
- The funding will help local children access swimming lessons.
- A further $593.50 was raised for Stay ChatTY through Max Giuliani's swimming races at the Pool Fun Day on 3 October.
- Thank you to everyone who contributed.

Pool and Youth Hub (Slide 7)

- I met with Glenorchy Police Inspector Jason Klug today and was very pleased to hear that, from a police perspective, there has been a noticeable improvement in the behaviour of young people recently.
- Inspector Klug indicated that the reopening of the Glenorchy Pool and the Youth Hub may be contributing to this positive change.
- It's fantastic that our young people have these recreation and support options, and we hope they will continue to be well used.

Local Government Elections [Slide 8]

- With less than a day remaining of local government elections, I would like to acknowledge everyone who has put themselves forward to serve their community.
- This is a reminder to complete and return your ballot papers before voting closes at 2pm tomorrow. Ballot papers can not be accepted after 2 pm.
- Counting will commence from 9am on Wednesday 28 October.
- Council remains in caretaker period until the certificate of election is issued and the new Council is in place.

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- **Footpath Renewal – Main Road Glenorchy [Slide 9]**
- As part of Council's annual capital works program, Digga Excavations recently commenced work on Main Road between Gavitt Street and Windsor Street.
- The project includes footpath, kerb and channel, and streetscape improvements and will be delivered progressively in six stages.
- Works are scheduled between 7 am and 5.30 pm on weekdays and are expected to continue until the end of February 2027, weather and site conditions permitting.
- Businesses along Main Road have been notified and provided with project information.
- The project is valued at approximately $1 million.

The Big Tassie Walk [Slide 10]

- Council is once again supporting the Big Tassie Walk, an initiative celebrating inclusion, belonging and social connection across Tasmania.
- This year, participants can register individually or as a team, choose a distance that suits them and complete their challenge at their own pace throughout October.
- It's a great opportunity to get active, spend time outdoors and support a more inclusive community.
- To find out more, donate or register, visit the Big Tassie Walk website.

Explore, Discover, Connect (Slide 11)

- This morning I attended Explore, Discover and Connect, a 26Ten Week event at the Glenorchy Youth Hub.
- This year's 26Ten Week theme is Sharing Stories, which reminds us that everyone has knowledge, skills and experiences worth sharing and celebrating.
- At the heart of 26TEN is the idea that literacy and numeracy help people participate confidently in everyday life, and today's event showcased some of the many ways that happens in our community.
- Learning isn't something that just happens in a classroom. It can also be about trying something new, following an interest, meeting people and having fun.

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- Thank you to everyone who came along today, and especially to all the community groups, organisations and volunteers hosting stalls and activities.

Bucaan Community House 40th Anniversary [Slide 12]

- Last week I had the pleasure of attending the 40th anniversary celebrations of Bucaan Community House with other Elected Members.
- The event also marked the launch of a community fundraising campaign for a new purpose-built facility.
- Council has supported the project through the donation of land and looks forward to continuing to work with Bucaan Community House as it plans for its future.
- Congratulations to everyone involved in reaching this important milestone.

Bus Mall Update (Slide 13)

- Council is continuing upgrade works at the Glenorchy Bus Mall, to create a more comfortable and welcoming space.
- New seating has been installed, and planter boxes will added soon.

Upcoming events (From Slide 14-17)

- Family Fun Day for Children's Week on Wednesday 28 October from 1.30 pm to 5 pm at Benjafield Park, presented by Council in conjunction with Playgroup Tasmania and Baptcare.
- Sharing the National Collection, at the Moonah Arts Centre from Friday 30 October to Saturday 21 November. The exhibition launch will be held at 5.30 pm on Thursday 29 October. Includes First Nations Moving Image Works by Nicole Foreshew and Warwick Thornton, on loan from the National Gallery of Australia, as well as four exhibitions from local artists.
- World Kindness Day gathering on Friday 13 November from 3-4:30 pm on the front lawns of Council.
- Glenorchy Treasure Trail Showcase on Thursday 19 November from 11 am-2 pm on the front lawns of Council – all your favourite op shops in one place.

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Places of Glenorchy – [Slide 18– video]

- This week's Places of Glenorchy video showcases the Glenorchy Youth Hub and the wonderful programs that are happening there.

End of Council Term [Slide 18–22]

- As we've already spoken about, we have reached the end of the current Council's four-year term.
- As well as thanking my fellow elected members and Council staff, I'd also like to thank our community: for telling us what you want, letting us know when we get things right and wrong, and helping us work towards a better Glenorchy every day.
- I'd now like to reflect on some of the key achievements of this Council term.
    - **Reopening of the Glenorchy Pool** – The Glenorchy War Memorial Pool reopened following a $7.5 million refurbishment. The works will extend the pool's operational life, allowing our community to continue enjoying the many benefits it provides. Council will also continue seeking support for a redeveloped aquatic centre to eventually replace the existing pool.
    - **Opening of the Glenorchy Youth Hub** – in the last quarter alone, the Glenorchy Youth Hub delivered 65 after-school drop-in sessions, recording 3,231 attendances. The Hub also hosted 31 daytime visits and group bookings involving approximately 211 participants. It is a fantastic addition to our community, and we look forward to seeing it continue to grow and support our young people.
    - **Upgraded play spaces** – Our $2 million Playspace Renewal Program saw 10 playspaces upgraded across the City. This co-funded initiative has developed modern and engaging recreational spaces in neighbourhoods from Collinsvale to Lutana. We also opened the $3.4 million regional playspace at Giblins Reserve and upgraded the Benjafield Park playspace.
    - **Glenorchy Jobs Hub** - The Glenorchy Jobs Hub continues to support local people into employment and training. Since 2021, the Jobs Hub Glenorchy has helped more than 1900 people into employment, delivering an estimated $46.8 million in economic benefit.
    - **Council's financial position** – Reducing Council's debt to zero was a major achievement. A strong financial position allows us to plan and invest with certainty in services for our community, as well and make strategic investments in projects and infrastructure.

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- **Soccer projects** – we completed a major redevelopment of the KGV precinct, including the refurbishment of the grandstand and significant upgrades to the surrounding facilities. The North Chigwell Soccer Hub was also opened, delivering new changes rooms, clubrooms and public amenities. These projects give local clubs room to grow and provide better facilities for players and spectators.

- **Tolosa Park upgrade** – Tolosa Park has been transformed into a regional recreation destination following a $6.2 million redevelopment. The upgraded parklands feature open grassed areas, water features, landscaping, and a network of walking trails.

- **City Cleanliness** – A new footpath sweeper, a rapid response truck, and a dedicated CBD Clean Team have helped improve the look of our City. We have also progressed the installation of murals across the City helping to create vibrant and engaging spaces.

- **Community Safety –** Council continued working with Tasmania Police, government agencies and community organisations to promote safety and inclusion. Council also adopted a Statement of Commitment on Community Safety. Recent figures have shown a reduction in total offences and youth crime, and we will continue working with Tasmania Police and other stakeholders to help make our city safe and welcoming for everyone.

- **Road renewals** – major projects undertaken during the term included:
  - Resealing various segments of Main Road, Tolosa Street, Lampton Avenue, Charles Street and Albert Road
  - Road reconstruction at Renfrew Circle, Ashbourne Grove and Florence Street
  - Construction of the Main Road Granton Shared Path
  - New Car parks constructed at Giblins Reserve and Benjafield Park

- **LGBTIQA+ inclusion** – Council unanimously endorsed a statement of commitment to LGBTIQA+ inclusion and noted a five-year action plan. The statement sets out Council's commitment to fostering a safe and inclusive city, strengthening community connection and visibility, supporting equal access to services and opportunities as and maintaining an inclusive workplace.

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- **Waste Management deal with Brighton –** A landmark agreement between Brighton Council and Glenorchy City Council will deliver long-term environmental, operational and financial benefits for both municipalities.

- Under the formal collaboration Brighton Council will dispose of its municipal waste at the Glenorchy Waste Management Centre through a long-term agreement.

From fixing potholes to delivering major community projects, our focus throughout the term has been on practical outcomes that improve daily life for residents, businesses, and visitors.

The Deputy Mayor, Ald. Yaxley, left the meeting at 3:35 PM.

The Deputy Mayor, Ald. Yaxley, returned to the meeting at 3:36 PM.

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4 PECUNIARY INTEREST NOTIFICATION

The Chairperson asked if any Elected Members had or were likely to have a pecuniary interest in any items on the Agenda.

There were no declarations of pecuniary interest.

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Regulation 36, 37 and 38 *Local Government (Meeting Procedures) Regulations 2025*.

Question without Notice - Pam Harvey, Montrose

Asked during the Monday, 28 September 2026 Council meeting

Response sent by email on Wednesday, 30 September 2026

Q1: What is the minimum size for a house on a block of land before it can be approved?

A1: [CEO] This question was taken on notice.

Response:

[Director Infrastructure and Development] There is no minimum size for a house on a block of land under the planning or building legislation. Currently, under the planning scheme, a secondary residence (i.e. a 'granny flat'), can be no bigger than 60m2 in area - but it can be less. A single dwelling, defined under the planning scheme as a building, or part of a building, used as a self-contained residence and which includes food preparation facilities, a bath or shower, laundry facilities, a toilet and sink, and any outbuilding and works normally forming part of a dwelling, would likely be greater than 60m2.

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6 PUBLIC QUESTION TIME (15 MINUTES)

Please note:

The Council Meeting is a formal meeting of the Elected Members elected by the Glenorchy community. It is chaired by the Mayor. Public question time is an opportunity in the formal meeting for the public to ask questions of their elected Council representatives about the matters that affect ratepayers and citizens.

In accordance with regulation 36, 37 and 38 (Public question time) Local Government (Meeting Procedures) Regulations 2025, Council will allocate 15 minutes during each Council Meeting to invite members of the public to ask questions relating to the activities of Council.

The following rules and procedures apply to Public Question Time:

1. questions must relate to the activities of Council
2. members of the public are to announce their name and residential address before asking a question (which will be recorded in the minutes)
3. questions are to be put succinctly and in the form of a question, not a comment
4. questions must not be inflammatory, abusive, defamatory, contain a personal attack or otherwise breach any rules of the meeting which have been explained by the Chairperson
5. the Chairperson may limit the number of questions asked by each member of the public in order to ensure that all members of the public wishing to ask questions are given the opportunity within the allocated time
6. the Chairperson will decide the order in which questions are to be asked and may rotate the order between different members of the public if individuals have more than one question to ask
7. the Chairperson may, in their absolute discretion:
   a) refuse to answer a question if the Chairperson deems that it is inappropriate or does not comply with these rules or the rules of the Council meeting, or
   b) take a question 'on notice', in which case the answer will be provided in writing prior the next Council meeting and included on the agenda for the next Council meeting
8. if a question is taken on notice, the Chairperson may request that the member of the public submit their question in writing and may refuse to provide a response if the question is not provided as requested, and
9. the 15 minutes allocated for Public Question Time may be extended at the discretion of the Chairperson at the conclusion of the time period. Council is to publish information relating to Public Question Time, including any additional rules and procedures, on Council's website.

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Question with Notice – Eddy Steenbergen, Rosetta

Received Monday, 28 September 2026

Response given verbally and then emailed on Monday, October 2026

Q1: Early this year the planning authority approved a subdivision in Coach Road (Chigwell). A condition of the permit was that one of the lots resulting from the subdivision would be public open space (POS).

When that lot comes into existence, will council formally record its designation as POS? If so, how? In an internal council database? In the title of the lot to be created? Some other manner?

Response:

Under this scenario the land would have its own title created that would be transferred to the ownership of Council and be recorded as "Council-owned Public Land". All Council-owned public land is able to viewed here: https://maps.gcc.tas.gov.au/ (Live and Play link, then Council Owned Public Land tab).

Public open space is not necessarily a separate, uniform designation recorded on a title. Its status may instead be identified through a combination of the subdivision approval and plan, Council ownership and property records, planning-scheme zoning, and the land's intended and actual use. Council can examine the records for a particular parcel if more detail is required.

Q2: If designations of land as Pos is recorder:

Will council provide me with a spreadsheet of all land parcels in Glenorchy that are currently designated as POS?

Response:

As above, there is no definitive designation or register identifying every parcel as public open space or otherwise. The meaning and application of that term can depend on many factors such as public ownership, zoning, and the land's intended and actual use.

All Council-owned public land is able to viewed here: https://maps.gcc.tas.gov.au/ (Live and Play link, then Council Owned Public Land tab). If there is a specific land parcel of interest Council is happy to review that parcel.

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Q3: Will council publish a list of all land parcels in the Glenorchy LGA that are currently designated as POS?

Response:

As per response to Q2.

Q4: Can council provide me with a map showing all lots in the Glenorchy LGA that are currently designated as POS?

Response:

As per response to Q2.

Q5: Are there ways that council can acquire land for POS apart from subdivisions?

Response:

Yes, Council could purchase land, have land donated, or re-purpose existing Council-owned land to open space uses.

Q6: Can council simply decide to designate an existing lot as POS? If so, how?

Response:

Yes, Council is able to re-purpose existing Council-owned land to open space uses, subject to any planning scheme or other potential restrictions on the land.

Q7: Can a lot lose its designation as POS? If so, how?

Response:

Whether land can cease being used as open space depends on the circumstances of the particular parcel, including its ownership, planning-scheme zoning, title or reserve restrictions, acquisition history and any Council decisions or management arrangements applying to it.

A change to Open Space zoning would require a planning-scheme amendment. Separately, Council treats all Council-owned land as public land for disposal purposes. Any proposed sale or other disposal must therefore follow the public process applying to public land, including public notification and the opportunity to object.

Council's Proceeds of Property Disposals Policy provides an additional safeguard. If any Council land is disposed of following that public process that policy ensures that any public land sold that is zoned or 'designated' for use as open space has the sale proceeds protected into a special reserve

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that can only be used for the acquisition, development and/or improvement of open spaces. The policy's use of the phrase 'designated' for use of open space in this context is to ensure any sale proceeds of open space land are directed back to open space areas for the community. This 'designated' for use as open space requires a case-by-case assessment of the land in question which will consider not only the zoning of the land, but also how that land is predominantly used by the community.

Q8: Is there more or less POS in Glenorchy now than ten years ago? What is the difference?

Response:

This would require a significant research project requiring detailed analysis of historic property, planning and land use records, as well as case by case assessments of all Council land parcels to accurately assess.

As noted above all public land disposals are publicly reported. As also noted above additional open space does get created via subdivisions, other land acquisitions, or re-purposing existing Council land. For example, the recent expansion of parkland within Tolosa Park with the dam reintegration project created over 7-hectares of additional public open space.

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Question without Notice – Mala Crew, Glenorchy

Q1: Is this council prepared to lead the way in local government reform? Will there be an induction course for the newly elected members setting out the rules of the local government body, including appropriate and acceptable behaviour?

A1: [Mayor] President of the Local Government Association of Tasmania (LGAT), Mick Tucker is advocating for a comprehensive review of Tasmania's local government system, including governance arrangements, roles, responsibilities and standards across the sector.

[CEO] Glenorchy City Council, in partnership with other Greater Hobart councils, will be participating in the *WeSTAR (We Stand Together Against Racism)* initiative. This program aims to build greater awareness and understanding of racism through community education, engagement activities and training opportunities for community groups, sporting clubs and other organisations.

[CEO] Yes. Council will conduct an induction program for all newly elected members in the coming weeks. The program will cover the roles and responsibilities of elected members, governance requirements, the legislative framework for local government, the Code of Conduct, and the standards of behaviour expected of all councillors.

Q2: Will Council commit to dealing with complaints from ratepayers about anti-social behaviour from the mixed socio-economic variations coming to live in Glenorchy? We need stricter compliance, particularly around legal practices.

A2: [Mayor] That really is a police matter.

[CEO] We do have a service request system already available so people can lodge requests with Council. We take concerns from residents seriously and can only investigate matters that fall within our legislative responsibilities, including planning, environmental health and the maintenance of public infrastructure.

Where concerns relate to anti-social or unlawful behaviour, residents are encouraged to report incidents directly to Tasmania Police. Council also works collaboratively with police and other agencies where appropriate. Reporting incidents helps build a clearer picture of community issues and supports targeted enforcement and compliance activities.

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Question without Notice – Eddy Steenbergen, Rosetta

Q1: With the software extension of the use of licensing software, I noticed a couple of things and realise it has already been approved. One is that it is only a one-year term and the second is the transition to something new would be a big project? Has Council looked at, or explored the market for that type of software?

A1: [Director Community and Corporate Services/Deputy CEO] The software is supplied under Standards Australia, so we use it for accessing standards. There may be others out there, but at the moment we are in the middle of changing our platform. Once we have that finished, we will be able to. It was a timing issue for us right now with the new platform coming in. Once that has been completed, we can certainly see what is available.

Q2: On page 185 of the agenda, there is a sentence that finishes with, ”including updated terminology of Elected Members from Aldermen to Councillors consistent with the legislative requirements”. When will this start?

A2: [Mayor] As of the new Council.

[CEO] The law has been changed. The current act does allow the City Councils to use the title of Aldermen, the reforms of the act have been passed by Parliament and when the new Council is sworn in over the coming weeks, the term will be Councillor for all Councils across the state.

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Question without Notice – Deanne Gillie-Shaw, Granton

Q1: I recently saw an article that the Hobart Aquatic Centre was gifted a piece of equipment that was no longer required for us at the Glenorchy War Memorial Pool. My question is, what year was that piece of equipment bought and maybe Hobart City Council might be able to donate us back something to put on the grass area?

A1: [CEO] It will have to be the new Council that will discuss that. It was not suitable for use at our open air pool due to safety concerns that it was too dangerous. Rather than let it sit unused, we donated it so that it could still be enjoyed.

[CEO] It is a few years old, approximately 2016 or 2017. As the Mayor mentioned, inflatables like that are very hard to anchor down. For safety reasons, the Council has a policy about inflatables that can be climbed on. We do have an inflatable basketball hoop coming for the pool. Once we knew we were not able to use it at the outdoor pool, we contacted Hobart to see if they would like it. We could talk to Hobart about some sort of reciprocal exchange, but Hobart do provide a lot of support to us and other Councils through their Capital City role. We are happy to have the discussion, but at the moment the inflatable is there for the enjoyment of all people of the greater Hobart region.

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7 PETITIONS/ADDRESSING COUNCIL MEETING

None.

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8 COMMUNITY

Community Goal – Making Lives Better

8.1 ACTIVITIES OF THE MAYOR

Author: Mayor (Sue Hickey)

Qualified Person: Chief Executive Officer (Emilio Reale)

File Reference: Activities of the Mayor

Executive Summary

This report summarises the Mayor's recent activities.

Mayor Hickey attended 39 events or external meetings during the period from Monday, 14 September 2026 to Sunday, 11 October 2026.

Resolution:

Ald. Alderton/Ald. Cockshutt

That Council:

1. RECEIVE and NOTE the report on the activities of Mayor Hickey.

The motion was put.

FOR:	Ald. Hickey, Ald. Yaxley, Ald. Alderton, Ald. Cockshutt, Ald. King, Ald. Marks, Ald. Slade, Ald. Stringer and Cr. Kendall
AGAINST:	Nil
ABSTAINED:	Nil

The motion was CARRIED.

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9 ECONOMIC

Community Goal – Open for Business

No reports were on the agenda for this item.

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10 ENVIRONMENT

Community Goal – Valuing our Environment

No reports were on the agenda for this item.

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11 GOVERNANCE

Community Goal – Leading our Community

11.1 CODE OF CONDUCT DETERMINATION REPORT

Author: Chief Executive Officer (Emilio Reale)

Qualified Person: Chief Executive Officer (Emilio Reale)

File Reference: Code of Conduct Complaints / C37072

Executive summary

Council has received a Code of Conduct Determination Report concerning a complaint made by Tony McMullen against Alderman Peter Ridler.

The independent Investigating Panel upheld parts of the complaint and imposed a reprimand, a requirement to attend training and a one-month suspension from performing and exercising the powers and functions of the office of councillor.

Alderman Peter Ridler has applied to the Tasmanian Civil and Administrative Tribunal (TASCAT) for review of the determination. That review remains ongoing.

Amendments to the *Local Government Act 1993*, which commenced on 1 September 2026, removed the previous restriction on publishing and tabling a Determination Report while a review is underway. The Office of Local Government has advised that no Tribunal or court order currently prevents publication of this Determination Report and that it must be included in the agenda for the first practicable open Council meeting.

As the Determination Report is being tabled at the Council meeting on 26 October 2026, the one-month suspension will commence on 27 October 2026, in accordance with the Determination Report. This is also the day on which voting closes for the 2026 local government elections.

If Alderman Peter Ridler is re-elected, the sanctions will continue to operate, subject to any subsequent TASCAT order or decision. If he is not re-elected, the suspension will cease to have any practical application when his current term of office ends. Council will seek confirmation from the Office of Local Government concerning the status of any other outstanding sanctions.

The purpose of this report is to table and note the Determination Report in accordance with section 28ZK(4) of the *Local Government Act 1993*. The motion is procedural only and Council has no role in approving or rejecting the determination.

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Resolution:

Ald. King/Ald. Slade

That Council:

1. NOTE the Code of Conduct Determination Report concerning the complaint by Mr Tony McMullen against Alderman Peter Ridler, at **Attachment 1** and has been tabled at this open Council meeting in accordance with section 28ZK(4) of the *Local Government Act 1993*.

The motion was put.

FOR:	Ald. Hickey, Ald. Yaxley, Ald. Alderton, Ald. Cockshutt, Ald. King, Ald. Slade, Ald. Stringer and Cr. Kendall
AGAINST:	Ald. Marks
ABSTAINED:	Nil

The motion was CARRIED.

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11.2 QUARTERLY REPORT - Q1 - PERIOD ENDING 30 SEPTEMBER 2026

Author: Chief Financial Officer (Michael Sokulski)

Qualified Person: Chief Executive Officer (Emilio Reale)

File Reference: Corporate Reporting

Executive summary

This report provides Council with the Quarterly Report for the period ending 30 September 2026, outlining key financial and operational performance results for the first quarter of the 2026/27 financial year.

The Quarterly Report includes:

- The Chief Executive Officer's Summary of Strategic and Operational Highlights
- Council's Quarterly Financial Performance Report
- Budget Variation Proposals
- Progress Reporting Against Annual Plan Measures

Financial performance

Council's operating result at the end of quarter one is $0.671 million favourable to budget. The result is the combination of lower revenue inflows offset by lower expenditure outflows.

Overall, the financial performance is representative of sound financial management practices across the organisation.

- Operating Revenue: $71.950 million which is $156,000 (0.22%) below the $72.106 million year-to-date budget, within an annual budget of $89.556 million.
- The nett first quarter result is within a reasonable tolerance. However, the current economic environment combined with world events may create financial pressure on some revenue sources. Any trend will become more noticeable during the second quarter and addressed in the mid-year budget review if required.
- Operating Expenditure: $20.519 million which is $827,000 (3.87%) below the $21.346 million year-to-date budget, within an annual budget of $89.556 million.
- At this stage, there are no major savings in the favourable result, but rather mostly timing differences between the nominated budget month and actual expenditure. The expenditure will be monitored in the second quarter and adjusted in the mid-year budget review if required.
- Capital Grant Revenue: $174,000 towards the annual budget of $1.278 million.

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- There is a reduction in available grants combined with fewer major grant projects being undertaken by Council. This financial year will be predominately Federal roads-to-recovery along with State blackspot and vulnerable road users grants.
- Capital Works: Actual expenditure of $4.019 million against the year-to-date budget of $2.553 million, within an annual program of $21.111 million.
- A separate Capital Works Status Update Report is presented to Council at this meeting.

Overall, Council's financial position at the end of the September 2026 quarter is favourable. However, revenue and expenditure will be monitored closely during the second quarter to identify any permanent movements away from budget.

Resolution:

Ald. Cockshutt/Ald. Stringer

That Council:

1. RECEIVE and NOTE Council's Quarterly Report (**Attachment 1**) and Quarterly Annual Plan Progress Report (**Attachment 2**) for the quarter ending 30 September 2026.

The motion was put.

FOR:	Ald. Hickey, Ald. Yaxley, Ald. Alderton, Ald. Cockshutt, Ald. King, Ald. Marks, Ald. Slade, Ald. Stringer and Cr. Kendall
AGAINST:	Nil
ABSTAINED:	Nil

The motion was CARRIED.

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11.3 CAPITAL WORKS STATUS REPORT

Author: Director Infrastructure and Development (Patrick Marshall)

Qualified Person: Chief Executive Officer (Emilio Reale)

File Reference: Capital Works Program

Executive summary

This report updates Council on delivery of the 2026/27 Capital Works Program to

30 September 2026 and seeks approval for adjustments to individual project budgets.

Year-to-date capital expenditure is $4.019 million against a year-to-date budget of $2.553 million, within an annual capital works budget of $21.111 million. This comprises $3.508 million for recurrent projects and $511,000 for major projects. Expenditure is currently ahead of budget profile and will continue to be monitored through the Infrastructure Management Group (IMG).

Key achievements include completion of the Tolosa Street pavement rehabilitation and the Glenorchy War Memorial Pool refurbishment. Howard Road footpath renewal is 70% complete, Reid Street reconstruction is 60% complete, and stormwater upgrades at Barclay Crescent and Apollo Road are 80% complete. Design and procurement have also been completed for the Tolosa Park Destination Playspace, St Matthews Church heritage works and Chigwell Barn restoration works.

Proposed budget adjustments address additional heritage building works, latent conditions identified at Chigwell Barn, increased costs associated with the St Matthews Church roof upgrade, and several minor plant and equipment purchases. These increases are partially offset by a reduction in the Michele Court Stormwater Upgrade budget following completion of the majority of works in the previous financial year. The proposed variations result in a net budget increase of $127,603.

Major grant-funded projects, including the Humphreys Rivulet Rehabilitation and International Food Garden projects, continue to progress in accordance with their funding agreements. The Glenorchy War Memorial Pool refurbishment is now complete and is forecast to be delivered within the approved project budget, including contingencies.

While current variations have not yet been fully offset, officers will continue to identify savings within the broader capital works program with the objective of delivering the annual program within the overall adopted budget. Construction of the Roseneath public toilet replacement has been deferred to 2027/28 due to capital budget pressures arising from higher-than-anticipated heritage project costs.

Project delivery remains subject to risks associated with procurement lead times, contractor availability, material cost escalation, latent conditions and scope changes. These risks, together with expenditure and project schedules, continue to be actively monitored through the Infrastructure Management Group.

Council is asked to receive and note the Capital Works Status Report and approve the proposed project budget adjustments.

UNCONFIRMED MINUTES

Resolution:

Ald. Slade/Ald. King

That Council:

1. RECEIVE and NOTE the Capital Works Status Report to 30 September 2026.
2. APPROVE the following adjustments to the Capital Works Budget for each listed project in the table below:

Program	Acc	Project	Budget	Estimate	Variation	Commentary
Fleet and Plant		GCC 12/24V Portable Jump Starter	$0	$2074	$2074	
Fleet and Plant		GCC Workshop Linisher Replacement	$0	$1786	$1786	
Property	102560	Chigwell Barn – Stonework and Gable Repairs	$0	$101,250	$101,250	Request to vary works due to a latent condition
Stormwater	102324	Michele Court Stormwater Upgrades (PR23-14)	$100,000	$22,329	-$77,671	Majority of works completed last FY
Property		MAC Studio lighting replacement	$0	$30,164	$30,164	
Property		St Mathews Church Roof upgrade	$80,000	$150,000	$70,000	
Total			**$180,000**	**$307,603**	**$127,603**	

The motion was put.

FOR:	Ald. Hickey, Ald. Yaxley, Ald. Alderton, Ald. Cockshutt, Ald. King, Ald. Marks, Ald. Slade, Ald. Stringer and Cr. Kendall
AGAINST:	Nil
ABSTAINED:	Nil

The motion was CARRIED.

UNCONFIRMED MINUTES

11.4 PROVISION OF ALTERNATIVE RESPIRATORY PROTECTIVE EQUIPMENT

Author:	Manager Governance and Risk (Michael Jacques) Governance Officer (Poorni Wanigasekara)
Qualified Person:	Director Community and Corporate Services (Tracey Ehrlich)
File Reference:	Directives by Directorate

Executive summary

Council is required to provide appropriate respiratory protective equipment to employees undertaking work where respiratory protection is necessary. Council's standard respirators rely on achieving an effective facial seal and are therefore unsuitable for employees who elect to retain facial hair that prevents that seal being achieved.

Approved alternative respiratory protection is available that does not rely on the same close facial seal; however, this equipment is significantly more expensive. Council's standard respirators cost approximately $150 per unit, compared with approximately $1,000 to $3,000 for suitable alternative powered respirators.

It is proposed that Council purchase approved alternative equipment for participating employees, with Council meeting the equivalent cost of its standard respiratory protection and the employee repaying the additional cost through an agreed interest-free loan arrangement. This approach provides employees with an alternative to removing or modifying facial hair while ensuring that appropriate respiratory protection is available for relevant work.

As the interest-free loan constitutes the provision of a benefit to an employee under section 22(2)(c) of the Local Government Act 1993, Council approval is required.

UNCONFIRMED MINUTES

Resolution:

Ald. Alderton/Ald. King

That Council:

1. APPROVE the purchase of approved alternative respiratory protective equipment for participating employees, at an estimated cost of between $1,000 and $3,000 per employee.
2. APPROVE, pursuant to section 22(2)(c) of the Local Government Act 1993, the provision of an interest-free loan to participating employees for the cost of the approved alternative respiratory protective equipment above the cost Council would ordinarily incur in providing standard respiratory protection.
3. AUTHORISE the Chief Executive Officer or delegate to establish and administer appropriate repayment arrangements with participating employees, including arrangements for recovery of any outstanding balance upon cessation of employment.
4. NOTE that Council will continue to meet the cost it would ordinarily incur in providing appropriate standard respiratory protective equipment.
5. NOTE that this approval is limited to the circumstances outlined in this report and does not create an ongoing entitlement to alternative respiratory protective equipment or employee loan arrangements

The motion was put.

FOR:	Ald. Yaxley, Ald. Alderton, Ald. Cockshutt, Ald. King, Ald. Marks, Ald. Slade and Ald. Stringer
AGAINST:	Ald. Hickey and Cr. Kendall
ABSTAINED:	Nil

The motion was CARRIED.

UNCONFIRMED MINUTES

11.5 POLICY UPDATE: LEGAL SERVICES

Author: Manager Governance and Risk (Michael Jacques)
Governance Officer (Poorni Wanigasekara)

Qualified Person: Director Community and Corporate Services (Tracey Ehrlich)

File Reference: Policies by directorate

Executive summary

Council's Legal Services Policy has been reviewed as part of its four-year review cycle. The Policy provides a framework for the delivery of in-house legal services and the engagement of external legal providers, supporting informed decision-making, effective risk management and appropriate use of public funds.

The review has confirmed that the Policy remains fit for purpose, with no substantive changes proposed. Amendments are limited to updating terminology and minor administrative and formatting improvements. The existing requirement for Council approval where expenditure on an individual legal matter exceeds $25,000 excluding GST is retained.

It is recommended that Council adopt the updated Policy provided at **Attachment 2**

Resolution:

Cr. Kendall/Ald. Marks

That Council:

1. ADOPT the Legal Services Policy in the form of **Attachment 2**.

The motion was put.

FOR:	Ald. Hickey, Ald. Yaxley, Ald. Alderton, Ald. Cockshutt, Ald. King, Ald. Marks, Ald. Slade, Ald. Stringer and Cr. Kendall
AGAINST:	Nil
ABSTAINED:	Nil

The motion was CARRIED.

UNCONFIRMED MINUTES

11.6 PROCUREMENT EXEMPTION

Author: Manager Governance and Risk (Michael Jacques)
Governance Officer (Poorni Wanigasekara)

Qualified Person: Director Community and Corporate Services (Tracey Ehrlich)

File Reference: Procurement

Executive summary

In accordance with section 333B of the Local Government Act 1993, Council has adopted a Code for Tenders and Contracts (the Code).

Under the Code, a report must be prepared for Council detailing any instances where the usual public tender or quotation has not been applied. Such procurement exemptions are to be reported at the earliest ordinary Council meeting following the execution of a contract or issue of a purchase order.

This report advises Council of an approved procurement exemption under its Code for Tenders and Contracts for the continued engagement of Intertek Inform, which provides staff with access to technical standards and compliance-related documentation.

The exemption allows the service to continue for a further year at a cost of $17,044.71 excluding GST. Council has used the service since approximately 2017, with the additional term bringing the cumulative engagement value to approximately $131,384.82.

The Director Community and Corporate Services approved the exemption on 5 October 2026, on the basis that changing providers would require considerable implementation, staff training and change management, with potential additional costs and disruption to business continuity.

Council is asked to receive and note the approved exemption in accordance with the Code's reporting requirements.

UNCONFIRMED MINUTES

Resolution:

Cr. Kendall/Ald. Alderton

That Council:

1. RECEIVE and NOTE the approved exemption for the continued engagement of Intertek Inform for the provision of its knowledge management and reference system for a further period of one (1) year, with a total engagement value of approximately $131,384.82 (excluding GST).

The motion was put.

FOR:	Ald. Hickey, Ald. Yaxley, Ald. Alderton, Ald. Cockshutt, Ald. King, Ald. Marks, Ald. Slade, Ald. Stringer and Cr. Kendall
AGAINST:	Nil
ABSTAINED:	Nil

The motion was CARRIED.

UNCONFIRMED MINUTES

11.7 POLICY UPDATE: TRAFFIC CALMING POLICY

Author: Manager Assets, Engineering and Design (Dan Egodawatte)
Senior Transport Engineer (Emily Burch)

Qualified Person: Director Infrastructure and Development (Patrick Marshall)

File Reference: Policies by Directorate

Executive summary

The Traffic Calming Policy has undergone a major review to provide a clearer, more transparent and consistent framework for assessing traffic calming requests across Council's urban road network. The Traffic Calming Devices Policy was last adopted by Council in 2021 and was due for renewal following the end of its four-year review period.

The review reflects current practice within Council for assessing traffic calming requests; reflects relevant standards and Austroads guidance; and recognises that traffic calming includes a wider range of education, enforcement and engineering measures, rather than being limited to road humps and raised pedestrian crossings. It also allows all requests for traffic calming to be assessed more transparently and easily, instead of requiring a petition or several requests to be made.

The revised Policy introduces updated assessment criteria for speed and traffic volume while still considering crash history. The Policy also aligns with Council's road and footpath hierarchies and Cycling Infrastructure Plan. It incorporates the assessment procedure into the Policy and establishes a prioritisation framework based on risk, safety outcomes, strategic alignment, community feedback, deliverability and cost.

Community consultation generally supported the proposed changes and identified broader pedestrian, cycling, speeding and location-specific matters that will be managed through the appropriate Council processes.

UNCONFIRMED MINUTES

Resolution:

Ald. Cockshutt/Ald. King

That Council:

1. ADOPT the revised Traffic Calming Policy 2026 as contained in **Attachment 1**.
2. RECEIVE and NOTE the attached report on Policy Update: Traffic Calming Policy.

The motion was put.

FOR:	Ald. Hickey, Ald. Yaxley, Ald. Alderton, Ald. Cockshutt, Ald. King, Ald. Marks, Ald. Slade, Ald. Stringer and Cr. Kendall
AGAINST:	Nil
ABSTAINED:	Nil

The motion was CARRIED.

UNCONFIRMED MINUTES

11.8 POLICY UPDATE: COUNCILLOR EXPENSES

Author: Acting Manager Stakeholder and Executive (Andrea Marquardt)
Governance Officer (Poorni Wanigasekara)

Qualified Person: Chief Executive Officer (Emilio Reale)

File Reference: Policies by Directorate

Executive summary

The Councillor Expenses Policy sets out the expenses, reimbursements and support available to Councillors when carrying out the duties of their office.

The Policy has been reviewed to improve clarity, consistency and accountability around reimbursement arrangements and the use of Council funds. The updated Policy provides clearer guidance on travel, dependent person care, communications and data, mobile devices, local functions, postage, training and conference attendance and other support provided to Councillors.

The Policy reflects the requirements of Schedule 5 of the *Local Government Act 1993* and section 50 of the *Local Government (General) Regulations 2025* relating to payment of expenses incurred by Councillors in carrying out their duties of office.

The review also provides greater clarity around financial limits, supporting evidence and circumstances where expenses will not be reimbursed.

Adoption of the updated Policy will provide Councillors and Council officers with clearer guidance for administering Councillor expenses and support appropriate governance, transparency and accountability in the use of Council resources.

Resolution:

Ald. King/Ald. Marks

That Council:

1. ADOPT the updated Councillor Policy as outlined in **Attachment 2**.

The motion was put.

FOR:	Ald. Hickey, Ald. Yaxley, Ald. Alderton, Ald. Cockshutt, Ald. King, Ald. Marks, Ald. Slade, Ald. Stringer and Cr. Kendall
AGAINST:	Nil
ABSTAINED:	Nil

The motion was CARRIED.

UNCONFIRMED MINUTES

11.9 NOTICES OF MOTION - QUESTIONS ON NOTICE / WITHOUT NOTICE

Question without notice - Alderman Alderton

Q1: **90% of our policies come up for renewal towards the end of each Council term. With the election of the new Council in the next week, is Council considering having as part of the induction a briefing on Council policies?**

A1: [CEO] Yes as part of the induction, the policies will be presented? They are renewed every four years, however they can be reviewed outside of that cycle if needed.

CLOSURE OF OPEN MEETING BY THE CHAIR

Resolution:

Ald. King/Ald. Marks

That the meeting be closed to the public to allow discussion of matters that are described in Regulation 15 of the Local Government (Meeting Procedures) Regulations 2025.

The motion was put.

FOR:	Ald. Hickey, Ald. Yaxley, Ald. Alderton, Ald. Cockshutt, Ald. King, Ald. Marks, Ald. Slade, Ald. Stringer and Cr. Kendall
AGAINST:	Nil
ABSTAINED:	Nil

The motion was CARRIED.

The meeting was closed to members of the public and the live stream was terminated at 4:58 PM.

The Chair adjourned the meeting for a short minute break and members of the public left the meeting.

UNCONFIRMED MINUTES

12. CLOSED TO MEMBERS OF THE PUBLIC

The closed session commenced at 5:00 PM.

12.1 CONFIRMATION OF MINUTES (CLOSED MEETING)

12.2 APPLICATIONS FOR LEAVE OF ABSENCE

12.3 NOTICES OF MOTION - QUESTIONS ON NOTICE/ WITHOUT NOTICE

The meeting was moved from Closed back into Open Council.

The Open Council Meeting recommenced at 5:08 PM.

The Chair closed the meeting at 5:08 PM.

Confirmed:

Chair

UNCONFIRMED MINUTES